

MINUTES OF THE OF THE MAYOR AND COUNCIL
September 09, 2025
SEAFORD CITY HALL – 414 HIGH STREET

Attending: Mayor Matthew MacCoy
Vice-Mayor Dan Henderson
Councilman Orlando Holland
Councilman Mike Bradley
Councilman Alan Quillen
Councilwoman Dr. Stephanie Grassett

Staff Members Present:

Charles Anderson-City Manager
Trisha Newcomer-Director of Economic Development and Comm. Relations
Greg Brooke- Director of Electric
Marshall Craft- Chief of Police
Katie Hickey- Director of Parks and Recreation
Kristen Gordy - Recording Secretary

7:00 P.M. Mayor MacCoy calls the Regular Meeting to order.

Invocation

Invocation led by Councilman Bradley

Pledge of Allegiance to the Flag of the United States of America.

Mayor MacCoy led those present, in the Pledge of Allegiance

Changes to the agenda for this meeting.

Mayor MacCoy solicited any changes to the Agenda; there were none.

Reminder of Executive Session:

1. Land Sales- Preliminary discussions on sales or leases of real property.

Approval of the minutes of the regular meeting on August 26th, 2025.

Councilman Holland made a motion to approve the minutes of the regular meeting on August 26th, 2025. Councilman Quillen seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor.

Seaford Volunteer Fire Department Chief John “Jack” Wilson, III presented the Sussex County Fire Chiefs Law Enforcement/Fire Service Heroic Award to Seaford Police Officers Patrolman Krystal Rivera-Cruz, Senior Corporal Joseph Palm, Corporal Michael Mahetta, Patrolman Kani Kane, and PFC Tyler Kramer for their actions during an incident that occurred on May 11, 2025, at 111 N. Conwell Street

MINUTES

REGULAR MEETING OF THE MAYOR AND COUNCIL

September 09, 2025

PUBLIC COMMENT:

There were no individuals present for public comment.

CORRESPONDENCE:

There was no correspondence.

NEW BUSINESS:

- 1. Present for approval a request from GGA Construction to utilize a portion (approximately 120' long x 30' wide) of the unpaved parking lot at the Sports Complex to store materials and equipment from September 2025 until May 2026 to support renovations of the Children and Families Seaford House facility located at 400 Market Street Extended.**

City Manager Anderson Presented the information for approval to utilize a portion of the property at the Sports Complex. Mayor MacCoy asked for a Motion; Councilwoman Grasset made a Motion to approve the request of GGA Construction to utilize a portion (approximately 120' long x 30' wide) of the unpaved parking lot at the Sports Complex to store materials and equipment from September 2025 until May 2026 to support renovations of the Children and Families Seaford House facility located at 400 Market Street Extended as presented. Councilman Quillen seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor; the motion so passed.

- 2. Trisha Newcomer, Director of Economic Development and Community Relations to present a recommendation from the Parks and Recreation Committee regarding the options for renovation or new construction of the current Parks & Recreation office.**

Trisha Newcomer Presented the information related to options for the current Parks & Recreation office. Councilman Bradley commented that he did not like the "to be determined" place holders when predicting the budget, Trisha reassured him that the project would have to go to bid and be presented before council before moving forward with the project, at that time those costs will be known. Councilman Quillen was reassured that the \$298,500 proposal should still be under the \$400,000 budget for the project even with the unknown costs in the recommendation.

Mayor MacCoy asked for a Motion; Councilwoman Grasset made a Motion to approve the recommendation from the Parks and Recreation Committee to build a new office building to replace the existing facility and demolish current Parks & Recreation office as

MINUTES

REGULAR MEETING OF THE MAYOR AND COUNCIL

September 09, 2025

presented. Councilman Quillen seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor; the motion so passed.

3. Chief of Police Marshall Craft to provide a ninety-day update to the City Council regarding traffic calming measures placed on Nylon Boulevard.

Chief of Police Craft Presented the information for a ninety-day update on the Nylon Blvd. traffic calming measures. Councilman Quillen commented that the stop signs have made a drastic difference in the traffic pattern, and that he hopes the police department continues to monitor the traffic patterns.

4. Bids – Desktop Meter Test Station.

Greg Brooke Presented the bid information for the Desktop Meter test station. Councilman Bradley commented that he never thought about people not being charged for their electric when a meter has been taken off for testing.

Mayor MacCoy asked for a motion; Council Bradley made a Motion to award the bid for a Desktop Meter Test Station to the low bidder Tesco in the amount of \$28,535.27 and authorize a \$35.27 budget overrun as presented. Councilman Holland seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor; the motion so passed.

5. Bids – IT and Electric Vehicles.

Trisha Newcomer presented the bid information for the IT and Electric vehicles. Mayor MacCoy asked for a motion. Councilman Bradley made a Motion to award the bid for IT and Electric Vehicles to the low bidder Preston Crysler, Dodge, Jeep and Ram in the amount of \$110,172.62 as presented. Councilman Holland seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor; the motion so passed.

OLD BUSINESS:

There was no old business to discuss.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Coastal Cleanup Day, Saturday, September 13th, 10 a.m. – 12 p.m. at Soroptimist Park, lunch provided after.
2. Friday Night Live, Friday, September 19th, 5 p.m. – 8 p.m., in the grass lot behind City Hall.

MINUTES

REGULAR MEETING OF THE MAYOR AND COUNCIL

September 09, 2025

LIAISON REPORTS (All reports attached to the end of this document)

Code, Parks and Recreation – Councilwoman Stephanie Grassett

Police & Fire – Councilman Dan Henderson

Administration – Councilman Orlando Holland

Electric – Councilman Mike Bradley

Public Works & WWTF – Councilman Alan Quillen

Mayor MacCoy recognizes Laurel Councilman- George Lodato

Mayor MacCoy solicits a motion to open an Executive Session for the purpose of discussing potential land sales.

Mayor MacCoy then called for a motion to close the regular council meeting and open an Executive Session. Councilwoman Grassett made a motion to close the regular council meeting and open an Executive Session. Councilman Holland seconded the motion; the motion so passed with all voting in favor.

The Regular Council Meeting closed at 8:01pm

Mayor MacCoy reopened the Regular Council Meeting at 8:57pm.

Mayor MacCoy solicits a motion to adjourn the Regular Council Meeting.

Mayor MacCoy then called for a motion to close the regular council meeting. Councilman Bradley made a motion to close the regular council meeting. Councilwoman Grassett seconded the motion; the motion so passed with all voting in favor.

The regular meeting was adjourned at 8:58pm

Charles D. Anderson, City Manager
/KG

09/08/2025

Code Department Report

- Issuing permits (293 Issued in 2025)
- Rental Licenses (1,844 Units)
- Rental inspections are scheduled and being completed.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- Mearfield 1 Phase 4 – Permits issued to Ryan homes for 40 lots in Phase 4.
- BelleAyre Single Family –Danfield Dr – Lennar has 2 final homes nearly completed.
- Western Sussex Business Campus – Waiting for final inspection. Talked to KRM and they will be scheduling the inspection soon. They are also working on the first lease for storage space.
- Nylon Capital – Demolition progressing on old Woolworths. Fitout for “The Mill” has started. Deltech fitout permit issued and work has started. Sitework on Water and sewer across the site is nearly complete.
- Modwash – Old carwash has been demolished, site has been graded, footer for new building poured.
- Governors Grant Phase 4 – Site has been cleared, storm water installation underway.

Parks & Recreation
Council Liaison Report
for 9/8/25 Council Meeting

Accomplished week of 8/25

Parks – Replaced 6 irrigation heads at the sports complex
Parks – Prepped fields for Fall sports
Parks – Trimmed trees at Dominican Market on High St and completed mowing in various locations
Rec. – Received youth football uniforms – sorted and distributed to coaches (also received youth soccer uniforms)
Rec. – Had makeup day for adult pickleball clinic – everyone received 6 pickleballs in a mesh bag for participating
Rec. – Held 3 rd week of Men’s Slow Pitch
Parks&Rec. – Received new refrigerators from Pepsi for soccer and football shed and product from Pepsi & Nanticoke Little League
Parks&Rec. – Met with Check-fil-a coordinator to review concession needs for youth flag football for the season
Parks&Rec. – Worked on final paperwork for reimbursement for ORPT project 23-249 (Riverwalk railing) for \$13,500

Accomplished week of 9/2

Parks – Bush-hogged in various locations and checked on 1550 mower having a shut off issue
Parks – Prepped and cut athletic fields and complex for special events & Fall sports programs
Parks – Completed 2 work orders (around 35 total this season)
Rec. – Received youth soccer uniforms – packed and distributed to coaches along with picture forms
Rec. – Held referee meeting for youth soccer at the Cross Christian Academy on 9/3
Rec. – Held 4 th week of Men’s Slow Pitch – completed some makeups from rain out two weeks prior
Parks&Rec. – Received letters of support from Community Bank & SHS for upcoming ORPT grant due by 9/15 (for SHS Tennis Courts)
Parks&Rec. – Worked with Children & Families First on layout and needs for their event at the Sports Complex on 9/6
Parks&Rec. – Worked on lining up a public NYC Bus Trip in the month of November

Two Week Work Report

8/25/25 to 9/5/25

Charles Anderson, June Merritt &
Trisha Newcomer

MEETINGS:

- Attended several meetings regarding a potential battery storage facility.
- Visited the Citizens Police Academy on the first evening.
- Attended the DEMEC Special Board Meeting.
- Attended the Board of Adjustment meeting

OTHER WORK:

- Prepared the Council agenda.
- Met at Belle Ayre development to look at potential options to improve the existing SWM pond.
- Attended Parks Tech I interviews.
- Attended the IT/Electric vehicle Bid opening.
- Attended the Desktop meter station bid opening.
- Attended the SCAT steering breakfast.

INFORMATION TECHNOLOGY REPORT:

- Repaired issue with backup service.
- Worked through connection issues with some security cameras.
- Attended the quarterly IT DEMC roundtable meeting.
- Meeting with FirstNET regarding potential carrier change.
- Attended Physical and Cyber security training in Dover.
- Troubleshoot phone line issues.
- Routine calls for technical assistance.

ADMINISTRATION REPORT FOR COUNCIL:

- Prepare for FY 2025 audit.
- Assist with customer service duties regarding nonpayment utility disconnection.
- Participate in the Marketing Assistant interviews.
- Attend DEMEC special board meeting.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Input:

Charles Anderson, ACM

June Merritt, DF & HR

Trisha Newcomer, DED & CR



Meeting of Mayor and City Council
Tuesday, 9 September 2025
Fire and Police Department Liaison Reports



Seaford Volunteer Fire Department, Inc.

Communications from President Mark O'Bier:

There is no communication to report for this period.

Communications from SVFD Fire

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2025	868 calls	3.4
September 2025	19 Calls*	2.3
August 2025	101 Calls	3.2

*Calls per day so far in the month

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2025	3190 calls	12.7
September 2025	102 Calls*	12.7
August 2025	384 calls	12.3

*Calls per day so far in the month

Total Department Responses

Year	Calls to date	Call per day
Total 2025	4058 calls	16.1

13% increase above last year on fire responses

August 2025

	Fire	EMS
Total Calls	109	384
Personnel Responding	781	775
Hours in Service	73:39	253:42
Personnel Hours	206:24	506:84
Patients		298
Miles Traveled	817.2	2842
City Response	59	227
Out of City Response	35	137
Assist	7	20
Working Fires	1	
MVC Entrapments	0	

August Calls by Hours

Response Hours	TOTAL	WEEKEND
0001 hours to 0600 hours	8	2
0600 hours to 1800 hours	70	16
1800 hours to 2400 hours	23	8
Total Calls	101	26

August Calls by Day

Sunday	11
Monday	17
Tuesday	12
Wednesday	14
Thursday	15
Friday	16
Saturday	16
TOTAL	101

Significant Incidents

- 8/27/2025 (Assist 71) 25428 Rocky Road – Working Garage Fire
- 09/01/2025 (Assist 72) Residential Fire – Working Fire
- 09/04/2025 (City) Bridgeville Highway – Motor Vehicle Crash with Entrapment
- 09/05/2025 (City) 315 N Willey Street – Dryer Fire
- 09/06/2025 (Assist 71) Market Street- Motor Vehicle Crash with Entrapment

Apparatus Status

- Rescue 87 out of service for body repair at Wayside
- Marine 87 out of service for motor repair

Fuel 8/4/2025 to 9/1/2025

# Usage	Gallons Used	Total Fuel Cost	Gross Cost	Net Cost	Unleaded	Diesel
56 times	941.23	3188.57	3188.57	3188.57	41 times used	15 times used
Fire	17 times	EMS	26 Times	Support	41 Times	

Training

- **Last Training:**
 - Wednesday, September 3, 2025, at 1900 hours – at Station 71 Pad, Grip Hoist and Tie Backs (20 members present)
- **Next Training:**
 - Wednesday, September 17, 2024 at 1900 hours – DSFS Ropes and Knots

**Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 01/01/2025 | End Date: 12/31/2025**

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Career Daily Training	254	263:30	1143	1269:55
DSFS Core Classes	2	47:00	2	47:00
DSFS - Delaware Learning - ONLINE	1	3:00	1	3:00
DSFS - Other Class	10	148:00	28	323:00
Fire Officer Training	14	88:15	68	133:45
Firefighter Training	12	16:00	52	78:00
National Fire Academy Class	1	48:00	1	48:00
Probationary/Junior Training	17	32:00	122	236:00
Rescue Training	1	1:00	6	6:00
Special Operations Training	1	1:00	5	5:00
SVFD Driver Training	52	60:10	135	149:50
Wednesday Training Nights	12	25:45	186	423:00
GRAND TOTALS:	377	733:40	1749	2722:30

Emergency Medical Services

- All three ambulances are in service
- Reminder for the EMS Fund Drive is being processed
- Sept 8, 15, 22, 29 is Strangulation Training by Tidal Health RN at Station 9 am. This class is informative for EMTs in documentation and understanding and recognizing signs of patients with such. EMTs will obtain one hour of con-ed by taking the class
- 30 Hour EMT Refresher will be at the station on November 1,2,8,9 by Trinity EMS. A sign-up link will be made available for those who are interested in attending

News and Events

2025 Community Events, Meetings, and Fire Prevention Total

# Events	Total Personnel	Total hours
100	1002	1976.5

- SVFD participated in the Welcome Back to Seaford Schools and Montessori School
- EMS Standby has started for Seaford High School Football games.
- EMS Standby at Boys and Girls Club for Wrestling Event on 8/30/2025

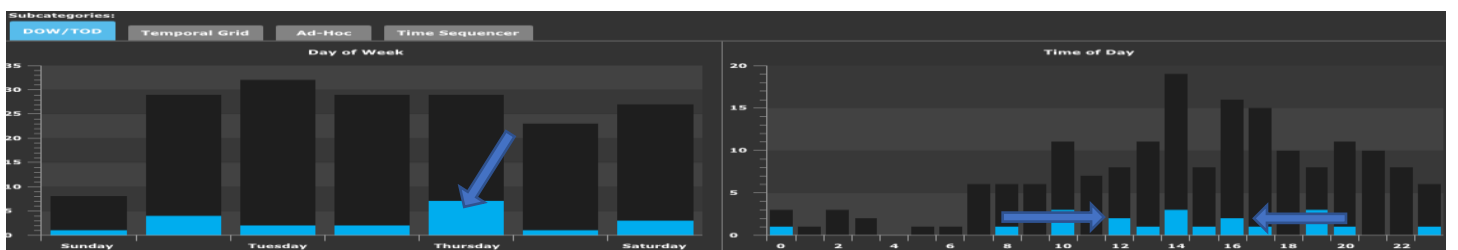
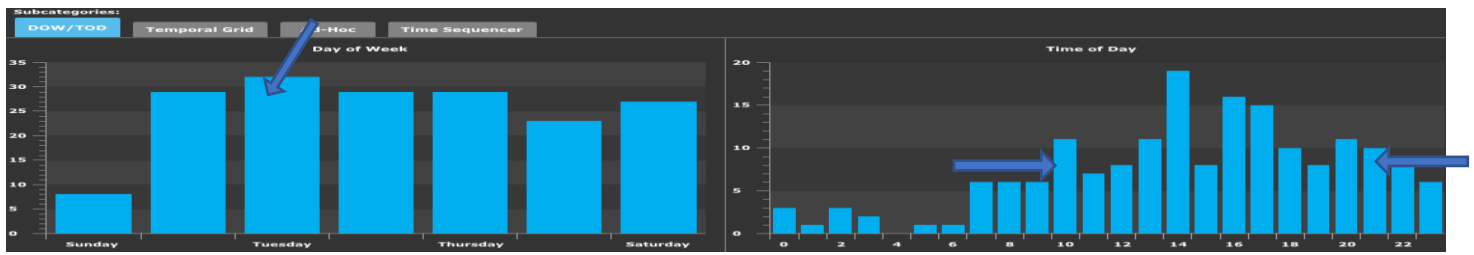


Seaford Police Department

Police Activity during period of **Monday, August 25, 2025 – Sunday, September 07, 2025** as reported by Chief Marshal Craft, Jr.:

<u>INCIDENTS</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>TOTAL COMPLAINTS</u>	<u>8,012</u>	<u>12,552</u>	<u>11,112</u>	<u>9,593</u>	<u>10,686</u>
<u>All crimes</u>	<u>3,131</u>	<u>5,559</u>	<u>5,010</u>	<u>6,164</u>	<u>6,107</u>
<u>Homicide</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
<u>Robbery</u>	<u>3</u>	<u>15</u>	<u>24</u>	<u>8</u>	<u>14</u>
<u>Sex Crimes</u>	<u>30</u>	<u>22</u>	<u>25</u>	<u>18</u>	<u>30</u>
<u>Burglary</u>	<u>41 (20 Burg/21 TFV)</u>	<u>57 (24 Burg/33 TFV)</u>	<u>122 (58 Burg/64 TFV)</u>	<u>197</u>	<u>133</u>
<u>Drug Crimes</u>	<u>145</u>	<u>481</u>	<u>285</u>	<u>444</u>	<u>416</u>
<u>Overdose</u>	<u>9</u>	<u>32</u>	<u>43</u>	<u>31</u>	<u>26</u>
<u>All Traffic (E-Tickets)</u>	<u>3,998 (2,467)</u>	<u>7,527 (3,422)</u>	<u>6,579 (1,898)</u>	<u>8,168 (2,105)</u>	<u>8,098 / (2,021)</u>
<u>All DUI</u>	<u>60</u>	<u>102</u>	<u>72</u>	<u>79</u>	<u>71</u>
<u>All Crashes</u>	<u>430</u>	<u>741</u>	<u>684</u>	<u>656</u>	<u>620</u>
<u>False Alarms</u>	<u>262</u>	<u>373</u>	<u>343</u>	<u>546</u>	<u>521</u>

- All crimes: **177** (defendants: **11** adults & **0** juveniles)
 - Felony: **11**
 - Misdemeanor: **28**
 - Violations: **14**
 - Civil: **0**
 - Other: **124**
- 87% Clearance Rate** (overall = **12** PA and **11** PI) Tue from 1000-2100 (See Crime Chart below)



Additional Crime Data below: There were **20** complaints, including Assault, Fraud, Larceny, Motor vehicle theft, Rape, Robbery, and Weapon(s): (**9** Felonies and **11** Misdemeanors); excluding shoplifting: (**45%**)

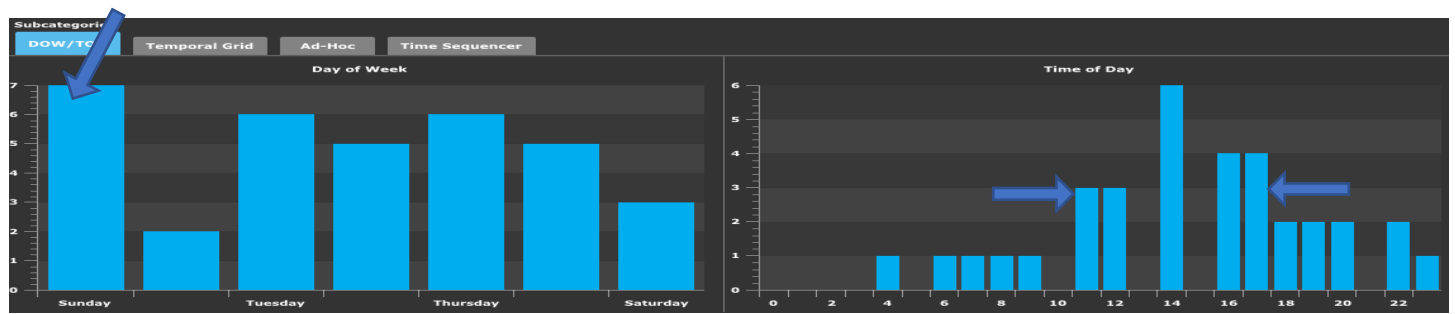
clearance rate): 7 PA, 4 PI, 5 A/A, 0 J/A, 2 E/C, and 2 U/F. Most incidents occurred on Thursday, from Noon – 5 PM.

Drug Complaints:

• Drug Crimes:	3
○ Adult Arrest:	3
○ Juvenile Arrest:	0
○ Juvenile/No Custody:	0
○ Pending Active:	0
○ Pending Inactive:	0
○ Prosecution declined:	0
• Search Warrant(s):	1
• Seized Firearms:	0
• Money Seized:	0
• Overdose:	0

Traffic:

- Contacts/Citations: **199** traffic contacts resulting in **126** citations and **33** warnings
- DUI: **3** (3- Alcohol / 0 drug-related) - 1 crash-related
- Crashes: **34**
 - Fatal: **0**
 - Injury: **3** (Tharp e/o Sussex Hwy; Bridgeville Hwy & Nylon Ave.; N. Market St & Stein Hwy)
 - Non-Reportable: **12**
 - Reportable: **19**
 - **Additional Information:**
 - Hit & Run: **2** (Stein Hwy & Hall ST; and Sussex Hwy & Norman Eskridge Hwy)
 - Bicycle: **0**
 - Motorcycle/Scooter: **2** (Herring Run Rd. & Sussex Hwy; and Tharp Rd. e/o Sussex Hwy.)
 - Pedestrian: **0**
 - School Bus: **1** (5th ST. & Pine St.)
 - Alcohol/drug-related crash: **1**
 - Incidents: Sunday, from 1100-1700 (See Crash chart below)



Significant Events: All suspects/defendants are considered innocent until proven guilty.

Summary Report:

- **08/26/25 – Strong-Armed Robbery – Lowes parking lot**

Complaint #: 71-25-7582

SPD was dispatched to Lowe's for a strong-armed robbery/purse snatching that occurred near the front entrance. The suspects were two black males who arrived in a red Chevrolet Impala bearing Virginia registration 2135BBM. The suspect vehicle was located through our ALRP FLOCK system, headed toward Maryland. Lowe's surveillance footage was reviewed, and video evidence was located. The victim sustained abrasions and scrapes from being pulled onto the ground, with \$1,089.00 stolen (cash, cell phone, purse, and miscellaneous items). On 08/28/25, the suspect vehicle was recovered by the Caroline County Sheriff's Office in Denton, MD, and TOT SPD for processing.

Charges: Robbery 1st, Assault 2nd, and conspiracy

Disposition: Pending Active

- **08/27/25 – Stolen Firearm from residence on Fourth Street**

Complaint #: 71-25-7550

The victim responded to Seaford PD to report a firearm missing from her house. The victim stated that earlier in the morning, friends Suspect Yariellis Mattei and Suspect Dajoura Everette were at her house. The victim stated that after they left, she noticed that her Ruger .380 handgun, serial number 372643212, was missing. She stated that the gun did not have ammunition in it. SPD followed up at the pawn shop on Sussex Highway after the victim felt that the suspects would be buying ammunition for the gun, and found that shortly after leaving the victim's house, Everette was in the pawn shop buying .380 ammunition. Arrest Warrants were obtained for both suspects. The next night, DSP Troop 5 located the suspect vehicle for this case, and both suspects were in the vehicle. SPD Det. was working and interviewed the suspects. Everette confessed that he had been in possession of the gun, but he had already sold it. Both Everette and Mattei were arrested and held on bond, and transported to SCI.

Charges: Theft of a Firearm, Possession Firearm by a Person Prohibited, Possession of Ammunition by a Person Prohibited, conspiracy

Disposition: Arrested and committed to jail.

- **08/31/25 – Shots fired complaint on North Street**

Complaint #: 71-25-7653

SPD officer was on a traffic stop in the area of Walker and Front St., and near the conclusion of his stop, he could hear approximately 4-5 shots in the area. Units responded and spoke to individuals in the area who advised they heard the shots, but could not give a precise area. Units checked the surrounding streets for shell casings or potential victims, but neither could be located. Cameras were checked in the area, but nothing was observed. The next day, the MASADONIA AME Church on North and Clarence St. reported a bullet hole in one of their windows.

Charges: Pending

Disposition: Pending Active

- **09/03/25 – Stolen Motor Vehicle – William Street**

Complaint #: 71-25-7837

SPD dispatched to Williams Street for a reported stolen motor vehicle. Investigation revealed the victim's 2003 Jeep Liberty, black in color, displaying DE TAG #PC489496, was stolen from her driveway. The incident is believed to have happened between 0245 AM and 0820 AM.

Charges: Pending

Disposition: Pending Active

- **09/04/25 – Stolen mower from Lowe's after hours**

Complaint #: 71-25-7890

SPD dispatched to Lowe's for a reported theft of a riding mower. Loss prevention employee reported that an unknown suspect was observed on surveillance video cutting the lock on the back gate and stealing a John Deere ZTrak zero-turn mower, valued at \$2,559.20. The suspect loaded the mower in the back of a U-Haul and fled the scene.

Charges: Pending

Disposition: Pending active

- **09/06/25 – Shots fired reported on Phillips Street**

Complaint #: 71-25-7980

SPD dispatched to the area of North Phillips Street for a report of 9 gunshots being heard in the area. SUSCOM only received one report; officers checked the area with negative results.

Charges: Pending

Disposition: Pending Inactive

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 08/26/25: Sergeant/Lieutenant promotional process (Chiefs Interview) - Chief

- 08/27/25: Unified Seaford meeting/gathering - Chief
- 08/28/25: Seaford School District, welcome Students Back to School - SPD Executive Staff
- 08/29/25: Sergeant and Above Monthly meeting - SPD Staff
- 09/02/25: Church of God (Stein Hwy) & Green Beret program Director meeting - Executive Staff
- 09/03/25: DOJ meeting ref surveillance cameras - Chief, D. Chief, and Crim. Lt.)
- 09/05/25: Montessori, welcome students back to school - SPD Staff

Community Events:

- Ongoing "Food On" Program in partnership with the HELP Initiative - SPD Officers
- 08/16/25: Soroptimist Park Ice Cream Social - Cpl. Wilson
- 09/06/25: Jays Nest Health Fair – Lt. Horn & Cpl. Wilson
- Citizens Police Academy is ongoing every Wednesday from 6 pm-9 pm, beginning August 27 - Oct. 1, 2025

Training/Other:

- SPEAR Team Training (ongoing) twice / month - Team Members
- Week of 08/25/25 and week of 09/01/25: Defensive Tactics – all departmental members

Total Criminal Arrests:

Arrests	2025	2025	2025	2024	2024	2024	2023	2023	2023	2022	2022	2022	2021	2021	2021
YTD	Total	Adult	Juv	Total	Adult	Juv	Total	Adult	Juv	Total	Adult	Juv	Total	Adult	Juv
Total	335	315	20	720	642	78	523	455	68	630	571	59	586	511	75

Respectfully Submitted,
Councilman, Fire and Police Liaison, and Vice Mayor



Dan H Henderson

Council Liaison Report

Electric Department

Period ending 9/7/2025

Since the last report

Crew

Cut trees on Conwell, Poplar, Oak, Martin, Hall, Dutton.

Set transformers and pulled in primary wire to The Mill and Deltech building at Seaford Innovation Center.

Set transformers and completed primary underground loop in Mearfield phase 4.

Performed prep work at Seaford Village shopping Center for Modwash car wash transformer relocation.

Director

Off for vacation 8/25-8/29

Met with contractor at Modwash car wash regarding transformer relocation, did estimate for relocation of transformer

Attended WSBC Progress meeting

Reviewed bid proposals for Desktop Meter Station and IT/Metering Van

Worked on final true up for Belle Ayre single family homes and Habitat for Humanity homes

Worked on inventory recounts and reorder list.

Had zoom meeting with Daupler Notify.

Upcoming Weeks.

Continue work in Mearfield 1 phase 4.

Continue work on Seaford Innovation Center.

Modwash transformer relocation

Council Liaison Report
Public Works & Wastewater
Departments
Date 09/08/25

Past two weeks:

Public Works:

- Installed 5 new water services to new houses on Porter St.
- Cleaned up a couple properties for Code
- Painted curb on Purnell
- Located services at Rec building
- Replaced meter pit frame and cover at 306 Hickory
- Boarded up house at King and Market
- Cleaned catch basins with vac
- Located sewer main on Frint St. with camera
- Camera new sewer line for acceptance in Belle Ayre
- Replaced 1.5" meter at 1330 Bridgeville hwy.
- Installed 25 mph signs on Chandler
- Attended Safety meeting
- Held multiple meetings in person and on-line
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...
- Multiply employees on vacation

WWTF & COMPOST

- Plant: Plant performance is good.
- Dewatering: Improving with cooler weather.
- Finished installation of BFP building roof fan.
- Completed inspection of west secondary clarifier.
- PAA trial is going well.
- Completed septage and SCUSSD reports.
- Troubleshooting BFP polymer feed pump speed control.
- Prepping for Priority Pollutant Scan (PPS) and Whole Effluent Toxicity (WET) sampling.

Upcoming two weeks:

Public Works

- Repair then continue to camera sewer main on Front Street
- Run water line to SVLS
- Order materials to replaced gate and check valves at 534 station
- Oreder materials to replace flow meter at Arbutus station
- Replace hydrants

WWTF & COMPOST

- Keep the plant up and running with no violations
- Continue PAA trial
- Perform maintenance as needed
- Perform work at lift stations as needed