

MINUTES OF THE MEETING OF THE CITY OF SEAFORD MAYOR AND COUNCIL

October 8, 2024

6:30 P.M.

Director of Electric, William Bennett, had the new bucket truck (3) on display for the Council and the public to view.

7:00 P.M.

Mayor MacCoy called the Regular Meeting to order at 7:00 p.m. with the following present: Vice Mayor, Dan Henderson, Councilwoman, Dr. Stephanie Grasset, Councilman, Orlando Holland, Councilman, Michael Bradley, and Councilman, Alan Quillen. City Manager, Charles Anderson, Director of Electric, William Bennett, Chief of Police, Marshall Craft and Director of Economic Development and Community Relations, Trisha Newcomer, were also present.

Councilman Bradley offered the opening prayer. Mayor MacCoy then led those present in the Pledge of Allegiance.

Mayor MacCoy then solicited any changes to the agenda; there were none. He then called for a motion to approve the minutes of the Regular Meeting on September 24, 2024. Councilman Holland made a Motion to approve the minutes of the Regular Meeting on September 24, 2024. Councilman Quillen seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy presented a proclamation to Mr. John Hollis and the MERIT Program for fifty years of success.

Mayor MacCoy and Electric Liaison, Councilman, Mike Bradley recognized the Electric Department for receiving the Reliable Public Power Provider (RP3) gold designation; Certificate of Excellence in Reliability and the Safety Award of Excellence at the recent Annual DEMEC Dinner.

Public Comment

Mayor MacCoy inquired if there were any requests for Public Comment.

Jim Walsh of 309 Plantation Drive stated he was there again for the issue of irrigation water meters. He stated that the City code, Chapter 14, Section 14.3.7 stated that residential irrigation systems do not need to have a meter, just a pit. He asked why a meter was put on his irrigation system when the code clearly states that he doesn't need one. He also stated that he received an email from Mr. Bailey stating that the city is looking to update the code to require the meter but has not been done yet. He asked why the meter was installed before the city knew if the amendment would pass. He sent an email to Council stating all his concerns.

Correspondence

There was none.

New Business

Mayor MacCoy presented New Business Item #1: Recommendation from the Economic Development Committee regarding the City Property Disposal – Front and King Street.

Trisha Newcomer, Director of Economic Development and Community Relations presented the information.

Mayor MacCoy solicited any questions from Council; there were none. He then called for a motion. Councilman Holland made a Motion to approve the recommendation from the Economic Development committee to sell the property located at the corner of Front and King Street, TMP# 431-5.00-208.00, to Habitat for Humanity for \$75,000.00 and permit the City Manager to execute all necessary closing documents on the City's behalf as presented. Councilman Bradley seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy presented New Business Item #2: Request approval from Chief of Police, Marshall Craft to receive \$16,471.00 in grant funding through the FY2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program for a mobile modular shoot house.

Chief of Police, Marshall Craft presented the information.

Mayor MacCoy solicited any questions from Council; Councilman Quillen asked about the functionality of the shoot house. Chief of Police Marshall stated it stacks on a pallet and can be assembled anywhere. There is a goal to bring in other agencies to train as well, to expand the training County wide to assist other partnering agencies. This would help to share resources. Councilman Quillen then inquired if there was a place to store it. Chief of Police Marshall stated it is stored on pallets and can go inside of the garage or it can stay outside.

Mayor MacCoy then called for a motion. Vice Mayor Henderson made a Motion to approve the request of Chief of Police, Marshall Craft to receive \$16,471.00 in grant funding through the FY2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program for a mobile modular shoot house as presented. Councilman Holland seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Mayor MacCoy presented New Business Item #3: Present for approval a recommendation to hire a consultant to provide compensation plan analysis and recommendations.

Annette Montgomery, Human Resources Coordinator, presented the information.

Mayor MacCoy solicited any questions from Council; Vice Mayor Henderson stated we budgeted for \$50,000.00 and inquired what the highest bid was. Mrs. Montgomery stated \$46,500.00 was the highest bid. The lowest was from MGT at \$14,040.00, but that didn't include any travel costs. Evergreen's bid was \$24,500.00 including travel costs. Vice Mayor Henderson then inquired if it was possible that they already had data considering they have had local experience. Mrs. Montgomery stated that Evergreen recently did a compensation study with Milford, so they are much more familiar with this area and probably have some information already. Vice Mayor

Henderson then stated he is encouraged by the economy of this because in 2020 they spent over \$30,000.00.

Councilman Bradley inquired where they were based out of. Mrs. Montgomery stated they aren't local, but she cannot recall where they are based out of.

Councilman Quillen inquired if the \$24,500.00 included travel. Mrs. Montgomery stated that it does. There were 3 trips factored into the proposal. City Manager Anderson stated there was an addendum that required them to put 3 site visits in their proposal. Councilman Quillen then inquired about the number of people that will be sent. Mrs. Montgomery stated there are usually 2-3 people, but the City has never worked with this company before.

Mayor MacCoy then called for a motion. Councilman Holland made a Motion to enter into a contract with Evergreen Solutions to provide compensation plan analysis and recommendations in an amount not to exceed \$24,500.00 in accordance with their proposal dated September 25, 2024, as presented. Councilman Bradley seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Old Business

Mayor MacCoy presented Old Business Item #1: Present for a second reading proposed changes to Chapter 14 of the Municipal Code amending Section 14.3.7. Water meters that would require meters to be installed on single-family residential irrigation systems.

City Manager Anderson presented the information.

Mayor MacCoy solicited any questions from Council; Councilwoman Dr Grasset stated she understands the frustration. She is one of those homes that is going to have to spend thousands of dollars to put a water pit in when her neighbor can use more water than her by filling their pool or running hoses through their yard and not get billed for it.

Mayor MacCoy then called for a motion. Vice Mayor Henderson made a Motion to approve the changes to Chapter 14 of the Municipal Code amending section 14.3.7 Water meters that would require meters to be installed on single-family residential irrigation systems as presented. Councilman Bradley seconded the motion. Mayor MacCoy then asked for a vote; all present voted in favor; the motion so passed.

Reminder Of Meetings & Setting New Meetings:

- Seaford Night Out, Seaford Police Department, 300 Virginia Avenue 5:00p.m. Thursday October 10, 2024
- Final Friday Night Live, October 11th, 5:00 p.m. at the grass lot behind City Hall
- Seaford Homecoming Parade, Friday October 18, lineup 5:00 p.m. step off 6:00 p.m.

- City-wide Halloween Trick-or-treating will be held on Thursday October 31, 2024, from 6:00 p.m. until 8:00 p.m. for children under 12 years old. Event is rain or shine

Councilwoman Dr. Grassett reported on Public Works & WWTF.

Public Works:

- Property clean ups for code
- Repaired more broken cleanouts from smoke testing list
- Checked all curb boxes in Mearfield phase 3 for functionality
- Repaired some hydraulic leaks on truck 17
- Replaced street signs throughout the city
- Cleaned and organized our stock room
- Submitted our lead inventory list to the State, it was due Oct. 16th.
- Arbutus VFD went down on the 21st and was replaced on the 26th
- Purchased new lateral camera and put it to work on a few sewer laterals
- Replaced meter antennas and registers as needed
- Performed equipment maintenance and cleaned trucks
- Met with GMB on WWTF headworks project
- Held multiple meetings in person and on-line
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc....

WWTF & COMPOST

- Plant is looking good, and dewatering is going well.
- Did some work in influent pump check valve #2, has developed a leak around the check valve shaft.
- DMRQA final results received, all passed.
- New alum pump is working well.
- Installed flow signal isolator for influent sampler.
- Cleaned contact tank and preparing for annual PPS (Priority Pollutant Scan) and WET (Whole Effluent Toxicity) testing.
- FE3 mixer motor – bad rotor, not economically repairable. Replacement motor = \$2,186.
- Round and round with Landustrie's logistics firm trying to coordinate pick up of the RAS pumps that are going back.
- Contractor completed loading/hauling ground material from the leak & limb site.

Upcoming two weeks:

Public Works

- Camera sewer mains
- Repair water leak on Stein Highway
- Repair sewer lateral on Hall St.
- Install water service on Pond St.

- Replace hydrants

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Perform work at lift stations as needed

Vice Mayor Henderson reported on Police & Fire.

Communications from President Mark O'Bier:
There is no communication to report for this period.

Communications from SVFD Fire Chief John Wilson:

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2024	868 calls	3.0
September 2024	98 calls	3.2
October 2024	26 calls*	3.2

*Call per day so far in the month

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2024	3178 calls	11.2
September 2024	360 calls	12.0
October 2024	86 calls*	10.7

Total

*Call per day so far in the month

Department Responses

Month / Year	Calls to date	Call per day
Total 2024	4046 Calls	14.3

September 2024 Call Response Breakdown

September 2024 Response Data

Call Responses	Fire	EMS
City	53	223
Out of City	31	119
Assist	14	18

	Calls	Total Personnel Hours	Hours in Service	Total Personnel	Miles Traveled
Fire	98	185:48	65:44	708	669
EMS	360	404:31	193:18	692	2293

Significant Incidents

- 9/29/2024- (Assist Station 71) 25604 Parkway Rd -Trailer Fire
- 10/02/2024 – (Out of City) Owl Nest Road - Large Brush Fire
- 10/05/2024- (City) Virginia Avenue- Motor Vehicle Crash with Entrapment
- 10/6/2024 – (Out of City) Sussex Highway- Motor Vehicle Crash with Entrapment
- 10/07/2024 – (Assist 71) Seaford Road Motor Vehicle Crash with Entrapment

Apparatus Status

- All SVFD Apparatus are currently In-Service

Training

- Last Training:
 - Wednesday, October 2, 2024 @ DSFS Sussex – Truck Company Evolutions (10 members participated)
- Next Training
 - Wednesday, October 16, 2024 @DSFS Sussex – Engine Company Evolutions

**Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 01/01/2024 | End Date: 12/31/2024**

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Career Daily Training	211	191:10	802	774:15
DSFS Core Classes	12	254:00	25	612:00
DSFS - Inservice Class	1	2:15	4	9:00
DSFS - Other Class	4	13:00	39	84:00
EMS	6	5:30	27	25:30
Fire Officer Training	7	46:00	47	81:30
Firefighter Training	51	67:45	210	421:00
Inservice Department Training	1	1:00	4	4:00
National Fire Academy Class	1	16:00	1	16:00
Probationary/Junior Training	25	43:30	148	278:30
Rescue Training	1	1:30	6	9:00
Special Operations Training	3	45:30	11	57:30
SVFD Driver Training	39	54:00	61	83:00
Wednesday Training Nights	14	37:30	223	596:30
GRAND TOTALS:	376	778:40	1608	3051:45

Emergency Medical Services

- All Ambulance are in service
- Part Time EMT Alexander Aceves has completed EMT FTO and will begin driver training of ambulances
- Yearly Preventative checks of AEDs and Lucas Devices completed by Stryker

News and Events

2024 Community Events, Meetings, and Fire Prevention Total

# of Events	Total Personnel	Total hours
109	1102	2062.41

- SVFD and Dagsboro Fire Company agreed to take ownership of Dagsboro's old rescue boat. SVFD has registered the trailer and boat in our name and is currently getting it re-lettered and equipment changed out to place in service. The old 1966 rescue boat will go out of service.
- The SVFD Fire Prevention and Event schedule is full for October. I hope to see our community out and about it!

Seaford Police Department

Police Activity during period of **Monday, September 23, 2024– Sunday, October 06, 2024**, as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2024	2023	2022	2021	2020
Total Complaints	9,629	11,112	9,593	10,686	10,141
All crimes	4,258	5,010	6,164	6,107	5,803
Homicide	0	1	0	0	0
Robbery	10	24	8	14	9
Sex Crimes	11	25	18	30	39
Burglary	42 (18 Burg/ 24 TFV)	122 (58 Burg/64 TFV)	197	133	175
Drug Crimes	389	285	444	416	199
Overdose	28	43	31	26	26
All Traffic (E-Tickets)	5,834(2,637)	6,579 (1,898)	8,168 (2,105)	8,098 / (2,021)	7,770/ (1,448)
All DUI	71	72	79	71	44
All Crashes	564	684	656	620	533
False Alarms	275	343	546	521	426

- All crimes: **197** (defendants: **29** adults & **1** Juvenile)
 - Felony: **15**
 - Misdemeanor: **53**
 - Violations: **12**
 - Civil: **0**
 - Other: **117**
- 88% Clearance Rate** (overall = **18** PA and **6** PI) Fridays from 0700-2200 (**See Crime Chart Below**)



Additional Crime Data below: There were a total of 25 complaints consisting of Assault, Aggravated Assault, Burglary, Larceny, Fraud, Kidnapping (domestic related) and Robbery: (8 Felony and 17 Misdemeanors); Excludes Shoplifting: (56% clearance rate): 8 PA, 3 PI, 3 A/A, 1 J/A, 8 E/C, and 2 U/F. Most incidents occurred on Mondays from 0900-1600.

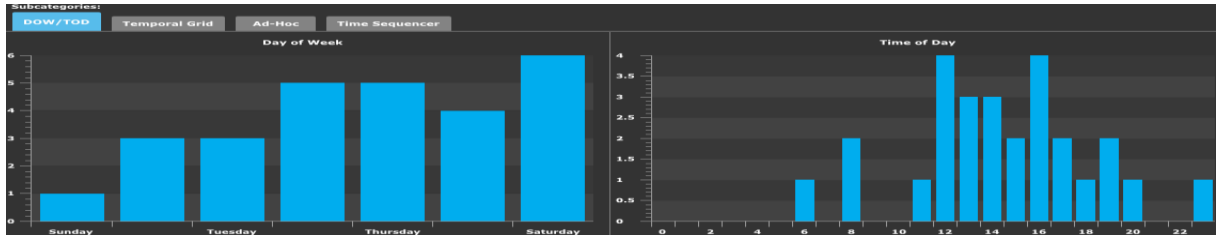
Drug Complaints:

- Drug Crimes: 50
 - Adult Arrest: 46
 - Juvenile Arrest: 0
 - Juvenile/No Custody: 0
 - Pending Active: 0
 - Pending In-active: 0
 - Prosecution declined: 4
- Search Warrant(s): 0
- Seized Firearms: 0
- Overdose: 0

Traffic:

- Contacts/Citations: 324 traffic contacts resulting in 112 citations and 12 warnings
- DUI: 4 (3-Alcohol & 1-drug related) 0 - Crash related
- Crashes: 27
 - Fatal: 0
 - Injury: 0
 - Non-Reportable: 13
 - Reportable: 14
 - Additional Information: Driver Inattention – the primary cause of accidents
 - Hit & Run: 3 (Lowes Pk lot, Stein Hwy & School Lane, and Stein Hwy & N. Front St)
 - Bicycle: 0
 - Motorcycle/Scooter: 0
 - Pedestrian: 0

- School Bus: 0
- Alcohol/drug-related crash: 0
- Incidents: Wednesday, Thursday, and Saturdays, from Noon-1900 (**See Crash chart below**)



Significant Events: All suspects/defendants are considered innocent until proven guilty.

- 09/23/24: SPD officers and cadets responded to a **welfare check** at a laundromat on Norman Eskridge Hwy due to reports of a loud and disorderly suspect. They identified Shawn Warren, who fled into Nutter Park and was later found and apprehended in a backyard on Clarence Street by a cadet. Warren was uncooperative and in possession of a crack pipe, an empty heroin bag, and a rock of crack cocaine. He appeared disoriented and was taken to Nanticoke Hospital, where recent heroin use was confirmed. After being cleared, he was transported to Seaford PD and charged with resisting arrest, **possession of a controlled substance** (0.01 grams crack cocaine), possession of paraphernalia, disorderly conduct, and crossing at other than a crosswalk. Warren was processed and committed to SCI on an intoxication hold. (#71-24-9104)
- 09/25/24: SPD stopped Jeffrey Hogan, driving a silver Audi S4, for **improper passing** and fictitious tags on Sussex Highway. After turning onto Herring Run and Bridgeville Highway, Hogan came to a stop. He had no valid license and was found in possession of 6.2 grams of methamphetamine and two hypodermic needles, one loaded. Hogan was arrested for multiple charges, including **possession of a controlled substance tier 1 quantity**, drug paraphernalia x2, driving suspended, improper passing and related traffic charges and was released on his own recognizance after arraignment. (#71-24-9177)
- 09/29/24: at approximately 2:31 AM, SPD responded to a **stabbing** report at 326 High St. Witnesses intervened during a fight, stating the victim fled in a vehicle. The victim was later found at a nearby ER with five non-life-threatening stab wounds. Suspect Pedro Chocoy-Toj was arrested in his apartment, where blood was found on his shirt, and a knife was recovered on S Pine St. He was charged with first-degree assault and committed to SCI on a cash bond, while Angel Garcia was later charged with conspiracy and released. (#71-24-9310)
- 10/02/24: SPD attempted to stop a vehicle driven by Joseph Taylor, who was traveling the wrong way on King St. Taylor failed to stop, discarding items during the **pursuit**, which were recovered by officers. He was apprehended with 1125 grams (**nearly 2.5 lbs. of marijuana**) and paraphernalia, which included the discarded items, and was found to be drug impaired. Taylor was arrested for multiple offenses, including PWITD, possession of controlled substance tier 1 quantity, tampering with evidence, DUI, Failure to Stop at command and more. Taylor was arraigned and committed to SCI. (#71-24-9402)

- 10/02/24: SPD tried to conduct a traffic stop on Henry Pearsall, who was **riding a bicycle at night without a light**, near Dunkin Donuts. Pearsall fled, leading to a foot pursuit, and was apprehended. Further investigation revealed Pearsall had an active capias and he had **shoplifted a large quantity of meat and groceries** from Food Lion. He was charged with shoplifting, Failure to stop at command, resisting arrest, and riding a bike at night without a light. Because of the **capias**, Pearsall was commitment to SCI. (#71-24-9446)
- 10/03/24: SPD observed Kevin Rickets **violating traffic laws on Market St, while riding a bike**. After fleeing and ditching his bike, Rickets jumped several fences before officers deployed a taser and apprehended him. He had an active **warrant and multiple capiases**, leading to his arrest and commitment to SCI. (#71-24-9496)
- 10/04/24: SPD responded to reports of **drug dealing** in Chandler Heights. Officers contacted a male who provided a false name, later identified as Devon Cannon, who had an active warrant. Cannon was found with .378 grams heroin, .9 grams crack cocaine, (2) Oxycodone pills, and drug paraphernalia. He was arrested for multiple charges including **PWITD x2**, tampering with evidence, False Statement, Possession controlled substance without a prescription and committed to SCI on a secured bond, and barred from Chandler Heights. (#71-24-9534)

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 09/23/24: Statewide Strategic OPS meeting - D. Chief, Criminal Lt. and/or CID Sgt.
- 09/25/24: Webinar on Opioid Prescription drug settlement grant application - Chief
- 09/30/24: Statewide Strategic OPS meeting - D. Chief, Criminal Lt. and/or CID Sgt.
- 10/02/24: Constituent Coffee with Representative Short - Chief
- 10/02/24: Delaware Association of Chiefs of Police Board Executive Meeting - Chief
- 10/02/24: Sussex Association of Towns (SCAT) meeting - Chief
- 10/03/24: Homeless Encampment meeting - SPD, Code Enf., State and Non-Profits

Community Events:

- Upcoming Event: Seaford Night Out - October 10, 2024, 5-7 pm
- Ongoing "Food On" Program in partnership with the HELP Initiative - Officers Yost, Wilson, Blake, Kramer, and CADET Brumbley
- 09/26/24: Cops and Cones at Licked Splitz on September 26, 2024, from 6-8 pm - SPD Staff and SRO
- 09/28/24: SPD participated in the 'Walmart Community Fair' - SRO Det. Wingate

Training/Other:

- SPEAR Team Training (ongoing) twice / month - Team Members (CADETS - scenarios)
- Ongoing Fall Firearms qualification
- Ongoing annual citywide Sexual Harassment training.
- 09/23-27, 2024: National Tactical Officers Association (NTOA) Training - Cpl. Palm and Cpl. Mahetta
- 10/03/24: Homeless Encampment Initiative - SPD, Code, Enf, DSAHM, Beebe, Tidal Health, PDP, Bridge, Brandywine counseling, and Impact Life

CADETS:

- CADETS were on bicycle patrol and ride-a longs, assisting patrol officers with complaints, arrests, proactive pedestrian and bicycle stops, and community engagement. CADETS handled minor offenses, and multiple prisoner transports to SCI. CADET Morales was on two weeks military (Army National Guards). Note: CADETs involved in foot pursuit and apprehended a subject for drug related offenses.

Total Criminal Arrests:

Arres ts YTD	202 4 Tot al	202 4 Adu lt	202 4 Juv	202 3 Tot al	202 3 Adu lt	202 3 Juv	202 2 Tot al	202 2 Adu lt	202 2 Juv	202 1 Tot al	202 1 Adu lt	202 1 Juv	202 0 Tot al	202 0 Adu lt	202 0 Juv
Total	549	486	63	523	455	68	630	571	59	586	511	75	499	428	71

Councilman Holland reported on Administration.

MEETINGS:

- Met with Doug Henry at Fred Douglass School regarding an easement.
- Attended the Economic Development Committee meeting.
- Opened Compensation RFP's.
- Participated in the DEMEC site visit.
- Attended a DEMEC Executive Committee meeting.

OTHER WORK:

- Went on the tour of the renovated fourplex on Front Street
- Spoke with the Seaford Community Swim Center Treasure regarding Pool agreement renewal.
- Prepared Council agenda.
- Attended the Cabinet Committee on State Planning regarding the DDD 5-year renewal.
- Attended the SCAT Dinner
- Attended the Tidal Health Pink Walk event.

INFORMATION TECHNOLOGY REPORT:

- Work through issues with firewall update.
- Configured switches for redundancy.
- Server updates.
- Printer swap out.
- Configuration of new PC for Criminal Investigation Division.
- Routine calls for technical assistance.

ADMINISTRATION REPORT FOR COUNCIL:

- Prepare for audit – prepare annual reconciliations.
- Advertise for the Customer Service Representative position and the Electric Superintendent position.
- Review Compensation Study RFP's.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman Bradley reported on Electric.

Crew

Trimmed trees on Dulaney St.

Took down the flags on Nylon Blvd. & High ST.

Moved the AML relay in front of NCSC.

Ran some secondary wire for the traffic signals at Market & Stein.

Set a new pole on Cedar Ave and mounted a new automatic capacitor bank on it.

Did some prep work on the poles on Tull Drive for changing them out.

Worked on streetlights on Sussex Hwy.

Worked on streetlights on Stein Hwy.

Started changing out bad poles on Tull Drive.

Had a safety webinar on grounding provided by AMP.

Put the transformer at Dollar General back on the pad. It had been hit.

Wired the new overhead doors in the utility building.

Director

Had a directors meeting.

Put in for the DelDOT permits for the streetlighting on Herring Run Road & Atlanta Rd.

Had my council liaison meeting.

Took delivery of the new truck 3.

Attended the council meeting to present the bids on the wire trailer.

Had a staff meeting.

Had a meeting in Seaford with DEMEC to tour the City.

Worked on the 10-year load forecast for DEMEC.

Had a meeting with Greg, Nick M, & Nick S about safety and tools.

Sent the approval for a residential solar system to the contractor.

Took my online security training.

Got prices on the new radios and sent the demo radios back.

Worked on the estimate for the Seaford Innovation Center.

Upcoming Weeks.

Do our nighttime street light check before Halloween. (Oct 23)

Continue working in Belle Ayre single family residence section.

Continue changing the lights on Sussex Highway to LED.

Councilman Quillen reported on Code, Parks, and Recreation.

Code Department Report

- Issuing permits (289 Issued in 2024)
- Rental Licenses (1,796 Issued)
- Rental license renewals have been sent and are being processed.
- Rental inspections are being scheduled and completed.
- Notices sent out to rental owners for the code change for maximum occupancy and bedroom size.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits
- Assisted the PD in an operation to visit the known homeless encampments and place trespassing notices. Chief Craft had several other agencies and outreach partners on-site as well to offer medical and housing assistance.

Large project status's

- Mearfield 1 Phase 3 – Permits issued to Ryan homes for 51 lots. Water and Sewer testing is being conducted. Street grading to follow.
- BelleAyre Single Family –Danfield Dr – Construction started on homes on the first 10 lots. First 6 lots have been completed. Utilities for next section completed. Base paving has been completed on the next streets. Lennar homes has started construction on several lots, sales trailer has been placed on its lot. 8 more permits ready to issue.
- Western Sussex Business Campus – Paving around building finished.
- Nylon Capital – Demolition has started. Construction fence installed around rear of property. Building permit submitted to create new shell spaces in the former Peebles and butlers sewing units. Community Bank work has started. Permits submitted for new del tech and tidal health shell buildings.
- Taylor Professional Center – Paving completed.

Parks & Recreation

Parks – Began aerating athletic fields & flagged irrigation replacement areas for installation
Parks – Worked on prepping Pink Ladies & Ribbons to place around downtown for Breast Cancer Awareness month in Oct
Parks – Prepped athletic fields for leagues & rentals – completed routine grass cutting/trimming
Rec. – Held 5 th week of men's slow pitch, set up brackets for playoffs
Rec. – Held 4th week of youth flag football & youth soccer – worked on playoff brackets & All-Star Games/Skills Competition

Parks&Rec. – Submitted resolution from council for ORPT grants to State of DE
Parks&Rec. – Assisted DSA with their map for their upcoming Fall Festival (for special event permit)
Parks&Rec. – Worked on material for upcoming Planning Session in Nov.

Parks – Completed 2 work orders (total of 18 this season so far)
Parks – Placed pink ribbons and ladies around downtown, Gateway Park, & Middleford bridge for Breast Cancer Awareness month
Parks – Prepped athletic fields for leagues & rentals – completed routine grass cutting/trimming
Rec. – Held 6 th week of men's slow pitch and researched trophy ideas for all leagues
Rec. – Held 5th week of youth flag football & youth soccer – worked on scheduling conflicts with referees & coaches for end of season
Parks&Rec. – Submitted ORPT grant documents for review for reimbursement
Parks&Rec. – Researched potential tree grant opportunity through state of DE and coordinating a planting day at Riverwalk with SHS
Parks&Rec. – Prepped and attended TidalHealth's Pink Walk in Gateway Park on 10/3 (see picture)

Mayor MacCoy stated that he went to the Pink Walk this past week and wanted to extend his apologies for failing to recognize City Manager Anderson, Councilwoman Dr Grasset and Councilman Quillen who were also there.

Mayor MacCoy called for a motion to adjourn the Regular Council Meeting. Vice Mayor Henderson made a Motion to close the Regular Council Meeting. Councilman Quillen seconded the motion; the motion so passed with all voting in favor. The meeting was adjourned at 8:38 p.m.

Charles D. Anderson, City Manager

/MR