

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
November 14, 2023
SEAFORD CITY HALL - 414 HIGH STREET

The meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: www.seafordde.com/meetinglivefeed
- On Facebook: www.Facebook.com/cityofseaford
- On YouTube:
<http://www.youtube.com/c/CityofSeafordDe19973>

To view this meeting agenda and supporting documentation visit our website: www.seafordde.com/meetings_and_agendas

Comments and questions may be emailed to:
Councilinfo@seafordde.com

- 7:00 P.M.** - Mayor Genshaw calls the Regular Meeting to order.
- Invocation
 - Pledge of Allegiance to the Flag of the United States of America.
 - Changes to the agenda for this meeting.
 - Approval of minutes of the regular meeting on October 24, 2023.

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

PUBLIC COMMENT:

- 1.

CORRESPONDENCE:

- 1.

7:05 PUBLIC HEARING:

1. Mrs. Brandy Nauman, Sussex County Director of Community Development and Housing, to present information for the development of an application to the State of Delaware Community Development Block Grant (CBDG) program to include the City of Seaford.

AGENDA

REGULAR MEETING OF THE MAYOR AND COUNCIL

November 14, 2023

NEW BUSINESS:

1. Bids – Used 200kW Generator.
2. Bids – Pine Street Lift Station Renovations.
3. Director of Electric Bill Bennett to request approval to place an order for seventeen (17) single phase pad mount transformers and execute a bid for five (5) three phase pad mount transformers to be funded by transformers reserves.

OLD BUSINESS:

- 1.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Caroling in the Park event on Monday, November 27th, at 7 p.m. in Gateway Park.

LIAISON REPORTS:

1. Code, Parks and Recreation – Councilman Mike Bradley
2. Police & Fire – Councilman Dan Henderson
3. Administration – Councilman Orlando Holland
4. Electric – Councilman Matt MacCoy
5. Public Works & WWTF – Councilman James King

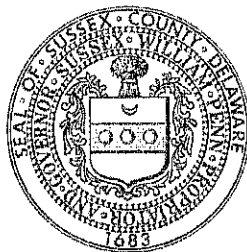
Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted: 11/06/2023

Posted by: ASH

TODD F. LAWSON
COUNTY ADMINISTRATOR
(302) 855-7742 T
(302) 855-7749 F
tlawson@sussexcountype.gov



Sussex County

DELAWARE
sussexcountype.gov

PH # 1
12/14/23

October 1, 2023

The Honorable David Genshaw, Mayor
City of Seaford
P.O. Box 1100
Seaford, DE 19973

Dear Mayor Genshaw:

Please be advised that the Sussex County Council has authorized the Sussex County Community Development Office to assist local governments in Sussex County in preparation of Community Development Block Grant (CDBG) applications. In an effort to bring as much CDBG funding to Sussex County as possible, Director Brandy Nauman, is prepared to offer assistance to your community in applying for CDBG funding. The only financial responsibility for the town is to pay for advertising the public hearing.

Last year the Delaware State Housing Authority proposed to keep CDBG minimum target area numbers, as well as, the remainder of the guidelines the same as FY 24. This means that your community must have a minimum of 4-targeted homes to be eligible for the CDBG housing rehabilitation program.

In order to be considered, Infrastructure projects must be in a predominately low to moderate-income area. A house-by-house income survey must be complete to prove area household incomes. Additionally, we require a complete set of engineering plans, cost estimates, documentation of existing matching funds, and a letter stating that the requested project will be completed within one year (see enclosed CDBG Infrastructure requirement sheet). Sussex County Council's highest priority is housing rehabilitation assistance for Sussex County.

The process, if accepted by your Council, would have Sussex County apply for the CDBG funding on your town's behalf, and if funded, Sussex County would administrate the projects for you. All administrative cost would be paid for by grant and County funds.

We are required to schedule public hearings in each city or town that is applying for the funding during November or December to be able to meet the application deadline. I respectfully request that if your community is interested in participating with the County in a CDBG application, please notify Brandy Nauman, at the Sussex County Community Development and Housing Division at 855-7777 by October 31, 2023.



COUNTY ADMINISTRATIVE OFFICES
2 THE CIRCLE | PO BOX 589
GEORGETOWN, DELAWARE 19947

The Honorable David Genshaw, Mayor
October 1, 2023
Page Two.

Do not hesitate to contact me if you have any additional questions.

Sincerely,

A handwritten signature in dark ink, appearing to read 'T. Lawson', with a stylized flourish at the end.

Todd F. Lawson
County Administrator

TFL/nr

cc: Charles Anderson, City Manager
pc: Brandy Nauman

CERTIFICATION BY APPLICATIONS
FOR
THE DELAWARE CDBG PROGRAM

The application hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of Federal funds for this federally-assisted program. Also, the applicant gives assurance and certifies with respect to the program that:

- (a) It possesses legal authority to make an application and to execute a community development program.
- (b) Its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the person identified as the official representative of the applicant to submit this application, all understanding and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the submission of the application and to provide such additional information as may be required.
- (c) That prior to submission of its application to DSHA, the applicant has met the following citizen participation requirements:
 - 1) Each applicant shall have provided all citizens, especially those living within the area(s) affected by the proposed application, with adequate opportunity for meaningful involvement on a continuing basis and for participation in the planning, implementation and assessment of its community housing and development plans and all CDBG applications related thereto. At the time of preparation of any application for funds under this program, the applicant shall provide adequate information to citizens including reasonable access to records on the past use of CDBG funds; and hold at least one public meeting (pursuant to advertisement in a publication of general local circulation) so that citizens will have the opportunity to comment on the community's past performance under the CDBG Program. A copy of the legal advertisement announcing the date, place and time of the meeting, and a transcript or summary of the comments received at the meeting must be included with the application. (Nothing in these requirements, however, shall be construed to restrict the responsibility and authority of the applicant for the development of the application and the execution of its community development program.);
 - 2) Each applicant certifies that it has obtained the review and comment of its Community Development Advisory Committee as required by the Delaware CDBG Citizen Participation Plan dated April 13, 2020 and Section 508 of the Housing and Community Development Act of 1987; and
 - 3) Each applicant certifies that it has included in its notice of public meeting the following language:

“...In accordance with the Section 106 Review Process established by the National Historic Preservation Act of 1966, as amended, comments are especially encouraged from interested agencies and individuals with respect to undertakings that may affect historic properties of significance to such agencies and individuals...”
- (d) It has developed its application so as to give maximum feasible priority to activities which benefit low-and moderate-income families or aid in the prevention or elimination of slums and blight; and activities which the application certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs.
- (e) Its chief executive officer or other officer of the applicant approved by DSHA:
 - (1) Consents to assume the state of a responsible Federal official under the National Environmental Policy Act of 1969 and other authorities as specified in 24 CFR 58.1(a)(3) and carry out this responsibility in accordance with the “Overview of Environmental Review Procedures” issued for the Delaware CDBG Program and dated July 1989; and meet the requirement of 24 CFR Part 58 and 24 CFR 570.604; and
 - (2) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.

- (f) The program will be conducted and administered in compliance with:
- (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352) and implementing regulations issued in 24CFR Part 1;
 - (2) Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, and implementing regulations;
 - (3) Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.601);
 - (4) Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations of 24 CFR Part 135;
 - (5) Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60; and the state review requirements of the Architectural Accessibility Act (Chapter 73, Title 29, Delaware Code) and the applicable rules and regulations promulgated by the State Architectural Accessibility Board;
 - (6) Executive Order 11063 as amended by Executive Order 12259 and implementing regulations at 24 CFR Part 107;
 - (7) Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended and implementing regulations at 24 CFR Part 8;
 - (8) The Age Discrimination Act of 1975 (Pub. L. 94-135) and implementing regulations when published;
 - (9) The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementing regulations at 24 CFR Part 42 and all applicable regulations of the Delaware Uniform Relocation Act (Chapter 93, Title 29, Delaware Code);
 - (10) The labor standard requirements as set forth in 24 CFR, Parts 3 and 5, and HUD regulations issued to implement such requirements;
 - (11) Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;
 - (12) The flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234);
 - (13) The regulations, policies, guidelines and requirements of OMB Circular Nos. A-102, A-87, A-110, A-122, and A-133 as they relate to the acceptance and use of Federal funds under this federally-assisted program and the Delaware CDBG Financial Management Handbook;
 - (14) Section 106 of the National Historic Preservation Act 1966, As amended via the Advisory Council on Historic Preservation's regulations, Protection of Historic and Cultural Properties (36 CFR 80);
 - (15) The provisions of the Hatch Act, which limits the political activity of employees;
 - (16) The lead-based paint requirements of 24CFR Part 35, Subpart B issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et. seq.).
- (g) It will comply with the CDBG Regulation CFR 570.611, which prohibits conflicts of interest and with HUD Standards of Conduct issued on November 1, 1985.

RESOLUTION NO. R1-23

Councilman Mike Bradley submitted to the Council the following Proposed Resolution:

ENDORISING PROJECT TO BE SUBMITTED TO THE DELAWARE STATE HOUSING AUTHORITY FOR FUNDING FROM THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AUTHORIZING TODD F. LAWSON, SUSSEX COUNTY ADMINISTRATOR, TO SUBMIT APPLICATION

WHEREAS, the City of Seaford resolves to apply for Community Development funds from the Delaware State Housing Authority in accordance with appropriate regulations governing Community Development Block Grants State of Delaware Program for Block Grants as contained in (Sections 570.488-499 24 CFR U. S. Department of Housing and Urban Development); and

WHEREAS, the City of Seaford has met the application requirements of (Attachment E Delaware Community Development Block Grant Program Policies and Procedures) Citizen Participation requirements; and

WHEREAS, Sussex County plans on accomplishing the requested projects with CDBG funds; and

WHEREAS, the City of Seaford hereby agrees to allow Sussex County to accomplish the projects in the targeted areas of Seaford; and

WHEREAS, the City of Seaford and Sussex County are in agreement with this activity,

NOW, THEREFORE, BE IT RESOLVED by the City of Seaford and Sussex County that they endorse and grant permission for the following activity:

APPLICATION: Rehabilitation/Infrastructure/Demolition

Total infrastructure project cost is \$_____, total CDBG grant request is \$_____. Matching funds in the amount of \$_____ will be provided by the City of Seaford general funds. **Note: To be used for Infrastructure projects only.**

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF RESOLUTION NO. R1-23 PASSED BY THE CITY OF SEAFORD SUSSEX COUNTY, ON THE 14TH DAY OF NOVEMBER, 2023.

WE GIVE MAYOR AUTHORIZATION TO SIGN RESOLUTION.

Council Members

Dan H. Henderson
Orlando Holland
James King
Matthew MacCoy
Michael Bradley

David Genshaw
Mayor

I DO HEREBY CERTIFY THAT THE FOREGOING TITLE OF RESOLUTION NO. R1-23 ADOPTED BY THE CITY OF SEAFORD IS THE SAME TITLE OF RESOLUTION NO. _____ ADOPTED BY THE COUNTY COUNCIL OF SUSSEX COUNTY ON THE _____ DAY OF _____

Ashley Blalock
Clerk of the County Council

RESOLUTION

AFFIRMATIVELY FURTHERING FAIR HOUSING

WHEREAS, City of Seaford recognizes the importance of fair housing for the citizens of Seaford; and

WHEREAS, the City of Seaford supports the goals of the Federal Fair Housing Law,

NOW THEREFORE, BE IT RESOLVED, that the City of Seaford heartily encourages all parties involved in the renting, selling or financing of housing in the City of Seaford to ensure that no person shall, on the grounds of race, color, national origin, religion, creed, sex, marital status, familial status, age, sexual orientation or disability be discriminated against or denied a fair and equal opportunity to housing.

AND BE IT FUTHER RESOLVED, that the City of Seaford take meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially or ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.

AND BE IT FURTHER RESOLVED that the City of Seaford, when acting as administrator of a Community Block Grant, is hereby authorized to take such actions as deemed necessary to affirmatively further fair housing in connection with the said Community Development Block Grant.

The Resolution was passed by a vote of the Councilman of the City of Seaford on November 14, 2023.

ATTEST: _____

David Genshaw
Mayor

CITIZEN PARTICIPATION
CERTIFICATE OF ASSURANCE

It is hereby assured and certified to the Delaware State Housing Authority that Sussex County, Delaware has met application requirements of (Attachment E Delaware Community Development Block Grant Program Policies and procedures) citizen participation requirements, and that Sussex County has:

- (1) made available information concerning the amount of funds that may be applied for;
- (2) made known the range of activities that may be undertaken with these funds;
- (3) made known the fact that more applications will be submitted to the State of Delaware than can be funded;
- (4) outlined the processes to be followed in soliciting and responding to the views and proposals of citizens, communities, nonprofit agencies, and others in a timely manner; and
- (5) provided a summary of other important program requirements.

The City of Seaford has held a public hearing on November 14, 2023 with required notice for all citizens, including low and moderate-income persons, to have an opportunity to present their views and proposals.

The City of Seaford has by resolution and after one public hearing, endorsed this application.

ATTEST:

CITY OF SEAFORD

David Genshaw
Mayor

- (h) No member, officer, or employee of the applicant, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof for work to be performed in connection with the program assisted under the CDBG Program, and that it shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this certification;
- (i) It will give HUD, DSHA and the State Auditor and the Federal and State Comptroller Generals or any authorized representatives access to all records, books, papers, or documents related to the CDBG Program.
- (j) It certifies to affirmatively further fair housing in accordance with Section 104(b)(2) of the Act as amended, and agrees to participate in fair housing planning by cooperating in any analysis to identify impediments to fair housing choice within the jurisdiction, taking appropriate actions to overcome the effects of any impediments identified through that analysis, and to maintain records reflecting the analysis and actions in this regard.
- (k) Because HUD has not issued final regulations implementing the 1983 and 1984 amendments to the Housing and Community Development Act of 1974, as amended, the following "special condition" is incorporated into these Program Guidelines as a certification by the applicant and will also be utilized in all CDBG contracts:

Notwithstanding any other provisions of these Program Guidelines, requirements of the Amendments to Title I of the Housing and Community Development Act of 1974, and HUD's final regulations related thereto, which supersede or are not provided in the FY24 Program Guidelines shall govern the use of the assistance provided by the state to local government units in FY24-FY25.

- (l) It will not attempt to recover any capital costs of public improvements assisted in whole or part with the Title I funds by assessing any amount against properties owned and occupied by persons of low-and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless:
 - 1) assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than Title I funds; or
 - 2) for purposes of assessing any amount against properties owned and occupied by persons of low- and moderate-income who are not persons of very low income.
- (m) It certifies to adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101-44, (the 1990 HUD Appropriations Act).

Date

Signature of Authorized Official

Title of Official

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Approval No. 2510-0011 (exp. 11/30/2018)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report ☐ or an Update Report ☐

1. Applicant/Recipient Name, Address, and Phone (include area code):

City of Seaford

2. Social Security Number or
Employer ID Number:

51-6000241

3. HUD Program Name

Community Development Block Grant

4. Amount of HUD Assistance
Requested/Received

5. State the name and location (street address, City and State) of the project or activity:

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☐ Yes ☒ No

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9

☐ Yes ☒ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. **However**, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds

(Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature:

Date: (mm/dd/yyyy)

X

BOARDS AND COMMISSIONS REPORTING FORM

Jurisdiction Name: City of Seaford

Name of Board or Commission: Seaford Mayor and City Council

SERVICE TYPE	NAME		GENDER	ETHNICITY	DISABILITY	AGE & FAMILIAL STATUS - Head of Household	RACE
Elected = E Appointed = A	Last Name	First Name	Female = F Male = M Other = O	Hispanic = H Not Hispanic = NH	Y/N	Single not elderly = 1 Single & Elderly = 2 Single Parent with children = 3 2 Parents with children = 4 Other = 5	White = 1 Black or African American = 2 Amer. Indian or Alaskan native = 3 Asian = 4 Hawaiian Native & Pacific Islander = 5 Other/multi racial = 6
E	Genshaw	David					
E	Henderson	Dan					
E	Holland	Orlando					
E	MacCoy	Matthew					
E	King	James					
E	Bradley	Michael					

**DELAWARE STATE HOUSING AUTHORITY (DSHA)
FY2024 DELAWARE CDBG APPLICATION FORM**

I. General Application Information

A. Name, address, phone number, UEI number, and EIN number of Applicant:

Sussex County Council	
2 The Circle	
Georgetown, DE 19947	
302-855-7743	
EIN#: 51-6000241	
UEI #: J7P1CQUH9559	

B. Name, position and signature of Person Submitting Application:

Todd F. Lawson
County Administrator
Signature and Date:

C. Application on behalf of: (Name, address, UEI number, and EIN number)

City of Seaford
P.O. Box 1100
Seaford, DE 19973

Name, position, and e-mail address of authorizing official:

David Genshaw	Mayor
E-Mail Address: dgenshaw@seafordde.com	
Signature and Date:	

- D. For "On Behalf of" applications, written documentation authorizing each "on behalf of" application request must be attached as Exhibit 1. If information contained in a county's application for its unincorporated areas is to be repeated in the body of the "on behalf of" applications, e.g. administrative budget, management capacity, etc., then these sections contained in the "on behalf of" applications may simply reference the appropriate section in the county's application.**

E. Name, address and phone number of Contact Person (if different from B above):

Brandy Nauman, Director 302-855-7777

MEMORANDUM

NB#1
11/14/23

TO: Charles Anderson, CM

FR: Berley Mears, DPW

RE: Used 200 kW Generator bid

DT: November 1, 2023

The city received one bid for the above referenced project. Please see the below table:

Bidder	Total Bid
Premium Power Services, LLC.	\$3,000

It is my recommendation to award the USED 200kW KATOLIGHT STANDBY GENERATOR bid to Premium Power Services, LLC. As they were the only bidder.

Please present this information to Mayor and Council at their November 14, 2023 meeting for their consideration.

Please contact me should you have any questions.

NB# 2
11/14/23

■ ■ ■ ■
**ARCHITECTS
ENGINEERS**

206 WEST MAIN STREET
SALISBURY, MD 21801
PH: 410.742.3115
PH: 800.789.4462
salisbury@gmbnet.com

SALISBURY
BALTIMORE
SEAFORD
LEWES
OCEAN VIEW

www.gmbnet.com

■ ■ ■ ■

November 10, 2023

City of Seaford
414 High Street
Seaford, DE 19973

Attn: Charles Anderson
City Manager

Re: Recommendation for Award of Construction Contract
Pine Street Lift Station Improvements
Seaford, Delaware
GMB File No. R230056

Dear Mr. Anderson:

Bids for the referenced project were opened and read aloud publicly at the City of Seaford Council Chambers at 11:00 a.m. on Wednesday, November 8, 2023. A total of five (5) bids were submitted by Contractors from Delaware, Maryland, and Pennsylvania. Bids ranged from approximately \$290,000 to \$586,000. The City has budgeted \$300,000 for construction of the improvements proposed under this project. A tabulation of the Bids is enclosed with this letter of recommendation for award.

The lowest total base bid (Schedules A+B+C) was submitted by TK Construction, Inc. of Salisbury, MD in the amount of \$290,249.20. The second lowest Bid was submitted by JJID, Inc. of Bear, DE and was in the amount of \$378,120.00.

GMB has reviewed the Bids received and we offer the following comments:

- All bidders acknowledged receipt of the one (1) addendum.
- All bidders provided the required bid bond.
- The lowest Bid is approximately \$88,000 (30%) lower than the second lowest Bid.
- There was a group of three (3) total base bids, which included the second lowest bid, which were approximately \$380,000 in price.

Focus was made regarding TK Construction's work performance since they were the apparent low bidder. GMB has previously worked with TK Construction on a sewage pumping station improvement project and found the work to be completed satisfactorily. GMB has contacted those municipal entities that TK Construction provided as references, and all responses were favorable with the contractor being highly recommended for municipal water and sewer work, inclusive of sewage lift stations.

Additionally, it should be noted that a significant portion of the improvements proposed for this project are electrical in nature. TK Construction's Bid form indicates that they propose to use Bilbrough's Electric as their subcontractor for this work. GMB has worked

JAMES H. WILLEY, JR., P.E.
CHARLES M. O'DONNELL, III, P.E.
A. REGGIE MARINER, JR., P.E.
JAMES C. HOAGSON, P.E.
STEPHEN L. MARSH, P.E.
DAVID A. VANDERBEEK, P.E.
ROLAND E. HOLLAND, P.E.
JASON M. LYTLE, P.E.
CHRIS B. DERBYSHIRE, P.E.
MORGAN H. HELFRICH, AIA
KATHERINE J. MCALLISTER, P.E.
W. MARK GARDOCKY, P.E.
ANDREW J. LYONS, JR., P.E.

PETER A. BOZICK, JR., P.E.
JUDY A. SCHWARTZ, P.E.
W. BRICE FOXWELL, P.E.

JOHN E. BURNSWORTH, P.E.
VINCENT A. LUCIANI, P.E.
AUTUMN J. BURNS
CHRISTOPHER J. PFEIFER, P.E.
BENJAMIN K. HEARN, P.E.



GEORGE, MILES & BUHR, LLC

Mr. Charles Anderson
Pine St. LS Improvements
Recommendation for Award
November 10, 2023
Page 2

with this electrical subcontractor on many municipal projects over the years and has found them to be a competent and capable electrical subcontractor with satisfactory performance.

For the reasons listed above, TK Construction, Inc. was found to be the lowest, responsive, responsible bidder. Accordingly, GMB recommends that the City of Seaford award construction of the Pine Street Lift Station Improvements to TK Construction, Inc. of Salisbury, MD at the Total Base Bid price of Two Hundred Ninety Thousand Two Hundred Forty-Nine Dollars and Twenty Cents (\$290,249.20).

If you have any questions, please do not hesitate to contact me at 410-742-3115. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "CD", written over a light blue horizontal line.

Chris Derbyshire, P.E.
Sr. Vice President / Project Director

CBD/slh

Enclosure:
Certified Bid Tabulation



Tabulation of Bids

PROJECT NAME: Pine Street Lift Station Improvements
GMB JOB NO.: 230056
BIDS OPENED: November 8, 2023, 11:00 a.m.

Item No	Bid Item Description	Size	Units	Est. Qty.	Chesapeake Turf, LLC.		Hopkins Construction, Inc.		JJID, Inc.		M2 Construction		TK Construction			
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
SCHEDULE A: LUMP SUM BID ITEM																
A1	Lift Station Improvements	--	LS	1	\$ 333,500.00	\$ 333,500.00	\$ 560,400.00	\$ 560,400.00	\$ 361,000.00	\$ 361,000.00	\$ 348,875.00	\$ 348,875.00	\$ 249,000.00	\$ 249,000.00		
SUBTOTAL SCHEDULE A						\$ 333,500.00		\$ 560,400.00		\$ 361,000.00		\$ 348,875.00		\$ 249,000.00		
SCHEDULE B: UNIT PRICE BID ITEMS																
B1	Concrete Surface Preparation (for Leveling Mortar Area Only)	--	SF	250	\$ 83.00	\$ 20,750.00	\$ 35.00	\$ 8,750.00	\$ 19.00	\$ 4,750.00	\$ 41.00	\$ 10,250.00	\$ 12.00	\$ 3,000.00		
B2	Concrete Surface Leveling Mortar	--	SF	250	\$ 100.00	\$ 25,000.00	\$ 35.00	\$ 8,750.00	\$ 34.00	\$ 8,500.00	\$ 56.00	\$ 14,000.00	\$ 18.00	\$ 4,500.00		
B3	Miscellaneous Existing Reinforcing Prep and Anti-Corrosion Coating	--	LF	20	\$ 150.00	\$ 3,000.00	\$ 200.00	\$ 4,000.00	\$ 36.00	\$ 720.00	\$ 100.00	\$ 2,000.00	\$ 1,262.46	\$ 25,249.20		
B4	Chemical Injection Repair of Leaking Crack	--	LF	10	\$ 325.00	\$ 3,250.00	\$ 400.00	\$ 4,000.00	\$ 250.00	\$ 2,500.00	\$ 240.00	\$ 2,400.00	\$ 400.00	\$ 4,000.00		
SUBTOTAL SCHEDULE B - B1 THRU B4						\$ 52,000.00		\$ 25,500.00		\$ 16,470.00		\$ 28,650.00		\$ 36,749.20		
SCHEDULE C: UNIT PRICE CONTINGENT BID ITEMS																
C1	Miscellaneous Excavation and Backfill	--	CY	5	\$ 100.00	\$ 500.00	\$ 45.00	\$ 225.00	\$ 50.00	\$ 250.00	\$ 1,200.00	\$ 6,000.00	\$ 100.00	\$ 500.00		
C2	Furnish and Place Miscellaneous 4,000 psi Concrete	--	CY	2	\$ 500.00	\$ 1,000.00	\$ 225.00	\$ 450.00	\$ 200.00	\$ 400.00	\$ 1,100.00	\$ 2,200.00	\$ 2,000.00	\$ 4,000.00		
SUBTOTAL SCHEDULE C - C1 THRU C2						\$ 1,500.00		\$ 675.00		\$ 650.00		\$ 8,200.00		\$ 4,500.00		
TOTAL BASE BID - SUM OF SCHEDULE A + B + C						\$ 387,000.00		\$ 586,575.00		\$ 378,120.00		\$ 385,725.00		\$ 290,249.20		
Substitute Equipment Spec Section Item Substitute Manufacturer Add or Deduct																

CERTIFIED BY: Christopher B. Derbyshire, P.E.

Council Meeting 11/14/23

NABH 3
11/14/23

Single phase pad mount transformers

I am currently out of 25KVA 240/120V pad mount transformers and have 3 - 50KVA 240/120V pad mount transformers in stock. I need 8 more for Belle Ayre single family houses. I have 14 - 25KVA transformers on order and 16 - 50 KVA transformers on order. These orders were a 28-week estimated delivery and were ordered on 8/8/22.

I would like to order, from a different manufacturer, 8- 25KVA 240/120V single phase pad mount transformers at \$6,158 each and 7-50KVA 240/120V single phase pad mount transformers at \$6,949 each for a total of \$97,907. This would be a budget overrun and I would propose using the money in transformer reserves.

These transformers would be used in Mearfield 1 phase 4, Mearfield 2 phase 1, and Dolby South that you just approved.

Three Phase Transformers

I would like to send out a bid for 5 three phase pad mount transformers for the NCSC project. I would like to order,

3 – 300 KVA 208/120V, the last price I have on this unit was \$25,000 7/24/23

1 – 500 KVA 208/120V, the last price I have on this unit was \$26,000 7/19/22

1 – 750 KVA 208/120V, the last price I have on this was \$15,912 8/18/21

The total of my last prices would be \$116,912, but some of these prices are 2 years old and will increase.