

**MINUTES OF THE OF THE MAYOR AND COUNCIL
MARCH 24, 2026
SEAFORD CITY HALL – 414 HIGH STREET**

Attending: Mayor Matthew MacCoy
Vice-Mayor Dan Henderson
Councilman Orlando Holland
Councilman Mike Bradley
Councilman Alan Quillen
Councilwoman Dr. Stephanie Grassett

Staff Members Present:

Charles Anderson - City Manager
June Merritt – Director of Finance and HR
Greg Brooke – Director of Electric
Mike Bailey – Building Official
Trisha Newcomer- Director of Economic Development
Beth Stewart - Recording Secretary

7:00 P.M. Mayor MacCoy calls the Regular Meeting to order.

Invocation

Invocation led by Councilman Mike Bradley.

Pledge of Allegiance to the Flag of the United States of America.

Mayor MacCoy led those present, in the Pledge of Allegiance.

Executive Session:

Personnel and Negotiations.

Changes to the agenda for this meeting.

Mayor MacCoy solicited any changes to the Agenda; there were none.

Approval of the minutes of the Regular Meeting on March 10, 2026.

Mayor MacCoy called for a motion to approve the minutes of the Regular Meeting on March 10, 2026. Councilman Holland made a Motion to approve the minutes of the regular meeting on March 10, 2026. Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor. The motion so passed.

PUBLIC COMMENT:

George Ladato, Councilman of the Town of Laurel, Delaware, was present for Public Comment. Mr. Ladato came forward and thanked Mayor and Council for allowing him to present an invitation to fill out an application for the Laurel Police Department's Citizens Police Academy that will take place on Wednesday evenings, the first night being Wednesday, April 1, 2026, from 6:00 to 9:00

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p.m. The Academy will include training on Response and Resistance and De-escalation, DUI Alcohol Impairment, Criminal Narcotics and Gang Investigations, Mental Health Resources, and School Resource Officers. He reported that there will be some K-9 demonstrations, a DUI Simulator, a Firearm Simulator, and SWAT Presentations. This program is offered to the citizens of Laurel, Seaford, Blades, and anyone else who is interested in participating.

Jean Briggs of 442 Thomas Street, Seaford, Delaware, was present for Public Comment. Ms. Briggs came forward and extended her sincerest gratitude for the City's prompt thoughtfulness and action in addressing the process of notifying the residents when variances are made with the community.

CORRESPONDENCE:

There was no correspondence.

PUBLIC HEARING:

- 1. Present for a second reading revisions to Chapter 15 of the Municipal Code that would add requirements for parking areas for vehicles being used by people with disabilities.**

Building Official, Mike Bailey came forward and presented the information for approval of the request that would add requirements for parking areas for vehicles being used by people with disabilities.

Mayor MacCoy solicited any questions from council and the public; there were none.

Mayor MacCoy closed the Public Hearing and reopened the Regular meeting at 7:06 P.M.

NEW BUSINESS:

- 1. Owners of Seaford Inn motel to provide an update of repairs and improvements to the facility for the Council.**

Nirav Avaiya, owner of the Seaford Inn Motel, 24058 Sussex Highway, came forward and presented the information on the update of repairs and improvements to the facility for the Council. He provided a redevelopment update and announced that the hotel will be the Holiday Inn Express & Suites. He provided Council with a timeline of events that have taken place, an update of planned improvements and a 90-day action plan for the hotel.

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Mayor MacCoy solicited any questions from Council; Councilman Quillen thanked Mr. Avaiya for stepping up and for his efforts. He inquired about the timeline and completion of the renovation. Mr. Avaiya reported that there is an approval process with IHG Hotels, and they will continue renovations, prepare for franchise inspections, and continue plan review with the city. Councilman Bradley reported he was very impressed with Mr. Avaiya's presentation and commended him for the work that is being completed on the hotel. Mayor MacCoy thanked Mr. Avaiya for his efforts and for communicating the status of the renovations.

Mayor MacCoy solicited any further questions from Council; there were none.

2. June Merritt, Director of Finance, to present for approval an Audit Services RFP recommendation.

Director of Finance and HR, June Merritt, presented the information for approval of the recommendation for the Audit Services RFP. Mayor MacCoy solicited any questions from Council; there were none.

Mayor MacCoy called for a motion; Councilman Holland made a Motion to approve the recommendation of June Merritt, Director of Finance, to award the Audit Service RFP to SB & Company with a first-year engagement cost of \$22,850 as presented. Councilman Bradley seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

3. Bids -CCTV Sewer Inspection.

City Manager, Charles Anderson, presented the information for approval of the recommendation for the bid for CCTV Sewer Inspection to the low bidder Metra Industries in the amount of \$65,122.21.

Mayor MacCoy solicited any questions from Council; there were none.

Mayor MacCoy called for a motion; Councilman Quillen made a Motion to award the bid for CCTV Sewer Inspection to the low bidder Metra Industries in the amount of \$65,122.21 as presented. Councilwoman Grassett seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

4. Greg Brooke, Director of Electric, to present a recommendation from the Electric Committee regarding future improvements to the Ross Station.

Director of Electric, Greg Brooke presented the information for approval of the recommendation from the Electric Committee regarding future improvements to the Ross Station.

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Mayor MacCoy solicited any questions from Council; Councilman Quillen inquired if adding another circuit breaker to the Slatcher Sub Station has been budgeted. Mr. Brooke reported that the cost has been budgeted, as they have already received a proposal from GMB for the preliminary engineering study, which presented costs. City Manager, Charles Anderson, reported that the engineers will review this proposal, take it to the next level of engineering, and then provide the City with an Opinion of Probable Costs for the improvements and the cost of the circuitry that Mr. Brooke presented. He reported that once we have that Opinion, the City will have to acquire funding. He reported that the recommendation is to complete the engineering in the FY2027 Budget, and then hopefully implement the work in the FY2028 or FY2029 Budget. Vice-Mayor Henderson reported that due to previous events, he is concerned for the protection of the Slatcher Sub Station and recommended that efforts be made to help with providing protection for the Sub Station. Mayor MacCoy inquired if something were to happen to the Slatcher Sub Station, and the Ross Sub Station was available to help offset the load temporarily, would the Ross Sub Station be able to handle the load. He inquired if the equipment would be able to be fixed due to its age. Mr. Brooke reported that new technology can be installed and the Sub Station could be refurbished; however, it will take some time. Councilman Bradley inquired if the GMB Proposal included some of these concerns or if it needed to be brought to their attention. City Manager, Charles Anderson, reported that there have been discussions with DEMEC and all the utility providers in the State, and it was a hot topic, but there is a vast length of problems as well as solutions, and there hasn't been any specific solutions. He discussed the previous and future financing for the project and a possible plan for moving forward with the improvements and renovations of the Substations. Vice-Mayor Henderson inquired if the substation left online will be exposed to load. Mr. Brooke reported that it will be kept energized, there won't be any load on any of the circuit breakers, it will be totally bypassed, and the distribution breakers will be disconnected.

Mayor MacCoy called for a motion; Councilman Bradley made a Motion to accept the recommendation of the Electric Committee and place Ross Substation in "stand-by" condition and transfer all existing loads to the Slatcher substation as soon as the necessary improvements are made to accommodate the transfer. Include in the FY27 budget the necessary engineering to develop plans, specifications and cost estimates necessary for the load transfer. Ross substation would be maintained as necessary for future load growth as presented. Vice-Mayor Henderson seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

- 5. Present for the first reading revisions to Chapter 9, Article 1, of the Municipal Code that would update the City Plumbing Code to the 2021 edition of the International Plumbing Code with amendments.**

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Mike Bailey, Building Official, came forward and presented the first reading for the revisions to Chapter 9, Article 1, of the Municipal Code that would update the City Plumbing Code to the 2021 edition of the International Plumbing Code with amendments.

Mayor MacCoy solicited any questions from Council; Vice-Mayor Henderson thanked Mr. Bailey for looking into this because it keeps the City's requirements the same as the State's requirements.

- 6. Present for the first reading revisions to Chapter 4, Article 1, of the Municipal Code that would adopt the current edition of the International Energy Conservation Code (IECC), as adopted by the State of Delaware.**

Mike Bailey, Building Official, came forward and presented the first reading for the revisions to Chapter 4, Article 1, of the Municipal Code that would adopt the current edition of the International Energy Conservation Code (IECC), as adopted by the State of Delaware.

Mayor MacCoy solicited any questions from Council; there were none.

- 7. Present for approval a non-discrimination policy statement (to be included on the City Website) and a public grievance procedure.**

City Manager, Charles Anderson presented the information for approval of the non-discrimination policy statement (to be included on the City Website) and public grievance procedure.

Mayor MacCoy solicited any questions from Council; there were none.

Mayor MacCoy called for a motion; Councilman Holland made a Motion to approve the non-discrimination policy statement (to be included on the City Website) and a public grievance procedure as presented. Councilman Bradley seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

OLD BUSINESS:

- 1. Present for the second reading revisions to Chapter 15 of the Municipal Code that would add requirements for parking areas for vehicles being used by people with disabilities.**

Building Official, Mike Bailey, came forward and presented the second reading for the revisions to Chapter 15 of the Municipal Code that would add requirements for parking areas for vehicles being used by people with disabilities.

Mayor MacCoy solicited any questions from Council; there were none.

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Mayor MacCoy called for a motion; Councilwoman Grasset made a Motion to approve the revisions to Chapter 15 of the Municipal Code that would add requirements for parking areas for vehicles being used by people with disabilities, as presented. Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed

- 2. Present for a second reading revisions to Chapter 4, Article 1, of the Municipal Code that would update the City Building Code to the 2021 edition of the International Building Code with amendments.**

Building Official, Mike Bailey, came forward and presented the second reading for the revisions to Chapter 4, Article 1, of the Municipal Code that would update the City Building Code to the 2021 edition of the International Building Code with amendments.

Mayor MacCoy solicited any questions from Council; there were none.

Mayor MacCoy called for a motion; Councilwoman Grasset made a Motion to approve the revisions to Chapter 4, Article 1, of the Municipal Code that would update the City Building Code 2021 edition of the International Building Code with amendments as presented. Vice-Mayor Henderson seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Saturday, March 28th, at 10:00 AM-12:00 Parks & Rec annual Easter Egg Hunt taking place at Seaford Sports Complex, 490 N. Market Street, Ext.
2. City Hall offices and Utility Divisions will be closed on Friday, April 3, 2026, for the Good Friday Holiday.
3. Sussex County Association of Towns Dinner will be hosted by Slaughter Beach on Wednesday, April 1, 2026.
4. Light It Up Blue – Autism Awareness Ceremony, Thursday, April 2nd, 6:30 p.m. at Gateway Park.
5. City-wide Clean Up Week; May 11th – 15th.
6. Berley Mears, Director of Public Works, will be Acting City Manager March 30, 2026, through April 3, 2026.

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7. CITY OF SEAFORD Municipal Election – Saturday, April 18, 2026

The City of Seaford Municipal Election will be held on Saturday, April 18, 2026, in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

Two (2) Council Member Seats (3-year Term)

Vice-Mayor Dan Henderson has filed for reelection.

Councilman Mike Bradly has filed for reelection.

Mayor Matt MacCoy has filed for reelection.

All candidates must have filed by 4:00 p.m., E.S.T., Friday, February 27, 2026. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 7 a.m. until 4:00 p.m. or by appointment if you cannot register during these normal business hours. Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 4:00 p.m., E.S.T., February 27, 2026, will still appear on the official ballot for election. You must meet the following to qualify to hold the office of Council Member or Mayor:

- Be a bona fide citizen of the United States and of the State of Delaware and a resident of the City of Seaford for at least one (1) year next preceding the annual election; provided, however, that no full-time employee of the City of Seaford shall serve as City Councilmember during such time as he/she is a full-time employee of the City of Seaford; and
- At least eighteen (18) years of age; and
- A non-delinquent taxpayer of all capitation and property taxes of the City of Seaford for at least one (1) year next preceding the annual election. 65 Del. Laws, c. 249
- Shall not have been convicted of a felony. 76 Del. Laws, c. 153

To be eligible to vote, anyone eighteen (18) years of age or older who is a bona fide City of Seaford resident and US Citizen **must have been registered at the State of Delaware Department of Elections by 4:00 p.m., E.S.T. on Friday March 27, 2026.**

Nonresident property owners must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 18, 2025) and shall have one vote **provided he or she is registered in the “Books of Registered Voters” maintained at the City Hall by 4:00 p.m. E.S.T. on Friday, March 20, 2026. Registration hours are Monday through Friday, 7 a.m. until 4 p.m., or by appointment if you cannot register during these normal business hours.**

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All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

LIAISON REPORTS (All reports attached to the end of this document)

Code, Parks and Recreation – Councilwoman Dr Stephanie Grassett

Police & Fire – Councilman Dan Henderson

Administration – Councilman Orlando Holland

Electric – Councilman Mike Bradley

Public Works & WWTF – Councilman Alan Quillen

Mayor MacCoy solicits a motion to hold an Executive Session for the purpose of discussing personnel and negotiations.

Mayor MacCoy then called for a motion to hold an Executive Session; Vice-Mayor Henderson made a Motion to hold an Executive Session for the purpose of discussing personnel and negotiations. Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor, the motion so passed. The Executive Session was opened at 8:32 p.m.

Executive Session:

1. Personnel
2. Negotiations.

Mayor MacCoy reopens the Regular Council Meeting.

The Regular Council Meeting was reopened at 10:29 p.m.

Mayor MacCoy solicits a motion to adjourn the regular Council meeting.

Mayor MacCoy then called for a motion to adjourn the Regular Council Meeting. Councilman Bradley made a Motion to adjourn the regular council meeting. Councilwoman Grassett seconded the motion; the motion so passed with all voting in favor.

The Meeting was adjourned at 10:29 p.m.

Charles D. Anderson, City Manager
/BS

Approved by Council: 04/14/2026

3/23/2026

Code Department Report

- Issuing permits (53 in 2026)
- Rental Licenses (1,865 Units)
- 2026 Rental inspections are being scheduled and completed.
- Late fees were sent out for 50 Rental licenses Feb 20.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- **Mearfield 1 Phase 4** –17 Lots remain in phase 4. GMB reinspected phase 3 prior to dedication, and few items remaining for repair. Ryan homes is planning on returning to finish phase 4.
- **BelleAyre Single Family** –Danfield Dr – Lennar has completed all the homes, sewer testing passed. Waiting for dedication inspection request from developers.
- **Western Sussex Business Campus** – Shell building final inspection completed and CO sent.
- **Nylon Capital** –Permits issued for the front building shell spaces. Fitout for “The Mill” has started. Deltech fitout permit issued and work has started. Tidal Health building construction progressing. Contractor is doing storm water along Atlanta Rd this week.
- **Modwash** – Building is up. Exterior façade installation started. Working on interior as well. Looking at opening in April.
- **Governors Grant Phase 4** – DR Horton has 2 homes under construction.
- **Aldi** – Permit issued. Site work has started.
- **Cookout** – Final revised plans returned and have been approved. Still working on architectural plans for submission.
- **Seaford Inn** –Property went to settlement on 1/26/2026. Roof is completed, started working on siding. Landscaping cleaned up. Preliminary plans for renovation have been submitted.

Parks & Recreation
Council Liaison Report
for 3/23/26 Council Meeting

Accomplished week of 3/9

Parks – Finished cleaning up brush/overgrowth at Soroptimist front pavilion for better shoreline view of Williams Pond for rental season
Parks – Had to work on irrigation at Soroptimist to get water to the back pavilion for pressure washing company
Parks – Set up field lines and goals/nets for youth soccer program
Rec. – Received first shipment of soccer uniforms and began sorting
Rec. – Have 6 teams confirmed for Men’s Slow Pitch Softball League
Parks&Rec. – Attended Council Meeting about the recommended plan for Jays Nest – received 20+ calls/messages so far
Parks&Rec. – Met with Nanticoke Fence about construction fencing to place around the Jays Nest
Parks&Rec. – Met with Fred Wothers about bench pads around Hoopers Landing

Accomplished week of 3/16

Parks – Began working on clearing brush at Oyster House/Seiler property
Parks – Removed sand from Jays Nest to the Horseshoe Pits and began removing signage from Jays Nest
Parks – Relocated fence at Hooper’s Landing to prep for concrete pad for bench (should be installed in the next few weeks)
Rec. – Sorted and distributed almost all soccer uniforms and soccer balls – waiting on company to send some corrected sizes
Rec. – Have 7 teams confirmed for Men’s Slow Pitch Softball League
Parks&Rec. – Made the recommendation to take new employee, Dashaun Griffin, off probation
Parks&Rec. – Created and sent Ads for Light It Up Blue & Easter Egg Hunt to Morning Star Publications for this week’s paper
Parks&Rec. – Worked on distributing Easter Eggs into age categories – contacted SHS ROTC to assist day of

Parks & Recreation Highlights 3/9 – 3/22

PARKS:

- Cleared overgrowth at Soroptimist for better view of Williams Pond and hooked up irrigation at the back pavilion for pressure washer company
- Completed field set-up and goals for youth soccer program
- Began removing signage from Jays Nest playground – note, this will be a lengthy process preserving all pickets/signage
- Created a new fence design in preparation for the concrete pads for one of two benches at Hooper's landing – pads to be installed in the next coming weeks

RECREATION:

- Have 287 kids registered for youth soccer – largest season yet!
- Tina completed organizing uniform kits into teams, and almost all teams have been in to pick them up.
- Have 7 teams confirmed for Men's Slow Pitch – hoping to secure one more

SUPERINTENDENT:

- Met with Nanticoke Fence to go around the Jays Nest – they were able to install it on Friday, 3/13 – signage about pickets has been placed along fence
- Met with Fred Wothers about concrete pad dimensions and locations for benches around Hooper's Landing
- Worked on logistics and advertising for the Easter Egg Hunt (3/28) and Light It Up Blue (4/2)



Meeting of Mayor and City Council
Tuesday, 24 March 2026
Fire and Police Department Liaison Reports



Seaford Volunteer Fire Department, Inc.

Communications from President Mark O'Bier:

There is no communication to report for this period.

Communications from SVFD Fire Chief Matthew Read:

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2026	349	4.31
March 2026	82	3.72

*Calls per day as of 21:00 on 03/22/2026

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2026	1,096	13.53
March 2026	286	13.0

*Calls per day as of 21:00 03/22/2026

Total Department Responses

Year	Calls to date	Call per day
Total 2026	1,445	17.83

Significant Incidents

- 03/16/2026 – House Fire – 18415 Wesley Church Rd – Assist Bridgeville FC
- 03/19/2026 – MVC Entrapment – Sussex Hwy/Airport Rd – Assist Blades FC *pg 4
- 03/21/2026 – House Fire – 515 Yorktown Ln. 1 resident rescued *pg 5
- 03/22/2026 – House fire – 26055 Melson Cir. – Assist Blades FC

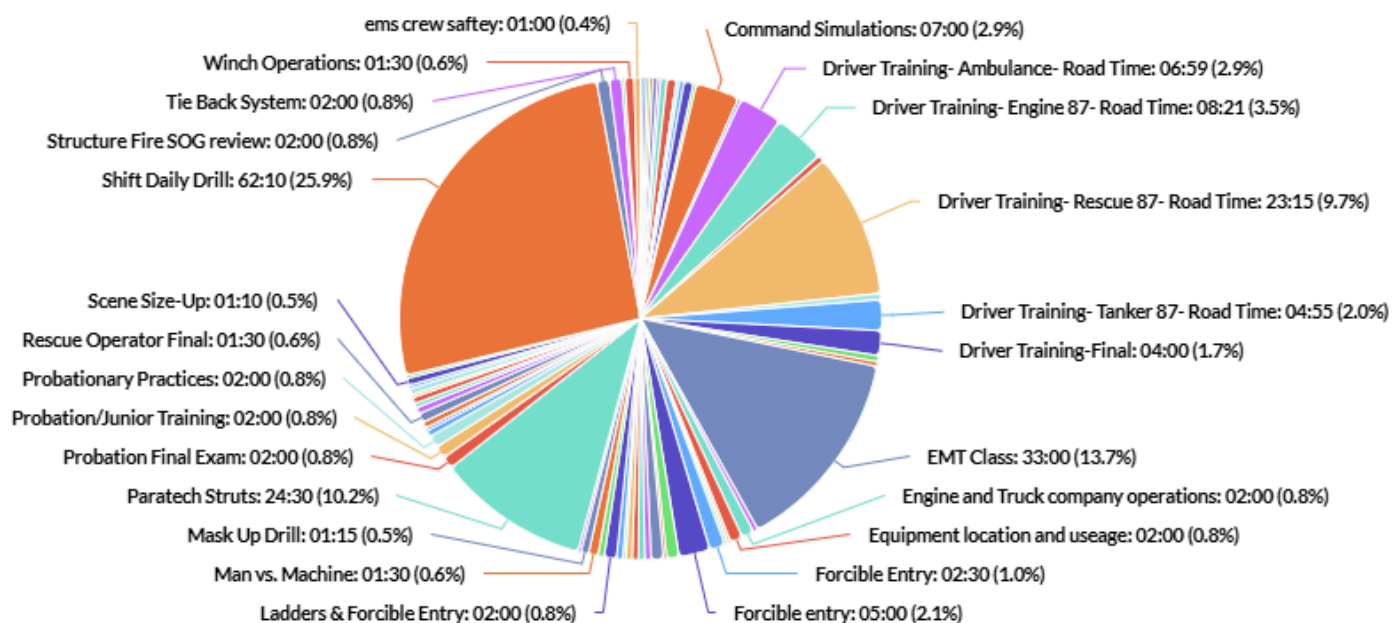
Apparatus Status

- E872 remains in reserve

Training

- **Last Training:** Wednesday, March 18th, at 1900 hours – Building Fire Evolutions
- **Next Training:** Wednesday, April 15th, at 1900 hours – Air Bags

Class Time



Emergency Medical Services / Career Services

- Applicants have completed the hiring process for the vacant position. Notice of hire will be given this week
- Shift deployment changed at the beginning of this week. Intent was to equally distribute employees throughout the shifts based on qualifications.

News and Events

- 3/21/2026 we responded to 515 Yorktown Ln. for a house fire. Units arrived to find the living room on fire. The engine crew and 718 found a person trapped in the back bedroom. The victim was removed by the crews within 5 minutes of arriving on scene. Patient is currently being treated at Johns Hopkins for burns.
- Committee for the new fire engine are traveling to Pierce Manufacturing plant in Florida on 3/24/26 for final inspection of the vehicle.

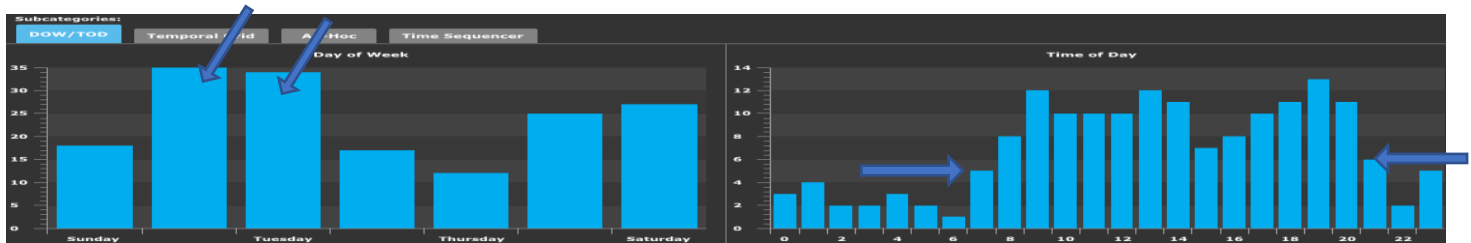


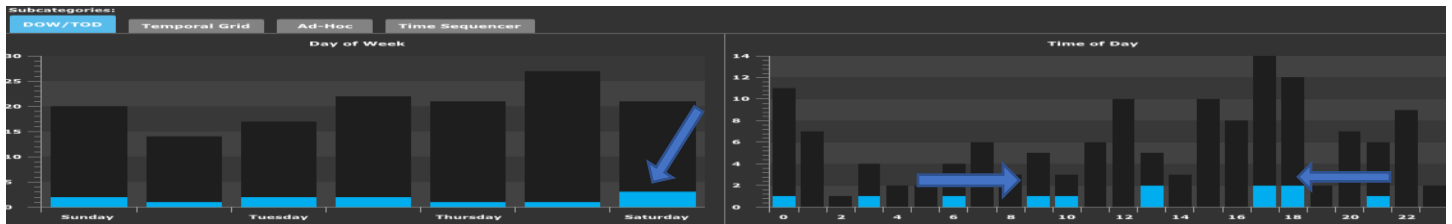
Seaford Police Department

Police Activity during period of Monday, March 09, 2026 – Sunday, March 23, 2026, as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2026	2025	2024	2023	2022
TOTAL COMPLAINTS	2,429	11,468	12,552	11,112	9,593
All crimes	967	4,708	5,559	5,010	6,164
Homicide	0	2	0	1	0
Robbery	0	8	15	24	8
Sex Crimes	2	35	22	25	18
Burglary	12 (9 Burg/3 TFV)	67 (33 Burg/34 TFV)	57 (24 Burg/33 TFV)	122 (58 Burg/64 TFV)	197
Drug Crimes	77	241	481	285	444
Overdose	4	18	32	43	31
All Traffic (E-Tickets)	1,220 (856)	6,136 (3,504)	7,527 (3,422)	6,579 (1,898)	8,168 (2,105)
All DUI	19	82	102	72	79
All Crashes	154	651	741	684	656
False Alarms	98	371	373	343	546

- All crimes: **168** (defendants: **11** adults & **2** juveniles)
 - Felony: **14**
 - Misdemeanor: **31**
 - Violations: **12**
 - Civil: **0**
 - Other: **111**
- **82% Clearance Rate** (overall = **20** PA and **10** PI) Mon & Tue from 0700-2100 (**See Crime Chart below**)





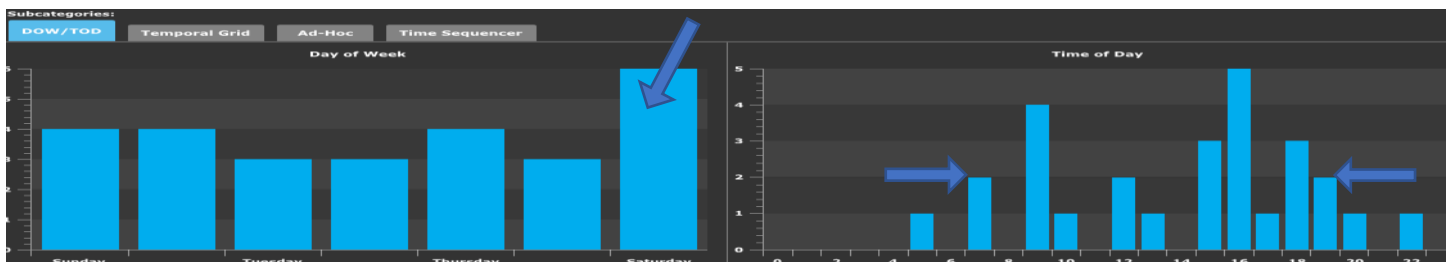
Additional Crime Data below: There were **28 complaints, including** Assault, Burglary, Fraud, Larceny, Motor Vehicle Theft, Stalking, and Rape: (**11 Felonies and 17 Misdemeanors**); excluding shoplifting: (**46% clearance rate**): **12 PA, 3 PI, 3 A/A, 2 J/A, 8 E/C, and 0 U/F**. Most incidents occurred on Friday from 0900 - 1500.

Drug Complaints:

- Drug Crimes: 3
- Adult Arrest: 2
- Juvenile Arrest: 0
- Juvenile/No Custody: 0
- Pending Active: 0
- Pending Inactive: 0
- Prosecution declined: 1
- Search Warrant(s): 0
- Seized Firearms: 0
- Money Seized: 0
- Overdose: 2

Traffic:

- Contacts/Citations: **196** traffic contacts resulting in **114** citations and **17** warnings
- DUI: **4** (Alcohol/drug-related) - 1 crash-related
- Crashes: 27
 - Fatal: 0
 - Injury: 1 (Pennsylvania Ave & N. Hall St)
 - Non-Reportable: 7
 - Reportable: 19
 - **Additional Information:**
 - Hit & Run: 10 (6) private Property Parking lots; (1) Front St. & Virginia Ave; (2) Sussex Hwy. & Middleford Rd; (1) Stein Hwy & School Ln)
 - Bicycle: 0
 - Motorcycle/Scooter: 0
 - Pedestrian: 0
 - School Bus: 0
 - Alcohol/drug-related crash: 1
 - Incidents: Saturday from 0700-1900 – primary cause: *Following too close (See Crash chart below)*



Significant Events: All suspects/defendants are considered innocent until proven guilty.

Summary Report

UPDATE: 03/08/26 | Vehicle Theft / Burglary | Callaway Corporations x2 / Clarks Pools / Dukes Lumber Complaint #71-26-1989

SPD originally dispatched to a reported stolen F250 and trailer at Callaway Corp., which were later found returned to the business with the engine running. Surveillance showed a suspect entering the building, believed to be the same individual who was later linked to a similar incident at Clarks Pools and Duke's Lumber. Further investigation resulted in the identification, arrest, and incarceration of Christopher Cornish (SPD/DSP cases).

03/09/26 | Vehicle Theft | CTR Mechanic Shop (behind McDonald's) Complaint #71-26-2025

SPD dispatched to a reported vehicle theft after a customer's green Jeep Cherokee was stolen from the lot over the weekend. The vehicle had been left with keys inside and has since been entered as stolen.

03/09/26 | Crime: Burglary | 100 block of East King Street Complaint #71-26-2039

SPD dispatched to a vacant residence where an unknown suspect unlawfully entered, caused interior damage, and appeared to have been staying inside. Evidence, including women's clothing, drug paraphernalia, and a prayer book with an individual's name, was recovered.

03/10/26 | Trespassing 1st. | 200 block of Arch Street Complaint #71-26-2048

SPD dispatched to a burglary in progress at a vacant residence. James Snead was observed fleeing the property and was taken into custody after jumping from a second-story window. After the court declined to proceed with the Attempted Burglary charge, the officer arrested Snead for Trespassing 1st and Criminal Mischief.

03/10/26 | Drug Possession with Intent to Deliver | North Porter Street Complaint #71-26-2061

During a traffic stop, an underage operator, Omari Nichols 18 yoa, was found in possession of approximately 165.1 grams of marijuana packaged in 20 bags. He was charged with PWITD and a traffic violation (Failure to signal) and released.

03/11/26 | Protest | Seaford High School Complaint #71-26-2085

SPD was notified of a planned student walkout/protest against ICE. SPD & DSP provided additional resources to ensure the safety of all participants.

03/13/26 | Disorderly Conduct | 300 block of N. Pine Street Complaint #71-26-2164

SPD dispatched and responded twice to loud and disruptive behavior involving a group of 7 people standing on the sidewalk in front of a residence they had been visiting. The incident occurred after 9 pm (city noise ordinance in effect from 9 pm - 7 am). The group was drinking alcohol, being loud, and was uncooperative & argumentative; one subject, identified as Woodlin Zinky, was arrested for violation of the noise ordinance and public intoxication, after which the group dispersed.

03/14/26 | Child Overdose / Welfare Investigation | 1000 Aqua Lane Complaint #71-26-2189

SPD dispatched to an overdose involving a 3-year-old who ingested the mother's Haldol pills. The child was flown via Trooper 2 to Nemours Children's Hospital. DFS placed the children with a family member. CID is conducting a follow-up investigation.

**03/17/26 | Burglary / Criminal Trespass | Chandler Street
Complaint #71-26-2257**

SPD dispatched to a burglary in progress on Chandler St. A suspect, Kiarra Gatewood, was located at a nearby residence on Woolford St. and identified as involved. Evidence indicated she had been staying at the burglary location. She was charged with Burglary 2nd, Criminal Mischief, Criminal Trespass 1st, and possession of drug paraphernalia, arraigned, and released on an OR bond while being committed on an active capias.

**03/20/26 | Assault / Weapons | Sussex Highway near HERRS
Complaint #71-26-2361**

SPD assisted DSP with a reported assault involving a female victim and two male suspects. Both male suspects were identified as members of the Pagan MC. One suspect fled but was apprehended after a brief pursuit. The other suspect was sprayed with OC and taken into custody. Both were transported and treated by EMS and TOT DSP.

**03/22/26 | Vehicle Theft | Wawa, Sussex Highway
Complaint #71-26-2429**

SPD dispatched to WAWA for a reported stolen vehicle: a 2019 white Nissan Sentra was stolen after being left unlocked and running in front of the store. Surveillance showed a slim black male with dreads taking the vehicle. A BOLO was issued, and the vehicle was entered into NCIC. Warrants are pending suspect identification.

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 03/10/26: DACP at Wilm University (Statewide Chiefs) meeting - Chief
- 03/10/26: Hotwash meeting following the Communication Session on Immigration - Chief
- 03/11/26: Royal Subcommittee Meeting - Chief
- 03/11/26: Completed & submitted POSDC NPPH grant application - Chief
- 03/11/26: Completed & submitted budget for new SCIP grant funds - Chief
- 03/12/26: SOAH Immigration panel discussion – Chief
- 03/16/26: EOP planning meeting - Chief / D. Chief
- 03/17/26: SCPCA Meeting at LPD - Chief
- 03/18/26: Attended/spoke at Ms. Cephas (PCAAB member and department chaplain) funeral services - Chief
- 03/19/26: GVI meeting - Chief
- 03/19/26: Demo with Frontline for professional standards suite - Chief & D. Chief
- 03/20/26: DSAHM SOR funding webinar - Chief

Community Events:

- Revamping in progress “Food On” Program in partnership with the HELP Initiative - SPD Officers

Training/Other:

- SPEAR Team Training (ongoing) twice / month - Team Members
- Dover Police Academy: Began Sun 01/11/26 (June 2026 graduation date) - Three SPD recruits
- 03/23/26: Please welcome new officer Dominick Winder
- 03/09/26 - 03/11/26: Interview & Interrogation - 3 officers
- 03/16/26 - 03/20/26: CVSA operator training - 2 CID detectives
- 03/19/26: Forensic DNA Training - CID detective

Total Criminal Arrests:

Arrests YTD	2026 Total	2026 Adult	2026 Juv	2025 Total	2025 Adult	2025 Juv	2024 Total	2024 Adult	2024 Juv	2023 Total	2023 Adult	2023 Juv	2022 Total	2022 Adult	2022 Juv
Total	78	72	6	507	472	35	720	642	78	523	455	68	630	571	59

Respectfully Submitted,
Councilman, Fire and Police Liaison, and Vice Mayor



Dan H Henderson

Two Week Work Report

3/9/26 to 3/20/26

Charles Anderson, June Merritt &
Trisha Newcomer

MEETINGS:

- Met with Alice Adkins with the DSA about a potential 250 anniversary celebration.
- Met regarding a potential outage software and customer portal.
- Attended the audit RFP evaluation meeting.
- Attended the DEMEC board and Executive Committee meetings.
- Attended the CCTV bid opening.
- Went to the Nylon well site to review potential site conflicts.
- Attended the health insurance renewal meeting.
- Attended the construction coordination meeting.
- Attended the DSA officer installment event.

OTHER WORK:

- Prepared the Council agenda.
- Worked on evaluations, budget and negotiations.
- Attended the Electric Committee meeting.
- Attended the Habitat for Humanity home dedication on King Street..
- Spoke with the City Solicitor regarding Title IV procedure document for EPA funding.
- Attended the Western Sussex Business and Economic breakfast.
- Met with Tri-state partners regarding next steps for the Jay's nest reconstruction.

INFORMATION TECHNOLOGY REPORT:

- Camera storage server installed and configured
- Completed networking for camera server and added storage allocations
- Installed camera software on server
- Worked on optimization of video streaming across the network
- Worked with backup at Seaford PD
- Met w/ Electric regarding fiber work
- Updating fiber maps
- Routine calls for technical assistance

ADMINISTRATION REPORT FOR COUNCIL:

- Prepare for FY 2027 Budget.
- Prepare and attend contract negotiations with IBEW & Teamsters Local 326.
- Attend the annual health insurance renewal meeting.
- Attend the audit services RFP opening & prepare recommendation to council.
- Attend the Electric Committee meeting.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Input:

Charles Anderson, CM

June Merritt, DF & HR

Trisha Newcomer, DED & CR

Council Liaison Report

Electric Department

Period ending 3/22/26

Since the last report

Crew

- Trimmed trees in Westview and repaired secondary wires that were damaged from storm on 3/17
- Trimmed trees on Harrington St. to prepare for WWTF project
- Trimmed trees on Water St. and moved primary overhead wire in preparation for WWTF project
- Took down winter banners and put up spring banners on High St.
- Took down Snowflake lights on High St.
- Performed fiber work on Middleford Rd. Lift Station
- Worked on underground in Governor's Grant Phase 4
- Used line truck to hold poles for Corrado Construction while they perform storm drain work at Seaford Innovation Center
- Nick Moore performed monthly substation checks
- Cleared brush around secondaries at AME Church and placed new guy guard on pole. Pole will need to be replaced.

Director

- Attended staff meeting
- Had meeting with WESCO regarding inventory items
- Attended construction meeting
- Attended Meeting with Data Capable regarding notification system
- Worked on budget items for upcoming FY '27 budget

- Reviewed plans for Kindercare, Nylon Well, and WWTF with Line Crew superintendent
- Met on site at Seaford Inn Hotel to discuss plans for new transformer and pulling wire
- Worked on organizing and ordering inventory

Upcoming Weeks.

Continue work in Governor's Grant Phase 4.

Begin work for WWTF.

Continue work on Seaford Innovation Center.

Council Liaison Report
Public Works & Wastewater
Departments
Date 03/23/26

Past two weeks:

Public Works:

- Submitted budget and evaluations
- Worked on clearing more sewer laterals throughout the city
- Shut down water main on Tull Dr. for contractor to tie relocate water line around storm pipe
- Worked on replacing more signs
- Worked on routine sewer maintenance
- Finished painting pipes in 534 treatment building
- Replaced water service line to 209 Bradford
- Turned water on to Governors Grant Phase 4
- Dragged all allies
- Root cut sewer main behind Colonial Gardens
- Started drilling test well at 534 location
- Received bids for CCTV bid
- Picked up huge pile of trees for a work order on 713 Rosetree
- Cut in new flow meter at Arbutus and painted piping. Still need to hook up
- Held multiple meetings in person and on-line
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

WWTF & COMPOST

- Plant: Plant looks good. Close monitoring of alkalinity for any changes now that leachate feed is finished.
- Dewatering: BFP is running well.
- Completed February DMR.
- Headworks upgrade in progress.
- Blower 1 control circuit finished, tested and online.
- Working on spring grounds maintenance.
- BNR Pump #2 VFD was replaced and is back online.
- Ordering repair parts for primary waste pump #1.
- Applied new decals to roll-off containers purchased from County.

Upcoming two weeks:

Public Works

- Replacing signs around the city
- Prepare paving bids
- Hook up Arbutus flow meter
- Run water line to SVLS

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Perform work at lift stations as needed