

MINUTES OF THE MEETING OF THE CITY OF SEAFORD MAYOR AND COUNCIL

July 11, 2023,

7:00 P.M.

Mayor Genshaw called the Regular Meeting to order at 7:00 p.m. with the following present: Councilman James King, Councilman Orlando Holland, Councilman Matt MacCoy, Councilman Dan Henderson, Councilman Mike Bradley. City Manager Charles Anderson, Director of Public Works Berley Mears, Trisha Newcomer, Director of Economic Development and Community Relations and Superintendent of Parks and Recreation Katie Hickey were also present.

Mayor Genshaw offered the opening prayer and led those present in the Pledge of Allegiance.

Mayor Genshaw then solicited any changes to the agenda; City Manager Anderson stated New Business #2 was removed from the agenda for future presentation.

Mayor Genshaw then called for a motion to approve the minutes of the Regular Meeting on June 27, 2023. Councilman MacCoy made a motion to approve the minutes of the Regular Meeting on June 27, 2023. Councilman Holland seconded the motion. Mayor Genshaw then asked for a vote; all present voted in favor; the motion so passed.

Public Comment

Mayor Genshaw inquired if there were any requests for Public Comment.

Mr. Dan Cannon of 411 Nylon Boulevard came forward and presented the following public comment:

On June 13, 2023, Seaford's M&CC were reminded of three looming self-inflicted problems, * two of which (HB 121 and HB 107) were in the hands of the Delaware General Assembly (GA). Mayor David Genshaw said, "no", to hearing COMPROMISE proposals to deal with these problems. Problem #1 Nonperson: Voting (HB 121) In the GA~ First, to really appreciate the complexity of Nonperson Voting, everyone should take a look at Paul Kiefer's 6/30/23 article in Delaware Public Media (<https://www.delawarepublic.org/politics-government/2023-06-30/house-republicanswalk-out-block-bond-bill-oyer-seaford-charter-amendment>).

But in nutshell summary, this bill was first DEFEATED in the House of Representatives, followed by Republicans, including Representative Short walking out of the House threatening to disrupt the State capital budget (bond bill) process for days, weeks or months". The Republican blackmail threats ultimately led to Nonperson Voting passing in the House on June 30.

However, Nonperson Voting (HB 121) never made it to a required vote in the Delaware Senate. Therefore, Nonperson Voting in Seaford is like ZOMBIE DEAD, with a LARGE group of people watching for any signs of "life". Problem 1.2. Referendum Elimination (HB 107) In the GA. After a last-minute introduction on the last day of the GA session, the Senate PASSED HB 107 allowing elimination of referendum approval by 5,000 Seaford voters in favor of five (5) City Council votes for (some) infrastructure spending.

Analysis of the Problems

1. One self-inflicted problem for M&CC was addressed by the GA's relegation of Nonperson Voting to ZOMBIE-like status. Putting aside Nonperson Voting underscores the REAL PROBLEM:

Getting 3500+ eligible NONVOTERS out to vote: in Seaford muni elections! No longer should attempts to enfranchise

230+ Nonpersons be used to hide or diminish dealing with the REAL Problem of getting the 3,500+ eligible NON-VOTERS out to vote.

2. Justifying the elimination of 5000+ citizen votes by referendum are now squarely in the hands of M&CC. A skeptical Seaford public remains to be convinced of actual "critical" need to exercise such power by only five (5) City Councilmen. After ethical/legal Seaford SNAFUs like Right to Work and Fetal Remains, no wonder other skeptics caused Mayor Genshaw to ask, "Why are you (in the GA) picking on Seaford?"

3. Finally, legal action(s) to resolve possible violation of the Americans with Disabilities Act are proceeding. Possibly similar to the path of the illegal Fetal Remains Ordinance, which was shot down in the Delaware Court of Chancery in June 2022.

Ms. Michelle Applewhite came forward for public comment.

Ms. Applewhite began by explaining that several years ago, her son was murdered at the hands of a family friend, and that after a year-long trial she did not have the desire to come back to Seaford. Ms. Applewhite moved to Dover and remained there for 15 years. In Dover she worked with the homeless and those suffering from drug addiction.

Ms. Applewhite explained she is now back in Seaford and would like to continue her work here, with a goal to unite families, the community, local churches and the homeless. Ms. Applewhite and other event organizers will host a community day this coming Saturday, July 15. The goal is to make sure the community feels supported and to connect those in need with as many churches and resources as possible. Organizers are requesting churches sponsor a table which they can stock with anything their ministry would like to give back to the community, as well as information on resources and services offered by the church. The event will also include music, a community field day, and food, all free of charge.

Ms. Applewhite thanked Mayor and Council and asked they show their support by attending the event.

Mayor Genshaw added that the event would be held in the empty lot behind City Hall from 11:00 a.m. to 4:00 p.m.

Correspondence

There was none.

New Business

Mayor Genshaw presented New Business Item #1: Berley Mears, Director of Public Works, to present for approval a Speed Hump Request Procedures and Engineering Guidelines policy document.

Director of Public Works Berley Mears came forward. He reminded those present several speed humps were recently installed on Nylon Boulevard and Magnolia Drive; however, the city did not have a policy or specification in place explaining how to request speed bumps and what criteria the location must meet to be considered. In addition to approval of the proposed policy, Director Mears asked Council to approve a moratorium on new installations until Staff can evaluate the performance of the existing speed humps.

Mayor Genshaw solicited any questions from Council. Councilman Holland asked Director Mears if he had received any feedback from residents who live in the areas where the existing speed humps have been installed. Director Mears stated he has received positive feedback from several residents.

Mayor Genshaw solicited any further questions from Council; there were none. He then called for a motion. Councilman King made a motion to approve the Speed Hump Request Procedures and Engineering Guidelines policy document and place a temporary moratorium on the placement of additional speed humps until performance evaluations can be completed for the existing installations, as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman King voted yes;

Councilman MacCoy voted yes;

Councilman Holland voted yes;

Councilman Henderson voted yes;

Councilman Bradley voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #3: Bids – Trash and Recycling Services.

Superintendent of Park and Recreation Katie Hickey came forward and presented the bid received for Trash and Recycling Services. The bid received was from Waste Industries of Delaware, LLC in the amount of \$23,201.00 for Year one and \$24,581.00 for Year Two. She noted the existing vendor, Republic Services, was not asked to renew their contract for a second year due to an overall lack of quality service.

Mayor Genshaw solicited any questions from Council. Councilman Henderson inquired on the cost difference between Republic Services and Waste Industries. Superintendent Hickey noted an increase of approximately \$5,000.00; however, she would need to research the exact cost difference and report back to Council.

Councilman Bradley asked if the city is required to send a certified letter to the vendor to cancel the existing contract. City Manager Anderson explained the bid document includes a one -year term of service with the option to renew for an additional year. The vendor agrees to these terms when they submit their bid.

With no other questions, Mayor Genshaw called for a motion. Councilman Holland made a Motion to award the bid for trash and recycling services to Waste Industries in the amount of \$21,208.00, as presented. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman King voted yes;

Councilman MacCoy voted yes;

Councilman Holland voted yes;

Councilman Henderson voted yes;

Councilman Bradley voted yes.

The motion so passed.

Mayor Genshaw then took the opportunity to thank Superintendent Hickey for her efforts on this year's Riverfest. It was a well-attended event that highlighted the city and the Nanticoke River.

Mayor Genshaw presented New Business Item #4: Bids – Generator Maintenance.

Director of Public Works Berley Mears came forward to present the bid received for Emergency Generator Maintenance. The bid received was from the existing vendor Premium Power Services, LLC, in the amount of \$5,125.00. The bid amount is approximately \$150.00 more than the vendor's previous bid.

Mayor Genshaw solicited any questions from Council; there were none. He then called for a motion. Councilman King made a motion to award the bid for generator maintenance to Premium Power Services, LLC, in the amount of \$5,125.00, as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman King voted yes;

Councilman MacCoy voted yes;

Councilman Holland voted yes;

Councilman Henderson voted yes;

Councilman Bradley voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #5: Present for a first reading revisions to the Seaford Zoning Ordinance Section 15-29 Uses by Right (a) 1) to include warehouse and storage uses in association with general merchandise stores, department stores and other permitted uses in the zone and set the public hearing date for the ordinance revision as August 22, 2023.

City Manager Anderson explained this would be the first reading of revisions to the Seaford Zoning Ordinance Section 15-29 Uses By Right, Section (a)1. The request is to include warehouse and distribution facilities, in association with general merchandise stores, department stores, and other permitted uses in the zone. He explained there is interest in developing along Sussex Highway, and these multi use buildings, which include warehouse and distribution facilities, are

a newer phenomenon now that direct business delivery has become more prevalent. If approved, the zoning change would include; C1 General Commercial Districts, as well as C2 Highway Commercial Districts. This change to the zoning ordinance would require a public hearing should Council decide to move forward after the first reading. The public hearing would be scheduled for August 22. If Council decides to adopt the proposed change, the second reading and adoption would take place at that point.

Mayor Genshaw solicited any questions from Council; there were none. He then called for a motion. Councilman Holland made a motion to set the public hearing date for the ordinance revision as August 22, 2023, as presented. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a roll call vote:
Councilman King voted yes;
Councilman MacCoy voted yes;
Councilman Holland voted yes;
Councilman Henderson voted yes;
Councilman Bradley voted yes.
The motion so passed.

Old Business: None

Reminder Of Meetings & Setting New Meetings: None

Councilman Bradley reported on Code, Parks, and Recreation.

Parks & Recreation

Accomplished week of 6/26

Parks – Completed 2 work orders (total of 8 this season)
Parks – Continued to work on making repairs to the Jays Nest playground
Parks – Picked up playground grade mulch to re-open Jays Nest
Rec. – Held the final week of Youth Pickleball & finalized details for Adult Pickleball Clinic to begin 7/13
Rec. – Put together details to begin advertising for Youth Soccer & Youth Flag Football (registration to begin 7/3)
Parks&Rec. – Continued working on Riverfest logistics – finalized Information Book for Volunteers
Parks&Rec. – All parks & rec personnel that helped with clean-up week attended the luncheon on Friday, 6/30
Parks&Rec. – Hosted Movie Night in the Park with Restoration Community Church 6/30

Accomplished week of 7/3

Parks – Pressure washed City trash cans along High Street
Parks – Prepped float-in launch site and ending site for Riverfest (and assisted with barricades, tents, and signage for the event)
Parks – Prepped grass on High Street & Market Street for Riverfest
Rec. – Opened registration for Adult Pickleball Clinic, Youth Soccer, & Youth Flag Football programs
Rec. – Sent text messages to participants from last year/season about registration for Youth Pickleball & Youth Soccer
Parks&Rec. – Booked several park rentals and field rentals for the months of July & August
Parks&Rec. – Hosted 28 th annual Nanticoke Riverfest in downtown on 7/8

*Note from Katie: Huge thanks to all departments, volunteers, Mayor, & Council for their support to make Riverfest a success. All efforts are greatly appreciated!

Code Department Report

- Issuing permits (211 Issued in 2023)
- Rental Licenses (1,758 Issued)
- Rental inspections being completed for 2023.
- Rental license late fees were sent out on Feb 1.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- Mearfield 2 –4-Unit townhouses are completed.
- Mearfield 1 Phase 3 – Permits issued to Ryan homes for 5 lots. 3 are under construction
- East Park Business Center – New building has started construction.
- Belle Ayre Single Family –Danfield Dr – Construction started on homes on the first 10 lots. First lot has been completed.
- Western Sussex Business Campus – Site work started on lot 1 for KRM. On-site utility construction underway.

Councilman Henderson reported on Police & Fire.

Seaford Volunteer Fire Department, Inc.

Communications from President Patrick Gaskin:

There is no communication to report for this period.

Communications from SVFD Fire Chief John Wilson:

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2023	526 calls	2.7
June 2023	96 calls	3.2
July 2023	36 Calls *	3.6

*Call per day so far in month 2.6

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2023	2142 calls	11.2
June 2023	353 calls	11.7
July 2023	124 calls*	12.4

day so far
Total

*Call per
in month

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
DSFS Core Classes	4	96:00	6	144:00
EMS	13	82:00	40	210:00
Fire Officer Training	16	75:35	49	150:55
Firefighter Training	59	125:15	209	488:45
Inservice Department Training	5	13:20	73	194:00
Rescue Training	5	18:45	27	105:45
Special Operations Training	4	44:05	23	128:05
SVFD Driver Training	5	8:30	10	18:30
GRAND TOTALS:	111	463:30	437	1440:00

Department Responses

Month /Year	Calls to date	Call per day
Total 2023	2668 calls	13.9

Other Statistics

Response	FIRE/Year	EMS /Year
In City	282	1152
Out of City	181	687
Assist	57	80
Total	520	1919

All Fire responses are not up to date until QA of reports at end of month.

Significant Incidents

- 7/03/2023- (out of city) 406 Highland Blvd. Residential Fire – Struck by Lightning
- 7/06/2023- (assist Sta. 81) 13832 Johnson Road, Residential Fire
- 7/08/2023- (City) Riverfest Event Coverage

Apparatus Status

- Ambulance B87 out of service, Damage repair at Wayside in Denton

Fuel Usage

# Usage	Gallons Used	Total Fuel Cost	Gross Cost	Net Cost	Unleaded	Diesel
70 times	1151.84	4048.87	4048.87	3799.13	31 times used	39 times used

Training

Last Training: Wednesday, July 19, 2023, at Industrial Park, Part 2 Engine Company Operations – Hydrant Assignments

Next Training: Wednesday, August 2, 2023- TBA

Emergency Medical Services

- Career Staffing Riverfest overview- Two patients, One Heat Exhaustion, one Seizure 47 hours of coverage by Career Staff 6 people of above staffing level for day
- Ambulance A87- Air Leak repaired and front brakes were adjusted
- Ambulance C87- Front Brakes replaced and recall on Calibers for front brakes
- Firefighter / EMT Hannah Wheatley has completed one year of service time as full time

News and Events

- Reviewing Ladder truck specifications. Bidders were Pierce and E-One. Report and Financial items are being discussed.
- New Ambulance Specification are complete and will be presented at next Department meeting for capital expenditure motion.
- Emergency Services IAP for Riverfest 2023 was completed and sent to all involved parties.
- SVFD with assisting departments (Blades, Laurel, Sharptown, Millsboro, Dover, Little Creek, Dagsboro, and DNREC) supplied 22 Water Rescue personnel for Float-In. Seaford Fire / EMS Supplied 18 personnel to staff the Fire Station and Event. Sussex County Paramedics and EOC Command Post Staffed with 6 additional personnel. We handled several in district fire calls, along with incidents along the river with the float in and event locations. We will give a financial breakdown in next report.
- New Fire Chief/ Command Tahoe from State CTF grant is in service, Awaiting up-fit and graphics.
- Assisted Laurel Fire Department on 7/4/23 with Kubota 87 for event coverage
- Delaware Legislature has increased our Grant and Aid package for 2023.
- Legislative Issues: The regular Delaware General Assembly's legislative session ended June 30, 2023. Here are some of the items which affected the fire and EMS services.

Grant in Aid: The Delaware Fire and EMS Service received the following increases:

For the maintenance of Apparatus and Equipment from \$29,555.00 raised to \$35,000.00

- Ambulance. \$5,005.00 raised to \$10,000.00 multiplied by each ambulance
- Rescue \$5,005.00 raised to \$5,500.00
- Aerial \$5,839.00 raised to \$10,000.00
- Rescue Boat \$3,614.00 raised to \$3,722.00 multiplied by each boat which qualifies

- Sub Station \$16,400.00 to \$16,892.00 per sub station
- Kent and Sussex County Leveling up for maintenance of apparatus and equipment \$39,951.00
- Kent and Sussex County Insurance Rebate Equalization for operations of volunteer fire companies for \$88,000.00
- A one-time appropriation of \$50,000.00 per company in the State.

Medicaid and Medicare: We should see an increase in Medicaid and Medicare per run. Amount is currently unknown.

Volunteer Fire Service Pension: There was a one-time amount of \$4,625,000.00 added to the pension liability to reduce the liability and lessen the annual payments which was increased last year.

Fire Company Financial Study: As reported before HB127 was entered this year to allow the counties to charge a fee to each property owner which would be earmarked to the volunteer fire companies. The bill was held. They instead passed a Continuing Resolution to have a financial study done. The State put \$300,000 in the pot for the study. Both NCC and Sussex County put in \$200,000 each. Kent County put in 0. The Sussex County and New Castle Leadership got together to develop an RFP. The RFP has been sent out and they are waiting for bids. When the bids come back and the study contract is awarded, they are going to start visiting all the fire companies for their financial numbers and projections. They will be starting in NCC and should be in Sussex County after New Castle County in done.

Seaford Police Department

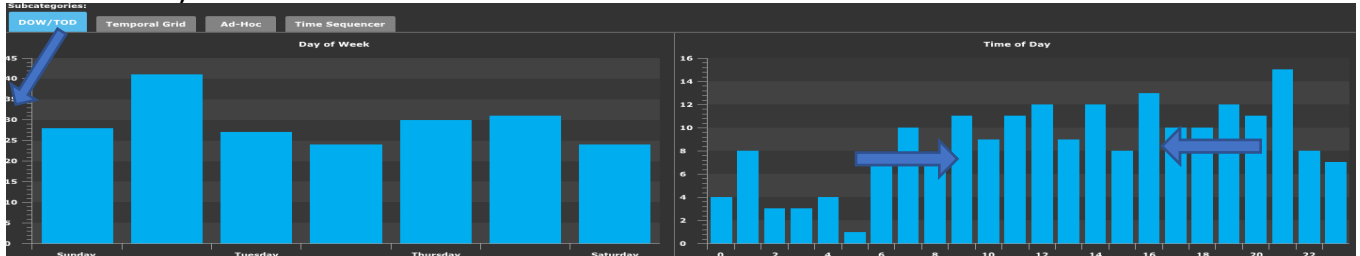
Police Activity during period of Sunday, June 26, 2023 – Sunday, July 09, 2023, as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2023 YTD	2022	2021	2020	2019
TOTAL COMPLAINTS	5,957	9,593	10,686	10,141	13,865
All crimes	2,888	6,164	6,107	5,803	6,619
Robbery	14	8	14	9	12
Sex Crimes	13	18	30	39	32
Burglary	77 (40 Burg/37 TFV)	197	133	175	123
Drug Crimes	189	444	416	199	249
Overdose	18	31	26	26	25
All Traffic (E-Tickets)	3,769 (1,018)	8,168 (2,105)	8,098 / (2,021)	7,770/ (1,448)	7,819 (1,782)
All DUI	42	79	71	44	42
All Crashes	331	656	620	533	584
False Alarms	221	546	521	426	494

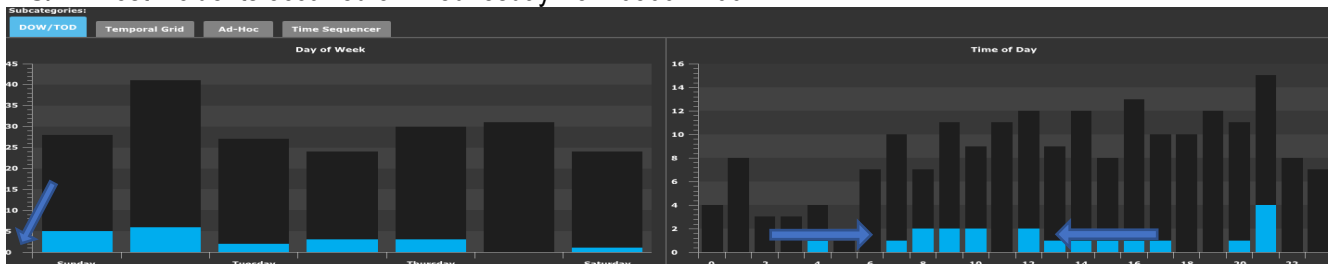
All crimes: **205** (defendants: **13** adults & **1** Juvenile)

- Felony: **17**
- Misdemeanor: **29**
- Violations: **13**

- Civil: 0
- Other: 146
- **84% Clearance Rate** (overall= 18 PA and 14 PI) Mon from 0700-2100 (See Crime Chart Below)



Additional Crime Data below: There were a total of **20 complaints** consisting of Agg. Assault, Assault, Burglary, Fraud, Larceny, Robbery, Vehicle Theft & Weapons: (10 Felony and 10 Misdemeanors); Excludes Shoplifting: (30% clearance rate): 10 PA, 4 PI, 3 A/A, 0 J/A, 2 E/C, and 1 U/F. Most incidents occurred on Wednesday from 0800-1200.



Drug Complaints:

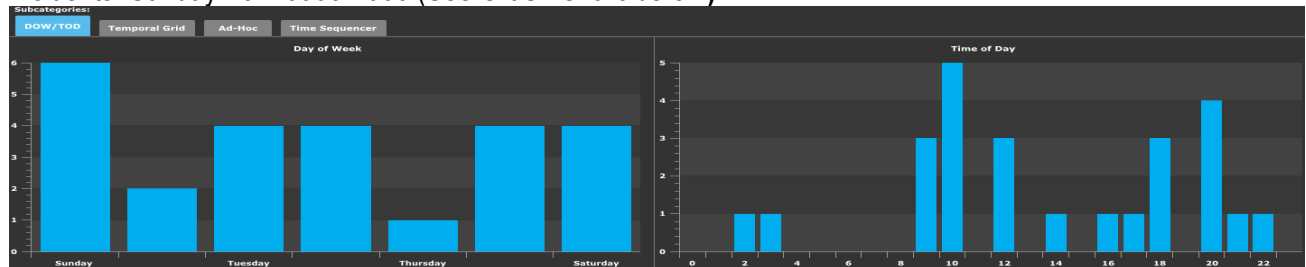
- Drug Crimes: 9
- Adult Arrest: 8
- Juvenile Arrest: 0
- Pending Active: 0
- Pending In-active: 0
- Prosecution declined: 1
- Search Warrant(s): 1 (Chandler Heights II – related to shooting investigation #71-21-4742)
- Overdose: 2 (In the Woods behind Alfredo's Pizza and in a vehicle on N. Front St.)

Traffic:

- Contacts/Citations: 253 traffic contacts resulting in 52 citations and 9 warnings
- DUI: 1 (1-Alcohol & 0-drug related) *0 - Crash related
- Crashes: 25
 - Fatal: 0
 - Injury: 2 (Sussex Hwy & Norman Eskridge Hwy, and Stein & Porter St.
 - Non-Reportable: 15
 - Reportable: 8
 - **Additional Information: Driver Inattention – the primary cause of accidents)**

- Hit & Run: **4** (Food Lion Pk Lot; Sussex Hwy & Middleford Rd; Oak St.; Herring Run & Bridgeville Hwy St)
- Bicycle: **0**
- Motorcycle/Scooter: **0**
- Pedestrian: **0**
- School Bus: **0**
- Alcohol/drug-related crash: **0** (DUI related)

Incidents: Sunday from 0900-2000 (See Crash chart below)



Significant Events: All suspects/defendants are considered innocent until proven guilty.

07/06/23: SPD dispatched to the Stargate Diner for a reported burglary. Investigation revealed that two unknown suspects broke a window, gained entry, stole cash, and then damaged two televisions that were connected to a surveillance system. The case is pending active. #71-23-5829.

07/06/23: SPD dispatched to Huston St. for a report of a stolen bicycle. Further investigation revealed that approximately ten juveniles approached the victim's property to steal the bike. When the victim confronted the suspects, most fled on foot and several became aggressive with one displaying a knife before fleeing. #71-23-5855.

07/08/23: SPD dispatched to Tidal Health for a late reported armed robbery. Investigation revealed the incident occurred on 07/07/23 and that an unknown suspect displayed a knife and robbed an 18-year-old male victim of his cell phone and a wallet. During the incident, the victim broke away from the suspect and fled on foot. They advised that when he was clear, he discovered a deep laceration on his forearm but didn't know if the suspect cut him in the struggle or if it occurred while he was running and jumping over fences to get away. The case is pending active. #71-23-5908.

07/09/23: SPD dispatched to the area of N. Front St. and Fourth St for a trespass complaint involving numerous people identified as homeless. Officers searched the building in a wooded area and located numerous people. The officers identified two subjects (Angela and Adam Callaway) as local fugitives. Adam attempted to flee from officers and physically/actively resisted arrest, which resulted in Tazer deployment and his apprehension. Adam was arrested for resisting arrest, arraigned on the active warrant, and committed to SCI in default of a secured bond. Angela was arraigned on her active warrant and released. #71-23-5956.

07/09/23: SPD dispatched to a domestic-related burglary/assault at Meadowbridge Apartments. Upon arrival, officers located the defendant, Jahyeim Davis, who took an aggressive stance and advised he was not going to be arrested. Officers announced and deployed OC spray and the defendant was then taken into custody. As a result of the incident, an officer was also sprayed and required decontamination. Further investigation revealed the victim sustained bruises and swelling to her face. The defendant was also found to have an active arrest warrant for Robbery 2nd and several other pending charges. As a result of this incident, the defendant was arrested for domestic-related burglary, assault 3rd., disorderly conduct, Assault on a LEO, and resisting arrest, arraigned, and committed to SCI. #71-23-5953.

07/09/23: SPD dispatched to E. Poplar St. & North St. for a reported assault. Upon arrival, officers contacted two female victims, with visible scratches and scrapes, the victims stated they were jumped by defendants Passion Drummond and Tojah Bacon. Passion was alleged to have scratched and bit the victims and Tojah allegedly removed a concealed handgun from a blue bag and displayed it to the victims. The defendants fled in a black Ford Fusion and were apprehended, a short time later, on Concord Road by SPD and DSP. A search of the vehicle resulted in 1.3 grams of crack cocaine and a scale, which was claimed by Passion. Tojah was arrested for PFBPP, CCDW, and disorderly conduct and was released on an unsecured bond. Passion was arrested for assault 3rd., endangering the welfare of a child x2, criminal mischief, possession, and paraphernalia, and released on an unsecured bond. #71-23-5946.

07/09/23: SPD was contacted by the victim for a late reported Theft of a Motor Vehicle. The victim stated that she parked her 2008 Lexus RX350 in the Walmart parking lot and the key broke off in the ignition. She advised she notified Walmart to leave her car there and when she returned on July 7th the vehicle was gone. The vehicle entered into NCIC, and the case is pending active. #71-23-5943.

Admin: Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief

Event:

- 06/30/23: Former Mayor Ed Butler's Funeral (attended and conducted escort to Veterans cemetery)
- 07/06/23: SPD Awards Ceremony
- 07/07/23: SPD Retirement 'M/Cpl. Scott - walk out recognition'
- Upcoming event: Seaford PD Youth Police Academy week of July 17 - 21, 2023
- 07/08/23: Riverfest - security detail
- During this reporting period, CADET conducted foot and Bicycle patrols on High Street. CADET also conducted a follow-up resulting in two arrests, handled 7 reports, Assisted Rehoboth Beach PD with traffic control duties regarding their fireworks display, and worked Riverfest.

Training/Other:

- 06/27/23 - 06/29/23: National Conference to Protect Children - Det. Nanola
- 06/27/23: Advanced Interview and Interrogation - Det. Wingate

Total Criminal Arrests:

Arres ts YTD	202 3 Tot al	202 3 Adu lt	202 3 Juv	202 2 Tot al	202 2 Adu lt	202 2 Juv	202 1 Tot al	202 1 Adu lt	202 1 Juv	202 0 Tot al	202 0 Adu lt	202 0 Juv	201 9 Tot al	201 9 Adu lt	201 9 Juv
Total	281	247	34	630	571	59	586	511	75	499	428	71	653	577	76

Councilman Holland reported on Administration.

MEETINGS:

- Attended the Construction Coordination meeting.
- Attended the DEMEC Joint Council briefing.
- Attended the PD Awards Ceremony.
- Attended former Mayor Butler's funeral.
- Attended the Seaford Village Lift Station renovation progress meeting.

OTHER WORK:

- Prepared the City Council agenda.
- Attended the Code Department monthly meeting.
- Attended the emergency generator maintenance bid opening.
- Drafted the bid documents for the roof replacement at 106 Spring Street.
- Assisted with Riverfest.

INFORMATION TECHNOLOGY REPORT:

- Work with Edmunds to increase MCSJ performance.
- Upgrade Tabfusion to latest software version.
- Brought new camera server host online.
- Cable replacement and clean-up.
- Complete multi-factor authentication project.
- Routine assistance for tech support.

ADMINISTRATION REPORT FOR COUNCIL:

- Continue contract negotiations with the Police Department & Teamsters.
- Process end of year rollover and post the FY 2024 Budget in the finance system.
- Assist with Riverfest.
- Processed utility service disconnects for non-payment.
- Preparing to generate bills for June consumption.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman MacCoy reported on Electric.

Since the last report Crew

- Worked in Mearfield 1 phase 3, set another transformer, and dug in some secondary conduit.
- Terminated the primary and secondary wire at the new transformer for the Middle School athletic building.
- Energized the new transformer at the Middle School and removed 2 existing poles.
- Set a new pole at Pennsylvania Ave & Phillips St to serve the new house.
- Trimmed trees.
- Changed a transformer bank at the new liquor store on Stein Hwy.
- Helped set up Riverfest.

Director

- Had a directors meeting.
- Had a staff meeting.
- Hooked up the solar NET meter at 178 Pond View Lane.
- Reviewed some upcoming jobs with Greg Brooke for the week I am off.
- Had the monthly construction coordination meeting.
- Had a department meeting.

Upcoming Weeks.

- Take down RiverFest banners and remove electric panel from RiverFest.
- Set the guy pole in front of My Eye Dr.
- Continue working in Belle Ayre single family residence section.
- Continue working in Mearfield 1 phase 3.
- Set a new pole on Bridgeville Hwy near My Eye Dr for a riser pole.
- Continue changing the lights on Sussex Highway to LED.

Councilman King reported on Public Works & WWTF.

Past two weeks:

Public Works:

- Finished cleaning key sewers
- Received new hydro-excavator
- Installed thermos markings on speed humps
- Woolford Street project started
- Filled some potholes
- Cut low hanging branches in some allies
- Pulled pump at North Ross lift
- Received generator maintenance bid
- Prepared Arbutus for carbon exchange. Should be back on-line 7/11/23
- Helped with signage and barricades for Riverfest
- Held multiple meetings in person and on-line
- I have one man out.
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events.

WWTF & COMPOST

- Worked on Brainerd discharge permit.
- Received new polymer mixer for compost facility.
- Assembling/scanning documents for DNREC compliance inspection. Inspection will be 7/19/23.
- Replacing sheaves on BNR blower #3 (this one tends to go through belts much faster than the others).
- Monthly reports and invoice data.
- Reviewed PFAS data on influent, effluent, leachate and sludge. Leachate is definitely a significant source, although the fate of 99% of PFAS coming from leachate is not accounted for in WWTF effluent or sludge.
- Assisted with tent setup for Riverfest.
- Storage upgrade in chlorine building and water line repairs in control building
- Reviewed Royale permit application, still need clarification on some things.
- Planning to do staff position rotations 7/17/23.

Upcoming two weeks:

Public Works

- Install new water service to 411 Shipley
- Install three water services to new houses on Pennsylvania Ave.
- Replace sewer service to 606 Hickory
- Install new soda ash pump at 534
- Insert two valves in preparation to replace hydrant on Shipley
- Paint curbs
- Work on replacing more fire hydrants
- Work on 120water lead inventory
- Work on more water meter issues
- Continue all routine tasks.

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Perform work at lift stations as needed
- Rotate WWTF staff positions

Mayor Genshaw then called for a motion to close the Regular Council Meeting. Councilman MacCoy made a motion to close the Regular Council Meeting. Councilman Holland seconded the motion, all present voted in favor. The Regular Council Meeting was closed at 7:42 p.m.

Charles D. Anderson, City Manager