AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
May 27, 2025
SEAFORD CITY HALL – 414 HIGH STREET

The meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: www.seafordde.com/meetinglivefeed
- On Facebook: www.Facebook.com/cityofseaford
- On YouTube: http://www.youtube.com/c/CityofSeafordDe19973

To view this meeting agenda and supporting documentation visit our website: www.seafordde.com/government/mayor_council/council_agendas_minutes

Comments and questions may be emailed to: Councilinfo@seafordde.com

7:00 P.M. Mayor MacCoy calls the Regular Meeting to order.
Invocation
Pledge of Allegiance to the Flag of the United States of America.
Changes to the agenda for this meeting.
Executive Session:
1. Negotiations, potential land purchase
Approval of the minutes of the regular meeting on May 13, 2025

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

PUBLIC COMMENT:
1.

CORRESPONDENCE:
1.

PUBLIC HEARING:

1. City of Seaford Present for approval a Delaware Drinking Water State Revolving Fund Loan for Martin Farms Water Relocation Phase I Project.

2. City of Seaford Present for approval a Delaware Water Pollution Control Revolving Fund Loan for Wastewater Treatment Plant Upgrade and Expansion Project.

NEW BUSINESS:

1. Chief of Police Marshall Craft to request conditional approval to accept $557,700 in grant funding from the Prescription Opioid Settlement Distribution Commission (POSDC) to launch the Seaford Community OUD/SUD Response Initiative (SCORI). This will be a two-year initiative, led in partnership with the Community Collaboration of Delaware (CCD) and the University of Delaware Center for Drug and Health Studies (UD-CDHS), aims to address the opioid crisis through harm reduction, peer-led recovery support, diversion from arrest, and officer wellness training. The funding will support personnel, outreach supplies, officer engagement, and robust data evaluation. SCORI will serve high-need populations, close critical service gaps, and enhance public health and safety through a trauma-informed, community-based model.

2. Present for approval Sourcewell pricing for the Hearn's Crossing development electrical infrastructure and equipment.

3. Present for approval a recommendation from Director of Electric Bill Bennett to increase the fee charged for security lights in the City of Seaford.

4. Present for approval a revision to the Fee and Rate Schedule to increase the Security Light Charge to $11.50.

5. Present for approval Resolution 2025 – 02 authorizing the City of Seaford to accept a $962,400 loan from the Delaware Drinking Water State Revolving Fund for the Martin Farms Water Relocation Phase I project.

OLD BUSINESS:

1. . Bids - Teen Challenge Parking Lot Paving.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. .

LIAISON REPORTS:

1. Public Works & WWTF – Councilman Alan Quillen
2. Police & Fire – Councilman Dan Henderson
3. Administration – Councilman Orlando Holland
4. Electric – Councilman Mike Bradley
5. Code, Parks and Recreation – Councilwoman Stephanie Grassett

Mayor MacCoy solicits a motion to hold an Executive Session for the purpose of discussing negotiations.

EXECUTIVE SESSION:

1. Negotiations, potential land purchase.

Mayor MacCoy solicits a motion to adjourn the Executive Session.

Mayor MacCoy reopens the regular Council meeting.

City Council to act on items discussed in Executive Session.

Mayor MacCoy solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted: **TLN**
Posted by: **May 20, 2025**

NB#1
5-27-25

CITY OF SEAFORD POLICE DEPARTMENT

300 Virginia Avenue
Seaford DE 19973
(302) 629-6645

TO:	Mayor, Council and City Manager
FROM:	Marshall Craft Chief of Police
DATE:	May 16, 2025
RE:	Seaford Community Opioid and SUD Response Initiative (SCORI)

I respectfully request the Mayor and City Council's approval, which is conditional upon funding being awarded, to accept $557,700 in grant funding from the Prescription Opioid Settlement Distribution Commission (POSDC). These funds will support the launch of the Seaford Community OUD/SUD Response Initiative (SCORI)—a two-year collaborative effort between the Seaford Police Department (SPD), Community Collaboration of Delaware (CCD), and the University of Delaware Center for Drug and Health Studies (UD-CDHS).

SCORI is designed to address the opioid and substance use crisis in Seaford by expanding harm reduction services, enhancing recovery support, diverting low-level offenders to care, and promoting officer wellness. The initiative will directly benefit high-need populations, including individuals with opioid use disorder (OUD), Substance Use Disorders (SUD), and co-occurring mental health conditions, people experiencing homelessness, rural residents, and those with limited access to care.

Key program components include:

- CCD's Certified Peer Recovery Specialists providing mobile outreach, naloxone and wound care kits, and peer-led recovery services.
- SPD's Community Engagement Team receiving training and resources to support overdose response, mental health crises, and diversion strategies, as well as programs to aid in the prevention of violence and reduction of high-frequency repeat calls for service involving the same individuals, ultimately improving officer safety.
- UD-CDHS leading project evaluation, using RedCAP data to track outcomes, improve service delivery, and ensure accountability.

The $557,700 grant will fund:

- Personnel: Two peer specialists, one supervisor
- Resources: Outreach supplies and naloxone and wound kits
- Evaluation: RedCAP system upgrades and UD data analysis support
- SPD Support: Officer overtime for community outreach and engagement

SCORI addresses critical service gaps in Seaford, strengthens public health and safety partnerships, and promotes sustainable recovery through a trauma-informed, data-driven approach. This program positions Seaford as a leader in public health-focused policing while providing essential resources to residents in need.

Your approval will allow us to move forward with accepting the funds and implementing this life-saving initiative.

Recommendation: Approve the acceptance of $557,700 in POSDC funds for the SCORI program.

NB#2
5-27-25

City of Seaford

Memo

To: Charles Anderson; City Manager

From: Bill Bennett, Director of Electric

Date: 5/19/25

Re: ***Sourcewll order for Hearn's Crossing North***

We have sent the phase 1 estimate and escrow letter to the developer for the Hearn's Crossing North development. I have obtained prices through sourcewell for the materials that are needed for the project. I received prices from Wesco/Anixter and an incomplete price quote from Kendall. Some items are stock items with a 2-week delivery and some items are a 54-week delivery. I would like to get this order placed now, before we get the escrow check from the developer, so we don't hold up the development, once it starts. All these items are items that we use and in the worst case that the development falls through, we would use these items in future developments.

I request permission from the Mayor and Council to order these items from Wesco/Anixter in the amount of $699,807.22, so we don't hold up the developer. This money is in the FY 26 budget proposal.

Should you have any questions, please contact me.

Thank you.

			WESCO/ ANIXTER		
item		qty	price	total	lead time
box-0003	transformer box	15	$ 368.94	$ 5,534.10	6 weeks
cabn-0013	sectionlize cabinet	2	$ 4,053.00	$ 8,106.00	2 in stock
cabn-0013	sectionlize cabinet	1	$ 4,552.21	$ 4,552.21	
adap-0002	600 amp - 200 amp	15	$ 369.75	$ 5,546.25	45 weeks
cap-0011	600 amp insulated	12	$ 92.55	$ 1,110.60	30 weeks
conn-0054	grounding bar clamp	36	$ 41.73	$ 1,502.28	stock
covr-0005	insulated cover	144	$ 4.71	$ 678.24	11 weeks
spde-0019	spade	144	$ 13.71	$ 1,974.24	10 weeks
term-0001	750 elbow	15	$ 577.82	$ 8,667.30	25 weeks
wire-0001	#2 copper with insl.	500	$ 3.00	$ 1,500.00	stock
wire-0037	4/0 UG	7000	$ 2.73	$ 19,110.00	stock
wire-0041	750 mcm	11200	$ 16.80	$ 188,160.00	31 weeks
				$ 246,441.22	
swch-0010	s&c	6	$ 37,510.00		57 weeks
swch-0010	federal pacific	6	$ 44,201.00	$ 265,206.00	54 weeks
				$ 699,807.22	
			Kendall		
box-0003	transformer box	15	$ 378.00	$ 5,670.00	25 weeks
cabn-0013	sectionlize cabinet	3	$ 4,738.00	$ 14,214.00	25 weeks
adap-0002	600 amp - 200 amp				
cap-0011	600 amp insulated				
conn-0054	grounding bar clamp	36	$ 81.50	$ 2,934.00	1 week
covr-0005	insulated cover				
spde-0019	spade	144	$ 3.40	$ 489.60	
term-0001	750 elbow				
wire-0001	#2 copper with insl.				
wire-0037	4/0 UG	7000	$ 2.64	$ 18,445.00	stock
wire-0041	750 mcm	11200	$ 14.99	$ 167,888.00	12 weeks
				$ 209,640.60	

NB#3
5-27-25

City of Seaford

Memo

To: Charles Anderson; City Manager

From: Bill Bennett, Director of Electric

Date: 5/19/25

Re: ***Security Light Charges***

The monthly charge for security lights has been $6.31 for as long as everyone can remember. It is designed to cover the cost of the light, installation, electric, and maintenance.

A LED light cost $127.50 today and the average life is 10 years. The photocell is $28.56 today and usually lasts 5 years. AT today's cost, it cost $276.96 to install the light. The cost of electricity is $4.95 a month, based on an average of 12 hours a night. I suggest adding $2.70 a month to cover any maintenance and cost increases.

With this cost, I recommend that we raise the monthly charge for a security light to $11.50 with the billing for the June usage.

Should you have any questions, please contact me.

Thank you.

number of lights	charge	monthly charge	yearly charge
50	$ 6.31	$ 315.50	$ 3,786.00
cost of light	$ 127.50	$ 1.06	10 year life
cost of photocell	$ 28.56	$ 0.48	5 year life
cost of installation	$ 276.96	$ 2.31	10 year life
cost of electric		$ 4.95	12 hour avg
maintenance & future increase		$ 2.70	
		$ 11.50	
50	$ 9.80	$ 490.00	$ 5,880.00
increase of revenue a year			$ 2,094.00

NB#4
5-27-25

CITY OF SEAFORD
SCHEDULE OF FEES AND RATES

Amended March 11, 2025 Effective April 1, 2025

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2019 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at $0.34 per $100 of assessed value.

PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.
* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

LODGING TAX

Three percent (3%) of the rent upon every occupancy of a room or rooms in a hotel, motel or tourist home within the boundaries of the City of Seaford. Such tax shall be in addition to the lodging tax imposed by the State pursuant to 30 Del. C. § 6102.

ELECTRIC UTILITY RATES

RESIDENTIAL CUSTOMERS

Customer Charge	$22.00 Per Month
All KWH	$0.135120

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge	$24.75 Per Month
All KWH	$0.149850

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge	$56.00 Per Month
All KWH	$0.108100
Demand Charge	(All KW $12.70)

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge	$75.00 Per Month
All KWH	$0.104900
Demand Charge	(All KW $12.00)

LARGE GENERAL SERVICE Energy (greater than 300 KW five or more times in 12 months)

Customer Charge	$230.00 Per Month
First 30,000 KWH	$0.102500
Remaining KWH	$0.091000
Demand Charge	(All KW $11.50)
Demand Ratchet	70% of Previous 12 Month Maximum

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge	$230.00 Per Month
First 30,000 KWH	$0.100000
Remaining KWH	$0.087800
Demand Charge	(All KW $11.50)
Demand Ratchet	70% of Previous 12 Month Maximum

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges	$40
Residential AMI Reconnect Charges (prior to 4:00 pm Monday – Friday)	$25
Residential AMI Reconnect Charges (after 4:00 pm Mon. – Fri., Weekends & Holidays)	$100
Additional Deposit	$25
Temporary Service	$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	$200
Commercial - The greater of an average for 12 month's bills multiplied by 2.5 or *(A surety bond may be substituted at the City's option)*	$200

STANDARD POWER FACTOR

98.5% Lagging

Charge per 1.0% under 98.5% per KW demand $0.05

NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2018 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

STREET CHARGE

$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs $0.000178 / Kwh

PURCHASED POWER COST ADJUSTMENT CLAUSE

$0.01836 / Kwh (Effective 06/01/2024)

ENERGY SUPPLY COST

$0.06947 / Kwh (Effective 01/01/2021)

• Rate set by DEMEC contract

SECURITY LIGHTS

$~~6.31~~11.50 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	$35
Transformer Rated Meter	$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

RETURN PAYMENT FEE $40

AUTOMATIC METER INFRASTRUCTURE (AMI) OPT-OUT FEES:

One-time manual meter set-up fee	$40.00
Manual meter reading	$25.00/month
Delinquent Charges	$40

Reconnect Charges (prior to 4:00 pm Monday – Friday)	$40
Reconnect Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	$100

LATE PAYMENT CHARGE
1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS
$0.087393 / Kwh

EV (ELECTRIC VEHICLE) CHARGING FEES:
Public Access and Use
Chargers up to 10 kW Maximum Output - $1.00/Hour

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 7,500 gallons per month, (250 g.p.d.), with a minimum billing of I EDU per month, $31.23 for water* and $60.88 for sewer.

Water rate adjustment for metered users: The first 7,500 gallons are billed at the rate of $31.23 per 7,500 gallons/month; from 7,501-225,000 gallons at $24.90 per 7,500 gallons/month; over – 225,000 gallons* at $26.84 per 7,500 gallons/month.

Sewer rate adjustment for metered users: The first 7,500 gallons are billed at the rate of $60.88 per 7,500 gallons/month; from 7,501-225,000 gallons at $48.30 per 7,500 gallons/month; over – 225,000 gallons* at $53.23 per 7,500 gallons/month.

*Properties outside of the city limits, which have water and/or sewer service, will be charged at one and a half (1.5) times the current EDU rate. Effective January 1, 2023.

WATER AND SEWER CONNECTION SERVICE CHARGES

Turn service valve on/off for:	
Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	$40
Delinquent Charges	$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	$40
Reconnect Charges (after 4:00 pm Monday – Friday)	$60

INDUSTRIAL PRETREATMENT ORDINANCE:

WASTEWATER DISCHARGE PERMIT:	
Significant Industrial User (SIU)	$1,500.00 per application + $1,000.00 Annual Monitoring Fee
Categorical Industrial User (CIU)	$1,500.00 per application + $1,000.00 Annual Monitoring Fee
Other Industrial User (OIU)	$1,500.00 per application + $1,000.00 Annual Monitoring Fee
OTHER FEES:	
Permit Amendment	$1,000.00 per issuance
Permit Variance (s)	$1,000.00 per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE $300.00

PLANNING AND ZONING HEARING:

NON-REFUNDABLE $200.00

PLUMBER LICENSE:

Annual License Fee = $40.00
Surety Bond Required ($5,000)
State of Delaware Master Plumber License Required

EXCAVATOR LICENSE:

Annual License Fee = $40.00
Surety Bond Required ($20,000)

REFUSE HAULER LICENSE:

Annual License Fee = $50.00 for the first 5 trucks working in the City,
Plus $10.00 for each additional truck working in the City

SEPTAGE HAULER LICENSE:

Annual License Fee = $120.00

SEPTAGE HAULER FEE:

Septage Discharge Rate = $0.075/ gallon
Porti Potty Discharge Rate = $0.090/ gallon

* Fee is charged on maximum truck volume; not gallons unloaded.

COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = $40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = $40.00
Surety Bond Required ($1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = $40.00

RENTAL LICENSE:

Annual License Fee = $50.00 per rental unit
Re-inspection Fee = $100.00 Each Additional Inspection
Late Fee = $100.00 Each License not paid after the first of each year

ADULT USE RETAIL MARIJUANA BUSINESS LICENSE:

Annual License Fee = $1,000.00

SPECIAL EVENT PERMIT:

Nonrefundable Deposit = $100.00 per event*
Park/Facility Usage = $150.00 per event
Police Special Duty Officer = $69.35 per hour (3-hour min)
Specialty Electric Panel = $550.00 per event
*Tax-Exempt organizations may be exempted from this fee. Proof of 501c3 status is required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = $10.00
Stand size larger than 100 s.f. = $25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = $40.00
Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:
First $1,000 = $25.00
Plus $ 5.00 fee for each additional $1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

PLUMBING PERMIT FEE:

Base Permit Fee	$25.00	Charge per fixture or connection	$2.00

DEMOLITION PERMIT FEE:

Structures WITH utilities	$50.00
Structures WITHOUT utilities	$10.00

WATER IMPACT FEE:

Per EDU	$600.00

* The City Council approved a selective discount of the water impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	*Discount applied to normal water impact fee*
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

Residential Unit without a fire suppression system	$ 100.00 per EDU
All other uses:	
1" Water Tap	$ 375.00
2" Water Tap	$ 750.00
3" Water Tap	$1,500.00
4" Water Tap	$3,000.00
6" Water Tap	$3,500.00
8" Water Tap	$4,000.00
10" Water Tap or large	$6,000.00

WATER TAP FEE:

1"	$ 725.00	plus $300 to open street
1-1/2"	$ 930.00	plus $300 to open street
2"	$1,325.00	plus $300 to open street

* The City Council approved a selective elimination of the water tap fees in 2024. This fee incentive applies to the *first twenty-four* single *family detached* housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

Per EDU	$1,400.00

* The City Council approved a selective discount of the sewer impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	*Discount applied to normal sewer impact fee*
0 to 2,000	70%

2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

SEWER TAP FEE:

4" diameter	$1,050.00	plus $600 to open street
6" diameter or larger	$1,050.00	plus $600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2024. This fee incentive applies to the *first twenty-four single family detached* housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	$ 500.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	$ 1,000.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	$ 1,000.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	$ 500.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	$ 500.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	$ 500.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	$ 500.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	$ 500.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	$ 500.00 per EDU
Lift Station #12	North Ross Drainage Shed	$ 500.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	$ 500.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	$ 1,500.00 per EDU
Lift Station #15	Herring Run Drainage Shed	$ 1,500.00 per EDU
Lift Station #16	Dolby Drainage Shed	$ 1,000.00 per EDU
Lift Station #17	Western Sussex Business Campus Drainage Shed	$ 1,000.00 per EDU
SCUSSD	Interceptor Upgrades	$ 500.00 per EDU
NRGSE	North Ross Gravity Sewer Extension	$ 350.00 per EDU

STORM WATER IMPACT FEE:

Per square foot of developable land $0.10

ELECTRIC SYSTEM COST RECOVERY FEE:

Residential Service Single Phase (120/240)

100 amp	$ 187.50
200 amp	$ 375.00
300 amp	$ 562.50
400 amp	$ 750.00

Commercial Service 3 phase (120/208) & (120/240)

200 amp	$ 750.00
400 amp	$1,500.00
600 amp	$2,245.00
800 amp	$2,995.00

Commercial Service 3 phase (277/480)

200 amp	$ 1,730.00
400 amp	$ 3,455.00
600 amp	$ 5,200.00
800 amp	$ 6,915.00

Industrial Service 3 phase (120/208) & (120/240)

200 amp	$ 935.00
400 amp	$ 1,870.00
600 amp	$ 2,810.00
800 amp	$ 3,745.00
1,000 amp	$ 4,680.00

Industrial Service 3 phase (277/480)

200 amp	$ 2,160.00
400 amp	$ 4,320.00
600 amp	$ 6,500.00
800 amp	$ 8,640.00
1,000 amp	$10,790.00
2,000 amp	$21,580.00
3,000 amp	$32,500.00

RESIDENTIAL FIRE SPRINKLER INCENTIVE:

Developers and Home Builders who elect to install a fire sprinkler system in new one and two family dwellings that meets the requirements of IRC section P2904 and NFPA 13D shall receive a $3,000 credit towards fees charged to them at permit issuance.

Owners of existing one and two family dwellings can qualify to receive a $3,000 credit on their future City tax billings if they retrofit their one or two family dwelling and install a fire sprinkler system that meets the requirements of IRC section P2904 and NFPA 13D.

WATER METER & WATER METER PIT PRICES:

As determined by the Director of Public Works

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	$0.25 per page ($1.00 minimum charge)
Duplicate Bill Fee	$2.50
Print Account History	$2.50
All other records	Actual cost of reproduction

SEAFORD POLICE DEPARTMENT FEES

Video Requests — $50/Hour (Minimum of $50 – Maximum $300)

Note: All video footage requests will be reviewed to determine if the video is a matter of "public record" under FOIA, before release.

Video footage that constitutes "investigatory files compiled for civil or criminal law-enforcement purposes will not be released, 29 Del. C. 10002 (o)(3).

Fingerprinting Fees — $25 for the first two cards ($10 for each additional card)

**Check, Money Order and/or exact change is required (Payable to the Seaford Police Department)*

Collision Report Fees — $20 for Collision Report
$60 for Fatal Collision Report

**Insurance company may submit a written request for a copy of the report*

**Must include a self-addressed stamped envelope and check or money order payable to the Seaford Police Department*

Special Duty Rates — $69.35/Hour – Minimum of three hours (Officer & Vehicle)

- $55.00/Hour/Officer – Minimum of three hours
  - Rate set by Union
- $14.35/Hour/Vehicle – Minimum of three hours
  - Rate set by City
- $69.35/Hour Total: Payable to the City of Seaford

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property — $25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	$40 per hour (minimum 1 hour)
Electric Bucket Truck	$40 per hour (minimum 1 hour)
Electric Pole Trailer	$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	$25 per hour (minimum 1 hour)
Trencher - Walk Behind	$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	$35 per hour (minimum 1 hour)
Regular Dump Truck	$35 per hour (minimum 1 hour)
Back Hoe/Loader	$35 per hour (minimum 1 hour)
Skid Steer Loader	$35 per hour (minimum 1 hour)
Mini Excavator	$35 per hour (minimum 1 hour)
Tractor Mower "Bush Hog" (Ride On)	$50 per hour (minimum 1 hour)
Tractor Mower "Cub Cadet" (Ride On)	$50 per hour (minimum 1 hour)
Lawn Mower "Zero Turn" (Ride On)	$20 per hour (minimum 1 hour)
Lawn Mower (Push)	$15 per hour (minimum 1 hour)
Back Pack Blower	$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	$30 per hour (minimum 1 hour)

Generator (125-149 KVA)	$55 per hour (minimum 1 hour)
Sewer Rodder	$50 per hour (minimum 1 hour)
Air Compressor	$25 per hour (minimum 1 hour)
Weed Sprayer	$15 per hour (minimum 1 hour)
Paint Machine	$25 per hour (minimum 1 hour)
Power Sweeper	$50 per hour (minimum 1 hour)
Video Camera with Trailer	$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	$100 per hour (minimum 1 hour)

(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	$50 per day (due with rental form)
Back Pavilion	$40 per day (due with rental form)

Park/Open Space Rentals:
All park rentals are $50 per day. The following parks are eligible to be rented on a first come, first served basis. Groups, with the exception of sports tournaments, hosting two hundred (200) people or more will be required to fill out a Special Event Permit Application and pay the fees associated with that permit.

- Sports Complex Open Field
- Gateway Park
- Kiwanis Park
- Market Street Grass Lot
- High Street Grass Lot
- Riverview Park
- Oyster House Park

Field Rentals:

Non-Refundable Deposit:	$50 per event (due with rental form)
Softball Field #1	$100 per day
Softball Field #2	$100 per day
Football Field – Field of Dreams*	$100 per day
Football Field – Pine Street*	$100 per day
Soccer Field #1**	$50 per day
Soccer Field #2**	$50 per day
Use of field lights:	$30 per field per hour (Softball field #1 & #2, Field of Dreams)

*Football Field markers can be set-up for an additional $25 per field
**Soccer field lines & goals can be set-up for an additional $25 per field

ALL OTHER CITY PARKS:
The *JAY'S NEST PLAYGROUND*, which is located within the *SPORTS COMPLEX*, may not be rented.

NB#5
5/27/25

CITY OF SEAFORD RESOLUTION
R2025 - 02

A resolution authorizing the City of Seaford to accept a $962,400 loan from the Delaware Drinking Water State Revolving Fund.

WHEREAS, the State of Delaware, Department of Health and Social Services ("DHSS") has authorized a loan in the amount of $962,400 (the "Loan") on behalf of the Delaware Drinking Water State Revolving Fund (the "Fund") for the Martin Farms Water Relocation Phase 1 Project (the "Project") located within the corporate limits of the City of Seaford (the "City"), which Project will install approximately 781 linear feet of 10-inch water main (connected into the existing water distribution system along Nylon Boulevard), 220 feet of 8-inch watermain, 1,180 feet of 6-inch water main, and three (3) fire hydrants, five(5) valves of various sizes, and thirty-six (36) new services and meter pits to residences within the City consisting of data collection in the form of water sampling, property owner surveys, and test pitting of existing water services to identify service line material; and

WHEREAS, the City submitted the necessary loan application materials to DHSS to assist with the funding of the Project; and

WHEREAS, the Loan is to be used to finance the relocation of water mains from the backyards of private residences to existing streets, at the Martin Farms residential neighborhood. The water mains will be relocated to existing streets to make it easier for the Department of Public Works to access for future maintenance. The Project area is located south of Route 20 (Stein Highway) and north of West Locust Street, between Sussex Avenue (to the west) and North Willey Street (to the east); and

WHEREAS, pursuant to terms of the Loan (which will be documented separately), the interest rate on the Loan shall be 0%. After the Project has been completed, up to $962,400 of principal forgiveness will be applied. Should the project not be completed, the principal balance will require principal payments, paid semi-annually in an amount sufficient to amortize the outstanding balance of the Loan over twenty years. A general obligation bond of the City will secure the Loan. All legal costs incurred by the Fund associated with Loan closing shall be borne by the City and will become a part of Loan proceeds; and

WHEREAS, pursuant to Section 35(I) of the City's Charter, the City's Council is authorized to allow short or long-term debt incurred from the Fund for the Project to be exempt from the special election requirements otherwise set forth in Section 35 of the City's Charter; to exercise the aforesaid power, after two (2) public hearings related to the debt to be incurred, the City's Council shall adopt a resolution to that effect by the affirmative vote of five (5) members of Council; the indebtedness created under this provision shall be evidenced by a note or bond of the City, and the full faith and credit of the City shall be deemed to be pledged thereby;

WHEREAS, the City convened duly noticed public hearings related to the Loan on April 22, 2025 and May 27, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the affirmative vote of at least five members of Council, this ___ day of ___, 2025, as follows:

1. The City is authorized to accept the Loan;
2. The Mayor and the Secretary to Council are authorized to execute appropriate documents and agreements to effectuate the Loan, consistent with Section 35 of the City's Charter.

____
Matthew MacCoy, Mayor

____
Witness

____
Charles Anderson, Secretary to Council

Sworn and Subscribed before me on this ___day of _______, 2025.

____
Notary Public

My Commission Expires:

NB#3
2/11/25

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL
OFFICE OF THE SECRETARY

ENVIRONMENTAL FINANCE

ENTERPRISE BUSINESS PARK
97 COMMERCE WAY, SUITE 106
DOVER, DELAWARE 19904

PHONE: (302) 739-9941
FAX: (302) 739-2137

February 4, 2025

Mr. Charles Anderson
City Manager
City of Seaford
PO Box 1100
Seaford, DE 19973

RE: Delaware Drinking Water State Revolving Fund Binding Commitment Letter Offer, City of Seaford – Martin Farms Water Relocation Phase I Project

Dear Mr. Anderson:

On behalf of the Delaware Drinking Water State Revolving Fund (Fund), the Department of Health and Social Services (Department) is pleased to advise you that a Loan (Loan) has been authorized from the Fund to the City of Seaford (the City) in the amount of **$962,400** for a term of **twenty (20) years** (if applicable) for the Martin Farms Water Relocation Phase I Project. This project will install approximately 781 feet of 10-inch water main (connected into the existing distribution system on Nylon Boulevard), 220 feet of 8-inch water main, 1,180 feet of 6- inch water main, three (3) fire hydrants, five (5) valves of various sizes, and 36 new services and meter pits to residences. The project will consist of data collection in the form of water sampling, property owner surveys, and test pitting of existing water services to identify service line material.

The loan interest rate shall be **0%**. After the project has been completed, up to $962,400 of principal forgiveness will be applied. Should the project not be completed, the principal balance will require principal, and interest payments paid semi-annually in an amount sufficient to amortize the outstanding balance over twenty years.

It is understood that a General Obligation Bond Pledge of the City will secure the Loan. All legal costs, incurred by the Fund, associated with loan closing shall be borne by the City and will become a part of loan proceeds.

The Fund reserves the right to withdraw or alter the terms of this commitment if, between the date of the City's loan application and the date of the closing, the City incurs any debt or its financial condition changes in any way deemed material by the Fund at its sole discretion. Loan closing and the disbursement of funds shall remain subject to the satisfaction of any conditions established by the Fund.

The City shall comply in all respects with all applicable Fund requirements and reporting, federal laws, regulations, and other requirements related to or arising out of, or in connection with funding by the

Fund, including but not limited to all requirements outlined in the financing agreement to be entered into by the Department and the City. The City shall also comply in all respects with the Federal Single Audit Act, 2 CFR 200 Subpart F, as a sub-recipient of Federal funds. The Catalog of Federal Domestic Assistance (CFDA) number for the Fund is 66.468. Where noncompliance of such requirements is determined by the Fund or the Department, the issue shall be referred to the proper federal authority and/or agency for consultation and/or enforcement action.

If you have any questions concerning the foregoing, please contact this office at 302-739-9941. If you concur with the terms and conditions stated above, please acknowledge your acceptance by signing below and returning the original to this office no later than March 4, 2025.

If Loan closing shall not have occurred within 120 days of the receipt of this letter, the Fund reserves the right to discontinue processing the City's application.

Sincerely,
FOR THE DELAWARE DRINKING WATER STATE REVOLVING FUND

Laura Robbins

Laura Robbins
Chief of Administration, Environmental Finance
DNREC - Office of the Secretary

The foregoing terms and conditions are hereby acknowledged and accepted this 18th day of FEB., 2025.

(SEAL OF THE CITY)

By: ____________________
Charles Anderson
City Manager, City of Seaford

cc: Marissa Jacobi, DHSS-DPH
Brianna Kresse, DHSS-DPH

OB #1
5·27·25

MEMORANDUM

TO: Charles Anderson, City Manager

FR: Berley Mears, DPW

RE: ***Teen Challenge Store Parking Lot Paving Bid***

DT: May 8, 2025

The city received four bids in response to our bid advertisement for the above referenced project on May 7, 2025. Please see the tabulation of the bids received below:

Bidder	Total Base Bid	With Alternate Bid	Bid Bond
Jerry's Inc.	$200,324.00	$171,524.00	Yes
Asphalt Maintenance LLC.	$211,408.00	$185,008.00	Yes
George and Lynch	$263,114.00	$227,114.00	Yes
Terra Firma	$263,243.75	$220,043.75	Yes

There was a base bid for a 2" thick topcoat and an alternate bid for a 1.5" thick topcoat to have an option to save some cost.

It is my recommendation to award the Teen Challenge Store Parking Lot Paving bid to Jerry's Inc. for the total base bid amount of $200,324.00. Jerry's Inc. was the lowest bidder, and they met all of the bidding requirements.

Please present this information to the Mayor and Council at their May 13, 2025, meeting for their consideration.

Please contact me should you have any questions.

Thank you.