

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
May 14, 2024
SEAFORD CITY HALL – 414 HIGH STREET

The meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: www.seafordde.com/meetinglivefeed
- On Facebook: www.Facebook.com/cityofseaford
- On YouTube:
<http://www.youtube.com/c/CityofSeafordDe19973>

To view this meeting agenda and supporting documentation visit our website:
www.seafordde.com/government/mayor_council/council_agendas_minutes

Comments and questions may be emailed to:
Councilinfo@seafordde.com

5:30 P.M. – City Solicitor Luke Mette to present information regarding Delaware’s Code of Conduct, principles of due process and the Delaware Freedom of Information Act (FOIA).

7:00 P.M. – Mayor Genshaw calls the Regular Meeting to order.
– Invocation
– Pledge of Allegiance to the Flag of the United States of America.
– Changes to the agenda for this meeting.
– Approval of minutes of the regular meeting on April 23, 2024.

Judge Jennifer Sammons will administer the Oath of Offices for Matt McCoy for Mayor and Alan Quillen and Dr. Stephanie Grassett for the positions of Councilperson.

Mayor MacCoy to hold the election for Vice-Mayor.

Mayor McCoy to appoint Council liaisons.

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

AGENDA

REGULAR MEETING OF THE MAYOR AND COUNCIL

May 14, 2024

PUBLIC COMMENT:

- 1.

CORRESPONDENCE:

- 1.

NEW BUSINESS:

1. Present a recommendation from Mayor MacCoy to appoint someone to fill the remaining portion of his term as Councilman.
2. Mr. Kris Smith with Integra, the City's third-party administrator, to present for approval a recommendation for the 2024 Health Insurance renewal.
3. Present for approval a request from the Cross Christian Academy, located at 110 Holly Street, to raise chickens at the school as part of the Ag Program curriculum.
4. Director of Electric Bill Bennett to request to place an order for pad mounted switch gear electrical equipment, to be received in the FY25 budget.
5. Bids - Sports Complex Sidewalk Extension.
6. Bids - Cleaning Services.

OLD BUSINESS:

1. Present for a second reading changes to Section 11.7.1 and 11.7.12 (D) of the Municipal Code to revise the Sanitary Sewer Tap Fee and the Downstream Sewer Assessment Fee language.
2. Present for a second reading changes to Section 14.4.1 of the Municipal Code to revise the language related to Water Tap Fees.
3. Present for approval changes to the Fee and Rate Schedule to revise the Downstream Sewer Assessment Fees.

AGENDA

REGULAR MEETING OF THE MAYOR AND COUNCIL

May 14, 2024

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Budget meeting #2, May 21, 6:00 p.m., City Hall Council Chambers.
2. Mayor Genshaw's retirement event, May 16th 4:00p.m., at the Ross Station Event Center.
3. Friday Night Live, May 17th, 5:00 p.m. grass lot behind City Hall.
4. City-wide Clean Up Week; May 13th - 17th.
5. Memorial Day Ceremony, Monday, May 27th, at 11 a.m. in Kiwanis Park.

LIAISON REPORTS:

1. Administration - Councilman Mike Bradley
2. Police & Fire - Councilman Dan Henderson
3. Code, Parks and Recreation - Councilman Orlando Holland
4. Electric - Mayor Matt MacCoy
5. Public Works & WWTF - Councilman James King

Mayor MacCoy solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted:

Posted by:

NB# 2
5-14-24

TO: Charles D. Anderson, City Manager
FROM: June Merritt, Dir. Of Finance & HR
DATE: May 7, 2024
RE: Recommendation – Health & Life Insurance Renewal

INTEGRA submitted a request for proposals from several carriers for the annual review of the City's employee health & life insurance program. A meeting was held with Kris Smith for the purpose of reviewing this information. This information was distributed to the Police Bargaining representative and other staff members. Swiss Re, the incumbent, and Pan American were the top carriers.

The life/AD&D insurance is provided by Sun Life. The prior rate of \$0.511/\$0.03 per \$1,000 of salary was guaranteed for two years and scheduled to end on the renewal effective date, 09/01/2025.

Initially, the quotes received by Integra reflected an approximate increase of 15.61% - 29.62% due to our claims experience this year. Integra diligently worked on the renewal and based on the most recent claims history, they were able to obtain updated quotes with lower rates. I am recommending that we accept the Pan American proposal Option 1c with a projected cost increase of 6.7% and a projected maximum cost decrease of -2.26% as stated in INTEGRA's presentation. The specific deductible will remain at \$75K.

Also, I am recommending the employee contribution toward the premium remain at the same percentage as the prior year. This results in the employee paying the following amounts per week.

	<u>Medical</u>	<u>Dental</u>	<u>Vision</u>	<u>2024 Weekly</u>	<u>2023 Weekly</u>	<u>Increase</u>
Single	\$ 15.12	\$ 0.70	\$ 0.30	\$ 16.12	\$ 14.95	\$ 1.17
EE/Child	\$ 82.65	\$ 2.42	\$ 1.52	\$ 86.59	\$ 81.24	\$ 5.35
EE/Spouse	\$127.73	\$ 4.61	\$ 2.70	\$135.04	\$126.47	\$ 8.57
EE/Family	\$127.73	\$ 4.61	\$ 2.70	\$135.04	\$126.47	\$ 8.57

The City Of Seaford
Quote Analysis for 2024-2025 Contract Year



Plan Information		Current	
		Projected	Actual
1	Plan Description	HPN/FH, MTP, ERO, \$225K Laser, IAG Agg	HPN/FH, MTP, ERO, \$225K Laser, IAG Agg
2	Stop Loss Carrier	Swiss Re	Swiss Re
3	Specific Contract	12/24	12/24
4	Benefits Included	Med/Rx	Med/Rx
5	Contract Deductible	\$75K	\$75K
6	Maximum	Unlimited	Unlimited
7	Run-in Limitations	None	None
8	Aggregating Specific	None	None
9	Laser Risk	\$150,000	\$150,000
10	Aggregate Contract	IAG - Paid	IAG - Paid
11	Benefits Included	Med/Rx/Dent/Vis	Med/Rx/Dent/Vis
Fixed Costs (Annual)			
12	Total Annual Fixed Costs	\$425,810	\$425,810
13	Fixed Cost Increase	Incl. Life/AD&D	Incl. Life/AD&D
Projected Plan Costs (Annual)			
14	Total Annual Projected Costs	\$1,254,215	\$1,270,578
15	% Increase in Projected Costs	Incl. Life/AD&D	Incl. Life/AD&D
16	Projected Cost Increase		1.30%
17	Projected Cost Increase PEPM		\$16,363
Maximum Plan Costs (Annual)			
18	Fixed Costs (from above)	\$425,810	\$425,810
19	Total Annual Maximum Costs	\$1,627,824	\$1,270,578
20	% Increase in Maximum Costs	Incl. Life/AD&D	Incl. Life/AD&D
21	Maximum Cost Increase		-21.95%
22	Maximum Cost Increase PEPM		-\$357,245

Option 7c	Option 7c
HPN/FH, MTP, ERO, \$400K Laser, IAG Agg, \$10K Agg Spec, FIRM, Medipster PBM	HPN/FH, MTP, \$210K Laser, IAG Agg, \$10K Agg Spec, FIRM, Medipster PBM
Swiss Re	Pan American
12/24	12/24
Med/Rx	Med/Rx
\$75K	\$75K
Unlimited	Unlimited
None	None
\$10,000.00	\$10,000.00
\$325,000	\$155,000
IAG - Paid	IAG - Paid
Med/Rx/Dent/Vis	Med/Rx/Dent/Vis

\$476,985	\$393,978
Incl. Life/AD&D	Incl. Life/AD&D
\$51,175	-\$31,832

\$1,623,602	\$1,338,427
Incl. Life/AD&D	Incl. Life/AD&D

29.45%	6.71%
\$369,388	\$84,212
\$399	\$91

\$476,985	\$393,978
\$1,863,999	\$1,590,992
Incl. Life/AD&D	Incl. Life/AD&D

14.51%	-2.26%
\$236,175	-\$36,832
\$255	-\$40

The City Of Seaford
Quote Analysis for 2024-2025 Contract Year



Plan Information		Current	
	Plan Description	Projected	Actual
1	Plan Description	HPNFIH, MTP, ERO, \$225K Laser, IAG Agg	HPNFIH, MTP, ERO, \$225K Laser, IAG Agg
2	Stop Loss Carrier	Swiss Re	Swiss Re
3	Specific Contract	12/24	12/24
4	Benefits Included	Med/Rx	Med/Rx
5	Contract Deductible	\$75K	\$75K
6	Maximum	Unlimited	Unlimited
7	Run-in Limitations	None	None
8	Aggregating Specific	None	None
9	Laser Risk	\$150,000	\$150,000
10	Aggregate Contract	IAG - Paid	IAG - Paid
Monthly Rates			
Life/AD&D (NOT included in the Billing/Projected Rates listed below)			
11	Per Employees per Month	\$37.45	\$37.45
Dental Projected Rates (Not Included in the above Billing/Projected Rates below)			
12	Single	\$811.73	\$820.36
13	Employee & Spouse	\$1,954.01	\$1,977.06
14	Employee & Children	\$1,499.64	\$1,517.32
15	Family	\$1,954.01	\$1,977.06
Dental Projected Rates (Not Included in the above Billing/Projected Rates)			
16	Single	\$35.47	\$37.40
17	Employee & Spouse	\$79.08	\$83.37
18	Employee & Children	\$55.44	\$58.45
19	Family	\$79.08	\$83.37
20	Retiree	\$33.61	\$35.43
Vision Projected Rates (Not Included in the above Billing/Projected Rates)			
21	Single	\$16.60	\$18.00
22	Employee & Spouse	\$38.79	\$40.13
23	Employee & Children	\$26.92	\$28.14
24	Family	\$38.79	\$40.13
25	Retiree	\$12.65	\$17.06
Anticipated Maximum Monthly Rates			
26	Single	\$1,133.67	\$1,133.67
27	Family	\$2,538.15	\$2,538.15
28	Single	\$1,133.67	\$1,133.67
29	Employee & Spouse	\$2,729.00	\$2,729.00
30	Employee & Children	\$2,094.42	\$2,094.42
31	Family	\$2,729.00	\$2,729.00
32	Retiree	\$60.71	\$46.77
33	Total Annual Projected Medical Costs	\$1,181,846	\$1,198,209
34	Employee Withholding	(\$201,213)	(\$201,213)
35	Retiree Contributions	(\$87,901)	(\$87,901)
36	Est. \$125 Tax Savings	\$0	\$0
37	COBRA Payments	\$0	\$0
38	Net Projected Company Health Cost	\$892,732	\$909,095
39	Net Projected Health Cost PEPM	\$963	\$981



Benefits are an important part of an employer's ability to hire and retain employees in a competitive marketplace. Affordability for the employer and the employee is an important consideration as well. INTEGRA Administrative Group provides flexible health benefit designs and reports to manage and maintain an affordable and competitive benefit program

City of Seaford Benefit Plan Renewal Letter

2024/2025



The Perfect Place to Start.



To: City of Seaford Mayor & Council

Date: May 14, 2024

**Re: Health and Life Insurance Benefits for the Employees and
Retirees for the 2024/2025 Benefit Plan Year**

Kris L Smith
President
INTEGRA (IAG)
110 S. Shipley Street
Seaford, DE
19973

302-629-3518
E-mail: kris@integraTPA.com

On behalf of INTEGRA Administrative Group Inc (IAG), I would like to thank the City of Seaford (the City) for their continued confidence in managing the City's employee benefit programs.

BENEFIT TRENDS AND COSTS:

Benefits in our review include medical, prescription, dental, vision, hearing, and life insurance. IAG utilizes a variety of service partners to provide enhanced member value and to manage benefit costs. These services include Wellness; Telemedicine; Zero co-pay generic prescriptions; Specialty prescription co-pay assistance; and Chronic healthcare management to name a few

The City's blended four-year costs compared to projections prior to this plan year was 4.3%. The Segal Trend Survey four-year blended projections was 6.4%. The City's 2023 benefit plan year costs in the first 10 months are 1.3% over projections and -21.9% below the maximum

BENEFIT RENEWAL:

IAG requested quotes from nine insurance carriers rated A or better by the A.M. Best rating agency. IAG presented the top two Insurance carrier proposals for consideration which were: Swiss Reinsurance Company (A+) and Pan American Life Insurance Company (Pan American) (A)

Based on the renewal meeting with the City and subsequent correspondence and negotiations, the recommendation for the 2024/2025 benefit plan year is to accept the Pan American proposal Option 1C with a projected increase of 6.7% and a projected maximum decrease of -2.26%

Recommendation Points:

- Pan American Life Insurance Company's ten-year business relationship with IAG
- Aggregating specific - Reduction in premium of \$10,256 for \$10,000 in possible claims - better than one for one
- Annualized renewal fixed costs reduction of \$-31.8K compared to the current benefit year. The incumbent fixed costs offer is \$51K higher than the current year
- Reduction in projected maximums costs of -2.2% compared to an increase from the incumbent carrier of 14.5%
- The proposed projections of 6.7% are in line with Segal inflation trend of 6.8%
- Change pharmacy manager to Medtipster – Better prescription discounts and member co-pay savings

PRESCRIPTIONS: Due to the annualized increase in prescription trend costs, the recommendation is to utilize a new prescription benefit manager (PBM) Medtipster. This PBM change will allow for better discounts at the pharmacy for the members and the expanded use of manufacturer coupons will lower the cost of expensive specialty pharmacy prescriptions by up to 75%. The Medtipster projected annualized savings of \$19.4K are included in the renewal projections

RETIREE BENEFITS:

The Hartford Group Insurance Trust manages the retiree benefit program. The renewal date for the retiree program is January 1, 2024. For the current 2024 plan year, the renewal increase was 2%. The 2024 retiree monthly member rate is \$560.53. The retiree dental and vision benefits are administered by IAG at a dental rate of \$36.28 and vision rate of \$15.67

LIFE INSURANCE:

The life insurance carrier is Sun Life. The current rates are under a two-year agreement and are firm until 9/1/2025

Additional Points and Programs:

1. **Health Reform/ACA:** Compliance requirements for the June 1, 2024, renewal plan year include: Patient-Centered Outcomes Research Institute (PCORI) fee of \$3.22 per covered person – due July 31st, 2023. No benefit lifetime maximums; No pre-existing conditions for any covered person on the plan; 90-day maximum limit on waiting periods; Establish maximum in-network medical & prescription out of pocket limits to no more than \$9,450 an individual and \$18,900 a family. All employers are required to provide 1095C forms (proving the benefits provided to the employee are affordable and meets the minimum value standards set by the ACA law) to employees by January 1st, 2025. INTEGRA will assist in providing the data needed to prepare these documents.
2. **SwiftMD Telemedicine Program:** This program allows the employees and dependents covered on the City's benefit plan to call a doctor 24/7/365 at a -\$0- co-pay. It is a convenient way to speak with a doctor in the evenings or on weekends when primary doctors or urgent care centers are not available or open.
3. **Medtipster Free Generic Prescription Program:** This program allows the employees and dependents to present the City health plan card (with Medtipster logo on it) at participating pharmacies for free generic prescriptions. Approximately 40% of generic medications are available in the Medtipster program.
4. **Medtipster Copay Assistance Program:** Reduced City and member costs for over 350 specialty prescriptions by 20% to 75% in which members pay \$5 to -0- cost for a 30-day prescription.

5. **INETICARE's Healthy Lifestyle Partnership Program:** This voluntary program allows for employees and eligible dependents with Diabetes, Chronic Obstructive Pulmonary Disease including Emphysema (COPD), Asthma, Congestive Heart Disease and Coronary Artery Disease to participate with a nurse care manager to assist the member to better manage their medical condition. If the member participates in the Healthy Lifestyle Partnership Program, they will be eligible to receive prescriptions for the medical condition at a -\$0- co-pay. This could save the member hundreds of dollars a year and positively impact the health of the member. If the medical condition meets the criteria, a nurse care manager may contact the member to discuss participation in this beneficial program.
6. **Dentamax dental network:** This network allows employees and dependents on the benefit program to receive discounts for dental related services. There are limited dentists in most dental networks in Delmarva.
7. **Outlook Vision Services:** This network allows employees and dependents on the benefit plan to see discounts for vision-related services. These providers are national chains compared to local chains available in the HPN network.
8. **VP Wellness Program:** This online/phone app program is designed for employees to build healthy habits and experience the rewards of better health and wellbeing. A few of the benefits include Nutrition Guide, Sleep Guide, Step Tracker, and one on one Coaching to help answer member healthcare questions.
9. **Zywave Learning Management System:** High quality on-demand employee courses available in English and Spanish with an easy-to-use dashboard for tracking employee completion and system issued certificates for each course completed. A few courses included: Chemical and Environment Safety, Coronavirus Prevention and Response, Cybersecurity, Powered Industrial Trucks & Ariel Lifts, and Sexual Harassment & Violence courses specifically tailored for Delaware employees.
10. **Annual Employee Benefit Booklet Includes:** Current year Plan of Benefits Sheet; Prior Year Plan of Benefits Sheet to include the HPN network information; Urgent Care Centers; Preferred Labs Centers; Sample Health/Prescription card; INTEGRA Employee Website Help Pages; Retail Pharmacy Listing & Cost Comparison Sheet; Prescription Website information to Include Mail Order; Mobil Application for Pharmacy; Federal Notices and Information required for distribution each year.

Thank you for your time this evening!

Charles Anderson

From: Tim Porter <timrporter86@gmail.com>
Sent: Friday, April 26, 2024 11:35 AM
To: Charles Anderson; scottjd@gmx.com
Subject: The Cross Christian Academy Ag program

NBA3
5.14.24

Purpose: Chicks and chickens to be used for educational and emotional support programs for the children, to learn and grow our FFA and Ag program for the school, to assist in the learning and promotion of the poultry industry and educating children in Delaware's number one industry, to further the students of all grades and their knowledge of how chickens grow and develop. Agriscience is a core STEM curriculum and a critical area for future job growth locally and nationally, according to the US Bureau of Labor Statistics. Additionally, many hands-on skills and responsibilities useful for any career field are learned through an Ag program. All aspects of Ag education, especially rearing and handling live animals, compliments the entire K-12 student learning experience and develops critical leadership skills.

Time: During educational hours throughout the school year.

Housing: The facility that will house the chickens is separated from the student learning areas. The room is well ventilated and complying with all current biosecurity requirements and animal welfare conditions. No food is located near or in the poultry, nor is food preparation done in the facility or on the premises. No roosters will be housed. An outside run will be needed for students to study the life cycle of the birds from incubation to maturity. Any outside run will be located in a secluded location behind the building and out of sight of the surrounding residences and not observable from street level. All Department of Ag and biosecurity protocols are known and will be continually observed.

Respectfully,
Timothy R. Porter
Administrator of The Cross Christian Academy

LB # 4
5-14-24

City of Seaford

Memo

To: Charles Anderson; City Manager

From: Bill Bennett, Director of Electric

Date: 5/8/24

Re: *Pad Mount Switch Cabinet Bids*

The Electric Department is requesting approval to publish bid specifications for the purchase of five (5) pad mount switch cabinets. Three (3) of these switch cabinets will be used in the WSBC and are funded with escrow money provided by the developer. The remaining two (2) items will be used at the Seaford Innovation Project and will be funded by the developer as well. We are seeking approval to publish this bid prior to the FY 25 budget approval, due to indicated lead times of approximately forty-two (42) weeks before delivery.

Should you have any questions, please contact me.

Thank you.

MEMORANDUM

NR#5
5.14.24

TO: Charles Anderson, City Manager
FR: Katie Hickey, Supt. of Parks and Recreation
RE: **2024 Sports Complex Sidewalk Extension Bid**
DT: May 9, 2024

The City received five bids in response to our bid advertisement for the above referenced project on May 7th, 2024. Please see the tabulation of the bids received below:

**City of Seaford
Sports Complex Sidewalk Extension
Bid Tabulation - 2024**

Bidder	TOTAL
ECM Corporation	\$27,725.00
Shae Concrete Ltd.	\$46,185.75
Byers Industrial Service LLC	\$50,125.00
AJT Homes LLC	\$25,400.00
Terra Firma of Delmarva INC	\$30,687.50

It is my recommendation that the bid be awarded to the lowest bidder, AJT Homes LLC.

This purchase was adopted in the FY24 Parks Capital Budget.

Should you have any questions, please contact me.

Thank you.

MEMORANDUM

NBHC
5.14.24

TO: Mayor and City Council

FR: Charles Anderson, City Manager

RE: Cleaning Services Bid

DT: May 8, 2024

The city received two bids in response to the above referenced solicitation as tabulated below:

Bidder	Price for FY25	Price for FY26	Price for FY27	Total Price
One Way Services, LLC	\$86,810	\$86,810*	\$86,810*	\$260,430*
STL & Associates, LLC	\$87,695.92	\$96,420.48	\$113,220.12	\$297,336.52

After talking with the low bidder and contacting references for STL & Associates, my recommendation is to award the bid to the second lowest bidder, STL & Associates, LLC in the amount of \$87,695.92 for the FY25 budget year.

* The attached bid submission from One Way Services, LLC was difficult to read. I spoke with the owner of the company directly. She stated the year one number is \$86,810. I did point out to her that a math error was made on the bid form and the total price (weekly rates x 52 weeks) should be 92,040. She stated that she could not honor the price for year two and three. The remaining years would have to be rebid after the first year due to the fact that she has not been in any of the city facilities. That does not correlate with the bid submission.

Should you have any questions, please contact me.

Thank you.

BID WORKSHEET

Price Per

Week for Cleaning:

Annual Price:

1. City Hall	\$ <u>500.00</u>	\$ <u>26.000</u>
2. Utility Building	\$ <u>250.00</u>	\$ <u>10.400</u>
3. Police Station	\$ <u>600.00</u>	\$ <u>31.200</u>
4. Recreation Department	\$ <u>200.00</u>	\$ <u>10.400</u>
5. Wastewater Treatment	\$ <u>220.00</u>	\$ <u>11.440</u>
Total for FY2025	\$ <u>86.840</u>	\$ <u>86.840</u>
Price for year 2 (FY2026)	\$ <u>86.840</u>	\$ <u>86.840</u>
Price for year 3 (FY2027)	\$ <u>86.840</u>	\$ <u>86.840</u>

Company One Way Service LLC / DBA All Covered Up

Telephone Number 302-358-5728

Owner or Authorized Signor (Print or Type) Katherine Shepherd

Fax Number N/A

E-mail Address (If Available) OneWayServiceLLC@gmail.com

Date 4/26/2024

CITY OF SEAFORD
CLEANING SERVICES BID

Company Name: One Way Service LLC DBA/All cleaned P

How long has your business been licensed in the State of Delaware? 2 years

How many employees do you have on staff? 10 Full time 5 Part time

List four (4) business that currently use your service.

Name: LEEP Delaware

Phone: 302 660-2049

Name: LUSH PADS

Phone: 347 292-8798

Name: Cyme Cottage Monarch

Phone: 302-290-2250

Name: URBAN TECH AUTO REPAIR

Phone: 302-565-8234

BID WORKSHEET

	Price Per	
	Week for Cleaning:	Annual Price:
1. City Hall	\$ <u>461.54</u>	\$ <u>24,000.08</u>
2. Utility Building	\$ <u>210.00</u>	\$ <u>10,920.00</u>
3. Police Station	\$ <u>840.00</u>	\$ <u>43,680.00</u>
4. Recreation Department	\$ <u>69.92</u>	\$ <u>3,635.84</u>
5. Wastewater Treatment	\$ <u>105.00</u>	\$ <u>5,460.00</u>
Total for FY2025	\$ <u>1,686.46</u>	\$ <u>87,695.92</u>
Price for year 2 (FY2026)	\$ <u>1,854.24</u>	\$ <u>96,420.48</u>
Price for year 3 (FY2027)	\$ <u>2,177.31</u>	\$ <u>113,220.12</u>

Company STL & Associates, LLC

Telephone Number 302-359-2801

Owner or Authorized Signor (Print or Type) Shawn Barbour

Fax Number 302-546-4211

E-mail Address (If Available) Shawn@STLAssociates.com

Date May 8, 2024

CITY OF SEAFORD
CLEANING SERVICES BID

Company Name: STL & Associates, LLC

How long has your business been licensed in the State of Delaware? 17

How many employees do you have on staff? 2 Full time 28 Part time

List four (4) business that currently use your service.

Name: Michael Smith

Phone: (302) 605-6120

Name: Bill Dixon

Phone: (267) 250-2442

Name: Trent Lockard

Phone: (302) 468-9774

Name: Bruce Kay

Phone: (609) 970-0291

MEMORANDUM

TO: Mayor and City Council

FR: Bill Bennett, Director of Electric

RE: Cleaning Services Bid

DT: January 20, 2022

Due to a recent resignation of the existing cleaning vendor, the City had to rebid the Cleaning Services contract.

The city received four bids in response to the above referenced solicitation as tabulated below:

Bidder	Price for FY22	Price for FY23	Price for FY24	Total Price
Don-Lee Margin Inc.	\$59,540.00	\$71,500.00	\$81,900.00	\$212,940.00
Oceanside Elite Cleaning & Building Services	\$68,874.00	\$70,928.00	\$73,068.70	\$212,870.70
Interstate Premier Services Corporation	\$49,608.00	\$51,096.24	\$52,629.13	\$153,333.37
R-N-R Enterprises	\$38,480.00	\$39,520.00	\$40,560.00	\$118,560.00

After talking with the other 3 bidders, I would recommend awarding the bid to the second lowest bidder, Interstate Premier Services Corporation in the amount of \$49,608.00 for the FY 22 budget year.

Should you have any questions, please contact me.

Thank you.

\$500.00	52	\$26,000.00
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\$250.00	52	\$13,000.00
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\$600.00	52	\$31,200.00
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\$200.00	52	\$10,400.00
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\$220.00	52	\$11,440.00
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		\$92,040.00
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MEMORANDUM

NB#C
5.14.24

TO: Mayor and City Council

FR: Charles Anderson, City Manager

RE: Cleaning Services Bid

DT: May 8, 2024

The city received two bids in response to the above referenced solicitation as tabulated below:

Bidder	Price for FY25	Price for FY26	Price for FY27	Total Price
One Way Services, LLC	\$86,810	\$86,810*	\$86,810*	\$260,430*
STL & Associates, LLC	\$87,695.92	\$96,420.48	\$113,220.12	\$297,336.52

After talking with the low bidder and contacting references for STL & Associates, my recommendation is to award the bid to the second lowest bidder, STL & Associates, LLC in the amount of \$87,695.92 for the FY25 budget year.

* The attached bid submission from One Way Services, LLC was difficult to read. I spoke with the owner of the company directly. She stated the year one number is \$86,810. I did point out to her that a math error was made on the bid form and the total price (weekly rates x 52 weeks) should be 92,040. She stated that she could not honor the price for year two and three. The remaining years would have to be rebid after the first year due to the fact that she has not been in any of the city facilities. That does not correlate with the bid submission.

Should you have any questions, please contact me.

Thank you.

BID WORKSHEET

	Price Per	
	Week for Cleaning:	Annual Price:
1. City Hall	\$ <u>500.00</u>	\$ <u>26.000</u>
2. Utility Building	\$ <u>250.00</u>	\$ <u>10.400</u>
3. Police Station	\$ <u>600.00</u>	\$ <u>31.200</u>
4. Recreation Department	\$ <u>200.00</u>	\$ <u>10.400</u>
5. Wastewater Treatment	\$ <u>220.00</u>	\$ <u>11.440</u>
Total for FY2025	\$ <u>86.840</u>	\$ <u>86.840</u>
Price for year 2 (FY2026)	\$ <u>86.840</u>	\$ <u>86.840</u>
Price for year 3 (FY2027)	\$ <u>86.840</u>	\$ <u>86.840</u>

Company One Way Service LLC / DBA All Covered Up

Telephone Number 312-358-5728

Owner or Authorized Signor (Print or Type) Katherine England

Fax Number N/A

E-mail Address (If Available) OneWayServiceLLC@gmail.com

Date 4/26/2024

CITY OF SEAFORD
CLEANING SERVICES BID

Company Name: One Way Service LLC DBA/All cleaned P

How long has your business been licensed in the State of Delaware? 2 years

How many employees do you have on staff? 10 Full time 5 Part time

List four (4) business that currently use your service.

Name: LEEP DELAWARE

Phone: 302 660-2049

Name: LUSH PADS

Phone: 347-292-8798

Name: Gine Cottage Monarch

Phone: 302-290-2250

Name: URBANI TECH AUTO REPAIR

Phone: 302-565-8234

BID WORKSHEET

	Price Per	
	Week for Cleaning:	Annual Price:
1. City Hall	\$ <u>461.54</u>	\$ <u>24,000.08</u>
2. Utility Building	\$ <u>210.00</u>	\$ <u>10,920.00</u>
3. Police Station	\$ <u>840.00</u>	\$ <u>43,680.00</u>
4. Recreation Department	\$ <u>69.92</u>	\$ <u>3,635.84</u>
5. Wastewater Treatment	\$ <u>105.00</u>	\$ <u>5,460.00</u>
Total for FY2025	\$ <u>1,686.46</u>	\$ <u>87,695.92</u>
Price for year 2 (FY2026)	\$ <u>1,854.24</u>	\$ <u>96,420.48</u>
Price for year 3 (FY2027)	\$ <u>2,177.31</u>	\$ <u>113,220.12</u>

Company STL & Associates, LLC

Telephone Number 302-359-2801

Owner or Authorized Signor (Print or Type) Shawn Barbour

Fax Number 302-546-4211

E-mail Address (If Available) Shawn@STLAssociates.com

Date May 8, 2024

CITY OF SEAFORD
CLEANING SERVICES BID

Company Name: STL & Associates, LLC

How long has your business been licensed in the State of Delaware? 17

How many employees do you have on staff? 2 Full time 28 Part time

List four (4) business that currently use your service.

Name: Michael Smith

Phone: (302) 605-6120

Name: Bill Dixon

Phone: (267) 250-2442

Name: Trent Lockard

Phone: (302) 468-9774

Name: Bruce Kay

Phone: (609) 970-0291

MEMORANDUM

TO: Mayor and City Council

FR: Bill Bennett, Director of Electric

RE: Cleaning Services Bid

DT: January 20, 2022

Due to a recent resignation of the existing cleaning vendor, the City had to rebid the Cleaning Services contract.

The city received four bids in response to the above referenced solicitation as tabulated below:

Bidder	Price for FY22	Price for FY23	Price for FY24	Total Price
Don-Lee Margin Inc.	\$59,540.00	\$71,500.00	\$81,900.00	\$212,940.00
Oceanside Elite Cleaning & Building Services	\$68,874.00	\$70,928.00	\$73,068.70	\$212,870.70
Interstate Premier Services Corporation	\$49,608.00	\$51,096.24	\$52,629.13	\$153,333.37
R-N-R Enterprises	\$38,480.00	\$39,520.00	\$40,560.00	\$118,560.00

After talking with the other 3 bidders, I would recommend awarding the bid to the second lowest bidder, Interstate Premier Services Corporation in the amount of \$49,608.00 for the FY 22 budget year.

Should you have any questions, please contact me.

Thank you.

\$500.00	52	\$26,000.00
\$250.00	52	\$13,000.00
\$600.00	52	\$31,200.00
\$200.00	52	\$10,400.00
\$220.00	52	\$11,440.00
		\$92,040.00

NR# 4
4-11-24
OB# 1
5-14-24

ORDINANCE #2024-01

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 11, of the Municipal Code of Seaford, Delaware relating to "Sewers", in the manner following, to wit:

Chapter 11, of the Municipal Code of Seaford, Delaware is hereby amended by amending §11.7.1 and §11.7.12 D., to read as shown on the following pages.

__/__/2024	Date of First Reading
__/__/2024	Date of Second Reading & Adoption
__/__/2024	Date of Advertisement
__/__/2024	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

§11.7.1 Sanitary sewer tap fee.

A. New users of the sanitary sewer system, requiring a sewer tap as described in §11.3.1, shall be charged a one-time sewer tap fee for each dwelling unit, building or separate commercial, industrial or institutional space, tenant or unit located within the City.

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B. The tapping fee is not a fee to "physically connect to" the system, but instead a fee to pay for and secure a portion or share of the sewage capacity needed in the collection, conveyance, and treatment facility of the city.

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1.C. The purpose of the sewer tap fee is a contribution of capital that can be used toward the future expansion of the city wastewater treatment and collection systems.

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A.D. The fee shall be established by the City Council.

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B.E. The current Sewer Tap Fee shall be published in the "City of Seaford Schedule of Fees and Rates".

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§11.7.12 Downstream Sanitary Sewer Impact Fee.

1. D. The purpose of the Downstream Sanitary Sewer Impact fee is a contribution of capital toward future expansions &/or reimbursement to the City for previous expansions of the following downstream sanitary sewer sheds as published in the "City of Seaford Schedule of Fees and Rates" as approved by City Council:

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1000
1000
ORB# 2
5-14-24

ORDINANCE #2024-02

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 14, of the Municipal Code of Seaford, Delaware relating to "WATER", in the manner following, to wit:

Chapter 14, of the Municipal Code of Seaford, Delaware is hereby amended by amending §14.4.1 Water tap fee as shown on the following pages.

__/__/2024	Date of First Reading
__/__/2024	Date of Second Reading & Adoption
__/__/2024	Date of Advertisement
__/__/2024	Date the Ordinance is Effective

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

§14.4.1 Water tap fee.

A. New users of the municipal water system, requiring a water tap as described in §14.3.1, shall be charged a one-time water tap fee for each dwelling unit, building or separate commercial, industrial or institutional space, tenant or unit located within the City.

B. Existing users of the municipal water system, requiring an increase in water tap size, shall be charged a water tap fee based on the difference in fee rates between the existing tap size and the proposed tap size.

C. The tapping fee is not a fee to "physically connect to" the system, but instead a fee to pay for and secure a portion or share of the water capacity needed in the production, distribution, and treatment facility of the city.

~~D.~~ The purpose of the water tap fee is a contribution of capital that can be used toward the future expansion of the production, distribution, and treatment facilities of the city.

~~E.~~ The fee shall be established by the City Council.

~~F.~~ The current Water Tap Fee shall be published in the "City of Seaford Schedule of Fees and Rates".

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NB# 6
4-23-24

RED LINE

013#3
5.14.24

CITY OF SEAFORD SCHEDULE OF FEES AND RATES

Amended February 27, 2024
27, 2024

Effective February

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2019 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.34 per \$100 of assessed value.

PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.

* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

LODGING TAX

Three percent (3%) of the rent upon every occupancy of a room or rooms in a hotel, motel or tourist home within the boundaries of the City of Seaford. Such tax shall be in addition to the lodging tax imposed by the State pursuant to 30 Del. C. § 6102.

ELECTRIC UTILITY RATES

RESIDENTIAL CUSTOMERS

Customer Charge \$22.00 Per Month
All KWH \$0.135120

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge \$24.75 Per Month
All KWH \$0.149850

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge \$56.00 Per Month
All KWH \$0.108100
Demand Charge (All KW \$12.70)

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge \$75.00 Per Month
First 3,345.57 KWH \$0.104900
Remaining KWH \$0.104900
Minimum Bill \$425.95
Demand Charge (All KW \$12.00)

LARGE GENERAL SERVICE Energy (greater than 300 KW five or more times in 12 months)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.102500
Remaining KWH \$0.091000
Demand Charge (All KW \$11.50)
Demand Ratchet 70% of Previous 12 Month Maximum

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.100000

Remaining KWH \$0.087800
Demand Charge (All KW \$11.50)
Demand Ratchet 70% of Previous 12 Month Maximum

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges	\$40
Residential AMI Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$25
Residential AMI Reconnect Charges (after 4:00 pm Mon. – Fri., Weekends & Holidays)	\$100
Additional Deposit	\$25
Temporary Service	\$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial -	The greater of an average for 12 month's bills multiplied by 2.5 or \$200 (A surety bond may be substituted at the City's option)

STANDARD POWER FACTOR

98.5% Lagging	
Charge per 1.0% under 98.5% per KW demand	\$0.05

NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2018 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

STREET CHARGE

\$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs	\$0.000178 / Kwh
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PURCHASED POWER COST ADJUSTMENT CLAUSE

\$0.01264 / Kwh (Effective 01/1/2024)

ENERGY SUPPLY COST

\$0.06947 / Kwh (Effective 01/01/2021)

• Rate set by DEMEC contract

SECURITY LIGHTS

\$6.31 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	\$35
Transformer Rated Meter	\$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

RETURN PAYMENT FEE

\$40

AUTOMATIC METER INFRASTRUCTURE (AMI) OPT-OUT FEES:

One-time manual meter set-up fee	\$40.00
Manual meter reading	\$25.00/month
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$100

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS

\$0.087393 / Kwh

EV (ELECTRIC VEHICLE) CHARGING FEES:

Public Access and Use

Chargers up to 10 kW Maximum Output - \$1.00/Hour

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 7,500 gallons per month, (250 g.p.d.), with a minimum billing of 1 EDU per month, \$27.28 for water* and \$53.18 for sewer.

*Water rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$27.28 per 7,500 gallons/month; from 7,501-225,000 gallons at \$21.75 per 7,500 gallons/month; over – 225,000 gallons at \$23.44 per 7,500 gallons/month.

*Sewer rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$53.18 per 7,500 gallons/month; from 7,501-225,000 gallons at \$42.19 per 7,500 gallons/month; over – 225,000 gallons at \$46.50 per 7,500 gallons/month.

*Properties outside of the city limits, which have water and/or sewer service, will be charged at one and a half (1.5) times the current EDU rate. Effective January 1, 2023.

WATER AND SEWER CONNECTION SERVICE CHARGES

Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday)	\$60

INDUSTRIAL PRETREATMENT ORDINANCE:

WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 <u>\$1,500.00</u> per issuance-application + \$500.00 <u>\$1,000.00</u>
Annual Monitoring Fee	
Categorical Industrial User (CIU)	\$1,000.00 <u>\$1,500.00</u> per issuance-application + \$500.00 <u>\$1,000.00</u>
Annual Monitoring Fee	
Other Industrial User (OIU)	\$1,000.00 <u>\$1,500.00</u> per issuance-application + \$500.00 <u>\$1,000.00</u>
Annual Monitoring Fee	

OTHER FEES:

Permit Amendment	\$500.00 <u>\$1,000.00</u> per issuance
Permit Variance (s)	\$500.00 <u>\$1,000.00</u> per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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PLUMBER LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$5,000)
State of Delaware Master Plumber License Required

EXCAVATOR LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$20,000)

REFUSE HAULER LICENSE:

Annual License Fee = \$50.00 for the first 5 trucks working in the City,
Plus \$10.00 for each additional truck working in the City

SEPTAGE HAULER LICENSE:

Annual License Fee = \$120.00

SEPTAGE HAULER FEE:

Septage Discharge Rate = \$0.075/ gallon

* Fee is charged on maximum truck volume; not gallons unloaded.

COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = \$40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = \$40.00

RENTAL LICENSE:

Annual License Fee = \$50.00 per rental unit
Re-inspection Fee = \$100.00 Each Additional Inspection
Late Fee = \$100.00 Each License not paid after the first of each year

SPECIAL EVENT PERMIT:

Nonrefundable Deposit = \$100.00 per event*
Park/Facility Usage = \$150.00 per event
Police Special Duty Officer = \$69.35 per hour (3-hour min)
Specialty Electric Panel = \$550.00 per event

*Tax-Exempt organizations may be exempted from this fee. Proof of 501c3 status is required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = \$10.00
Stand size larger than 100 s.f. = \$25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = \$40.00
Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:

First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

PLUMBING PERMIT FEE:

Base Permit Fee	\$25.00	Charge per fixture or connection	\$2.00
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DEMOLITION PERMIT FEE:

Structures WITH utilities	\$50.00
Structures WITHOUT utilities	\$10.00

WATER IMPACT FEE:

Per EDU	\$600.00
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* The City Council approved a selective discount of the water impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal water impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

Residential Unit without a fire suppression system	\$ 100.00 per EDU
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All other uses:

1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

WATER TAP FEE:

1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

* The City Council approved a selective elimination of the water tap fees in 2024. This fee incentive applies to the *first twenty-four single family detached* housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

Per EDU	\$1,400.00
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* The City Council approved a selective discount of the sewer impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%

2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

SEWER TAP FEE:

4" diameter	\$1,050.00	plus \$600 to open street
6" diameter or larger	\$1,050.00	plus \$600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2024. This fee incentive applies to the first twenty-four single family detached housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	\$ 400500.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 8001.000.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 8001.000.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400500.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400500.00 per EDU
Lift Station #7	Shipley Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400500.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400500.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400500.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400500.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400500.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400500.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,2001,500.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,2001,500.00 per EDU
Lift Station #16	Dolby Drainage Shed	\$ 1,000.00 per EDU
Lift Station #17	Western Sussex Business Campus Drainage Shed	\$ 1,000.00 per EDU
BSCUSSD	Interceptor Upgrades	\$ 400500.00 per EDU
NRGSE	North Ross Gravity Sewer Extension	\$ 350.00 per EDU

STORM WATER IMPACT FEE:

Per square foot of developable land	\$0.10
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ELECTRIC SYSTEM COST RECOVERY FEE:

<u>Residential Service Single Phase (120/240)</u>		<u>Industrial Service 3 phase (120/208) & (120/240)</u>	
100 amp	\$ 187.50	200 amp	\$ 935.00
200 amp	\$ 375.00	400 amp	\$ 1,870.00
300 amp	\$ 562.50	600 amp	\$ 2,810.00
400 amp	\$ 750.00	800 amp	\$ 3,745.00
<u>Commercial Service 3 phase (120/208) & (120/240)</u>		1,000 amp	\$ 4,680.00
200 amp	\$ 750.00	<u>Industrial Service 3 phase (277/480)</u>	
400 amp	\$1,500.00	200 amp	\$ 2,160.00
600 amp	\$2,245.00	400 amp	\$ 4,320.00
800 amp	\$2,995.00	600 amp	\$ 6,500.00
<u>Commercial Service 3 phase (277/480)</u>		800 amp	\$ 8,640.00
200 amp	\$ 1,730.00	1,000 amp	\$10,790.00
400 amp	\$ 3,455.00	2,000 amp	\$21,580.00
600 amp	\$ 5,200.00	3,000 amp	\$32,500.00
800 amp	\$ 6,915.00		

RESIDENTIAL FIRE SPRINKLER INCENTIVE:

Developers and Home Builders who elect to install a fire sprinkler system in new one and two family dwellings that meets the requirements of IRC section P2904 and NFPA 13D shall receive a \$3,000 credit towards fees charged to them at permit issuance.

Owners of existing one and two family dwellings can qualify to receive a \$3,000 credit on their future City tax billings if they retrofit their one or two family dwelling and install a fire sprinkler system that meets the requirements of IRC section P2904 and NFPA 13D.

WATER METER & WATER METER PIT PRICES:

As determined by the Director of Public Works

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	\$0.25 per page (\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50
Print Account History	\$2.50
All other records	Actual cost of reproduction

SEAFORD POLICE DEPARTMENT FEES

Video Requests \$50/Hour (Minimum of \$50 – Maximum \$300)

Note: All video footage requests will be reviewed to determine if the video is a matter of “public record” under FOIA, before release.

Video footage that constitutes “investigatory files compiled for civil or criminal law-enforcement purposes will not be released, 29 Del. C. 10002 (o)(3).

Fingerprinting Fees \$25 for the first two cards (\$10 for each additional card)

**Check, Money Order and/or exact change is required (Payable to the Seaford Police Department)*

Collision Report Fees \$20 for Collision Report

\$60 for Fatal Collision Report

**Insurance company may submit a written request for a copy of the report*

**Must include a self-addressed stamped envelope and check or money order payable to the Seaford Police Department*

Special Duty Rates \$69.35/Hour – Minimum of three hours (Officer & Vehicle)

- \$55.00/Hour/Officer – Minimum of three hours
 - Rate set by Union
- \$14.35/Hour/Vehicle – Minimum of three hours
 - Rate set by City
- \$69.35/Hour Total: Payable to the City of Seaford

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property \$25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower “Bush Hog” (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower “Cub Cadet” (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower “Zero Turn” (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)

Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)
<i>(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)</i>	

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	\$50 per day (due with rental form)
Back Pavilion	\$40 per day (due with rental form)

Park/Open Space Rentals:

All park rentals are \$50 per day. The following parks are eligible to be rented on a first come, first served basis. Groups, with the exception of sports tournaments, hosting two hundred (200) people or more will be required to fill out a Special Event Permit Application and pay the fees associated with that permit.

- Sports Complex Open Field
- Gateway Park
- Kiwanis Park
- Market Street Grass Lot
- High Street Grass Lot
- Riverview Park
- Oyster House Park

Field Rentals:

Non-Refundable Deposit:	\$50 per event (due with rental form)
Softball Field #1	\$100 per day
Softball Field #2	\$100 per day
Football Field – Field of Dreams*	\$100 per day
Football Field – Pine Street*	\$100 per day
Soccer Field #1**	\$50 per day
Soccer Field #2**	\$50 per day
Use of field lights:	\$30 per field per hour (Softball field #1 & #2, Field of Dreams)

*Football Field markers can be set-up for an additional \$25 per field

**Soccer field lines & goals can be set-up for an additional \$25 per field

ALL OTHER CITY PARKS:

The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.



Clean
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CITY OF SEAFORD

SCHEDULE OF FEES AND RATES

Amended _____, 2024

Effective _____, 2024

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2019 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.34 per \$100 of assessed value.

PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.

* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

LODGING TAX

Three percent (3%) of the rent upon every occupancy of a room or rooms in a hotel, motel or tourist home within the boundaries of the City of Seaford. Such tax shall be in addition to the lodging tax imposed by the State pursuant to 30 Del. C. § 6102.

ELECTRIC UTILITY RATES

RESIDENTIAL CUSTOMERS

Customer Charge \$22.00 Per Month
All KWH \$0.135120

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge \$24.75 Per Month
All KWH \$0.149850

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge \$56.00 Per Month
All KWH \$0.108100
Demand Charge (All KW \$12.70)

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge \$75.00 Per Month
First 3,345.57 KWH \$0.104900
Remaining KWH \$0.104900
Minimum Bill \$425.95
Demand Charge (All KW \$12.00)

LARGE GENERAL SERVICE Energy (greater than 300 KW five or more times in 12 months)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.102500
Remaining KWH \$0.091000
Demand Charge (All KW \$11.50)
Demand Ratchet 70% of Previous 12 Month Maximum

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge \$230.00 Per Month
First 30,000 KWH \$0.100000
Remaining KWH \$0.087800
Demand Charge (All KW \$11.50)

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges	\$40
Residential AMI Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$25
Residential AMI Reconnect Charges (after 4:00 pm Mon. – Fri., Weekends & Holidays)	\$100
Additional Deposit	\$25
Temporary Service	\$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial - The greater of an average for 12 month's bills multiplied by 2.5 or \$200 (A surety bond may be substituted at the City's option)	

STANDARD POWER FACTOR

98.5% Lagging	
Charge per 1.0% under 98.5% per KW demand	\$0.05

NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2018 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

STREET CHARGE

\$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs \$0.000178 / Kwh

PURCHASED POWER COST ADJUSTMENT CLAUSE

\$0.01264 / Kwh (Effective 01/1/2024)

ENERGY SUPPLY COST

\$0.06947 / Kwh (Effective 01/01/2021)

• Rate set by DEMEC contract

SECURITY LIGHTS

\$6.31 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	\$35
Transformer Rated Meter	\$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

RETURN PAYMENT FEE

\$40

AUTOMATIC METER INFRASTRUCTURE (AMI) OPT-OUT FEES:

One-time manual meter set-up fee	\$40.00
Manual meter reading	\$25.00/month

Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$100

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS

\$0.087393 / Kwh

EV (ELECTRIC VEHICLE) CHARGING FEES:

Public Access and Use

Chargers up to 10 kW Maximum Output - \$1.00/Hour

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 7,500 gallons per month, (250 g.p.d.), with a minimum billing of 1 EDU per month, \$27.28 for water* and \$53.18 for sewer.

*Water rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$27.28 per 7,500 gallons/month; from 7,501-225,000 gallons at \$21.75 per 7,500 gallons/month; over – 225,000 gallons at \$23.44 per 7,500 gallons/month.

*Sewer rate adjustment for metered users: The first 7,500 gallons are billed at the rate of \$53.18 per 7,500 gallons/month; from 7,501-225,000 gallons at \$42.19 per 7,500 gallons/month; over – 225,000 gallons at \$46.50 per 7,500 gallons/month.

*Properties outside of the city limits, which have water and/or sewer service, will be charged at one and a half (1.5) times the current EDU rate. Effective January 1, 2023.

WATER AND SEWER CONNECTION SERVICE CHARGES

Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40
Delinquent Charges	\$40
Reconnect Charges (prior to 4:00 pm Monday – Friday)	\$40
Reconnect Charges (after 4:00 pm Monday – Friday)	\$60

INDUSTRIAL PRETREATMENT ORDINANCE:

WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,500.00 per application + \$1,000.00 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,500.00 per application + \$1,000.00 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,500.00 per application + \$1,000.00 Annual Monitoring Fee

OTHER FEES:

Permit Amendment	\$1,000.00 per issuance
Permit Variance (s)	\$1,000.00 per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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PLUMBER LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$5,000)	
State of Delaware Master Plumber License Required	

EXCAVATOR LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$20,000)

REFUSE HAULER LICENSE:

Annual License Fee = \$50.00 for the first 5 trucks working in the City,
Plus \$10.00 for each additional truck working in the City

SEPTAGE HAULER LICENSE:

Annual License Fee = \$120.00

SEPTAGE HAULER FEE:

Septage Discharge Rate = \$0.075/ gallon

* Fee is charged on maximum truck volume; not gallons unloaded.

COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = \$40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = \$40.00
Surety Bond Required (\$1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = \$40.00

RENTAL LICENSE:

Annual License Fee = \$50.00 per rental unit
Re-inspection Fee = \$100.00 Each Additional Inspection
Late Fee = \$100.00 Each License not paid after the first of each year

SPECIAL EVENT PERMIT:

Nonrefundable Deposit = \$100.00 per event*
Park/Facility Usage = \$150.00 per event
Police Special Duty Officer = \$69.35 per hour (3-hour min)
Specialty Electric Panel = \$550.00 per event

*Tax-Exempt organizations may be exempted from this fee. Proof of 501c3 status is required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = \$10.00
Stand size larger than 100 s.f. = \$25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = \$40.00
Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:

First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

PLUMBING PERMIT FEE:

DEMOLITION PERMIT FEE:

Structures WITH utilities	\$50.00
Structures WITHOUT utilities	\$10.00

WATER IMPACT FEE:

Per EDU	\$600.00
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* The City Council approved a selective discount of the water impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal water impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

Residential Unit without a fire suppression system	\$ 100.00 per EDU
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All other uses:

1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

WATER TAP FEE:

1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

* The City Council approved a selective elimination of the water tap fees in 2024. This fee incentive applies to the *first twenty-four single family detached* housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

Per EDU	\$1,400.00
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* The City Council approved a selective discount of the sewer impact fee in 2024 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%

SEWER TAP FEE:

4" diameter	\$1,050.00	plus \$600 to open street
6" diameter or larger	\$1,050.00	plus \$600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2024. This fee incentive applies to the *first twenty-four single family detached* housing units permitted, built and receiving their certificate of occupancy in 2024. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	\$ 500.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 1,000.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 1,000.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 500.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 500.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 500.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 500.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 500.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 500.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 500.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 500.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,500.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,500.00 per EDU
Lift Station #16	Dolby Drainage Shed	\$ 1,000.00 per EDU
Lift Station #17	Western Sussex Business Campus Drainage Shed	\$ 1,000.00 per EDU
SCUSSD	Interceptor Upgrades	\$ 500.00 per EDU
NRGSE	North Ross Gravity Sewer Extension	\$ 350.00 per EDU

STORM WATER IMPACT FEE:

Per square foot of developable land	\$0.10
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ELECTRIC SYSTEM COST RECOVERY FEE:

<u>Residential Service Single Phase (120/240)</u>		<u>Industrial Service 3 phase (120/208) & (120/240)</u>	
100 amp	\$ 187.50	200 amp	\$ 935.00
200 amp	\$ 375.00	400 amp	\$ 1,870.00
300 amp	\$ 562.50	600 amp	\$ 2,810.00
400 amp	\$ 750.00	800 amp	\$ 3,745.00
<u>Commercial Service 3 phase (120/208) & (120/240)</u>		<u>Industrial Service 3 phase (277/480)</u>	
200 amp	\$ 750.00	200 amp	\$ 2,160.00
400 amp	\$1,500.00	400 amp	\$ 4,320.00
600 amp	\$2,245.00	600 amp	\$ 6,500.00
800 amp	\$2,995.00	800 amp	\$ 8,640.00
<u>Commercial Service 3 phase (277/480)</u>		1,000 amp	\$10,790.00
200 amp	\$ 1,730.00	2,000 amp	\$21,580.00
400 amp	\$ 3,455.00	3,000 amp	\$32,500.00
600 amp	\$ 5,200.00		
800 amp	\$ 6,915.00		

RESIDENTIAL FIRE SPRINKLER INCENTIVE:

Developers and Home Builders who elect to install a fire sprinkler system in new one and two family dwellings that meets the requirements of IRC section P2904 and NFPA 13D shall receive a \$3,000 credit towards fees charged to them at permit issuance.

Owners of existing one and two family dwellings can qualify to receive a \$3,000 credit on their future City tax billings if they retrofit their one or two family dwelling and install a fire sprinkler system that meets the requirements of IRC section P2904 and NFPA 13D.

WATER METER & WATER METER PIT PRICES:

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	\$0.25 per page (\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50
Print Account History	\$2.50
All other records	Actual cost of reproduction

SEAFORD POLICE DEPARTMENT FEES

Video Requests \$50/Hour (Minimum of \$50 – Maximum \$300)

Note: All video footage requests will be reviewed to determine if the video is a matter of “public record” under FOIA, before release.

Video footage that constitutes “investigatory files compiled for civil or criminal law-enforcement purposes will not be released, 29 Del. C. 10002 (o)(3).

Fingerprinting Fees \$25 for the first two cards (\$10 for each additional card)

**Check, Money Order and/or exact change is required (Payable to the Seaford Police Department)*

Collision Report Fees \$20 for Collision Report

\$60 for Fatal Collision Report

**Insurance company may submit a written request for a copy of the report*

**Must include a self-addressed stamped envelope and check or money order payable to the Seaford Police Department*

Special Duty Rates \$69.35/Hour – Minimum of three hours (Officer & Vehicle)

- \$55.00/Hour/Officer – Minimum of three hours
 - Rate set by Union
- \$14.35/Hour/Vehicle – Minimum of three hours
 - Rate set by City
- \$69.35/Hour Total: Payable to the City of Seaford

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property \$25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower “Bush Hog” (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower “Cub Cadet” (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower “Zero Turn” (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)

Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)
<i>(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)</i>	

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	\$50 per day (due with rental form)
Back Pavilion	\$40 per day (due with rental form)

Park/Open Space Rentals:

All park rentals are \$50 per day. The following parks are eligible to be rented on a first come, first served basis. Groups, with the exception of sports tournaments, hosting two hundred (200) people or more will be required to fill out a Special Event Permit Application and pay the fees associated with that permit.

- | | |
|-----------------------------|-------------------------|
| • Sports Complex Open Field | • High Street Grass Lot |
| • Gateway Park | • Riverview Park |
| • Kiwanis Park | • Oyster House Park |
| • Market Street Grass Lot | |

Field Rentals:

Non-Refundable Deposit:	\$50 per event (due with rental form)
Softball Field #1	\$100 per day
Softball Field #2	\$100 per day
Football Field – Field of Dreams*	\$100 per day
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Soccer Field #2**	\$50 per day
Use of field lights:	\$30 per field per hour (Softball field #1 & #2, Field of Dreams)

*Football Field markers can be set-up for an additional \$25 per field

**Soccer field lines & goals can be set-up for an additional \$25 per field

ALL OTHER CITY PARKS:

The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.