

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
February 27, 2024
SEAFORD CITY HALL - 414 HIGH STREET

The meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: www.seafordde.com/meetinglivefeed
- On Facebook: www.Facebook.com/cityofseaford
- On YouTube: <http://www.youtube.com/c/CityofSeafordDe19973>

To view this meeting agenda and supporting documentation visit our website:
www.seafordde.com/government/mayor_council/council_agendas_minutes

Comments and questions may be emailed to: Councilinfo@seafordde.com

- 7:00 P.M.** - Mayor Genshaw calls the Regular Meeting to order.
- Invocation
 - Pledge of Allegiance to the Flag of the United States of America.
 - Changes to the agenda for this meeting.
 - Approval of minutes of the regular meeting on February 13, 2024.
 - Approval of the January 26, 2024, Planning Session meeting minutes.

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

7:00 – 8:00 FORMAL REAL ESTATE TAX APPEALS:

Chief of Police Marshall Craft to introduce Tyler Phillips who was recently hired as a Call Center employee with the Police Department.

PUBLIC COMMENT:

CORRESPONDENCE:

PUBLIC HEARING:

1. The City of Seaford in partnership with the Chesapeake Conservancy is seeking approval for revisions to the Master Plan for the Oyster House Park; located at 201 S. Cannon Street, Seaford, De, Tax Map and Parcel # 431-7.00-23.00.

NEW BUSINESS:

1. Council to consider approval of the revisions to the Oyster House Park Master Plan.
2. Present for approval a request from Mr. David Perlmutter to extend a sewer relocation cost assistance agreement for Residence at River Place Phase III (Building #4) set to expire on March 3rd, 2024.

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REGULAR MEETING OF THE MAYOR AND COUNCIL

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3. Present for approval a request from Mr. David Perlmutter to request assistance from Sussex County to participate in an Environmental Protection Agency (EPA) grant program for the Residence at River Place Phase IV (former power plant) project.
4. Present for approval a recommendation from the Economic Development (ED) Committee to provide a pilot workforce housing incentive program requested by NVR, Inc.
5. Present for approval a recommendation from the Economic Development (ED) Committee to extend the 24 in 2024 program to (50) units requested by NVR, Inc.
6. Director of Public Works Berley Mears to present for approval a proposal to discontinue acceptance of leachate at the Wastewater Treatment Facility from the Delaware Solid Waste Authority (DSWA).
7. Present for approval a resolution authorizing the preparation and submission of an application the Delaware Drinking water State Revolving Fund program for participation in the matching planning grant program in order to receive up to \$92,362 of grant funds with a 50% match required to complete the necessary engineering documents, plans and specifications to relocate 70+ year old water mains and services from the rear yards of properties located in the areas of Rodney Street, Reed Street and McKeen Street in the City of Seaford.
8. Present for approval a resolution authorizing the preparation and submission of an application to the Delaware Department of Natural Resources and Environmental Control, Financial Assistance Branch, for participating in the waste water project planning advance program in order to receive up to \$5,419 to develop a Preliminary Engineering Report (PER) and an Engineering Information Document (EID) necessary to relocate the 70+ year old sewer mains and laterals from the rear yards of properties located in the areas of Rodney Street, Reed Street and McKeen Street in the City of Seaford.

OLD BUSINESS:

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. CITY OF SEAFORD

Municipal Election – Saturday April 20, 2024

The City of Seaford Municipal Election will be held on Saturday, April 20, 2024, in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

One (1) Mayor will be elected for a (2) year term.

Councilman Matt MacCoy has filed for Mayor.

Jose Santos has filed for Mayor.

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REGULAR MEETING OF THE MAYOR AND COUNCIL

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Two (2) Council Members will be elected for a (3) year term.

Alan Quillen has filed for Council.

Roxanne Knights has filed for Council.

Stephanie Grassett has filed for Council.

Orlando Holland has filed for Council.

All candidates must have filed by 4:00 p.m., E.S.T., Friday, February 23, 2024. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 7 a.m. until 4:00 p.m. or by appointment if you cannot register during these normal business hours.

Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 4:00 p.m., E.S.T., February 23, 2024, will still appear on the official ballot for election.

To be eligible to vote, anyone eighteen (18) years of age or older who is a bona fide City of Seaford resident and US Citizen **must have been registered at the State of Delaware Department of Elections by 4:00 p.m., E.S.T. on Friday March 22, 2024.**

Nonresident property owners must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 20, 2023) and shall have one vote **provided he or she is registered in the "Books of Registered Voters" maintained at the City Hall by 4:00 p.m. E.S.T. on Friday, March 22, 2024. Registration hours are Monday through Friday, 7 a.m. until 4 p.m., or by appointment if you cannot register during these normal business hours.**

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

LIAISON REPORTS:

1. Code, Parks and Recreation - Councilman Mike Bradley
2. Police & Fire - Councilman Dan Henderson
3. Administration - Councilman Orlando Holland
4. Electric - Councilman Matt MacCoy
5. Public Works & WWTF - Councilman James King

Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted: 02/19/2024.

Posted by: ASB



Saving the Chesapeake's Great Rivers and Special Places

716 Giddings Avenue, Suite 42 | Annapolis, MD 21401
www.chesapeakeconservancy.org | 443.321.3610

PH #1
2/27/24

BOARD OF DIRECTORS

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Richard Batiuk
US EPA Chesapeake Bay Program
Associate Director for Science,
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Principled Strategies, LLC

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Consultant, One Page Solutions, LLC

Vibha Jain Miller
VP, Human Resources & Labor Relations
National Women's Law Center

Scott Phillips
U.S. Geological Survey, Ret.

John Reynolds
National Park Service, Ret.

G. Anne Richardson, Chief
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Tony J. Spencer
Former Commissioner,
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Philip Tabas
The Nature Conservancy

Molly Ward
Former Virginia Secretary of
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Ret. CEO of two Fortune 500 Cos.

Patrick F. Noonan
The Conservation Fund

Charles A. Stek
Environmental Stewardship Strategies

January 29, 2024

Mr. David Genshaw
Mayor, City of Seaford
414 High Street
Seaford, DE 19973

Dear Mayor Genshaw:

On behalf of Chesapeake Conservancy, I want to thank you for the opportunity to partner with the City of Seaford and others to create Oyster House Park. We can all be proud of the lasting legacy for Seaford's residents and visitors to enjoy the Nanticoke River and its impressive biodiversity of wildlife, waterfowl, native and rare plants and fish that make it the envy of the Chesapeake watershed.

At the site of the old J.B. Oyster House, we have established a gateway to the Chesapeake Bay with the potential for a "trailhead" for a national park-like experience for the Chesapeake, Captain John Smith Chesapeake National Historic Trail and the Harriet Tubman Underground Railroad National Historical Park.

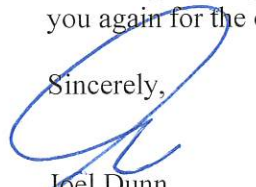
In partnership, we succeeded in creating a place where families will be able to fish or launch a kayak and explore. Seaford now offers a welcoming place in nature where tourists can come and learn about Chesapeake life and Seaford's cultural heritage as interpreted with the help of the Seaford Historical Society. Together, we have created a place where children — our future — can fall in love with this environment.

While there is much to celebrate, including the beautiful new Riverwalk and floating dock, we all came to learn that the location of a major sewer line under the property would curtail some of our ambitious goals for the property. We believe that it is in the community's best interest to revise the 2020 Plan so that the property can be enjoyed as soon as possible without undue delay.

The proposed revised plan includes many opportunities for residents and visitors, including the potential for culturally significant art/sculpture, a grass lawn amphitheater for performances or passive play, a covered pavilion invoking the historic oyster house, the extension of the Riverwalk, additional pathways and native plantings.

In closing, Chesapeake Conservancy fully supports the revised park master plan. Thank you again for the opportunity to work with you and the community of Seaford.

Sincerely,


Joel Dunn
President & CEO

CC: Charles Anderson, City Manager



Saving the Chesapeake's Great Rivers and Special Places

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Charles A. Stek
Environmental Stewardship Strategies

January 30, 2024

Mr. David Genshaw
Mayor, City of Seaford
414 High Street
Seaford, DE 19973

Dear David,

When I was a kid in Seaford, it was always fun to go downtown and visit Burton Brothers Hardware, get a haircut at Dove's Barbershop, put a little money into my savings account at Bank of Delaware, eat coleslaw at Monaco's or have a soda at Manning's Pharmacy. All are gone. New businesses are trying to enliven High Street, but more can be done to bring people from the greater Seaford area downtown. That's why I have devoted a good part of my time over the last 6+ years to establish a park along the Nanticoke River.

As the Chesapeake Conservancy's Past Board Chair, and now Chair Emeritus, I led the acquisition, conservation and development of the only undeveloped land along the Nanticoke River within city limits. You, your staff and the City Council worked with the Chesapeake Conservancy to develop a Master Plan for Oyster House Park, which was adopted in 2020.

Although a wonderful Riverwalk and floating dock were built, the rest of our dream went unrealized because the location of a major sewer line under the property prevented any significant further development. Rather than continue to wait for the sewer line to be installed, it is in the best interest of the people of Seaford to work around the inevitable delays and move forward with making the Oyster House Park an attractive, usable park that will bring people to the Nanticoke River and downtown Seaford. This will require a change to the 2020 Plan. The City of Seaford, with the Chesapeake Conservancy's backing, have developed a revised park master plan – an amended vision for park amenities.

I have had the opportunity to review the revised master plan for Oyster House Park. I am pleased to see the following elements are included in the proposed revision:

- a focal point entrance at the base of Cannon Street that could one day host a statue of an oysterman and appropriate interpretive signage to celebrate the history of our remarkable river;
- a grass lawn amphitheater – a space for enjoying future performances or simply allowing for passive play;
- a covered pavilion that will be designed with hints of oyster houses once lining the Nanticoke;
- an extension of the Riverwalk downriver;

- pathways circling the park; and
- native plantings – to be used for education and for the health and sustenance of the Chesapeake Bay watershed.

As plans advance to develop design details for Oyster House Park, I hope you will look into using stabilized turf applications in lieu of pavement.

It is my hope that eventually the park can be expanded to provide a National Park Service facility (with the prized NPS Arrowhead) that could be an extension of the Harriet Tubman Underground Railroad National Historical Park.

I enthusiastically support the revised Oyster House Park Master Plan. I believe this plan will make Oyster House Park an attractive and enjoyable place that will bring people back to downtown Seaford.

I wish I could attend the City Council meeting on February 27 when you discuss this, but I am having my left knee replaced on February 12, 2024 and will not be able to travel for 4 to 6 weeks.

Sincerely,



Randall Larrimore

CC: Charles Anderson, Seaford City Manager;
Joel Dunn, Susan Moerschel, Chesapeake Conservancy

The Residences at River Place LLC

6900 Wisconsin Ave, Unit 30074, Bethesda, MD 20824
Tel. (301) 921-8700 Fax. (301) 921 -8706

NR# 2
2/27/24

February 15, 2024

Trisha Newcomer
Director of Economic Dev. & Community Relations
414 High Street
Seaford, DE 19973

Re: Residences at River Place Sewer Relocation Cost Assistance

Dear Ms. Newcomer,

Our approval for the above referenced assistance is set to expire on March 3rd, 2024. We hereby request your consideration for an extension of the Sewer Relocation Cost Assistance.

We appreciate the City's help assuming the responsibility of cost of paving S. North Street, fee reductions and sewer relocation costs. The owners of The Residences at River Place want to thank you and the City of Seaford for your continued assistance.

Thank you for your consideration.

Sincerely,



David Perlmutter
The Residences at River Place, LLC

April 29, 2021

Mr. David Perlmutter
The Residences at River Place, LLC
P.O. Box 61407
Potomac, MD 20859

RE: Residences at RiverPlace Sewer Relocation Cost Assistance

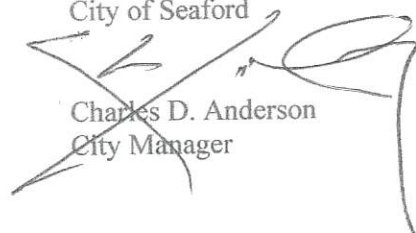
Dear Mr. Perlmutter,

The Seaford City Council, at their regular meeting of April 27, 2021 agreed to modify your incentive approved by City Council on March 9, 2021.

Due to the change in your design regarding the sewer relocation and it only impacting building #3 currently, Council agreed to recalculate the incentive, applying \$87,500 towards building #3 at this time and the remaining \$87,500 towards building #4 when construction is scheduled, with the original stipulated incentive amount being inclusive of the cost of paving of S. North Street and sunset date of March 3, 2024 remaining in effect.

We thank you for your commitment to Downtown Seaford and the surrounding community.

Sincerely,

City of Seaford

Charles D. Anderson
City Manager

City of Seaford

Trisha Newcomer
Director of Economic Dev. & Community Relations

March 10, 2021

Mr. David Perlmutter
The Residences at River Place, LLC
P.O. Box 61407
Potomac, MD 20859

RE: Residences at Riverplace Sewer Relocation Cost Assistance

Dear Mr. Perlmutter,

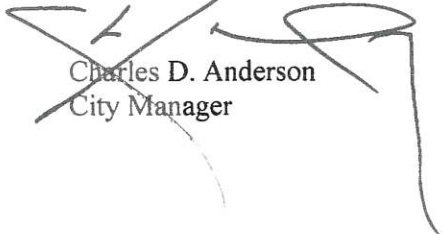
The Seaford City Council, at their regular meeting of March 9, 2021 agreed to assist your project with the exiting sewer line, which is needed for completion of your building #3 project.

Council agreed to assist the project by assuming the responsibility and cost of paving S. North Street and a fee reduction on your future projects, in the amount not to exceed \$175,000, which is inclusive of the cost of paving, with the stipulated condition the reduction in fee waiver would expire within (3) three years from the date of City Council approval. This consideration will sunset on March 3, 2024.

We thank you for your your commitment to Downtown Seaford and the surrounding community.

Sincerely,

City of Seaford


Charles D. Anderson
City Manager

City of Seaford


Trisha Newcomer
Director of Economic Dev. & Community Relations

NBH 3
2/27/24

MEMORANDUM

TO: Mayor & Council

FR: Charles Anderson, City Manager

Trisha Newcomer, Director of Economic Development and Community Relations

RE: RiverPlace Phase V – former City Power Plant

DT: 2/8/2024

The City recently met with officials from the Environmental Protection Agency (EPA) and David Perlmutter the Developer of the Residence at RiverPlace project. Grant funding exists through the EPA to potentially assist with the necessary contamination abatement at the former power plant property located 201 S. Pine Street.

The EPA representative stated Cities, Counties and not-for-profit entities are eligible for the grant funding. The funding would require the property to be owned by an eligible entity to receive grant funding. Due to the City of Seaford's former ownership of the power plant, we are ineligible to receive the funding.

Mayor Genshaw, Trisha Newcomer and I met with Sussex County Council President Mike Vincent County Administrator Todd Lawson, , County Finance Director Gina Jennings, and County Engineer, Hans Medlars, to discuss their willingness of the County to participate in the EPA grant process, as a mechanism to access funding to clean up the old power plant site here in Seaford.

The County officials were generally receptive to the concept. They shared the City's desire to see the Seaford riverfront redevelop and foster additional reinvestment in the western Sussex County region. They did state if they were to get involved, the project could not cost the county any of their funds. The grant funding would need to make the County whole.

For the County to consider assisting the developer with the project a formal letter of request would need to come from the City Council.

Lastly, the County stated they would require the developer to propose a timeline for the project that would follow the cleanup. They felt this was important to demonstrate the economic development impact for the City, the County, and the region. I have reached out to Mr. Perlmutter for this information.

If you have any questions, please let me know.



FREE TECHNICAL ASSISTANCE BROWNFIELDS AND LAND REVITALIZATION

NB #3
2/27/24



Learn how to utilize **three** free technical assistance programs offered: **Targeted Brownfield Assessment (TBA)**, **Regionally Directed and Land Revitalization Technical Assistance (RD TA and LR TA)**, and **Technical Assistance to Brownfields (TAB)**

WHAT IS A BROWNFIELD

Almost every community has an eyesore property that might be a "brownfield." These properties may have contamination from ways people used them in the past and are often concentrated in historically underserved communities.

Brownfields can look like:

- Former gas stations
- Old buildings
- Former industrial sites
- Vacant lots
- Former dry cleaners
- Waste Piles

WHAT A BROWNFIELD CAN BECOME

Brownfields can be safely cleaned-up and reused. EPA supports equitable development and local wealth building through the identification, cleanup and reuse of these properties.

Redevelopment can look like new:

- Housing
- Community gardens
- Commercial development
- Electric vehicle charging stations
- Parks and gathering spaces
- Industrial development

See EPA's [Understanding Brownfields](#) for more information.

IDENTIFYING A BROWNFIELD

Targeted Brownfield Assessment Program (TBA)

What the free Program does:

- Conducts research about past property uses and environmental sampling for potential contamination (ASTM Phase I, Phase II, Clean Up options/costs).
- **Accelerates property for future potential EPA-funded cleanup grant; Identifies cleanup alternatives.**
- Prepares fact sheets about the property to inform the community and new partners.

What the Program is NOT:

- Not enforcement. This is a voluntary program to identify solutions, not to punish property owners or buyers.
- Not redevelopment funding. EPA does not have funding to build reuse projects.

Program Benefits

- Environmental information reduces uncertainty and helps the community and investors make informed reuse decisions.
- EPA's early engagement helps attract new partners, such as other private and public funders and investors
- Working with EPA supports applications for additional technical assistance and grants.

Apply for Assistance

- Publicly- and privately-owned properties qualify for assessment, subject to EPA approval.
- **FUNDS AVAILABLE IMMEDIATELY! Start your projects in as little as 30 days.**
- For more information, check out this [video about TBAs](#), and [visit our website](#) to learn how to apply.



FREE TECHNICAL ASSISTANCE BROWNFIELDS AND LAND REVITALIZATION

Direct Technical Assistance to Support Brownfields Revitalization

EPA's [Land Revitalization Program](#) help communities identify practical, safe site reuse options and approaches that support local goals through access to site planning, design and finance experts.

Goals of the program include

- Designed specifically for a community to support their brownfields reuse goals
- Tackles one or more barriers to reuse
- Builds relationships with community stakeholders, promotes partnerships
- Fills gaps in site planning often not funded locally
- Access to technical experts familiar with innovative approaches
- Opportunity for integrating cleanup planning with reuse planning
- Leads to on-the-ground changes
- Supports the positioning and disposition of a brownfields site

Types of Technical Assistance

- **Financing/Funding Availability:** Can include an analysis of funding options for site reuse, including tax incentives and public and private sources of funding, a brief report of financing 'next steps', and an analysis of site reuse plans and/or market feasibility studies.
- **Site Visioning/Market Analysis/Site Design:** Can include a market analysis and economic research for feasible site reuse, a labor market/workforce assessment, technical/facilitation/logistical support in planning out community engagement, and/or site reuse design and revitalization plan based on visioning.
- **Other planning activities to support safe site reuse:** An annual program performed by EPA contractors for projects on innovative approaches to advance the reuse of brownfield properties.

EPA recognizes each community faces different challenges with brownfields. Our technical assistance meets these varying needs. Through working with local entities, we aim to improve public health and the environment over the long-term. These partnerships also support new economic opportunities for disadvantaged communities.

Technical Assistance to Brownfields (TAB)

Region 3's Technical Assistance to Brownfield provider, **West Virginia University**, is here to help with...

- How to acquire, assess, clean up and redevelop brownfield properties.
- How to plan outreach to engage affected neighbors and residents.
- How science and technology are used for site assessment, remediation, redevelopment and reuse.
- How to comply with voluntary cleanup requirements.
- TAB Providers can also help with:
 - Preparing grant applications
 - Procuring a qualified environmental professional
 - Performing site inventories
 - Reviewing historical information
 - Designing the investigation/ sampling/ field analysis
 - Supporting cleanup and redevelopment planning



i Targeted Brownfields Assessment: Contact Michael Taurino • 215-814-3371 • taurino.michael@epa.gov
Redevelopment Technical Assistance: Contact Tish Corbett • 215-814-3173 • corbett.patricia@epa.gov
Technical Assistance to Brownfields: Contact Carrie Staton • 304-293-7071 • carrie.staton@mail.wvu.edu

For more information on EPA's Brownfield program, visit:

[EPA Brownfields](#) | [EPA Brownfields and Land Revitalization in the Mid-Atlantic Region](#)



United States
Environmental Protection
Agency

Region 3 | Targeted Brownfields Assessments and Technical Assistance | July 2023



Memorandum

N.B. # 4
2/27/24

To: Mayor & Council

From: Trisha Newcomer, Director of Economic Development & Community Relations



Date: February 22, 2024

RE: Request from NVR, Inc. to establish a pilot workforce housing incentive program

On Thursday, February 22, 2024, the Economic Development Committee met to review a request from NVR, Inc. to establish a pilot workforce housing incentive program.

NVR, Inc. was present to ask for the City's participation in a workforce housing pilot program. They noted they would like to provide an additional "hometown" incentive for city employees, first responders, teachers, healthcare personnel, firefighters, police, and military personnel, in the amount of \$2,500 in closing cost assistance. It was noted NVR, Inc. would be required to present to the city a copy of the settlement sheet showing proof of the applied credit, as well as the proof of employment verification. This incentive would only be offered if the loan applicant met one of the aforementioned career criteria and if financed through NVRMortgage. The committee also agreed this incentive does what they have really been looking for, which gets the incentive to the end user – the homeowner. The committee noted the pilot would end at the end of the 2024 calendar year, but hoped staff would provide the results to Council prior to the end date with hopes that this pilot program would be successful, would continue and be opened up to a citywide incentive.

After significant discussion, the Economic Development Committee recommended that in an effort to encourage Seaford local employees to buy and live locally we would offer an additional "hometown" incentive for active city employees, first responders, education professionals, healthcare personnel, law enforcement personnel, and military personnel. This incentive will be an additional \$2,500 in closing cost assistance from the mortgage company NVRMortgage. In exchange for this assistance to the Seaford community, NVR would receive a \$2,500 credit towards their fees. NVR would pay the initial fees upfront and then upon settlement would submit for a reimbursement for the \$2,500, not to exceed \$60,000. The pilot program would sunset December 31, 2024.



Memorandum

NB# 5
2/27/24

To: Mayor & Council

From: Trisha Newcomer, Director of Economic Development & Community Relations

Date: February 22, 2024

RE: Request from NVR, Inc. to continue the 24 in 2024 Water and Sewer Tap Fee Waiver

On Thursday, February 22, 2024, the Economic Development Committee met to review a request from NVR, Inc. to review and consider continuation of the 24 in 2024 waiver program of all water/sewer tap fees.

NVR, Inc. was present to advocate for the continuance of the water/sewer tap fee program, which the city has been administering since 2010. They currently have paid for four permits in 2024 but were unable to access the waiver because a decision had not been made by the city as to the continuance of the program. It was agreed the program has been very successful, but the committee felt this is more of a City Council decision on an existing incentive and it should be up to them make the determination. They noted this should be presented to the Council annually by staff prior to the start of each calendar year for approval of its continuance.

The Economic Development Committee is recommending the continuance of the existing "24 in 24" program of waiving the sewer and water tap fees in developments where the water and sewer are installed and paid for by the developer.



NB#5
2/27/24

CITY OF SEAFORD SCHEDULE OF FEES AND RATES

Amended ~~January 9~~ February 27, 2024
February ~~127~~, 2024

Effective

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2019 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.34 per \$100 of assessed value.

PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.

* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

LODGING TAX

Three percent (3%) of the rent upon every occupancy of a room or rooms in a hotel, motel or tourist home within the boundaries of the City of Seaford. Such tax shall be in addition to the lodging tax imposed by the State pursuant to 30 Del. C. § 6102.

ELECTRIC UTILITY RATES

RESIDENTIAL CUSTOMERS

Customer Charge \$22.00 Per Month
All KWH \$0.135120

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge \$24.75 Per Month
All KWH \$0.149850

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge \$56.00 Per Month
All KWH \$0.108100
Demand Charge (All KW \$12.70)

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge \$75.00 Per Month
First 3,345.57 KWH \$0.104900
Remaining KWH \$0.104900
Minimum Bill \$425.95
Demand Charge (All KW \$12.00)

LARGE GENERAL SERVICE Energy (greater than 300 KW five or more times in 12 months)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.102500
Remaining KWH \$0.091000
Demand Charge (All KW \$11.50)
Demand Ratchet 70% of Previous 12 Month Maximum

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.100000

Remaining KWH \$0.087800
Demand Charge (All KW \$11.50)
Demand Ratchet 70% of Previous 12 Month Maximum

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges	\$40
Residential AMI Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$25
Residential AMI Reconnect Charges (after 4:00 pm Mon. – Fri., Weekends & Holidays)	\$100
Additional Deposit	\$25
Temporary Service	\$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial -	The greater of an average for 12 month's bills multiplied by 2.5 or \$200 (A surety bond may be substituted at the City's option)

STANDARD POWER FACTOR

98.5% Lagging
Charge per 1.0% under 98.5% per KW demand \$0.05

NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2018 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

STREET CHARGE

\$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs \$0.000178 / Kwh

PURCHASED POWER COST ADJUSTMENT CLAUSE

\$0.01264 / Kwh (Effective 01/1/2024)

ENERGY SUPPLY COST

\$0.06947 / Kwh (Effective 01/01/2021)

• Rate set by DEMEC contract

SECURITY LIGHTS

\$6.31 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained \$35

Transformer Rated Meter \$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility 4.25%

Qualified Manufacturing Facility 2.00%

RETURN PAYMENT FEE

\$40

AUTOMATIC METER INFRASTRUCTURE (AMI) OPT-OUT FEES:

One-time manual meter set-up fee	\$40.00
Manual meter reading	\$25.00/month
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$100

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS

\$0.087393 / Kwh

EV (ELECTRIC VEHICLE) CHARGING FEES:

Public Access and Use

Chargers up to 10 kW Maximum Output - \$1.00/Hour

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 7,500 gallons per month, (250 g.p.d.), with a minimum billing of 1 EDU per month, \$27.28 for water* and \$53.18 for sewer.

*Water rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$27.28 per 7,500 gallons/month; from 7,501-225,000 gallons at \$21.75 per 7,500 gallons/month; over – 225,000 gallons at \$23.44 per 7,500 gallons/month.

*Sewer rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$53.18 per 7,500 gallons/month; from 7,501-225,000 gallons at \$42.19 per 7,500 gallons/month; over – 225,000 gallons at \$46.50 per 7,500 gallons/month.

*Properties outside of the city limits, which have water and/or sewer service, will be charged at one and a half (1.5) times the current EDU rate. Effective January 1, 2023.

WATER AND SEWER CONNECTION SERVICE CHARGES

Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday)	\$60

INDUSTRIAL PRETREATMENT ORDINANCE:

WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee

OTHER FEES:

Permit Amendment	\$500.00 per issuance
Permit Variance (s)	\$500.00 per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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PLUMBER LICENSE:

Annual License Fee =	\$40.00
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EXCAVATOR LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$20,000)

REFUSE HAULER LICENSE:

Annual License Fee = \$50.00 for the first 5 trucks working in the City,
Plus \$10.00 for each additional truck working in the City

SEPTAGE HAULER LICENSE:

Annual License Fee = \$120.00

SEPTAGE HAULER FEE:

Septage Discharge Rate = \$0.075/ gallon

* Fee is charged on maximum truck volume; not gallons unloaded.

COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = \$40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = \$40.00

RENTAL LICENSE:

Annual License Fee = \$50.00 per rental unit
Re-inspection Fee = \$100.00 Each Additional Inspection
Late Fee = \$100.00 Each License not paid after the first of each year

SPECIAL EVENT PERMIT:

Nonrefundable Deposit = \$100.00 per event*
Park/Facility Usage = \$150.00 per event
Police Special Duty Officer = \$69.35 per hour (3-hour min)
Specialty Electric Panel = \$550.00 per event
*Tax-Exempt organizations may be exempted from this fee. Proof of 501c3 status is required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = \$10.00
Stand size larger than 100 s.f. = \$25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = \$40.00
Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:
First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

PLUMBING PERMIT FEE:

Base Permit Fee	\$25.00	Charge per fixture or connection	\$2.00
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DEMOLITION PERMIT FEE:

Structures WITH utilities	\$50.00
Structures WITHOUT utilities	\$10.00

WATER IMPACT FEE:

Per EDU	\$600.00
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* The City Council approved a selective discount of the water impact fee in 2023~~34~~ as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal water impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

Residential Unit without a fire suppression system	\$ 100.00 per EDU
<i>All other uses:</i>	
1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

WATER TAP FEE:

1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

* The City Council approved a selective elimination of the water tap fees in 2023~~34~~. This fee incentive applies to the first twenty-~~three single~~~~four single~~ family detached housing units permitted, built and receiving their certificate of occupancy in 2023~~34~~. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

Per EDU	\$1,400.00
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* The City Council approved a selective discount of the sewer impact fee in 2023~~34~~ as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%

6,001 to 8,000	40%
8,001 to 10,000	30%

SEWER TAP FEE:

4" diameter	\$1,050.00	plus \$600 to open street
6" diameter or larger	\$1,050.00	plus \$600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2023~~34~~. This fee incentive applies to the first twenty~~three~~~~four~~ single family detached housing units permitted, built and receiving their certificate of occupancy in 2023~~4~~. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	\$ 400.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 800.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 800.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400.00 per EDU
Lift Station #7	Shipley Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,200.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,200.00 per EDU
BSSD	Interceptor Upgrades	\$ 400.00 per EDU

STORM WATER IMPACT FEE:

Per square foot of developable land	\$0.10
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ELECTRIC SYSTEM COST RECOVERY FEE:

<u>Residential Service Single Phase (120/240)</u>		<u>Industrial Service 3 phase (120/208) & (120/240)</u>	
100 amp	\$ 187.50	200 amp	\$ 935.00
200 amp	\$ 375.00	400 amp	\$ 1,870.00
300 amp	\$ 562.50	600 amp	\$ 2,810.00
400 amp	\$ 750.00	800 amp	\$ 3,745.00
<u>Commercial Service 3 phase (120/208) & (120/240)</u>		1,000 amp	\$ 4,680.00
200 amp	\$ 750.00	<u>Industrial Service 3 phase (277/480)</u>	
400 amp	\$1,500.00	200 amp	\$ 2,160.00
600 amp	\$2,245.00	400 amp	\$ 4,320.00
800 amp	\$2,995.00	600 amp	\$ 6,500.00
<u>Commercial Service 3 phase (277/480)</u>		800 amp	\$ 8,640.00
200 amp	\$ 1,730.00	1,000 amp	\$10,790.00
400 amp	\$ 3,455.00	2,000 amp	\$21,580.00
600 amp	\$ 5,200.00	3,000 amp	\$32,500.00
800 amp	\$ 6,915.00		

RESIDENTIAL FIRE SPRINKLER INCENTIVE:

Developers and Home Builders who elect to install a fire sprinkler system in new one and two family dwellings that meets the requirements of IRC section P2904 and NFPA 13D shall receive a \$3,000 credit towards fees charged to them at permit issuance.

Owners of existing one and two family dwellings can qualify to receive a \$3,000 credit on their future City tax billings if they retrofit their one or two family dwelling and install a fire sprinkler system that meets the requirements of IRC section P2904 and NFPA 13D.

WATER METER & WATER METER PIT PRICES:

As determined by the Director of Public Works

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	\$0.25 per page (\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50
Print Account History	\$2.50
All other records	Actual cost of reproduction

SEAFORD POLICE DEPARTMENT FEES

Video Requests \$50/Hour (Minimum of \$50 – Maximum \$300)

Note: All video footage requests will be reviewed to determine if the video is a matter of “public record” under FOIA, before release.

Video footage that constitutes “investigatory files compiled for civil or criminal law-enforcement purposes will not be released, 29 Del. C. 10002 (o)(3).

Fingerprinting Fees \$25 for the first two cards (\$10 for each additional card)

**Check, Money Order and/or exact change is required (Payable to the Seaford Police Department)*

Collision Report Fees \$20 for Collision Report

\$60 for Fatal Collision Report

**Insurance company may submit a written request for a copy of the report*

**Must include a self-addressed stamped envelope and check or money order payable to the Seaford Police Department*

Special Duty Rates \$69.35/Hour – Minimum of three hours (Officer & Vehicle)

- \$55.00/Hour/Officer – Minimum of three hours
 - Rate set by Union
- \$14.35/Hour/Vehicle – Minimum of three hours
 - Rate set by City
- \$69.35/Hour Total: Payable to the City of Seaford

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property \$25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower “Bush Hog” (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower “Cub Cadet” (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower “Zero Turn” (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)

Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)

(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	\$50 per day (due with rental form)
Back Pavilion	\$40 per day (due with rental form)

Park/Open Space Rentals:

All park rentals are \$50 per day. The following parks are eligible to be rented on a first come, first served basis. Groups, with the exception of sports tournaments, hosting two hundred (200) people or more will be required to fill out a Special Event Permit Application and pay the fees associated with that permit.

- | | |
|-----------------------------|-------------------------|
| • Sports Complex Open Field | • High Street Grass Lot |
| • Gateway Park | • Riverview Park |
| • Kiwanis Park | • Oyster House Park |
| • Market Street Grass Lot | |

Field Rentals:

Non-Refundable Deposit:	\$50 per event (due with rental form)
Softball Field #1	\$100 per day
Softball Field #2	\$100 per day
Football Field – Field of Dreams*	\$100 per day
Football Field – Pine Street*	\$100 per day
Soccer Field #1**	\$50 per day
Soccer Field #2**	\$50 per day
Use of field lights:	\$30 per field per hour (Softball field #1 & #2, Field of Dreams)

*Football Field markers can be set-up for an additional \$25 per field

**Soccer field lines & goals can be set-up for an additional \$25 per field

ALL OTHER CITY PARKS:

The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.

MEMORANDUM

NB# 4
2/27/24

TO: Charles Anderson, CM

FR: Berley Mears, DPW

RE: Leachate Acceptance and Treatment

DT: February 19, 2024

The city started accepting leachate from Delaware Solid Waste Authority (DSWA) in 2012. At that time, we had a spare primary clarifier sitting empty and nutrient capacity to accept, store, and treat the leachate with minimal startup cost to the city. We literally purchased a \$30 pump to dose the leachate into the treatment system from the tank we store it in.

Included in the primary plant upgrade project is design for a new leachate and receiving tank due to the primary clarifier being used for storage will be going back to its original use of clarification. This new leachate receiving process is estimated to be over \$1.6 million dollars. This \$1.6 million dollar investment returns approximately \$100,000 a year, so it will take 16 years just to return a profit.

Another big issue now is that originally, we were also running at about half of our designed influent nutrient loading for nitrogen (TKN). Leachate can vary in TKN and has changed a great deal from when we first accepted the leachate. This came over time with the use of a new cell at the landfill. Currently, the TKN is approximately twenty (20) times stronger than domestic wastewater which the facility is designed for. For example, if we treat 20,000 gallons of leachate it is equivalent to treating 400,000 of domestic wastewater. This, compounded with the additional flow from the county has used up a lot of our free capacity for growth.

The extra nutrient capacity being used by DSWA could go a long way should we be approached by a large commercial customer wanting to start a business in Seaford. The city has potential to make more revenue to a user of 400,000 gallons versus 20,000 to DSWA. 20,000 gallons to DSWA brings in \$338 and 400,000 gallons to a current user would bring in \$2,362.

We do not currently have a new user needing 400,000 gallons, but we need that option to serve.

Leachate is very high in PFAS as you could imagine. Leachate is a concentrated mixture of a lot of substances that breakdown over time in the landfill. PFAS is a very hot topic right now with our regulators which could pose a problem for us, if and when, we start to be regulated for PFAS at our discharge.

It is my recommendation that we discontinue accepting leachate from the DSWA once construction is scheduled to start for the headworks project at the wastewater treatment facility.

Please present this information to Mayor and Council at their February 27, 2024 meeting for their consideration.

Please contact me should you have any questions.

NB #7
2/27/24

RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE DELAWARE DRINKING WATER STATE REVOLVING FUND PROGRAM, FOR PARTICIPATION IN THE MATCHING PLANNING GRANT IN ORDER TO RECEIVE UP TO \$92,362.00 (\$46,181.00 LOCAL FUNDS AND \$46,181.00 GRANT FUNDS), 50% MATCH REQUIRED, TO COMPLETE THE NECESSARY ENGINEERING DOCUMENTS, PLANS AND SPECIFICATIONS TO GET THIS PROJECT TO THE CONSTRUCTION PHASE. THIS PROJECT CONSISTS OF RELOCATING THE 70 PLUS YEAR OLD WATER MAIN AND SERVICES OUT OF THE BACKYARD EASEMENTS OF THESE PROPERTIES AND RELOCATE IT TO THE PAVED STREET FOR BETTER OPERATION AND MAINTENANCE. THE REMOVAL OF LEAD PIPING AND FITTINGS WOULD ALSO BE REPLACED DURING THIS PROJECT.

WHEREAS, the City of Seaford (hereinafter "City") recently received notice from the Delaware Division of Public Health, Drinking Water State Revolving Fund (hereinafter "DWSRF"), that it is accepting applications from county and municipal governments for participation in DRWSRF's Drinking Water Matching Planning Grant (hereinafter "Grant"); and

WHEREAS, the Grant provides participants an opportunity to receive funding for this project which consists of relocating the 70 plus year old water main and services out of the backyard easements of these properties and relocate it to the paved street for better operation and maintenance. The removal of lead piping and fittings would also be replaced during this project; and

WHEREAS, the funding and financial incentives available to participants through the Grant include: up to \$92,362.00 (\$46,181.00 local funds and \$46,181.00 grant funds) with a 50% match required grant to develop and implement planning level studies; and

WHEREAS, the Mayor and City Council of Seaford believe that it is in the best interest of the City to submit an application for participation in the Grant so that the City might receive the funding and financial incentives described above, specifically up to \$92,362.00 (\$46,181.00 local funds and \$46,181.00 grant funds), 50% match required to complete the necessary engineering documents, plans and specifications to get this project to the construction phase.

NOW THEREFORE, BE IT HEREBY RESOLVED AND DETERMINED by the Mayor and City Council of the City of Seaford, in session met, a quorum pertaining at all times thereto, that the preparation and submission of an application for participation in DWSRF's Drinking Water Matching Planning Grant to receive up to \$92,362.00 (\$46,181.00 local funds and \$46,181.00 grant funds), 50% match required in, to complete the necessary engineering documents, plans and specifications to get this project to the construction phase, as hereby authorized.

BE IT FUTHER RESOLVED, that the City (upon Grant award) intends to retain the professional consulting services of George, Miles, & Buhr LLC (GMB), to complete the necessary engineering documents, plans and specifications to get this project to the construction phase

BE IT FUTHER RESOLVED, that the Mayor, David C. Genshaw, is hereby authorized and directed, on behalf of the Mayor and City Council of the City of Seaford, to execute and deliver such documents, affidavits, agreements, certificates and instruments, including but not limited to this Resolution, as he shall deem necessary or appropriate to complete the application process herein described.

I, David C. Genshaw, Mayor of the City of Seaford, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Mayor and City Council at its Regular Meeting held on February 27, 2024, at which a quorum was present and voting throughout and that the same is still in full force and effect.

RESOLVED at a Regular Meeting of Council on _____.

Vote: ____ to ____.

Mayor

Attest:

City Clerk

LB# 8
2/27/24

THIS RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, FINANCIAL ASSISTANCE BRANCH, FOR PARTICIPATION IN THE WASTE WATER PROJECT PLANNING ADVANCE PROGRAM IN ORDER TO RECEIVE UP TO \$5,419.00 TO DEVELOP A PRELIMINARY ENGINEERING REPORT AND AN ENGINEERING INFORMATION DOCUMENT NECESSARY TO RELOCATE THE 70 PLUS YEAR OLD SEWER MAIN AND LATERALS OUT OF THE BACKYARD EASEMENTS OF THESE PROPERTIES AND RELOCATE IT TO THE PAVED STREET FOR BETTER OPERATION AND MAINTENANCE.

WHEREAS, the City of Seaford (hereinafter "City") recently submitted for funding assistance to the Delaware Department of Natural Resources and Environmental Control, Financial Assistance Branch (hereinafter "DNREC FAB") for a project planning advance to prepare a Preliminary Engineering Report (PER) and an Engineering Information Document (EID) for the Martin Farms sewer main relocation project (hereinafter "Advance"); and

WHEREAS, the Advance provides participants an opportunity to receive funding to develop the PER and EID for this project consisting of relocating the 70 plus year old sewer main and laterals out of the backyard easements of these properties and relocate it to the paved street for better operation and maintenance; and

WHEREAS, the funding available to participants through the Advance to include: up to \$5,419.00 to develop and implement the required documentation, and

WHEREAS, applications for participation in the Advance may be submitted at any time during the year, and applicants will be recommended for funding by the Delaware Water Infrastructure Advisory Council on a first-come, first-serve basis, based upon receipt of an approved application meeting all requirements; and

WHEREAS, the Mayor and City Council of Seaford believe that it is in the best interest of the City to submit an application for participation in the Advance so that the City might receive the funding described above, specifically up to \$5,419.00, to develop a PER and EID for this project consisting of relocating the 70 plus year old sewer main and services out of the backyard easements of these properties and relocate it to the paved street for better operation and maintenance.

NOW THEREFORE, BE IT HEREBY RESOLVED AND DETERMINED by the Mayor and City Council of the City of Seaford, in session met, a quorum pertaining at all times thereto, that the preparation and submission of an application for participation in DNREC FAB's Planning Advance Program to receive up to \$5,419.00, in order to prepare a PER and EID for this project consisting of relocating the 70 plus year old sewer main and laterals out of the backyard easements of these properties and relocate it to the paved street for better operation and maintenance.

BE IT FUTHER RESOLVED, that the City (upon Advance award) intends to retain the professional engineering and consulting services of George, Miles & Buhr, to assist with the preparation of the necessary documents for the project described herein. This action was taken in order for this project consisting of relocating the 70 plus year old sewer main and laterals out of the backyard easements of these properties and relocate it to the paved street for better operation and maintenance.

BE IT FUTHER RESOLVED, that the Mayor, David C. Genshaw, is hereby authorized and directed, on behalf of the Mayor and City Council of the City of Seaford, to execute and deliver such documents, affidavits, agreements, certificates and instruments, including but not limited to this Resolution, as he shall deem necessary or appropriate to complete the application process herein described.

I, David C. Genshaw, Mayor of the City of Seaford, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Mayor and City Council at its Regular Meeting held on February 27, 2024, at which a quorum was present and voting throughout and that the same is still in full force and effect.

RESOLVED at a Regular Meeting of Council on _____.

Vote: ____ to ____.

Mayor

Attest:

City Clerk