

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
May 23, 2023
SEAFORD CITY HALL - 414 HIGH STREET

The meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: www.seafordde.com/meetinglivefeed
- On Facebook: www.Facebook.com/cityofseaford
- On YouTube: <http://www.youtube.com/c/CityofSeafordDe19973>

To view this meeting agenda and supporting documentation visit our website: www.seafordde.com/meetings_and_agendas

Comments and questions may be emailed to: Councilinfo@seafordde.com

- 7:00 P.M.** - Mayor Genshaw calls the Regular Meeting to Order.
- Invocation
 - Pledge of Allegiance to the Flag of the United States of America.
 - Changes to the agenda for this meeting.
 - Executive Session - Negotiations and Contract Discussions.
 - Approval of minutes of the regular meeting on May 9, 2023.

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

Mayor Genshaw to interduce Mr. Samuel Brumbley who was sworn in as a Seasonal Police Cadet on May 15th, 2023.

PUBLIC COMMENT:

- 1.

CORRESPONDENCE:

- 1.

7:05 PUBLIC HEARING:

1. OLL Ventures LLC. on behalf of Neighborgood Partners LLC, is seeking a rezoning and subdivision request of a 10-acre parcel from C-2 to R-3 for development of MFH Workforce apartments for a more compatible land use with properties to the north, west, and south. Property is located at Bridgeville Highway and Dutton Avenue, Tax Map and Parcel #331-5.00-50.05.

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REGULAR MEETING OF THE MAYOR AND COUNCIL

May 23, 2023

2. Amendments to the Seaford Municipal Code, Division 1, C-1 General Commercial Districts, Section 15-29 (a)(7) and (a)(26) Uses By Right to define permitted uses and Article 1, Section 15-7 Definitions to define early childhood development and educational facilities.

NEW BUSINESS:

1. Present for approval the FY24 Budget.
2. Present for approval changes to the Schedule of Fees and Rates to revise the water, sewer utility rates and the EDU value.
3. Mayor Genshaw to appoint Mr. Allen Quillin to the Police Chiefs Advisory Board.
4. Present a request from Judith Scott to name the western access road into the Seaford Village Shopping Center (SCTM #331-5.00-50.00) Betts Drive.
5. Present for approval revisions to the Public Comment Policy that would require public comment to be in person or by telephonic means.
6. Present for a first reading revisions to Chapter 14 - Water of the Municipal Code that would revise Section 14.4.3 Derivation of water user charge system to reduce the Equivalent Dwelling Unit (EDU) values from the current 300 Gallons Per Day (GPD) to 250.
7. Present for a first reading revisions to Chapter 11 - Sewers of the Municipal Code that would revise Section 11.7.3 Derivation of sanitary sewer user charge system to reduce the Equivalent Dwelling Unit (EDU) values from the current 300 Gallons Per Day (GPD) to 250 GPD.

OLD BUSINESS:

1. Present for a second reading amendments to the Seaford Municipal Code, Division 1, C-1 General Commercial Districts, Section 15-29 (a)(7) and (a)(26) Uses By Right to define permitted uses and Article 1, Section 15-7 Definitions to define early childhood development and educational facilities.

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May 23, 2023

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Bill Bennett, Director of Electric will be acting City Manager from May 29 - June 4, 2023.

LIAISON REPORTS:

1. Code, Parks and Recreation - Councilman Mike Bradley
2. Police & Fire - Councilman Dan Henderson
3. Administration - Councilman Orlando Holland
4. Electric - Councilman Matt MacCoy
5. Public Works & WWTF - Councilman James King

Mayor Genshaw solicits a motion to hold an Executive Session for the purpose of discussing Negotiations.

EXECUTIVE SESSION:

1. Negotiations - Contract discussions.

Mayor Genshaw solicits a motion to adjourn the Executive Session.

Mayor Genshaw reopens the regular Council meeting.

Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. §1004 (e) (3))

Date Posted: 05/15/2023

Posted by: ASH

NBH 1
5/23/23

**CITY OF SEAFORD
BUDGET/REVENUE ANALYSIS
ADOPTED BUDGET _____**

	FY 2023	FY 2024	% CHANGE	\$ INCR/DECR
<u>REVENUE</u>				
General Fund	10,702,135	8,868,668	-17.13%	(1,833,467)
Transfer from Electric Fund	3,013,283	3,183,296	5.64%	170,013
Transfer from Sewer Fund	600,000	1,140,000	90.00%	540,000
Transfer from Water Fund	0	0	0.00%	0
Municipal Golf Fund	280,000	633,540	126.26%	353,540
Transfer from General Fund	130,862	73,575	-43.78%	(57,287)
Transfer from Electric Fund	0	0	0.00%	0
Water Fund	2,086,011	3,978,272	90.71%	1,892,261
Transfer from Electric	0	0	0.00%	0
Sewer Fund	8,330,368	9,095,076	9.18%	764,708
Transfer from Electric	0	0	0.00%	0
Electric Fund	16,435,817	18,356,576	11.69%	1,920,759
TOTAL REVENUE	41,578,476	45,329,003	9.02%	3,750,527
REVENUE W/O INTERNAL TRANSFER	37,834,331	40,932,132	8.19%	3,097,801
<u>EXPENDITURES</u>				
Executive	120,559	118,319	-1.86%	(2,240)
Capital	6,006	0	-100.00%	(6,006)
Administration	2,117,645	2,075,974	-1.97%	(41,671)
Capital	15,000	46,495	209.97%	31,495
Transfer to Golf Fund	130,862	73,575	-43.78%	(57,287)
Economic Development	299,577	368,789	23.10%	69,212
Capital	8,200	1,000	-87.80%	(7,200)
Information Technology	214,010	194,765	-8.99%	(19,245)
Capital	145,682	21,099	-85.52%	(124,583)
Code	459,428	364,741	-20.61%	(94,687)
Capital	2,000	56,164	2708.20%	54,164
Fire	339,132	380,969	12.34%	41,837
Capital	200,000	200,000	0.00%	0
Police	4,473,445	5,338,611	19.34%	865,166
Capital	207,031	130,494	-36.97%	(76,537)
Dispatchers	362,601	382,091	5.38%	19,490
Capital	8,000	0	-100.00%	(8,000)
Recreation	233,967	255,032	9.00%	21,065
Capital	16,500	48,495	193.91%	31,995
Parks	566,812	637,775	12.52%	70,963
Capital	1,368,000	158,704	-88.40%	(1,209,296)
Pools	31,156	37,421	20.11%	6,265
Capital	21,000	20,000	-4.76%	(1,000)
Streets	547,208	658,613	20.36%	111,405
Capital	2,421,597	1,622,838	-32.98%	(798,759)
EXPENDITURES - SUBTOTAL PAGE 1	14,315,418	13,191,964	-7.85%	(1,123,454)

**CITY OF SEAFORD
BUDGET/REVENUE ANALYSIS
ADOPTED BUDGET _____**

	FY 2023	FY 2024	% CHANGE	\$ INCR/DECR
Municipal Golf	360,862	373,575	3.52%	12,713
Capital	50,000	333,540	567.08%	283,540
Water	1,320,556	1,533,705	16.14%	213,149
Capital	765,455	2,444,567	219.36%	1,679,112
Transfer to General Fund	0	0	0.00%	0
Sewer Collector System	640,444	738,945	15.38%	98,501
Capital	4,179,328	4,624,313	10.65%	444,985
Sewer Plant	2,192,996	1,923,345	-12.30%	(269,651)
Capital	717,600	668,473	-6.85%	(49,127)
Transfer to General Fund	600,000	1,140,000	90.00%	540,000
Compost	0	0	0.00%	0
Capital	0	0	0.00%	0
Electric Distribution	12,904,122	14,416,665	11.72%	1,512,543
Capital	518,412	756,615	45.95%	238,203
Transfer to General Fund	3,013,283	3,183,296	5.64%	170,013
Transfer to Golf Course Fund	0	0	0.00%	0
Transfer to Water Fund	0	0	0.00%	0
Transfer to Sewer Fund	0	0	0.00%	0
Power House	0	0	0.00%	0
Capital	0	0	0.00%	0
EXPENDITURES - SUBTOTAL PAGE 2	27,263,058	32,137,039	17.88%	4,873,981
TOTAL EXPENDITURES	41,578,476	45,329,003	9.02%	3,750,527
EXPENDITURES W/O INTERNAL TRANSFER	37,834,331	40,932,132	8.19%	3,097,801
Total Revenues without Internal Transfers	37,834,331	40,932,132	8.19%	3,097,801
Total Expenditures without Internal Transfers	37,834,331	40,932,132	8.19%	3,097,801
Surplus (Deficit)	0	0	0.00%	0
Note: Purchased Power Electric Distribution	9,324,804	10,226,989	9.68%	902,185
Note: Electric Distribution without Purchased Power	3,579,318	4,189,676	17.05%	610,358
Total Capital	10,649,811	11,132,797	4.54%	482,986



NB-42
5/23/23

CITY OF SEAFORD

SCHEDULE OF FEES AND RATES

Amended ~~February 28, 2023~~ May 1230, 2023
~~February 28~~ July 1, 2023

Effective

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2019 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.34 per \$100 of assessed value.

PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.

* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

LODGING TAX

Three percent (3%) of the rent upon every occupancy of a room or rooms in a hotel, motel or tourist home within the boundaries of the City of Seaford. Such tax shall be in addition to the lodging tax imposed by the State pursuant to 30 Del. C. § 6102.

ELECTRIC UTILITY RATES

RESIDENTIAL CUSTOMERS

Customer Charge	\$20.00 Per Month
First 45 KWH	\$0.185000
Next 705 KWH	\$0.132098
Remaining KWH	\$0.128631

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge	\$22.50 Per Month
First 45 KWH	\$0.190000
Next 705 KWH	\$0.146357
Remaining KWH	\$0.144389

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge	\$53.26 Per Month
First 141.09 KWH	\$0.154087
Remaining KWH	\$0.105963
Minimum Bill	\$75.00
Demand Charge	(All KW \$12.08)

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge	\$69.76 Per Month
First 2703.60 KWH	\$0.127752
Remaining KWH	\$0.100542
Minimum Bill	\$415.15
Demand Charge	(All KW \$11.44)

LARGE GENERAL SERVICE Energy (greater than 300 KW five or more times in 12 months)

Customer Charge	\$216.43	Per Month
First 30,000 KWH	\$0.106446	Next 220,000 KWH \$0.087670
Remaining KWH	\$0.085820	
Demand Charge	(All KW \$10.9650)	
Demand Ratchet	70% of Previous 12 Month Maximum	

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge	\$216.88	Per Month
First 30,000 KWH	\$0.103775	Next 220,000 KWH \$0.086318
Remaining KWH	\$0.083596	
Demand Charge	(All KW \$10.9877)	
Demand Ratchet	70% of Previous 12 Month Maximum	

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges	\$40
Residential AMI Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$25
Residential AMI Reconnect Charges (after 4:00 pm Mon. – Fri., Weekends & Holidays)	\$100
Additional Deposit	\$25
Temporary Service	\$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial -	The greater of an average for 12 month's bills multiplied by 2.5 or \$200 (A surety bond may be substituted at the City's option)

STANDARD POWER FACTOR

98.5% Lagging	
Charge per 1.0% under 98.5% per KW demand	\$0.05

NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2018 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

STREET CHARGE

\$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs	\$0.000178 / Kwh
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PURCHASED POWER COST ADJUSTMENT CLAUSE

\$0.00532 / Kwh (Effective 01/1/2023)

ENERGY SUPPLY COST

\$0.06947 / Kwh (Effective 01/01/2021)

• Rate set by DEMEC contract

SECURITY LIGHTS

\$6.31 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	\$35
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Transformer Rated Meter	\$75
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METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
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Qualified Manufacturing Facility	2.00%
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RETURN PAYMENT FEE

\$40

AUTOMATIC METER INFRASTRUCTURE (AMI) OPT-OUT FEES:

One-time manual meter set-up fee	\$40.00
Manual meter reading	\$25.00/month
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$100

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS

\$0.087393 / Kwh

EV (ELECTRIC VEHICLE) CHARGING FEES:

Public Access and Use

Chargers up to 10 kW Maximum Output - \$1.00/Hour

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to ~~9,000~~7,500 gallons per month, (~~300-250~~ g.p.d.), with a minimum billing of 1 EDU per month, \$~~25.74~~27.28 for water* and \$~~50.17~~53.18 for sewer.

*Properties outside of the city limits, which have water and/or sewer service, will be charged at one and a half (1.5) times the current EDU rate. Effective January 1, 2023.

WATER AND SEWER CONNECTION SERVICE CHARGESTurn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday)	\$60

INDUSTRIAL PRETREATMENT ORDINANCE:WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee

OTHER FEES:

Permit Amendment	\$500.00 per issuance
Permit Variance (s)	\$500.00 per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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PLUMBER LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$5,000)	
State of Delaware Master Plumber License Required	

EXCAVATOR LICENSE:

Annual License Fee = \$40.00
 Surety Bond Required (\$20,000)

REFUSE HAULER LICENSE:

Annual License Fee = \$50.00 for the first 5 trucks working in the City,
 Plus \$10.00 for each additional truck working in the City

SEPTAGE HAULER LICENSE:

Annual License Fee = \$120.00

SEPTAGE HAULER FEE:

Septage Discharge Rate = \$0.075/ gallon

* Fee is charged on maximum truck volume; not gallons unloaded.

COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = \$40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = \$40.00
 Surety Bond Required (\$1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = \$40.00

RENTAL LICENSE:

Annual License Fee = \$50.00 per rental unit
 Re-inspection Fee = \$100.00 Each Additional Inspection
 Late Fee = \$100.00 Each License not paid after the first of each year

SPECIAL EVENT PERMIT:

Nonrefundable Deposit = \$100.00 per event*
 Park/Facility Usage = \$150.00 per event
 Police Special Duty Officer = \$69.35 per hour (3-hour min)
 Specialty Electric Panel = \$550.00 per event
 *Tax-Exempt organizations may be exempted from this fee. Proof of 501c3 status is required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = \$10.00
 Stand size larger than 100 s.f. = \$25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = \$40.00
 Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:

First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

PLUMBING PERMIT FEE:

Base Permit Fee \$25.00 Charge per fixture or connection \$2.00

DEMOLITION PERMIT FEE:

Structures WITH utilities	\$50.00
Structures WITHOUT utilities	\$10.00

WATER IMPACT FEE:

Per EDU	\$600.00
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* The City Council approved a selective discount of the water impact fee in 2023 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal water impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

Residential Unit without a fire suppression system	\$ 100.00 per EDU
<u>All other uses:</u>	
1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

WATER TAP FEE:

1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

* The City Council approved a selective elimination of the water tap fees in 2023. This fee incentive applies to the *first twenty-three single family detached* housing units permitted, built and receiving their certificate of occupancy in 2023. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

Per EDU	\$1,400.00
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* The City Council approved a selective discount of the sewer impact fee in 2023 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

SEWER TAP FEE:

4" diameter	\$1,050.00	plus \$600 to open street
6" diameter or larger	\$1,050.00	plus \$600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2023. This fee incentive applies to the *first twenty-three single family detached* housing units permitted, built and receiving their certificate of occupancy in 2023. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	\$ 400.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 800.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 800.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400.00 per EDU
Lift Station #7	Shipley Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,200.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,200.00 per EDU
BSSD	Interceptor Upgrades	\$ 400.00 per EDU

STORM WATER IMPACT FEE:

Per square foot of developable land	\$0.10
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ELECTRIC SYSTEM COST RECOVERY FEE:

<u>Residential Service Single Phase (120/240)</u>		<u>Industrial Service 3 phase (120/208) & (120/240)</u>	
100 amp	\$ 187.50	200 amp	\$ 935.00
200 amp	\$ 375.00	400 amp	\$ 1,870.00
300 amp	\$ 562.50	600 amp	\$ 2,810.00
400 amp	\$ 750.00	800 amp	\$ 3,745.00
<u>Commercial Service 3 phase (120/208) & (120/240)</u>		<u>Industrial Service 3 phase (277/480)</u>	
200 amp	\$ 750.00	200 amp	\$ 2,160.00
400 amp	\$1,500.00	400 amp	\$ 4,320.00
600 amp	\$2,245.00	600 amp	\$ 6,500.00
800 amp	\$2,995.00	800 amp	\$ 8,640.00
<u>Commercial Service 3 phase (277/480)</u>		1,000 amp	\$10,790.00
200 amp	\$ 1,730.00	2,000 amp	\$21,580.00
400 amp	\$ 3,455.00	3,000 amp	\$32,500.00
600 amp	\$ 5,200.00		
800 amp	\$ 6,915.00		

RESIDENTIAL FIRE SPRINKLER INCENTIVE:

Developers and Home Builders who elect to install a fire sprinkler system in new one and two family dwellings that meets the requirements of IRC section P2904 and NFPA 13D shall receive a \$3,000 credit towards fees charged to them at permit issuance.

Owners of existing one and two family dwellings can qualify to receive a \$3,000 credit on their future City tax billings if they retrofit their one or two family dwelling and install a fire sprinkler system that meets the requirements of IRC section P2904 and NFPA 13D.

WATER METER & WATER METER PIT PRICES:

As determined by the Director of Public Works

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	\$0.25 per page (\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50
Print Account History	\$2.50
All other records	Actual cost of reproduction

SEAFORD POLICE DEPARTMENT FEES

Video Requests \$50/Hour (Minimum of \$50 – Maximum \$300)

Note: All video footage requests will be reviewed to determine if the video is a matter of “public record” under FOIA, before release.

Video footage that constitutes “investigatory files compiled for civil or criminal law-enforcement purposes will not be released, 29 Del. C. 10002 (o)(3).

Fingerprinting Fees \$25 for the first two cards (\$10 for each additional card)

**Check, Money Order and/or exact change is required (Payable to the Seaford Police Department)*

Collision Report Fees \$20 for Collision Report

\$60 for Fatal Collision Report

**Insurance company may submit a written request for a copy of the report*

**Must include a self-addressed stamped envelope and check or money order payable to the Seaford Police Department*

Special Duty Rates \$69.35/Hour – Minimum of three hours (Officer & Vehicle)

- \$55.00/Hour/Officer – Minimum of three hours
 - Rate set by Union
- \$14.35/Hour/Vehicle – Minimum of three hours
 - Rate set by City
- \$69.35/Hour Total: Payable to the City of Seaford

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property \$25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower “Bush Hog” (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower “Cub Cadet” (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower “Zero Turn” (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)

(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	\$50 per day (due with rental form)
Back Pavilion	\$40 per day (due with rental form)

Park/Open Space Rentals:

All park rentals are \$50 per day. The following parks are eligible to be rented on a first come, first served basis. Groups, with the exception of sports tournaments, hosting two hundred (200) people or more will be required to fill out a Special Event Permit Application and pay the fees associated with that permit.

- Sports Complex Open Field
- Gateway Park
- Kiwanis Park
- Market Street Grass Lot
- High Street Grass Lot
- Riverview Park
- Oyster House Park

Field Rentals:

Non-Refundable Deposit:	\$50 per event (due with rental form)
Softball Field #1	\$100 per day
Softball Field #2	\$100 per day
Football Field – Field of Dreams*	\$100 per day
Football Field – Pine Street*	\$100 per day
Soccer Field #1**	\$50 per day
Soccer Field #2**	\$50 per day
Use of field lights:	\$30 per field per hour (Softball field #1 & #2, Field of Dreams)

*Football Field markers can be set-up for an additional \$25 per field

**Soccer field lines & goals can be set-up for an additional \$25 per field

ALL OTHER CITY PARKS:

The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.

5/9/2023

Charles Anderson
City Manager, City of Seaford
414 High Street
Seaford, DE 19973

NB# 4
5/23/23

Dear Mr. Anderson (Charles),

Please accept this letter as a request for a street name.

I am a lifelong Seafordian and resided in City limits for 42 years, and then on to the Hearn's Pond Development, where I now reside.

There is an access road to Betts and Biddle Eyecare, Seaford Village Shopping Center, and deliveries for all businesses in that vicinity. I would request that it be named, Betts Drive, Betts Lane, or even Betts Access.

There was another lifelong Seafordian by the name of **Susan Betts** (second generation). The Betts family did, and still do reside in Seaford. Susan graduated from Seaford High School in 1973. She went on to college and then medical school in pursuit of her dream/goal to become an Optometrist. She achieved that goal in 1982 and independently opened her own practice on Atlanta Road, Betts Eyecare. In 1989, she invited another optometrist to her practice, Dr. Sonja Biddle, and the practice became Betts and Biddle Eyecare. They built and moved to their current location on Herring Run Road. Sadly, Susan passed away much too early in 2008, at the age of 52, but her legacy remains strong.

Susan served the community throughout her professional career on many levels. She volunteered her time and provided well eye exams for our children in the Seaford Elementary Schools. She was a Member Services Chair for the Greater Seaford Chamber of Commerce for several years and served as President of the Chamber from 1988-1999. She received the Athena Award in 1990 for her professional leadership in support of women and her community service.

Additionally, her nephew, Dr. Phillip DeMott (third generation Seafordian), followed in her foot steps and is now a practicing Optometrist in that practice. I find that to be recognizable and remarkable as Seaford has long been a community of heritage, tradition, and pride.

I hope you will consider this request. I would appreciate hearing back from you. I may be reached at 302-258-5015.

Respectfully,

Judith Scott

*Judith Scott
(Judy)*

Cc: Daniel Short, State Representative
Mayor and Council, City of Seaford
Berley Mears, Superintendent, Public Works
Ron MacArthur, Former City Councilmember
Colleen DeMott, Betts Family Member

Charles Anderson

From: Mike Bailey
Sent: Friday, May 12, 2023 3:55 PM
To: Charles Anderson
Subject: FW: Road Name Question

Here is the County's response about the Betts Dr question.

Mike Bailey, Building Official

From: Caleb J. Mayers <caleb.mayers@sussexcountyde.gov>
Sent: Friday, May 12, 2023 3:52 PM
To: Mike Bailey <MBailey@seafordde.com>
Subject: RE: Road Name Question

Mike,

I've had a chance to look into this – building out a road for this location wouldn't be a problem, but if we took that route (no pun intended) then their address would need to be changed to reflect the nearest routing street, which would no longer be Herring Run.

Let them know that we're more than happy to do that for them if they're okay with the business address changing to reflect "Betts Dr" as their street.
Have a great weekend!



Caleb Mayers
GIS Technician
Sussex County Geographic Information Office
Email: caleb.mayers@sussexcountyde.gov
Phone: 3028551176
2 The Circle, Georgetown, DE 19947

From: Mike Bailey <MBailey@seafordde.com>
Sent: Friday, May 12, 2023 7:36 AM
To: Caleb J. Mayers <caleb.mayers@sussexcountyde.gov>
Subject: Road Name Question

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or reply unless you recognize the sender and know the content is safe. Contact the IT Helpdesk if you need assistance.

Good Morning,

We have had a request to name a private entry to "Betts Dr". I don't believe they want to change the business address to this road but have it more a symbolic road name to honor the late Dr. Betts. Would something like this be possible? And is that road name available? I have attached a map showing the location.

Thanks



Mike Bailey, Building Official

mbailey@seafordde.com * www.seafordde.com

PO Box 1100, 414 High Street, Seaford, DE 19973

OFFICE: (302) 629-9173 **FAX:** (302) 629-9307

MOBILE: (302) 236-8901

Find us on   



414 High Street | PO BOX 1100
Seaford, DE 19973
302.629.9173
302.629.9307 fax
www.seafordde.com

NB#5
5/23/23
RED-LINE
COPY

Public Comment Policy

Presented to the City Council 7/12/2022

Adopted by the City Council 7/12/2022

Revised by the City Council ??/??/??

I. PURPOSE:

- a. These rules shall govern the time, place, and manner for public comment during all public meetings for the City of Seaford.

II. PROCEDURES:

Public comment shall be subject to the following procedures, which shall be administered by the Mayor, or in their absence, the presiding officer of the City Council.

- a. Each speaker will be asked to provide their name and address on a sign-up sheet, which will be available prior to the opening of the meeting.
- b. Each speaker shall come forward to the podium after being recognized and will be asked to identify themselves on record by providing their name and address.
- c. Each speaker will have 3 minutes to present their public comments. Time for each public comment will be kept by electronic clock and displayed within view of the podium. At the end of that time, the Mayor or the presiding officer of Council will inform the speaker their allotted time has expired. Generally, the total period available for public comment during a meeting may not exceed 30 minutes. The Mayor or the presiding officer of Council can authorize an extension of the public comment period. Based on the number of requests for public comment the presiding officer of Council may grant a speaker, at a maximum, 2 additional minutes.
- d. The presiding officer of Council will remind members of the public to speak clearly into the podium microphone, to address officials at the front of the room rather than audience members behind them and to speak only when at the podium, unless previously authorized by the Mayor or the presiding officer of Council.
- e. After a person is recognized and notified their allotted time to speak has begun, they are not to be interrupted except by the Mayor or the presiding officer of Council

The Perfect Place to Start.

whose purpose is to enforce these policies. At the discretion of the Mayor or the presiding officer of Council, speakers may be asked to refrain from further comment if they continue to speak beyond their allotted time, digress from comments or questions related to City business or jurisdiction, or if the speaker becomes so willfully and seriously disruptive as to prevent Council from accomplishing its business in a reasonable manner.

- f. The Mayor or the presiding officer may choose to respond to questions or issues raised by a speaker. However, responses made by the Mayor or the presiding officer of Council shall not indicate the position of Council as a body.

~~g. To the extent possible, p~~Public comment shall be in person ~~or by telephone.~~

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~~g. An individual may submit a written statement in lieu of or in addition to verbal comments; however, public comment may not be submitted through the use of an electronic means of communication while the meeting is in session, unless the public body is required, by law, to hold the meeting virtually.~~

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- h. It shall be unlawful for any person in the audience at a public meeting to do any of the following ... (1) Engage in disorderly, disruptive, disturbing, delaying or boisterous conduct, such as, but not limited to, handclapping, stomping of feet, whistling, making noise, use of profane language or obscene gestures, yelling or similar demonstrations, which conduct substantially interrupts, delays, or disturbs the peace and good order of the proceedings of the public meeting.

III. GUIDANCE FOR THE PUBLIC:

- a. The order of business at each regular meeting of the Mayor & City Council shall be as follows:

Call to Order
Invocation
Pledge of Allegiance
Amendments to Agenda
Approval of Minutes
Public Comments
Reading of Correspondence
Public Hearing Items
New Businesses Items
Old Business Items
Councilmember Liaison Reports
Executive Session
Adjournment

The order of business may be altered at the discretion of the Mayor or the presiding officer of Council.

- b. Once you are called forward to the podium, please state your name and address for the record.

- c. Remember to speak clearly and directly into the microphone.
- d. While not required, it is encouraged that statements and questions be prepared in advance of the meeting.
- e. Please note, the public body is not required to respond to your remarks during the regular meeting.

Public Comment Policy

Presented to the City Council 7/12/2022

Adopted by the City Council 7/12/2022

Revised by the City Council ??/??/??

NB#5
5/23/23
CLCON COPY

I. PURPOSE:

- a. These rules shall govern the time, place, and manner for public comment during all public meetings for the City of Seaford.

II. PROCEDURES:

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- a. Each speaker will be asked to provide their name and address on a sign-up sheet, which will be available prior to the opening of the meeting.
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- d. The presiding officer of Council will remind members of the public to speak clearly into the podium microphone, to address officials at the front of the room rather than audience members behind them and to speak only when at the podium, unless previously authorized by the Mayor or the presiding officer of Council.
- e. After a person is recognized and notified their allotted time to speak has begun, they are not to be interrupted except by the Mayor or the presiding officer of Council

whose purpose is to enforce these policies. At the discretion of the Mayor or the presiding officer of Council, speakers may be asked to refrain from further comment if they continue to speak beyond their allotted time, digress from comments or questions related to City business or jurisdiction, or if the speaker becomes so willfully and seriously disruptive as to prevent Council from accomplishing its business in a reasonable manner.

- f. The Mayor or the presiding officer may choose to respond to questions or issues raised by a speaker. However, responses made by the Mayor or the presiding officer of Council shall not indicate the position of Council as a body.
- g. Public comment shall be in person or by telephone.
- h. It shall be unlawful for any person in the audience at a public meeting to do any of the following ... (1) Engage in disorderly, disruptive, disturbing, delaying or boisterous conduct, such as, but not limited to, handclapping, stomping of feet, whistling, making noise, use of profane language or obscene gestures, yelling or similar demonstrations, which conduct substantially interrupts, delays, or disturbs the peace and good order of the proceedings of the public meeting.

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Councilmember Liaison Reports
Executive Session
Adjournment

The order of business may be altered at the discretion of the Mayor or the presiding officer of Council.

- b. Once you are called forward to the podium, please state your name and address for the record.
- c. Remember to speak clearly and directly into the microphone.
- d. While not required, it is encouraged that statements and questions be prepared in advance of the meeting.

- e. Please note, the public body is not required to respond to your remarks during the regular meeting.

NB#6
5/23/23

ORDINANCE #2023-05

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 14, of the Municipal Code of Seaford, Delaware relating to "WATER", in the manner following, to wit:

Chapter 14, of the Municipal Code of Seaford, Delaware is hereby amended by amending §14.4.3 Derivation of water user charge system.as shown on the following pages.

-/-/2023	Date of First Reading
-/-/2023	Date of Second Reading & Adoption
-/-/2023	Date of Advertisement
-/-/2023	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

§14.4.3 Derivation of water user charge system.

- A. A user charge system shall be implemented which will result in each water customer being charged his proportionate share of operating and maintaining the water system based upon the usage.
- B. The method for accomplishing an equitable user charge system is to express each customer's usage in terms of an Equivalent Dwelling Unit (EDU.) Each EDU can be used to express the load producing effects on the water distribution system caused by one (1) dwelling place. 1 EDU = ~~300~~250 gallons per day. Equivalent dwelling units (EDU's) shall be determined as outlined below:

1.	House or dwelling with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen:	1 EDU
2.	Dwelling with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen and attached to other dwellings or structures:	1 EDU
3.	Apartment with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen:	1 EDU
4.	Efficiency unit with kitchen, bedroom and living space in one (1) room and one (1) bath:	0.75 EDU
5.	Motel or hotel room without kitchen and with bath:	0.33 EDU
6.	Gas station with one (1) service bay:	2 EDU
7.	Each additional gas station service bay in excess of one (1):	1 EDU
8.	Retail store:	0.10 gallons per day per square foot, (1 EDU per 2,530 000 s.f.) 1 EDU minimum
9.	Laundromat:	250 300 gallons per day per washer, 6 EDU minimum
10.	Office units:	0. 2530 gallons per day per square foot, (1 EDU per 1,000 s.f.) 1 EDU minimum per building
11.	School, public or private.	6 fixture units per 1 EDU,

		1 EDU minimum
12.	Metered (water or sewer) commercial establishments:	1 EDU minimum
13.	Beauty Salon, not attached to owners' residence, two (2) chairs or less:	1 EDU
14.	Beauty Salon, not attached to owners' residence, each additional chair over two (2):	0.25 EDU
15.	Beauty Salon, attached to and formed a part of owners' residence, two (2) chairs or less:	0.5 EDU

16.	Beauty Salon, attached to and formed a part of owners' residence, each additional chair:	0.25 EDU
17.	Barber Shop, three (3) chairs or less:	1.0 EDU
18.	Barber Shop, each additional chair over three (3):	0.33 EDU
19.	Car Wash	
	Self Service	1.0 EDU Per Stall
	Self Service w/ recycling water	0.2 EDU per stall
	Semi-Automatic (mechanical without conveyor)	5.0 EDU per stall
	Semi-Automatic (mechanical without conveyor) w/ water recycling	1.2 EDU per stall
	Automatic with conveyor	33.0 EDU per lane
	Automatic with conveyor w/ water recycling	13.6 EDU per lane
20,19.	Average daily usage information shall be provided to the City by a State of Delaware Licensed Mechanical Engineer. 250390 gallons per day = 1 EDU (1 EDU minimum)	
201.	Irrigation systems:	1.0 EDU (water only)

C. A basic dwelling house shall be considered as:

- One (1) sink: Two (2) fixture units.

2. One (1) toilet: Two (2) fixture units.
3. One (1) lavatory: One (1) fixture unit.
4. One (1) bath or shower: One (1) fixture unit.

D. One (1) equivalent dwelling unit shall be equal to six (6) fixture units. For assessment purposes, fixture units shall be assigned as follows:

1. Sink, one ~~or two~~ compartment: One (1)Two (2) fixture units;
2. Sink, two compartment: Two (2) fixture units;
- 2.3. Sink, three compartment: Three (3) fixture units;
- 3.4. Washstand or lavatory : One (1) fixture unit;
- 4.5. Toilet: Two (2) fixture units;
- 5.6. Bathtub or shower: One (1) fixture unit;
- 6.7. Mop or service sink: One (1) fixture unit;
- 7.8. Flush urinal: One (1) fixture unit;
- 8.9. Continuous flush urinal: Three (3) fixture units;
- 9.10. Convenience outlet : One (1) fixture unit;
- 10.11. Domestic dishwasher: One (1) fixture unit;
- 11.12. Commercial dishwasher: Three (3) fixture units;
- 12.13. Drinking fountain: One (1) fixture unit;
- 13.14. Garbage disposal: One (1) fixture unit;
- 14.15. Washing machine (residential):One (1) fixture unit;
- 15.16. Floor/~~Trench Drains-sinks for multiple drip lines:~~ One (1) fixture unit.

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E. The following establishments shall be assigned equivalent dwelling units as multiples of a basic dwelling house having an assignment of one (1) equivalent dwelling unit based upon the foregoing number of fixture units per fixture in the building. A minimum of one (1) equivalent dwelling unit will be assigned.

1. Drive-in food service: 1 EDU + (total Fixture Units /6 FU per 1 EDU)
2. Delicatessen-retail and take-out: 1 EDU + (total Fixture Units /6 FU per 1 EDU)

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3. Bars and lounges with no food service (include outdoor seating):

1 EDU/10050 seats + (total Fixture Units /6 FU per 1 EDU)

4. Restaurants and eating places including combination eat-in and take-out eating places with bar(s) (including outdoor seating):

1 EDU/50 seats + (total Fixture Units /6 FU per 1 EDU)

5. Gas station with no service bay: Total Fixture Units /6 FU per 1 EDU; 1 EDU Min.

6. Car Dealerships: 1EDU/3,000 sq.ft. + (total Fixture Units /6 per 1 EDU)

7. General Workshop for any trade: Total Fixture Units /6 FU per 1 EDU; 1 EDU min.

8. Funeral Home: Total Fixture Units /6 FU per 1 EDU; 1 EDU min.

9. Grocery Stores: 1 EDU + (Total Fixture Units /6 FU per 1 EDU)

10. Convenience Stores: 1 EDU + (Total Fixture Units /6 FU per 1 EDU)

- 5.11. Theaters: 1 EDU/ 60 Seats

- F. Equivalent dwelling units will be assigned to establishments not covered in §14.4.3 (B) or §14.4.3 (E), either on a fixture unit or metered use basis.

- G. If two or more dwellings, apartment, stores, offices or industrial units are connected through a single water service, or if two or more families use separate cooking and/or toilet facilities in a single dwelling, the water rent payable under the foregoing shall be computed as though each such dwelling, apartment, store, office, or industrial unit and each such family were a separate property or user with a separate connection to the water.

- H. In the event that the City of Seaford is not provided, upon request, with accurate information, including supporting documentation, to determine the number of fixtures or such other data as may be necessary to determine a user classification or rate, the City of Seaford's estimate or determination thereof shall be conclusive.

- I. The City of Seaford reserves the right to change Equivalent Dwelling Unit values from time to time, or add or delete property classifications, and in cases of dispute, to determine the proper classifications of a given property.

Each user of the water facilities will be notified annually of effective user charge rates.

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11B#7
5/23/23

ORDINANCE #2023-04

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 11, of the Municipal Code of Seaford, Delaware relating to "SEWERS", in the manner following, to wit:

Chapter 11, of the Municipal Code of Seaford, Delaware is hereby amended by amending §11.7.3 Derivation of sanitary sewer user charge system. as shown on the following pages.

-/-/2023	Date of First Reading
-/-/2023	Date of Second Reading & Adoption
-/-/2023	Date of Advertisement
-/-/2023	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

§11.7.3 Derivation of sanitary sewer user charge system.

- A. The user charge system will result in each sewer customer being charged his proportionate share of operating and maintaining the treatment system based upon the contribution (both volume and pollutional matter) to the system.
- B. All wastewater discharged into the system is characterized as domestic. Thus, all users pollutional loadings are basically equivalent, relative to biochemical oxygen demand, suspended solids and other parameters.
- C. The method for accomplishing an equitable user charge system is to express each customer's contribution in terms of an Equivalent Dwelling Unit (EDU.) Each EDU can be used to express the load producing effects on the sewerage system caused by one (1) dwelling place. 1 EDU = ~~300~~250 gallons per day. Equivalent dwelling units (EDU's) shall be determined as outlined below:

1.	House or dwelling with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen:	1 EDU
2.	Dwelling with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen and attached to other dwellings or structures:	1 EDU
3.	Apartment with one (1) kitchen and one (1) or more baths and bedroom(s) separate from kitchen:	1 EDU
4.	Efficiency unit with kitchen, bedroom and living space in one (1) room and one (1) bath:	0.75 EDU
5.	Motel or hotel room without kitchen and with bath:	0.33 EDU
6.	Gas station with one (1) service bay:	2 EDU
7.	Each additional gas station service bay in excess of one (1):	1 EDU
8.	Retail store:	0.10 gallons per day per square foot, (1 EDU per 2,500 3,000 s.f.) 1 EDU minimum
9.	Laundromat:	250 300 gallons per day per washer, 6 EDU minimum
10.	Office units:	0.2530 gallons per day per square foot,

		(1 EDU per 1,000 s.f.) 1 EDU minimum per building
11.	School, public or private:	6 fixture unit per 1 EDU, 1 EDU minimum per building
12.	Metered (water or sewer) commercial establishments:	1 EDU minimum
13.	Beauty Salon, not attached to owners' residence, two (2) chairs or less:	1 EDU
14.	Beauty Salon, not attached to owners' residence, each additional chair over two (2):	0.25 EDU
15.	Beauty Salon, attached to and formed a part of owners' residence, two (2) chairs or less:	0.5 EDU

16.	Beauty Salon, attached to and formed a part of owners' residence, each additional chair:	0.25 EDU
17.	Barber Shop, three (3) chairs or less:	1.0 EDU
18.	Barber Shop, each additional chair over three (3):	0.33 EDU
<u>19.</u>	<u>Car Wash</u>	
	<u>Self Service</u>	<u>1.0 EDU Per Stall</u>
	<u>Self Service w/ recycling water</u>	<u>0.2 EDU per stall</u>
	<u>Semi-Automatic (mechanical without conveyor)</u>	<u>5.0 EDU per stall</u>
	<u>Semi-Automatic (mechanical without conveyor) w/ water recycling</u>	<u>1.2 EDU per stall</u>
	<u>Automatic with conveyor</u>	<u>33.0 EDU per lane</u>
	<u>Automatic with conveyor w/ water recycling</u>	<u>13.6 EDU per lane</u>
19.	Average daily usage information shall be provided to the City by a State of Delaware Licensed Mechanical Engineer. 250 300 gallons per day = 1 EDU (1 EDU minimum)	

D. A basic dwelling house shall be considered as:

- One (1) sink: Two (2) fixture units.

2. One (1) toilet: Two (2) fixture units.

3. One (1) lavatory: One (1) fixture unit.

4. One (1) bath or shower: One (1) fixture unit.

E. One (1) equivalent dwelling unit shall be equal to six (6) fixture units. For assessment purposes, fixture units shall be assigned as follows:

1. Sink, one compartment: One (1) fixture units;

2. Sink, two compartment: Two (2) fixture units;

3. Sink, three compartment: Three (3) fixture units;

4. Washstand or lavatory : One (1) fixture unit;

5. Toilet: Two (2) fixture units;

6. Bathtub or shower: One (1) fixture unit;

7. Mop or service sink: One (1) fixture unit;

8. Flush urinal: One (1) fixture unit;

9. Continuous flush urinal: Three (3) fixture units;

10. Convenience outlet: One (1) fixture unit;

11. Domestic dishwasher: One (1) fixture unit;

12. Commercial dishwasher: Three (3) fixture units;

13. Drinking fountain: One (1) fixture unit;

14. Garbage disposal: One (1) fixture unit;

15. Washing machine (residential): One (1) fixture unit;

16. Floor/Trench Drains: One (1) fixture unit.

1. Sink, one or two compartment: Two (2) fixture units;

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3. Washstand or lavatory : One (1) fixture unit;

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6. Mop or service sink: One (1) fixture unit;
7. Flush urinal: One (1) fixture unit;
8. Continuous flush urinal: Three (3) fixture units;
9. Convenience outlet : One (1) fixture unit;
10. Domestic dishwasher: One (1) fixture unit;
11. Commercial dishwasher: Three (3) fixture units;
12. Drinking fountain: One (1) fixture unit;
13. Garbage disposal: One (1) fixture unit;
14. Washing machine (residential): One (1) fixture unit;
15. Floor sinks for multiple drip lines: One (1) fixture unit.

F. The following establishments shall be assigned equivalent dwelling units as multiples of a basic dwelling house having an assignment of one (1) equivalent dwelling unit based upon the foregoing number of fixture units per fixture in the building. A minimum of one (1) equivalent dwelling unit will be assigned.

1. Drive-in food service: 1 EDU + (total Fixture Units /6 FU per 1 EDU)
2. Delicatessen-retail and take-out: 1 EDU + (total Fixture Units /6 FU per 1 EDU)
3. Bars and lounges with no food service (include outdoor seating): 1 EDU/150 seats + (total Fixture Units /6 FU per 1 EDU)
4. Restaurants and eating places including combination eat-in and take-out eating places with bar(s) (including outdoor seating): 1 EDU/50 seats + (total Fixture Units /6 FU per 1 EDU)
5. Gas station with no service bay: Total Fixture Units /6 FU per 1 EDU; 1 EDU Min.
6. Car Dealerships: 1EDU/3,000 sq.ft. + (total Fixture Units /6 per 1 EDU)
7. General Workshop for any trade: Total Fixture Units /6 FU per 1 EDU; 1 EDU min.
8. Funeral Home: Total Fixture Units /6 FU per 1 EDU; 1 EDU min.
9. Grocery Stores: 1 EDU + (Total Fixture Units /6 FU per 1 EDU)
10. Convenience Stores: 1 EDU + (Total Fixture Units /6 FU per 1 EDU)
11. Theaters: 1 EDU/ 60 Seats
 1. Drive in food service: 1 EDU + (total Fixture Units /6 FU per 1 EDU)

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2. ~~Delicatessen retail and take-out: — 1 EDU + (total Fixture Units /6 FU per 1 EDU)~~

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3. ~~Bars and lounges with no food service (include take-out eating places with bar(s) (include outdoor seating): — 1 EDU/100 seats + (total Fixture Units /6 FU per 1 EDU)~~

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4. ~~Restaurants and eating places including combination eat-in and take-out eating places with bar(s) (include outdoor seating): — 1 EDU/50 seats + (total Fixture Units /6 FU per 1 EDU)~~

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5. ~~Gas station with no service bay: — Total Fixture Units /6 FU per 1 EDU~~

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- G. Establishments not covered in §11.7.3 (C) or §11.7.3 (F), will be assigned equivalent dwelling units either on a fixture unit or metered use basis.
- H. If two or more dwellings, apartment, stores, offices or industrial units are connected through a single lateral, or if two or more families use separate cooking and/or toilet facilities in a single dwelling, the sewer rent payable under the foregoing shall be computed as though each such dwelling, apartment, store, office, or industrial unit and each such family were a separate property or user with a separate connection to the sewer.
- I. In the event that The City of Seaford is not provided, upon request, with accurate information, including supporting documentation, to determine the number of fixtures or such other data as may be necessary to determine a user classification or rate. The City of Seaford's estimate or determination thereof shall be conclusive.
- J. The City of Seaford reserves the right to change Equivalent Dwelling Unit values from time to time, or add or delete property classifications, and in cases of dispute, to determine the proper classifications of a given property.
- K. Each user of the wastewater facilities will be notified annually of effective user charge rates.

NB #5 04.25.23
OB #1 05/23/23

ORDINANCE #2023-03

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 15, of the Municipal Code of Seaford, Delaware relating to “Zoning”, in the manner following, to wit:

Chapter 15, of the Municipal Code of Seaford, Delaware is hereby amended by adding §15-7(a)(34) and amending §15-29(a)(7) & (26), to read as shown on the following pages.

<i>04/25/2023</i>	Date of First Reading
<i>05/23/2023</i>	Date of Second Reading & Adoption
<i>??/??/2023</i>	Date of Advertisement
<i>??/??/2023</i>	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

Sec. 15-7. Definitions.

(a) As used in this Chapter:

- (34) *Early Childhood Development and Education Facility* shall mean a facility planned to provide learning activities and care to pre-elementary aged children.

ARTICLE 3. COMMERCIAL DISTRICTS.¹

Division 1. C-1 General Commercial Districts.

Sec. 15-29. Uses by Right.

(a) In any C-1 district, land, building, or premises shall be used by right only for one (1) or more of the following:

- 7) Offices for the conduct of medical and other professions, real estate, Insurance, banks, including branch banks, messenger or telegraph services, general and administrative offices, and medical arts offices and buildings;
- 26) Instructional, business or trade schools, higher education facilities and early childhood development and education facilities.

¹ **Charter reference:** As to power to enact zoning regulations, see 36(A).

NB#
4-25-23
02# 15/23

ORDINANCE #2023-

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 15, of the Municipal Code of Seaford, Delaware relating to "Zoning", in the manner following, to wit:

Chapter 15, of the Municipal Code of Seaford, Delaware is hereby amended by adding §15-7(a)(34) and amending §15-29(a)(7) & (26), to read as shown on the following pages.

04/25/2023	Date of First Reading
??/??/2023	Date of Second Reading & Adoption
??/??/2023	Date of Advertisement
??/??/2023	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

Sec. 15-7. Definitions.

(a) As used in this Chapter:

- (34) *Early Childhood Development and Education Facility* shall mean a facility planned to provide learning activities and care to more than forty (40) pre-elementary aged children.

ARTICLE 3. COMMERCIAL DISTRICTS.¹

Division 1. C-1 General Commercial Districts.

Sec. 15-29. Uses by Right.

(a) In any C-1 district, land, building, or premises shall be used by right only for one (1) or more of the following:

- 7) Offices for the conduct of medical and other professions, real estate, insurance, banks, including branch banks, messenger or telegraph services, general and administrative offices, and medical arts offices and buildings;
- 26) Instructional, business or trade schools, higher education facilities and early childhood development and education facilities.

¹ Charter reference: As to power to enact zoning regulations, see 36(A).