

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

December 10, 2024

7:00 P.M.

Mayor MacCoy called the Regular Meeting to order at 7:00 p.m. with the following present: Vice-Mayor Dan Henderson, Councilwoman Stephanie Grassett, Councilman Michael Bradley, Councilman Alan Quillen, City Manager, Charles Anderson, and Director of Economic Development and Community Relations, Trisha Newcomer, were also present.

Councilman Bradley offered the opening prayer. Mayor MacCoy then led those present in the Pledge of Allegiance.

Mayor MacCoy then solicited any changes to the agenda; there were none. He then called for a motion to approve the minutes of the Regular Meeting on November 26, 2024. Councilman Bradley made a motion to approve the minutes of the Regular Meeting on November 26, 2024. Councilman Quillen seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy then called for a motion to approve the minutes of the Planning Session on November 15, 2024. Councilwoman Grassett made a motion to approve the minutes of the Planning Session on November 15, 2024. Councilman Alan Quillen seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy then announced the winners of the 2024 Holiday Decorating Contest.

Public Comment

Mayor MacCoy inquired if there were any requests for Public Comment; There were none.

Correspondence

Mayor MacCoy inquired if there was any correspondence; There was none.

Mayor MacCoy closed the Regular Meeting and opened the Public Hearing at 7:06 p.m.

Public Hearing:

Public Hearing Item #1: Gary and Annette Cannon, property owners of 817 Lincoln Street, Tax Map and Parcel #431-5.00-409.00, are requesting a subdivision of the referenced property into two lots.

Code Inspector, Buddy Lynch came forward and presented the information on the property located at 817 Lincoln Street, Tax Map and Parcel #431-5.00-409.00. He reported that the property owners, Gary and Annette Cannon, are requesting a subdivision of that property and would like to split it into two lots. He presented a slide showing the existing site which is located at the corner where Lincoln Street and Grant Street meet. He presented the survey showing the proposed subdivision and discussed the details of the proposal.

Mayor MacCoy solicited any questions from Council; Councilman Henderson inquired if this boundary was in effect at another time and maybe it was expunged and combined into the lot? Code

Inspector, Buddy Lynch replied that he didn't believe so, he stated that around the corner there were a couple of similar lots, however he doesn't believe that this property was ever 2 separate lots.

Mayor MacCoy solicited any further questions from the Council; there were none.

Mayor MacCoy solicited any questions from the Public; there were none.

Mayor MacCoy then closed the Public Hearing portion of the meeting and reopened the Regular Meeting at 7:08 P.M.

Code Inspector, Buddy Lynch then presented the Finding of Facts for Public Hearing Item #1:

Findings of Facts:

- Project: Cannon Subdivision
- Owners: Gary and Annette Cannon
- Property Locations- 817 Lincoln Street
- Tax Map & Parcel: 431-5.00-409.00
- Zoning: R-2 Medium Density Residential
- Proposed: to split existing lot into (2) lots
- Lot 1 (will have the existing house on it) 40ft wide, 5,277 sq. ft.
- Lot 2 (Vacant) 40ft wide, 5,166 sq. ft.
- Both lots meet the minimum requirements for the R-2 zone
- Minimum 35 ft. wide
- 4,500 sq.ft.
- Planning and Zoning made a favorable recommendation to Council (December 5, 2024)

Mayor MacCoy solicited any questions from the Public; there were none.

Mayor MacCoy solicited any further questions from the Council; there were none.

Mayor MacCoy then called for a motion. Councilman Quillen made a motion to approve the request of Gary and Annette Cannon, property owners of 817 Lincoln Street, Tax Map and Parcel #431-5.00-409.00, for a subdivision of the referenced property into two lots as presented. Councilman Bradley seconded the motion.

Mayor MacCoy solicited any questions on the Motion; there were none.

Mayor MacCoy then asked for a vote:

Councilman Henderson voted yes; based on the findings of facts and no public opposition;

Councilwoman Grassett voted yes based on the findings of facts;

Councilman Bradley voted yes based on the findings of facts;

Councilman Quillen voted yes based on the findings of facts;

The motion so passed.

New Business

Mayor MacCoy presented New Business Item #1: Director of Economic Development and Community Relations Trisha Newcomer to present for approval a proposed structure revision to the meeting minutes to be implemented by City staff January 1, 2025.

Director of Economic Development and Community Relations, Trisha Newcomer came forward and presented information regarding the current structure of the city council meeting minutes. Ms. Newcomer reported that the current council minutes are lengthy and after the FOIA training and meeting with City Solicitor, Luke Mette, it was pointed out that minutes should not be verbatim, they should be more of an outline of the meeting. She noted that the new minutes were drafted by using the agenda structure and motions; and with this change, it took the minutes from 14 pages to 4 pages. Ms. Newcomer continued to discuss the requirements of the minutes and what is required by FOIA. She reported that the new structure would allow for easier reference and review and if further detail is needed, they could refer to the live stream and/or the digital recording. Ms. Newcomer reported that since this is such a big structural change she wanted to get council approval to proceed with this and hopes to implement this new structure by the first meeting in January. She noted that this structure would be utilized by city staff for the additional city committee minutes and a meeting will be held to discuss the details and familiarize them with this new structure.

Mayor MacCoy solicited any questions from the Council; there were none.

Mayor MacCoy then called for a motion. Councilwoman Grassett made a Motion to approve the structure revision to the City Council meeting minutes to be implemented by City staff January 1, 2025, as presented. Councilman Henderson seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Old Business

Mayor MacCoy presented Old Business Item #1: Present for a second reading the amendments to Chapter 5 of the Municipal Code Article 6 – Adult Use Retail Marijuana Business Licenses that would add license requirements.

City Manager, Charles Anderson presented that this was the second reading of the amendments to Chapter 5 of the Municipal Code Article 6, related to adult use marijuana business license. He reported that if this language was adopted, it would add license requirements to the City Code. He reported that this was discussed at the last council meeting, and he was there to answer any questions that Council might have relating to the proposed ordinance language.

Mayor MacCoy solicited any questions from Council; there were none. He then called for a motion. Councilman Henderson made a Motion to approve the amendments to Chapter 5 of the Municipal Code Article 6 – Adult Use Retail Marijuana Business Licenses that would add license requirements as presented. Councilwoman Grassett seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy presented Old Business Item #2: Present for approval revisions to the Schedule of Fees and Rates, which would add an Adult Use Retail Marijuana Business License fee.

City Manager, Charles Anderson presented the information for the revisions to the Schedule of Fees and Rates. He reported that this would establish the revision to the Fee and Rate Schedule shown on page 4 of 8. He noted that they don't have a lot of information about this or any information from sister municipalities, but the building official recommended \$1,000.00 for the business license fee and if approved, this would become effective February 1, 2025.

Mayor MacCoy solicited any questions from Council; there were none. He then called for a motion. Councilwoman Grassett made a Motion to approve the revisions to the Schedule of Fees and Rates, which would add an Adult Use Retail Marijuana Business License fee to be effective February 1, 2025, as presented. Councilman Henderson seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Reminder Of Meetings & Setting New Meetings:

- City Hall and the Utility Divisions will be closed December 24th, and 25th, in observance of the Christmas Holiday.
- City Hall and the Utility Divisions will be closed January 1st, in observance of the New Year Holiday.

Councilwoman Grassett reported on Public Works & WWTF:

Past two weeks:

Public Works:

- Property clean ups for code
- Started to camera sewer mains in Mearfield
- Christmas parade barricades
- Leaf machine out
- Focused on cleaning streets before the holiday
- Performed quarterly VOC sampling at Arbutus
- Provided barricades for the Santa house
- Held multiple meetings in person and on-line
- Thanksgiving holiday
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

WWTF & COMPOST

- Plant looking good, dewatering is going well.
- Leachate NH3 still >1,000 mg/l so running reduced loads.
- Received FE3 motor from Hill's
- Working through 2025 calendars/schedules etc.
- Ryne reviewing IU inspection form for some minor updates.

- Hills's completed VFD replacement project for BNR pumps.
- Discussed with Zach Camacho from Brainerd about obtaining additional zinc data before issuing a modified permit.
- Simmons experienced some nitrification loss in their pretreatment facility. Currently hauling wastewater off-site. We supplied them with some seed organisms (MLSS) to help things get back on track for them.

Upcoming two weeks:

Public Works

- Keep leaf machine out
- Camera sewer mains
- Install new water service on Walker St.
- Install new water service on Pond St.
- Install new water services on Nylon
- Replace hydrants

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Perform work at lift stations as needed

Councilman Henderson reported on Fire and Police:



Seaford Volunteer Fire Department, Inc.

Communications from President Mark O'Bier:

There is no communication to report for this period.

Communications from SVFD Fire Chief John Wilson:

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2024	1122 calls	3.2
December 2024	31 Calls*	3.4
November 2024	107 Calls	3.5

*Call per day so far in the month

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2024	4425 calls	12.8
December 2024	107calls*	11.8
November 2024	347 calls	11.5

*Call per day so far in the month

Total Department Responses

Month / Year	Calls to date	Call per day
Total 2024	5547 Calls	16.1

Call Response

Type	2023	2024
CITY	612	583
Out of City	356	389
Assist	113	137

Significant Incidents

- 12/03/2024- (Assist Station 72) Mobile Home Fire – 3227 Whitney Swamp Road
- 12/04/2024- (Assist Station 72) Building Fire – 13561 Wilson Hill Road
- 12/07/2024- (Out of City) Out Building on Fire – 23773 Old Meadow Road
- 12/07/2024- (Out of City) Large Woods Fire – 6341 Baker Road
- 12/07/2024- (Assist Station 72) Building Fire- 4749 Rabbit Run Road
- 12/08/2024- (City) Motor Vehicle Crash with Entrapment – 701 N. Porter Street
- 12/08/2024- (Assist Station 81) Residential Fire – 211 W 7th Street

Apparatus Status

- All SVFD Apparatus are currently in service
- Working on Insurance for Marine 87

Fuel Report 11/05/2024 to 12/02/2024

# Usage	Gallons Used	Total Fuel Cost	Gross Cost	Net Cost	Unleaded	Diesel
66 times	1085.89	3544.12	3544.12	3317.16	37times used	29 times used
Fire	20 times	EMS	30 Times	Support	16 Times	

Training

- Last Training

- Wednesday, December 4, 2024, at Station 87 – Gas Leak Emergencies (25 members attended)
- **Next Training**
- Wednesday, December 18, 2024, at Station 87 – 1st Responder Mental Health

Emergency Medical Services

**Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 01/01/2024 | End Date: 12/31/2024**

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Career Daily Training	255	230:10	978	939:05
DSFS Core Classes	13	294:00	26	652:00
DSFS - Inservice Class	1	2:15	4	9:00
DSFS - Other Class	6	39:00	43	136:00
EMS	11	21:00	58	120:30
Fire Officer Training	10	88:30	64	219:00
Firefighter Training	58	78:15	242	465:30
Inservice Department Training	2	3:00	14	24:00
National Fire Academy Class	1	16:00	1	16:00
Probationary/Junior Training	31	51:30	181	327:30
Rescue Training	1	1:30	6	9:00
Special Operations Training	3	45:30	11	57:30
SVFD Driver Training	46	66:00	72	103:00
Wednesday Training Nights	17	45:30	257	682:30
GRAND TOTALS:	455	982:10	1957	3760:35

- Ambulances A87 and C87 are out of service for Electrical issues and Whining noise from the motor
- SVFD is currently borrowing an ambulance from Blades Fire Company
- On the last step to fill the (3) full-time position of Firefighter/EMT, have scheduled the last interview on December 14.

News and Events

2024 Community Events, Meetings, and Fire Prevention Total

# Events	Total Personnel	Total hours
152	1505	2853.91

- Participated in Seaford Christmas Parade with 23 members

- SANTA THROUGH THE CITY is Tuesday, December 17, 2024, starting at 6:30 pm. The route is posted on SVFD's Facebook page.
- Seaford Fire District – State Fire Prevention Poster and Essay Winners are attached to this report with picture
- Junior Firefighter Floyd Moore will be graduating from the Delaware Fire Academy on December 21, 2024 in Dover. Floyd is the 1st SVFD member to attend and graduate from this style of learning. He will be National Pro-Board Firefighter 1 and 2, HazMat Awareness and Operations level, Vehicle Rescue Awareness and Operation level, and First Aid/CPR/AED certified.



Seaford Police Department

Police Activity during period of Saturday, November 23, 2024–
Sunday, December 08, 2024 as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2024	2023	2022	2021	2020
TOTAL COMPLAINTS	11,778	11,112	9,593	10,686	10,141
All crimes	5,157	5,010	6,164	6,107	5,803
Homicide	0	1	0	0	0
Robbery	14	24	8	14	9
Sex Crimes	21	25	18	30	39
Burglary	53 (23 Burg/30 TFV)	122 (58 Burg/64 TFV)	197	133	175
Drug Crimes	458	285	444	416	199
Overdose	32	43	31	26	26
All Traffic (E-Tickets)	7,025 (3,240)	6,579 (1,898)	8,168 (2,105)	8,098 / (2,021)	7,770/ (1,448)
All DUI	90	72	79	71	44
All Crashes	700	684	656	620	533
False Alarms	337	343	546	521	426

- All crimes: **138** (defendants: **20** adults & **3** Juvenile)
 - Felony: **6**
 - Misdemeanor: **46**
 - Violations: **9**

- Civil: 0
- Other: 77
- **78% Clearance Rate** (overall = **18 PA** and **12 PI**) Tuesday from 0800-1700 (See Crime Chart Below)



Additional Crime Data below: There were a total of **18 complaints** consisting of Assault, Burglary, Forgery/ Fraud, Larceny, Rape, and Weapon: (2 Felony and 16 Misdemeanors); Excludes Shoplifting: (28% clearance rate): 8 PA, 5 PI, 2 A/A, 1 J/A, 2 E/C, and 0 U/F. Most incidents occurred on Tuesdays and Wednesdays from 0800-1300.

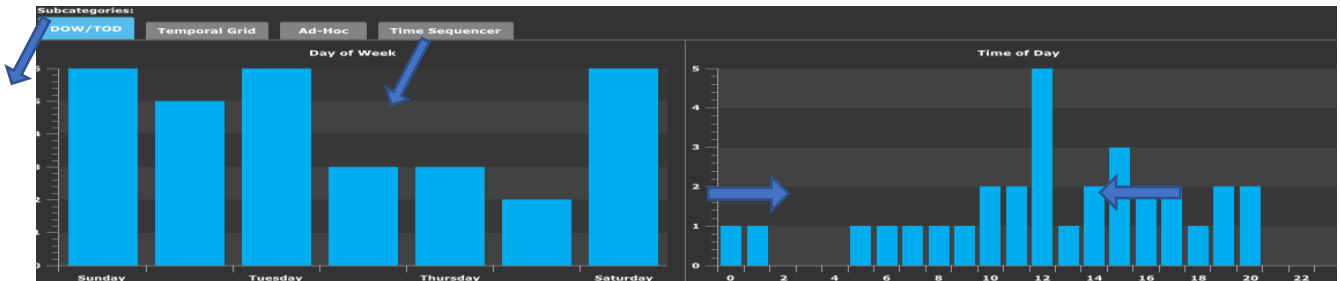
Drug Complaints:

- Drug Crimes: 23
- Adult Arrest: 17
- Juvenile Arrest: 0
- Juvenile/No Custody: 0
- Pending Active: 6
- Pending In-active: 0
- Prosecution declined: 0
- Search Warrant(s): 3 (active cases)
- Seized Firearms: 0
- Overdose: 1 (McDonalds)

Traffic:

- Contacts/Citations: 177 traffic contacts resulting in 144 citations and 25 warnings
- DUI: 5 (4-Alcohol & 1-drug related) 0 - Crash related:
- Crashes: 31

- Fatal: 0
- Injury: 1 (Walmart pk lot)
- Non-Reportable: 12
- Reportable: 18
- **Additional Information: Driver Inattention – the primary cause of accidents)**
 - Hit & Run: 3 (Hampton Inn pk lot, Walmart pk lot, and North St & Norman Eskridge)
 - Bicycle: 0
 - Motorcycle/Scooter: 0
 - Pedestrian: 1 (Walmart pk lot)
 - School Bus: 0
 - Alcohol/drug-related crash: 0
- Incidents: Sunday, Tuesday, and Saturdays from 1000-2000 (See Crash chart below)



Significant Events:

All suspects/defendants are considered innocent until proven guilty.

- **11/23/24: Trespassing Incident at Chandler Heights (local fugitive, heroin and drug paraphernalia)**
SPD officers responded to a trespassing call at Chandler Heights, where they found three individuals -Dawn White, Alyssa Varner, and Tre'Dale Harris-Burgess - lying in the bushes. It was discovered that both Burgess and Varner were barred from the property. Further investigation revealed that Burgess had two bags of heroin and active court capias, while Varner had drug paraphernalia and outstanding capias from J.P. Court #7. Both were arrested, arraigned, and later released. White was also barred from the property. Case #71-24-11257.
- **11/24/24: Vehicle Pursuit (Felony warrants from Check cashing case #71-24-11221)**
SPD officers attempted to stop a vehicle on Virginia Avenue near Bridgeville Highway. The driver, Jayson Willin, failed to pull over, and a brief pursuit ensued. Willin was previously involved in a felony check fraud

case, and warrants for his arrest were active. The pursuit was called off, but additional traffic-related warrants were approved for Willin. This case remains under investigation. Case #71-24-11289.

- **11/26/24: Vehicle Strikes Pedestrian in Walmart Parking Lot**
SPD responded to a report of a vehicle striking a pedestrian in the crosswalk at Walmart. The driver, Larry Rodriguez, was found to be unlicensed and had ignored a stop sign at the crosswalk before speeding up and hitting the victim, who was walking in the crosswalk. The case was referred to the Department of Justice, which instructed officers to obtain an arrest warrant for Rodriguez for felony Vehicular Assault in the 2nd Degree. Case #71-24-11304.
- **12/03/24: Arrest of Local Fugitive Leads to Drug Possession Charges**
While on routine patrol near Royal Farms on N. Front Street, SPD officers spotted Lisa Greene, with two active court capiases warrants. She was apprehended without incident. A search revealed .01 grams of crack cocaine, a crack pipe, and two needles in her possession. Although Greene's capiases had included a cash bond, the court altered the conditions to an unsecured bond, and she was released pending a court date. Case #71-24-11616.
- **12/04/24: Attempted Burglary on East Ivy Drive**
SPD officers were dispatched to the 900 block of East Ivy Drive for a reported attempted burglary. The victim and his daughter heard a noise from the kitchen and discovered four unknown male suspects outside, one of whom had his hand inside an open kitchen window. The victim chased the suspects, who fled the scene. Damage to two window screens were found, and latent prints were collected and sent to the State Bureau of Investigation for analysis. The case remains under investigation. Case #71-24-11629.
- **12/06/24: Traffic Stop Leads to Cocaine Possession Arrest**
An SPD officer conducted a traffic stop on Norman Eskridge Highway and discovered that the driver, Robert Evans, had an active warrant out of DSP Troop 5. During a search incident to the arrest, officers found .05 grams of cocaine in a plastic bag inside the driver's side door. Evans was arrested for possession of a controlled substance. Case #71-24-11714.
- **12/06/24: Two Female Defendants transported drugs into the Sussex Correctional Institute**
While being transported to the Sussex Correctional Institute for unrelated charges, Sharon Osborn and Erin Burns were found to have concealed crack cocaine on their persons. Osborn had 3.5 grams hidden under her

stomach, and Burns had .6 grams concealed inside her bra. Warrants were obtained and executed for promoting prison contraband, possession of controlled substances, and paraphernalia. Case #71-24-11706.

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 12/02/24: Statewide Strategic OPS meeting - Criminal Lt
- 12/03/24: SLEAF (Special Law Enforcement Assistance Fund) Meeting - S. Sgt. Horn
- 12/04/24: Constituent Coffee with Representative Short - Chief
- 12/05/24: Retiree and departmental breakfast - SPD personnel
- 12/05/24: FCVC 2nd (Funds to Combat Violent Crime)round funding - Chief

Community Events:

- Ongoing "Food On" Program in partnership with the HELP Initiative - SPD Officers
- 12/01/24: COPS Christmas Blue Light Vigil - Chief, D. Chief and Admin. S. Sgt.
- 12/07/24: Seaford Christmas Parade - All SPD Personnel
- 12/07/24: 'Stuff the Mobile Command' at Walmart - SRO Wingate

Training/Other:

- SPEAR Team Training (ongoing) twice / month - Team Members (CADETS - scenarios)
- TASER Training (December 3rd, 4th & 5th) - All SPD Personnel (*Instructors also trained GPD)
- 11/25/24: Turkey Dinner Distribution - Horn, Wingate, Levis, Nanola and Darilmaz
- 12/04/24: Report Writing & Leiss Updates – Ruark

CADETS:

- The Cadet seasonal program concluded for the year on October 31, 2024.

Total Criminal Arrests:

Arres ts YTD	202 4 Tot al	202 4 Adu lt	202 4 Juv	202 3 Tot al	202 3 Adu lt	202 3 Juv	202 2 Tot al	202 2 Adu lt	202 2 Juv	202 1 Tot al	202 1 Adu lt	202 1 Juv	202 0 Tot al	202 0 Adu lt	202 0 Juv
Total	666	592	74	523	455	68	630	571	59	586	511	75	499	428	71

Councilman Bradley reported on Electric: Period ending 12/8/2024

Since the last report

Crew

Set a pole and transformer on Front St to feed the new houses on Walker St.

Took several trucks through inspection to get tags.

Turned on the Christmas lights & displays.

Energized the new propane filling station.

Changed over the traffic signals on Stein Hwy to the new services.

Hung a transformer on North ST to split secondary wires.

Dug in secondary conduit in Belle Ayre single family.

Helped the Police Department with the parade.

Director

Attended the directors meeting.

Attended my council liaison meeting.

I had a meeting with the city engineer to review several project plans.

Went over some of my procedures with Greg Brooke.

Talked to several residents that are considering solar.

I had a meeting with the developer about the services on Woodland Road.

Talked with DelDOT about the permit for streetlights on Herring Run Road and received the permit.

I attended the progress meeting for the WSBC.

Upcoming Weeks.

Continue working in Belle Ayre single family residence section.

Start work in Mearfield 1 phase 4.

Start the streetlights on Atlanta Rd.

Continue changing the lights on Sussex Highway to LED.

Start in Mearfield 1 phase 4.

Mayor MacCoy reported that Councilman Holland was not present, so the following Administration Liaison report was not read:

MEETINGS:

- Attended the DEMEC Board meeting.
- Attended Danny Short's coffee meeting.
- Attended the SCAT steering committee meeting.
- Met with several developers regarding zoning regulations and potential projects.

OTHER WORK:

- Attended the tree lighting in Gateway Park.
- Prepared Council agenda.
- Attended the progress meeting for the WSBC Phase II project.
- Participated in the Christmas Parade.
- Coordinated SVFD roof repairs – ambulance bay.

INFORMATION TECHNOLOGY REPORT:

- Received and replaced UPS.
- Scheduling system updates.
- Repaired backup server and connections.
- Preliminary research for budget purposes.
- Completed capacitor bank splicing for hospital project.
- Routine calls for technical assistance.

ADMINISTRATION REPORT FOR COUNCIL:

- Prepare for audit – prepare annual reconciliations.
- Attend DEMEC board meeting and annual holiday luncheon.
- Process loan closing documents – Community Bank DE
- Performed utility disconnects for delinquent accounts.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman Quillen reported on Code:

Code Department Report

- Issuing permits (360 Issued in 2024)
- Rental Licenses (1,840 Units)
- Rental license renewals have been sent.
- Rental inspections are being scheduled to start in January.
- License renewals for plumbers, trash, and septage haulers have been sent out.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- Mearfield 1 Phase 3 – Permits issued to Ryan homes for 51 lots. Issued 3 permits for Phase 4.

- BelleAyre Single Family –Danfield Dr – 18 new permits issued. Contractor is working on correcting some issues with the sewer installation.
- Western Sussex Business Campus – Waiting for final inspection.
- Nylon Capital – Demolition has started. Construction fence installed around rear of property. Community Bank work is progressing. Exterior façade work on Dollar Tree has started. Last phase of demolition underway on the old laundry mat area.
- Taylor Professional Center – Working on the building exterior.
- Lots on Nylon Blvd – Sewer work is completed. City to install electric and water to lots next.

Councilman Quillen reported on Parks, and Recreation:

Accomplished week of 11/25

Parks – Completed stump grinding along Nylon Blvd & continued laying topsoil and grass seed over grinded areas
Parks – Winterized Gateway Park & Kiwanis Park fountains
Parks – Closed Williams Pond Park for the Winter season
Rec. – Confirmed first set of practices to get December practice schedule started
Rec. – Reached out to coaches to get teams to order jerseys
Parks&Rec. – Worked on finalizing checklist and items for Caroling in the Park on 12/2
Parks&Rec. – Coordinated with City Leadership & Nanticoke Little League on closing Williams Pond Park
Parks&Rec. – Began gathering statistics for end of year report

Accomplished week of 12/2

Parks – Worked on cleaning up pool landscape and planning for trash toter fence at SCSC
Parks – Cleaned up overgrowth in stormwater bumps outs at Gateway Park
Parks – Created 40 new stakes & assisted with parklet placement for Christmas Parade

Rec. – Worked on practice and game schedule for the months of December & January

Rec. – Held first week of youth wrestling with 22 participants & first week of youth basketball practices

Parks&Rec. – Hosted annual Caroling in the Park event on 12/2 – great turnout!

Parks&Rec. – Worked on Winter project priority list and FY25 projects

Parks&Rec. – Worked on excel spreadsheet for new youth basketball program (player data entries to be able to order jerseys)

Mayor MacCoy then called for a motion to adjourn the Regular Council Meeting. Councilman Bradley made a motion to close the Regular Council Meeting. Councilman Henderson seconded the motion; the motion so passed with all voting in favor. The meeting was adjourned at 7:46 p.m.

Charles D. Anderson, City Manager

/bs