

MINUTES OF THE OF THE MAYOR AND COUNCIL
March 10, 2026
SEAFORD CITY HALL – 414 HIGH STREET

Attending: Mayor Matthew MacCoy
Vice-Mayor Dan Henderson
Councilman Orlando Holland
Councilman Mike Bradley
Councilman Alan Quillen
Councilwoman Dr. Stephanie Grassett

Staff Members Present:

Charles Anderson-City Manager
Trisha Newcomer-Director of Economic Development and Comm. Relations
Greg Brooke - Director of Electric
Mike Bailey-Building Official
Katie Hickey – Superintendent of Parks & Recreation
Marshall Craft – Chief of Police
Tyler Justice – Deputy Chief of Police
Michelle Ruark – Recording Secretary

7:00 P.M. Mayor MacCoy calls the Regular Meeting to order.

Invocation

Invocation led by Councilman Holland

Pledge of Allegiance to the Flag of the United States of America.

Mayor MacCoy led those present, in the Pledge of Allegiance

Executive Session:

1. Negotiations
2. Preliminary discussions on site acquisitions or sales/leases of real property

Changes to the agenda for this meeting.

Mayor MacCoy solicited any changes to the Agenda; there were none.

Approval of the minutes of the regular meeting on February 24, 2026.

Mayor MacCoy called for a motion. Councilwoman Dr Grassett made a Motion to approve the minutes of the regular meeting on February 24, 2026. Councilman Bradley seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor.

Director of Electric, Greg Brooke to introduce Tyler Waski who was recently hired as a Groundman in the Electric Department

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PUBLIC COMMENT:

There were no individuals present for public comment.

CORRESPONDENCE:

There was no correspondence.

NEW BUSINESS:

- 1. Present for approval a recommendation from the Parks and Recreation Committee related to the Jay's Nest Playground repairs and renovations.**

Trisha Newcomer, Director of Economic Development and Comm. Relations presented the information. Councilwoman Dr. Grassett, who chaired the committee, stated this is not a decision taken lightly since the community utilizes the park a lot. After the meeting, she immediately messaged her daughters to not use the park due to the alarming structural safety concerns brought to light during the meeting. She stated the swings were removed the next day as well. She also reassured that the committee is trying to honor the past in keeping some of the elements of the original park while also keeping the community safe with the renovations. She stated that Tri-State spoke about doing some art projects like the blue jay in one of the pictures and making art out of the larger placards. She stated her late husband worked on the original Jays Nest project, so she has a sentimental attachment as well. Mayor MacCoy solicited any questions from Council. Councilman Quillen stated he feels the community needs to know the scope and value of the project like time to complete, grant work involved and donations, etc. Mrs. Newcomer agreed and felt that it will be able to be determined once they put out a survey. She stated they are hopeful that the community will respond and let them know what kind of elements they want out there. She stated it is important for children from all walks of life to be able to utilize the park. She also stated that GMB will need to redo their proposal because the park has a drainage problem that needs to be addressed and corrected before any work can be done. She stated the plan is to be as transparent as possible and update as work progresses. Councilman Quillen stated that this project is going to cost hundreds of thousands of dollars. Mrs. Newcomer agreed and stated that's why it needs to be done in phases. Councilman Holland inquired if the materials for the new park will be wood or something more modern. Mrs. Newcomer stated it was a unanimous decision not to go back to wood, so they won't have the same problem 20 years down the road. Councilwoman Dr. Grassett referenced the playground in Laurel and how they incorporated elements of their town in the design. She believes the committee can

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utilize that idea for the Jays Nest as well. She mentioned elements like the Woodland Ferry and a blue jay's nest as possibilities. Mayor MacCoy asked if there was any discussion about the expected duration of the new materials. Mrs. Newcomer stated there was none. Mayor MacCoy solicited any further questions from Council; there were none. Mayor MacCoy then called for a motion; Councilwoman Dr. Grasset made Motion to accept the recommendations from the Parks and Recreation Committee related to the Jay's Nest Playground repairs and renovations as presented:

- a. Establish a public survey to receive input on the future improvements and desired elements in the renovated playground.
- b. Close the playground and remove all elements due to structural deterioration.
- c. Request an updated proposal from the City Engineer George, Miles and Buhr for drainage repairs and improvements need to make ready the existing area for future playground structures.
- d. Approve the submission of a 25%/75% matching grant submission to ORPT for various renovations and repairs to the facility and include the 25% match funds in the FY27 budget for consideration.

Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

2. Present for approval a proposed grant submission utilizing Prescription Opioid Settlement Distribution funding that would create a Prevention Hub in Nutter Park.

Chief of Police, Marshall Craft and Deputy Chief of Police Tyler Justice presented the information. Mayor MacCoy solicited any questions from Council. Vice-Mayor Henderson stated its high time that we have something like this and can benefit from the settlement money received to help combat the cost of this epidemic. Mayor MacCoy asked for clarification of the opioid commission for people who might be unaware. Chief Craft stated the Prescription Opioid Settlement Distribution Commission was founded after the Department of Justice filed a lawsuit against the major pharmaceutical companies across the county. The City of Seaford was the first to sign on to that lawsuit along with seven other towns and cities across the State of Delaware. When those millions of dollars came in, phases 1,2 & 3 were competitive. The cities and towns that signed on to make the lawsuit feasible for them to do it weren't getting any of the funds without being competitive. The way the requirements were written weren't really for

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towns and cities to be able to get the funds back like you see here. There was a big push for that, and the City of Seaford received \$271,907.79, approved and allotted every year for the next 12 years as long as we do a program that meets the funding eligibility in accordance with the Prescription Opioid Settlement Distribution. The education and prevention piece is specifically dealing with anything and everything with drug prevention. Social Determinance of Health is dealing with shelter, food, health and bringing resources for that. Jaylen from Out Loud Delaware is already in the high school working on prevention. Nutter Park Prevention Hub is what we are focusing on because we want a gathering place in a community that's been impacted dramatically over the last 30 years. The prevention piece is going to take place in the schools. We are in the high school right now and hope to have the opportunity to go to the middle school as well as the Boys and Girls Club and Chandler Heights in the Community Room. It's going to be a community program, citywide. The City was fortunate in phase 3 to get a \$500,00.00 grant that was presented to Council. That program has just been approved last week, and they are hoping to have it in place by next month. Chief Craft thinks the City will really benefit over the next decade in particular in a community that's had two-thirds of all the shootings in the city for years and an overwhelming amount adverse childhood experiences from the trauma of everything that's happened. He stated that you cannot go for a month or even a year, it must be constant and ongoing. That's what this program is going to do. Councilwoman Dr. Grassett asked what the timeline is to get the program going. Chief Craft stated that City Manager Anderson found out about the eligibility for the funding at the end of December, then informed him in early January. They had no idea what it was going to be because there was no program or phase that described it. They had a meeting 3 weeks ago with the director that oversees the funds. Chief Craft had already started putting a plan together with City Manager Anderson, then they had a couple of meetings with some citywide non-profits. Jaelyn from Out Loud has already been doing this kind of work for years. They had already met with Midlean and Peggy from Seaford Community Hope who have been partnering with the City for 7 years and already do an outstanding job and have a pulse for the community. He stated that all of that came together in about a week and a half ago. The deadline is tomorrow (03/11/26) for the submission of the grant. The link for Bonfire wasn't available until last Friday. He stated there's a lot of work that goes into this, so if the council doesn't approve it, then nothing ventured, nothing gained. He hopes they will approve it because it is a great program. He stated that there is also an anthem they have created for the program. He stated the vision is to get the kids included and produce that song in the school, so they have buy-in. If they get ownership of it, that will be spreading the message of no violence, no drugs. He is also looking at getting church choirs involved. The next meeting is on March 23rd to vote on the program as a board. He's hoping to hear something by the end of March and believes the funds will be available very quickly based on the last conversation he had with the board. He believes they could be rolling before Summer, before schools let out and possibly relay that into summer school. Mayor MacCoy

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inquired about the anthem. Councilman Quillen inquired about community funding involvement, he recalls reading something about sponsorship for the trailer. Chief Craft Stated it's not official yet but there is a business owner here in the city that's willing to donate 10-12 thousand dollars to help us purchase the trailer. Once everything is approved, we will announce who the sponsors are. There will also be a tribute on the back of the trailer for the organization or anyone who helps since funding is still needed for wrapping the trailer and other things down the road. Chief Craft played the anthem for Council. Mayor MacCoy solicited any more questions from Council; there were none. Mayor MacCoy called for a motion. Vice-Mayor Henderson made a Motion to approve the proposed grant submission utilizing Prescription Opioid Settlement Distribution funding that would create a Prevention Hub in Nutter Park as presented. Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

3. Present for a first reading revisions to Chapter 15 of the Municipal Code that would add requirements for parking areas for vehicles being used by people with disabilities.

Building Official, Mike Bailey presented the information. Mayor MacCoy solicited any questions from Council. Councilwoman Dr. Grasset commented that ever since their meeting on Monday where they talked about this, she has been cognizant when she's gone places and see how many signs are missing or the pavement is completely faded and can't see the blue lines anymore. Councilman Quillen stated he noticed three today that needed attention. Building Official Bailey stated if there are complaints, code can go to those businesses and approach them about coming into compliance. Mayor MacCoy solicited any more questions from Council; there were none. A public hearing has been scheduled for Tuesday, March 24, 2026

4. Present for a first reading revisions to Chapter 9, Article 1, of the Municipal Code that would update the City Plumbing Code to the 2021 edition of the International Plumbing Code with amendments.

Building Official, Mike Bailey presented the information. Mayor MacCoy solicited any questions from Council. Vice-Mayor Henderson stated there are amendments which the state adopts for the State plumbing code. The state is on the 2024 code. He inquired if the City is doing a plumbing inspection based on 2021 code, how will they enforce a code that's older. City Manager Anderson stated the City is responsible for all the inspections and typically uses the entire suite of codes so they work together. He stated that's one of the reasons the City has adopted the 2021 code, so that it's the full suite of codes, if not, there can be reference problems and things of that nature. He stated that a lot of the state revisions are handled in the Public Works inspections. If there are any conflicts

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from any plumber that has questions about working in the county or state, they bring it to the Building Official. Ultimately, the Building Official makes the decision and then he has to interpret the living document of the code and make a determination on that. Typically, the builders are the ones that have a problem if you change the code on them. Building official Bailey stated the county used to have different codes for their stair treads and risers, which they don't anymore. They are now by the book, same as the City. City Manager Anderson stated Typically the plumbers know what they are doing. They don't have as many concerns as local and national builders coming in. The City also holds a bond on plumbers because they are working on the systems that the City owns. Vice-Mayor inquired hypothetically, the international plumbing code gets revised every 3 years, so next year there will be a new code, and the state plumbing board and legislature will adopt that new code as soon as possible. If there's been a significant change in the 2024 code and the City is going by the 2021 code, does the State now have overarching jurisdiction. City Manager Anderson stated that is correct, local law is trumped by state law and state law is trumped by federal law. In between the readings we can download what the revisions to the state codes are from the model code and can report back on that in a second reading. Mayor MacCoy solicited any more questions from Council; there were none.

5. Present for a first reading revisions to Chapter 4, Article 1, of the Municipal Code that would update the City Building Code to the 2021 edition of the International Building Code with amendments.

Building Official, Mike Bailey presented the information. Mayor MacCoy solicited any questions from Council. Vice-Mayor Henderson stated he would like to take this opportunity to remind customers that the City of Seaford has a fund for those who wish to engage in limited residential sprinklers. There is an incentive as well, but they must be code compliant. Building Official Bailey stated there is a reference to those compliance codes in the language.

6. Berley Mears, Director of Public Works to request to hold the city-wide Clean-up Week on May 11th – May 15th, 2026

City Manager, Charles Anderson, presented the information. Mayor MacCoy solicited any questions from council; there were none. Mayor MacCoy called for a motion. Councilman Quillen made a Motion to accept the recommendation of Berley Mears Director of Public Works to hold the city-wide Clean-up Week on May 11th – May 15th, 2026, as presented. Councilman Holland seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

7. City Council to ratify the purchase of a parcel of land on S. Conwell Street.

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Tisha Newcomer, Director of Economic Development and Comm. Relations, presented the information. Mayor MacCoy solicited any questions from council; there were none. Mayor MacCoy called for a motion. I, Councilman Orlando Holland, make the following motion - Whereas, on November 11, 2025, the City Council unanimously passed a motion (1) to approve the City Manager's expenditure of the necessary funds towards the due diligence and purchase of real estate per the Executive Session that same evening, subject to further amendments as may be necessary and appropriate to close on the proposed sale of real estate consistent with the discussion in Executive Session, (2) to authorize the City Manager to negotiate additional edits to the draft purchase and sales agreement that do not materially alter the intent or terms of the transaction as may be necessary to close on the proposed sale of the real estate consistent with the discussion in Executive Session and (3) to authorize the Mayor and City Manager to execute all necessary documents to close on the proposed sale of real estate consistent with the discussion in Executive Session;

Whereas, consistent with the aforesaid authorization, on March 2, 2026, the City and the Nanticoke Watershed Alliance closed on a transaction whereby the City purchased the residual lot totaling approximately 0.42 acres of land located at 121 S. Conwell Street, part of SCTM #431-7.00-22.00.

Now therefore, to the extent any additional approval by City Council is necessary with regard the aforesaid purchase of real estate, the City Council hereby so ratifies said transaction as presented.

Councilwoman Dr. Grassett seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

OLD BUSINESS:

- 1. Present for a second reading revisions to Chapter 8 by adding Article 11 to the Municipal Code that would outline Electronic Speed Monitoring System requirements**

Deputy Chief of Police, Tyler Justice and Chief of Police, Marshall Craft presented the information. Mayor MacCoy solicited any questions from Council. Councilman Quillen stated it's already been out in the media, which was on WBOC tonight, with no mention of who these funds are allocated for. The perception in the community is going to be that this is a fundraiser for the City of Seaford. He stated that it needs to be declared through the media that this is not the case. That all the

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proceeds from the citations will be going to the implementation of and the equipment to start this program. Deputy Chief Justice stated per the ordinance and state law, the revenue produced from this program can only go to cover the costs incurred by the city for the installation of and maintenance of the program. It can buy the cameras, it can pay for the staff to run the program, it does not produce a net profit for the city, it just covers the costs. Anything over and above the costs to the city that comes in goes to the Office of Highway Safety for their distribution towards highway safety programs. It is not money-making tool for the city, it is a safety tool and we anticipate it being a neutral cost program. Councilman Bradley inquired if the City could receive funding from the intake, but only by requesting it from the State. City Manager Anderson stated it goes back to the Office of Highway Safety. There are grant programs though them that we can then apply for and do public safety initiatives. Deputy Chief Justice stated they anticipate and hope that when an organization like the Office of Highway Safety gets an influx of cash, that they would turn that into other safety initiatives like overtime opportunities for the officers, DUI enforcement. It's a very new program, even at the state level and a lot of these discussions are still happening about what they are going to do with the funds. Councilwoman Dr. Grassett asked when they reported on the news, did they talk about our statistics. Councilman Quillen responded no, it was very brief and they did not air the interview with Deputy Chief Justice. Chief Craft stated he was at the Statewide Chiefs meeting this morning talking with the Deputy Director for OHS and wanted to make Council aware that there are changes coming in June for a proposal in the new language for those funds to no longer be going strictly to OHS and this will benefit everyone statewide. Del DOT, OHS and Homeland Security will potentially get funding from it. There's a rate and fee bill out there right now that will potentially take funds from a grant we get every year. It's called the Funds to Combat Violent Crime, so if Homeland Security gets supplanted with some of these funds, then that might help make up some losses that could potentially impact cities and towns across the state. The whole goal for this program is to reduce crashes and improve public safety. Councilwoman Dr. Grassett stated the statistic Chief Craft shared last time that in a month's time, we could have issued 40,000 tickets on West Stein Highway. Chief Craft replied in four days, it would have paid for an entire year's worth of usage. The education from this will hopefully slow people down and we won't have to go back to doing this next year. It will take about ten months to turn this around if all goes well. Mayor MacCoy inquired if one were to malfunction, how readily available are they to replace. Deputy Chief Justice stated the vendor is responsible for the replacement and repair of the systems. It's not a cost to the city if one gets damaged or malfunctions. He isn't sure how quickly they can be replaced. Mayor MacCoy then inquired if the systems will be on back order. Deputy Chief Justice stated in Delaware, we are still in the front of the pack of municipalities. Del DOT, Newark and New Castle County are the only other agencies that are further along than we are. Mayor MacCoy solicited any further questions from Council; there were none. Mayor MacCoy called for a motion. Vice-Mayor Henderson made a Motion to approve the revisions to Chapter 8 by adding Article 11 to the Municipal Code that would outline Electronic Speed Monitoring System requirements as presented. Councilman Bradley seconded the motion.

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Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

CITY OF SEAFORD - Municipal Election – Saturday April 18, 2026

The City of Seaford Municipal Election will be held on Saturday, April 18, 2026, in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

One (1) Mayoral Seat (2-year Term)

Two (2) Council Member Seats (3-year Term)

Vice-Mayor Dan Henderson has filed for reelection.

Councilman Mike Bradley has filed for reelection.

Mayor Matt MacCoy has filed for reelection.

Roberto Santos has filed for Council.

All candidates must have filed by 4:00 p.m., E.S.T., Friday, February 27, 2026. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 7 a.m. until 4:00 p.m. or by appointment if you cannot register during these normal business hours. Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 4:00 p.m., E.S.T., February 27, 2026, will still appear on the official ballot for election. You must meet the following to qualify to hold the office of Council Member:

- Be a bona fide citizen of the United States and of the State of Delaware and a resident of the City of Seaford for at least one (1) year next preceding the annual election; provided, however, that no full-time employee of the City of Seaford shall serve as City Councilmember during such time as he/she is a full-time employee of the City of Seaford; and
- At least eighteen (18) years of age; and
- A non-delinquent taxpayer of all capitation and property taxes of the City of Seaford for at least one (1) year next preceding the annual election. 65 Del. Laws, c. 249
- Shall not have been convicted of a felony. 76 Del. Laws, c. 153

To be eligible to vote, anyone eighteen (18) years of age or older who is a bona fide City of Seaford resident and US Citizen must have been registered at the State of Delaware Department of Elections by 4:00 p.m., E.S.T. on Friday March 27, 2026.

Nonresident property owners must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 18, 2025) and shall have one vote provided he or she is registered in the "Books of Registered Voters" maintained

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at the City Hall by 4:00 p.m. E.S.T. on Friday, March 27, 2026. Registration hours are Monday through Friday, 7 a.m. until 4 p.m., or by appointment if you cannot register during these normal business hours.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

LIAISON REPORTS (All reports attached to the end of this document)

Public Works & WWTF – Councilman Alan Quillen

Police & Fire – Councilman Dan Henderson

Administration – Councilman Orlando Holland

Electric – Councilman Mike Bradley

Code, Parks and Recreation – Councilwoman Dr. Stephanie Grassett

Mayor MacCoy solicits a motion to hold an Executive Session for the purpose of discussing personnel.

Mayor MacCoy called for a Motion. Councilman Henderson made a Motion to close the Regular Council Meeting and hold an Executive Session. Councilman Quillen seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

Council entered into Executive Session at 8:25pm

EXECUTIVE SESSION:

1. Negotiations

2. Preliminary discussions on site acquisitions or sales/leases of real property

Mayor MacCoy reopens the regular Council meeting

The Regular Council meeting was reopened at 9:26 p.m.

Mayor MacCoy solicits a motion to act on items discussed in Executive Session.

Vice-Mayor Henderson made a Motion to allow the City Manager and his staff to pursue option C of the feasibility study as presented in Executive Session. Councilman Holland

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seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy solicits a motion to adjourn the regular Council meeting.

Mayor MacCoy then called for a motion to close the Regular Council Meeting. Vice-Mayor Henderson made a Motion to close the regular council meeting. Councilwoman Dr. Grasset seconded the motion. Mayor MacCoy called for a vote; all present voted in favor; the motion so passed.

The Meeting was adjourned at 9:27p.m.

Charles D. Anderson, City Manager
/mr

Approved by Council:

3/9/2026

Code Department Report

- Issuing permits (40 in 2026)
- Rental Licenses (1,865 Units)
- 2026 Rental inspections are being scheduled and completed.
- Late fees were sent out for 50 Rental licenses Feb 20.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- **Mearfield 1 Phase 4** –17 Lots remain in phase 4. GMB reinspected phase 3 prior to dedication, few items remaining for repair.
- **BelleAyre Single Family** –Danfield Dr – Lennar has completed all the homes, sewer testing passed. Waiting for dedication inspection request from developers.
- **Western Sussex Business Campus** – Waiting for final inspection. Talked to KRM and they will be scheduling the inspection soon. They are also working on the first lease for storage space.
- **Nylon Capital** –Permits issued for the front building shell spaces. Fitout for “The Mill” has started. Deltech fitout permit issued and work has started. Tidal Health building construction progressing. Contractor is doing storm water along Atlanta Rd this week.
- **Modwash** – Building is up. Exterior façade installation started. Working on interior as well. Looking at opening in April.
- **Governors Grant Phase 4** – DR Horton has 2 homes under construction.
- **Aldi** – Permit issued. Site work has started.
- **Cookout** – Final revised plans returned and have been approved. Still working on architectural plans for submission.
- **Seaford Inn** –Property went to settlement on 1/26/2026. Roof is completed, started work on siding. Landscaping cleaned up. Preliminary plans for renovation have been submitted.

Parks & Recreation
Council Liaison Report
for 3/9/26 Council Meeting

Accomplished week of 2/23

Parks – Worked on snow removal around parks
Parks – Worked on finalizing budget items to submit for FY27
Parks – Began completing Spring service on mowers for upcoming cutting season
Rec. – Reached out to Men’s Softball teams for Spring league – hoping for 8-10 teams
Rec. – Have 270 kids registered for youth soccer – continued sorting and figuring up teams
Parks&Rec. – Katie & Bob Sanger attended the annual Delaware Recreation & Parks Society Conference (2/26 & 2/27)
Parks&Rec. – Worked on FY27 Draft Budget

Accomplished week of 3/2

Parks – Removed the swings from the Jays Nest playground
Parks – Completed servicing mowers for upcoming cutting season
Parks – Worked on the softball fields to prep them for weekend tournament – will be ordering infield mix for Spring league
Rec. – Completed sorting teams and got rosters sent out to coaches
Rec. – Held first softball rental of the season & received paperwork for semi-pro football team to host 4 games this Spring
Parks&Rec. – Submitted draft FY27 budget
Parks&Rec. – Met with utility departments & Trish & Charles to discuss maintenance on new property at S. Conwell St
Parks&Rec. – Assisted Tina with the player data spreadsheet that must be submitted to RXC Sports to order uniforms for soccer

Parks & Recreation Highlights 2/23 – 3/6

PARKS:

- Cleared snow along City sidewalks and throughout parks
- Completed servicing on all mowers for upcoming cutting season
- Worked on the softball fields to prepare them for the first tournament of the season, on 3/7
- Removed swings from the Jays Nest playground

RECREATION:

- Have 270 kids registered for youth soccer with a total of 26 teams
- Tina completed sorting players into teams and sent out rosters to coaches
- Received paperwork and deposit for semi-pro football team to return to play 4 games at the complex this Spring

SUPERINTENDENT:

- Attended the Delaware Recreation & Parks Society conference with Bob Sanger on 2/26, & 2/27
- Completed and submitted the Parks, Recreation, & Pool FY27 budget
- Assisted Tina with the filling out the required player data excel spreadsheet in order to purchase uniforms for youth soccer

Two Week Work Report

2/23/26 to 3/6/26

Charles Anderson, June Merritt &
Trisha Newcomer

MEETINGS:

- Met with several non-profits regarding opioid settlement funds distribution.
- Attended the annual electric rate review meeting with the Electric Director and administration staff.
- Previewed a demonstration of utility outage software.
- Met out at Nutter Park with a contractor regarding basketball court repairs.
- Met with the President of Penco regarding easement request for the Dulaney St. well facility.

OTHER WORK:

- Prepared the Council agenda.
- Worked on evaluations.
- Attended the Parks and Recreation Committee meeting.
- Attended Danny Short's coffee event at the Nanticoke Senior Center.
- Spoke with the City Solicitor regarding ballot makeup for the municipal election.

INFORMATION TECHNOLOGY REPORT:

- Install new storage server and upgraded to the latest OS version.
- Complete VM migrations.
- Relocation of IT equipment for redundancy.
- Installation of SIM cards in police vehicles.
- Upgrade Police Department VM environment.
- Finalized budget numbers and submitted for processing.
- Phone line repairs.
- Routine calls for technical assistance.

ADMINISTRATION REPORT FOR COUNCIL:

- Attend annual rate class review meeting with City Manager, Electric Director, and Billing/Customer Service Coordinator.
- Prepare for FY 2027 Budget.
- Prepare annual employee evaluations.
- Prepare for contract negotiations with IBEW & Teamsters Local 326.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Input:

Charles Anderson, CM

June Merritt, DF & HR

Trisha Newcomer, DED & CR



Seaford Volunteer Fire Department, Inc.

Communications from President Mark O'Bier:

There is no communication to report for this period.

Communications from SVFD Fire Chief Matthew Read:



Seaford Police Department

Police Activity during period of Monday, February 23, 2026 – Sunday, March 08, 2026, as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2026	2025	2024	2023	2022
TOTAL COMPLAINTS	2,003	11,468	12,552	11,112	9,593
All crimes	778	4,708	5,559	5,010	6,164
Homicide	0	2	0	1	0
Robbery	0	8	15	24	8
Sex Crimes	1	35	22	25	18
Burglary	3 (5 Burg/0 TFV)	67 (33 Burg/34 TFV)	57 (24 Burg/33 TFV)	122 (58 Burg/64 TFV)	197
Drug Crimes	74	241	481	285	444
Overdose	2	18	32	43	31
All Traffic (E-Tickets)	982 (741)	6,136 (3,504)	7,527 (3,422)	6,579 (1,898)	8,168 (2,105)
All DUI	16	82	102	72	79
All Crashes	126	651	741	684	656
False Alarms	81	371	373	343	546

- All crimes: **142** (defendants: **11** adults & **0** juveniles)
 - Felony: **6**
 - Misdemeanor: **26**
 - Violations: **7**
 - Civil: **1**
 - Other: **102**
- 89% Clearance Rate** (overall = **13** PA and **3** PI) Friday from 1100-2200 (**See Crime Chart below**)



Additional Crime Data below: There were **12 complaints, including** Assault, Agg Assault, Burglary, Fraud, Larceny, and Weapons: (**5 Felonies and 7 Misdemeanors**); excluding shoplifting: (**50% clearance rate**): **6 PA, 0 PI, 4 A/A, 0 J/A, 2 E/C, and 0 U/F**. Most incidents occurred on Saturday from 0900 - 1800.

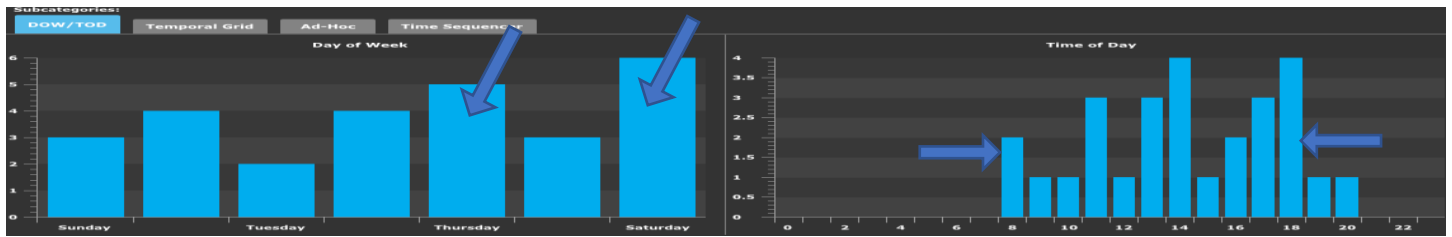
Drug Complaints:

- Drug Crimes: **19**
 - Adult Arrest: **15**
 - Juvenile Arrest: **0**
 - Juvenile/No Custody: **0**
 - Pending Active: **0**
 - Pending Inactive: **0**
- Prosecution declined: **4**
- Search Warrant(s): **0**
- Seized Firearm: **0**
- Money Seized: **0**
- Overdose: **0**

Traffic:

- Contacts/Citations: **184** traffic contacts resulting in **167** citations and **20** warnings
- DUI: **3** (Alcohol/drug-related) - 1 crash-related
- Crashes: **27**
 - Fatal: **0**
 - Injury: **5** (Sussex Hwy & High St; Sussex Hwy & Norman Eskridge; School Ln & N. State St.; E. High St. & S. Market St.; and Herring Run & Jet Ave.)
 - Non-Reportable: **8**
 - Reportable: **14**
 - **Additional Information:**
 - Hit & Run: **6** (1) private Property Parking lot; Arch St. & 3rd; Sussex Hwy & Tharp; Sussex Hwy & Middleford Rd; School Ln & N. State St; Tharp Rd & Sussex Hwy)
 - Bicycle: **1** (Private Property – Days Inn)
 - Motorcycle/Scooter: **1** (School Ln & N. State St)
 - Pedestrian: **0**
 - School Bus: **0**
 - Alcohol/drug-related crash: **1**

- Incidents: Thu & Fri from 0800-1800 – primary cause: *Following too close* (See Crash chart below)



Significant Events: All suspects/defendants are considered innocent until proven guilty.

Summary Report

03/06/26 – Fight in Parking lot – WAWA Complaint #71-26-1914

Seaford Police responded to a reported large fight in the parking lot of Wawa, 22929 Sussex Highway. Officers encountered a sizable crowd and identified a white passenger car leaving the scene, driven by Breyon Baine. Upon separating the individuals, it was determined that Baine had struck a female victim multiple times, resulting in visible injuries. Video surveillance confirmed the assault. Following the review, warrants were issued for Baine for disorderly conduct and offensive touching. The case remains active.

03/07/26 – Commercial Burglary – Callaway Corporation, LLC Complaint #71-26-1951

Seaford Police responded to a reported burglary at 22603 Sussex Highway. Based on video surveillance, the business owner reported that an unknown male suspect broke into the office, stole a small safe containing blank checks, and removed \$500 from an envelope. Additionally, the suspect took keys to two work trucks, driving off in a black Ford F-250. The case is pending, and the public is advised to be cautious of any checks from the company.

03/08/26 – Traffic Stop and Narcotics arrest – Norman Eskridge Hwy & Sussex Highway Complaint #71-26-2004

Seaford Police conducted a traffic stop in the area of Norman Eskridge Highway and Sussex Highway. The driver, later identified as Harold Coleman, was found driving on a suspended license with a vehicle displaying a fictitious registration. During the stop, officers discovered 3 clear plastic baggies, each containing methamphetamine, for a total weight of **11.2 grams of methamphetamine**, along with drug paraphernalia. Coleman was arrested and charged with the following and released on a \$16,000 unsecured bond:

- PWID tier 2 quantity
- Possess controlled substance tier 2 quantity
- Paraphernalia (2X)
- Driving Suspended
- Fail to have insurance
- Fail to have a registration card
- Fictitious registration

03/08/26 – Vehicle Break-ins – State Street Complaint #71-26-2005

Seaford Police responded to reports of possible vehicle break-ins near State Street. Officers located two juveniles who admitted to entering two vehicles in the area. The stolen items, including personal belongings and credit cards, were recovered. The juveniles were charged with **theft under \$1,500 and tampering with a vehicle** and were released to their guardians pending a future Family Court appearance.

**03/08/26 – Assault – AutoZone
Complaint #71-26-1914**

Seaford Police responded to a reported assault at AutoZone, 22936 Sussex Highway. Officers contacted two victims who reported that an employee, Keyondre Crump, assaulted the male victim (70 years old) during a verbal confrontation outside the store. The victim sustained facial injuries, including a broken jaw, and was transported to the hospital. Following the investigation, a warrant was issued for Crump for second-degree assault and offensive touching. The case remains active, pending apprehension of the suspect.

**03/08/26 – Trespass and Burglary – 400 block of North Street
Complaint #71-26-1634**

Seaford Police responded to a report of trespassing/burglary at 425 North Street. Officers learned that Otis F. Smith had entered the residence without permission, and the property owner had to forcibly remove him. Officers located Smith walking nearby - he was intoxicated and belligerent. EMS evaluated him at the station, though he refused treatment. Smith was committed to SCI on an intoxication hold and faces charges including second-degree burglary, disorderly conduct, third-degree trespass, and an active VOP capias.

**03/08/26 – DUI and Resisting Arrest – Herring Run Road
Complaint #71-26-1649**

Seaford Police responded to a vehicle in a ditch on Herring Run Road. The operator, Brent Ricketts (DOB 2/7/05), was found to be under the influence of alcohol. After failing field sobriety tests and refusing a portable breath test, Ricketts resisted arrest, requiring multiple officers to take him into custody. He was transported to the Seaford Police Department, where a blood test was obtained. Ricketts was later arraigned and released on bond. Charges are pending with the courts.

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 02/24/26: Guns of Lower Delaware (GOLD) Meeting - Criminal Lt.
- 02/26/26: Tidal Health (Rural Health Hubs) - Chief, City Manager, and Director of Economic Dev.
- 03/03/26: OUTLOUD DE Meeting - Chief, City Manager, and Director of Economic Dev.

Community Events:

- Revamping "Food On" Program in partnership with the HELP Initiative - SPD Officers
- 03/05/26: Tip-A-COP for Special Olympics - 3 SPD officers

Training/Other: SNOW STORM

- SPEAR Team Training (ongoing) twice / month - Team Members
- Dover Police Academy: Began Sun 01/11/26 (21 weeks) - Three SPD recruits
- Conditional Hire for one applicant: (1) Certified officer - POST reciprocity – TBD March 2026
- 03/06/26: Tactical ALERRT medical course (4 hours): 8 SPEAR team officers
- 03/04/26: TASER 10 Instructor Course - SPD 5 officers (Patrol/CID)

Total Criminal Arrests:

Arrests YTD	2026 Total	2026 Adult	2026 Juv	2025 Total	2025 Adult	2025 Juv	2024 Total	2024 Adult	2024 Juv	2023 Total	2023 Adult	2023 Juv	2022 Total	2022 Adult	2022 Juv	
Total	62	58	4	507	472	35	720	642	78	523	455	68	630	571	59	

Respectfully Submitted,
Councilman, Fire and Police Liaison, and Vice Mayor



Dan H Henderson

Council Liaison Report

Electric Department

Period ending

Since the last report

Crew

- Performed a troubleshoot for voltage issues in Westview
- Fixed several damaged house services leftover from the snow storm.
- Set transformer and energized service on Woodland Rd.
- Performed switching procedure in Seaford Village Shopping center to energize Modwash
- Worked on underground in Governor's Grant Phase 4
- Trimmed trees at Fred Douglas Elementary School
- Performed a temporary repair for the damaged streetlight on High St.
- Performed troubleshoot of outage in substation caused by wildlife

Director

- Attended Staff Meeting
- Attended annual rate class review meeting
- Had zoom meeting with Data Capable regarding outage notification system
- Attended meeting regarding new City property at 121 S. Conwell St.
- Worked on budget and evaluations
- Worked on estimates for upcoming budget year projects
- Attended Light Up Navajo meet and greet at DEMEC with Jake Smith and Dalton Hignutt
- Met on site at Seaford Innovation Center to discuss temporary feed for Building E.1

Upcoming Weeks

Continue work in Governor's Grant Phase 4.

Continue work on Seaford Innovation Center.