

**MINUTES OF THE MEETING OF MAYOR AND COUNCIL
NOVEMBER 25, 2025
SEAFORD CITY HALL - 414 HIGH STREET**

Attending: Mayor Matthew MacCoy
Vice-Mayor Dan Henderson
Councilman Orlando Holland
Councilman Mike Bradley
Councilman Alan Quillen
Councilwoman Dr. Stephanie Grasset

Staff Members Present:

Charles Anderson, City Manager
Trisha Newcomer, Director of Economic Dev. & Comm.
Relations
Berley Mears, Director of Public Works
Chief of Police, Marshall Craft
Beth Stewart, Recording Secretary

7:00 P.M. Mayor MacCoy calls the Regular Meeting to order.

Invocation

Invocation led by Councilman Quillen.

Pledge of Allegiance to the Flag of the United States of America.

Mayor Matt MacCoy led those present, in the Pledge of Allegiance

Changes to the agenda for this meeting.

Mayor MacCoy solicited any changes to the Agenda; there were none.

Reminder of Executive Session to discuss Negotiations, Preliminary discussions of site acquisitions or sales/leases of real property and Personnel.

Approval of the minutes of the Planning Session on October 24, 2025.

Councilman Holland made a motion to approve the minutes of the planning session on October 24, 2025. Councilman Bradley seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor.

Approval of the minutes of the Regular meeting on November 11, 2025.

Councilwoman Grasset made a motion to approve the minutes of the regular meeting on November 11, 2025. Councilman Quillen seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor.

PUBLIC COMMENT:

Mayor MacCoy inquired if there was anyone there for Public Comment;

1. Jean Briggs Johnson of 442 Thomas Street, Seaford, Delaware was present for public comment, and she expressed her concerns regarding

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the City's failure to provide the required 300-foot notification for variance applications.

CORRESPONDENCE:

There was no correspondence.

Mayor MacCoy called for a motion.

Councilman Henderson made a motion to enter into a Public Hearing. Councilman Quillen seconded the motion, Mayor MacCoy then called for a vote, all present voted in favor, the motion so passed.

Mayor MacCoy closed the Regular Meeting and opened the Public Hearing at 7:07 p.m.

PUBLIC HEARING:

- 1. Delaware Water Pollution Control Revolving Fund Binding Commitment Offer for City of Seaford - Martin Farms Sewer Relocation Phase 2 Project. The loan would be used to finance gravity sewer main relocation in portions of the Martin Farms neighborhood; West Locust Street, Read Street and McKean Street. The loan amount is \$2,070,000 for a term of 20 years and an interest rate of 2%.**

Director of Public Works Berley Mears and GMB's Vice President/Sr. Project Manager, Benjamin Hearn came forward and presented the information regarding the Martin Farms Sewer relocation project phase 2, the \$2,070,000 loan and the information for the approval of the loan that would be used to finance gravity sewer main relocation in portions of the Martin Farms Neighborhood, West Locust Street, Read Street and McKean Street.

Mayor MacCoy solicited any questions from council; Councilman Bradley asked Mr. Mears to explain why this project is necessary. Mr. Mears explained that the current sewer main was completed in the late 50's and it is currently located behind the residents' homes. This location is difficult to access if there is an issue that the city has to address. This project will relocate the sewer mains and provide new sewer and water service lines making it easier to access when needed. Councilman Quillen inquired what streets will be affected by this project first. Mr. Mears stated he was not sure where the contractor would start. Vice Mayor Henderson inquired about the changes that will be on the commitment letter. Mr. Mears confirmed that the only change on the commitment letter will be the last sentence stating that the loan closing will not occur within "60 days from July 2026".

Mayor MacCoy solicited any further questions from council and the public; there were none.

- 2. Delaware Drinking Water State Revolving Fund Binding Commitment Offer for City of Seaford - Martin Farms Water Relocation Phase 2 Project. The loan would be used to finance water main relocation in portions of the Martin Farms neighborhood; West Locust Street, Read Street and McKean Street. The loan amount is \$1,250,000 for a term of 20 years and an interest rate of 2%.**

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Director of Public Works Berley Mears and GMB's Vice President/Sr. Project Manager, Benjamin Hearn came forward and presented the information regarding the Martin Farms Water relocation project phase 2, the \$1,250,000 loan and the information for the approval of the loan that would be used to finance the water main relocation in portions of the Martin Farms Neighborhood, West Locust Street, Read Street and McKean Street.

City Manager, Charles Anderson reviewed the binding commitment offer letter and reported that should Council decide to proceed, the City would receive just under \$400,000 of principal forgiveness.

Mayor MacCoy solicited any questions from council; Vice Mayor Henderson inquired if the City was under the same constraints as the sewer commitment letter. Mr. Mears responded no.

Mayor MacCoy solicited any further questions from council and the public; there were none.

3. **Delaware Drinking Water State Revolving Fund Binding Commitment Offer for City of Seaford – Nylon Well Improvements Project. The loan would be used to finance the construction of two new production wells and a new treatment station along Nylon Blvd. The loan amount is \$2,700,000 for a term of 20 years and an interest rate of 2%.**

Director of Public Works Berley Mears and GMB's Vice President/Sr. Project Manager, Benjamin Hearn came forward and presented the information for the Nylon well improvements project and approval of the \$2,700,000 loan that would be used to finance the construction of two new production wells and a new treatment station along Nylon Boulevard.

Mayor MacCoy solicited any questions from council; Councilman Quillen inquired about the comparison in capacity of the Nylon Well and the three wells we currently have. Mr. Mears reported that each individual well will be smaller. Councilman Quillen inquired if there are any concerns with the noise from the wells. Mr. Mears reported no, currently they operate during the day and they will be in an enclosed building. Vice Mayor Henderson inquired if this is a separate Aquifer than what we are currently using? Mr. Mears reported that yes, it is the Choptank Aquifer. Vice Mayor Henderson reported his concern of radium exposure. City Manager, Charles Anderson reported that he spoke with the State's Geologist and he reported that there was no known radium contamination in the wells by the Invista Plant. Vice Mayor Henderson inquired about the difference in the water quality in the yield of the test wells. Mr. Mears reported that the quality was about the same, the yield was less, and the pH was higher.

Mayor MacCoy solicited any further questions from council and the public; there were none.

City Manager, Charles Anderson reported that our Charter requires two Public Hearings, this being the first leg of two Public Hearing presentations. He reported that these three items will come back at the December 9th meeting for their second Public Hearing, and if council

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would want to proceed there will be a Resolution for each project that will need to be adopted.

Vice Mayor Henderson inquired if the State would have a modified binding commitment agreement at that time. Mr. Mears responded, yes.

Mayor MacCoy then called for a motion to close the Public Hearing and reopen the Regular Meeting.

Councilwoman Grassett made a motion to close the Public Hearing. Councilman Holland seconded the motion, Mayor MacCoy then called for a vote, all present voted in favor, the motion so passed.

Mayor MacCoy closed the Public Hearing and reopened the Regular Meeting at 7:31 p.m.

NEW BUSINESS:

- 1. Present for approval a dedication agreement for the parking lot at Hoopers Landing golf course that would permit the use of Community Transportation Funding (CTF) to repave the area.**

City Manager, Charles Anderson presented the information of the dedication agreement for the parking lot at Hoopers Landing Golf Course that would permit the use of Community Transportation Funding to repave the existing parking area and allow for the expansion of the parking lot.

Vice Mayor Henderson inquired if there would be an easement in the agreement to get onto the parking lot, as there is private property surrounding it. City Manager, Anderson reported they have not requested one at this point.

Mayor MacCoy solicited any questions from Council; there were none.

Mayor MacCoy then called for a motion. Councilman Quillen made a motion to approve the dedication agreement for the parking lot at Hoopers Landing golf course that would permit the use of Community Transportation Funding (CTF) to repave the area as presented. Councilman Holland seconded the motion. Mayor MacCoy asked for a vote; all present voted in favor; the motion so passed.

OLD BUSINESS:

None.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. City offices and utility divisions will be closed for the Thanksgiving Holiday November 27th and 28th, 2025.
2. Annual Caroling in the Park & Tree Lighting Ceremony on Monday, December 1, 2025 at 7:00 p.m. in Gateway Park.
3. December 6, 2025, Seaford Christmas parade, line up at Pennsylvania Avenue and Shipley Street, 6:00 p.m., step off at 7:00 p.m.

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LIAISON REPORTS (All reports attached to the end of this document)

Code, Parks and Recreation – Councilwoman Stephanie Grassett

Police & Fire – Councilman Dan Henderson

Administration – Councilman Orlando Holland

Electric – Councilman Mike Bradley

Public Works & WWTF – Councilman Alan Quillen

Mayor MacCoy wished our Seaford Blue Jay’s good luck at their Championship Game on Saturday at Delaware State University.

Mayor MacCoy announced the 2025 Holiday Decorating Contest. Judging by Mayor and Council will be done on December 10-12. Winners will be announced on December 19th. 1st Place winner is \$100, 2nd Place winner is \$75, 3rd Place winner is \$50 and all winners will receive a sign in their yard.

Mayor MacCoy reviewed slides from a visit from Senator Rochester and an update on the Nylon Capital Shopping Center.

Councilwoman Stephanie Grassett reported that St. John’s United Methodist Church at 300 North Pine Street will be providing Thanksgiving Dinner from 12-3pm on Thanksgiving Day.

Mayor MacCoy then called for a motion to open the Executive Session;

Councilman Bradley made a Motion to open the Executive Session. Councilman Holland seconded the motion. Mayor MacCoy called for a vote; all present voted in favor, the motion so passed. The Executive Session was opened at 8:01 pm.

Executive Session:

1. Negotiations, Preliminary discussions of site acquisitions or sales/leases of real property.
2. Personnel.

Mayor MacCoy reopens the regular Council meeting at 9:07p.m.

City Council to act on items discussed in Executive Session.

Mayor MacCoy called for a motion; Vice-Mayor Henderson made a Motion to approve the addition of a 35th sworn officer through June 30, 2026. Councilman Bradley seconded the motion. Mayor MacCoy called for a vote; all present voted in favor, the motion so passed.

Mayor MacCoy solicits a motion to adjourn the regular Council meeting.

Mayor MacCoy then called for a motion to close the Regular Council Meeting. Councilman Quillen made a Motion to close the regular council meeting. Councilwoman Dr. Grassett seconded the motion. Mayor MacCoy called for a vote; all present voted in favor, the motion so passed.

The Meeting was adjourned at 9:08 p.m.

Charles D. Anderson, City Manager
/bs
Approved by Council: December 9, 2025

11/24/2025

Code Department Report

- Issuing permits (352 Issued in 2025)
- Rental Licenses (1,855 Units)
- 2026 Rental renewals are getting prepped to send out on December 1.
- 2026 License renewals for plumbers, septage haulers and trash vendors are being processed.
- Doing routine inspections for on-going projects
- Doing violation inspections throughout City
- Performing plan reviews for new permits

Large project status's

- Mearfield 1 Phase 4 – Ryan homes finishing the lots they have under construction and are not continuing in Mearfield. They requested refunds on 11 permits. 17 Lots remain in phase 4.
- BelleAyre Single Family –Danfield Dr – Lennar has completed all the homes, developer still has one sewer line to test before dedication.
- Western Sussex Business Campus – Waiting for final inspection. Talked to KRM and they will be scheduling the inspection soon. They are also working on the first lease for storage space.
- Nylon Capital –Permits ready to go for the front building shell spaces. Fitout for “The Mill” has started. Deltech fitout permit issued and work has started. Tidal Health building construction progressing.
- Modwash – Building block and steel has started going up. Water and Sewer connections started.
- Governors Grant Phase 4 – Utility installation underway. Lots are graded. DR Horton will be the builder. Submitted 5 master house plans for review. Plan to start submitting permits before end of year.
- Aldi – SCD and Deldot approvals expected shortly. Permit ready to issue as soon as we get copies of the approvals.
- Cookout – Final revised plans returned and have been approved. Still working on architectural plans for submission.
- Seaford Inn – Discussed potential demolition at planning session. Rough estimate of \$450,000 for demolition. Council approved unbudgeted expenditure for demolition. Demo bid package ready to send out in January.

Parks & Recreation
Council Liaison Report
for 11/25/25 Council Meeting

Accomplished week of 11/10

Parks – Planted 10 trees at Dolby Lift Station – to be included in the Forestry grant submission for reimbursement
Parks – Bobby & Evan completed a Rainbird Irrigation training on 11/13
Parks – Began blowing out irrigation at bridges, parks shop, and police department
Rec. – Have 8 kids registered for Little Wrestlers
Rec. – Completed sorting for youth basketball and typed up all rosters to send out to coaches
Parks&Rec. – Set up Jr. NBA in the new RCX matrix for basketball uniforms
Parks&Rec. – Continued working on logistics for Caroling in the Park on 12/1
Parks&Rec. – Attended the monthly Seaford Tomorrow meeting on 11/10

Accomplished week of 11/17

Parks – Cut down and removed 3 dead trees at Gateway Park
Parks – Cleared brush along fenceline at Williams Pond & pulled unwanted species growing along Riverview Park
Parks – Installed holiday greenery at City Hall and assisted with the Christmas tree in Gateway Park (thanks PW, electric, & WW for help)
Rec. – Worked on scheduling practices and tentative games for upcoming basketball season
Rec. – Have 9 kids registered for Little Wrestlers – to begin December 9 th
Parks&Rec. – Completed excel spreadsheet for player data for youth basketball program (to order jerseys)
Parks&Rec. – Confirmed Santa and completed other logistics for Caroling in the Park on December 1 st
Parks&Rec. – Attended the Bus Trip to NYC on 11/22 – had 50 attendees and received a lot of positive feedback



Meeting of Mayor and City Council
Tuesday, 25 November 2025
Fire and Police Department Liaison Reports



Seaford Volunteer Fire Department, Inc.

Communications from President Mark O'Bier:

There is no communication to report for this period.

Communications from SVFD Fire Chief John Wilson

Fire Statistics

Month / Year	Calls to date	Call per day
Total 2025	1158 Calls	3.5
November 2025	85 Calls *	3.5

*Calls per day so far in the month

EMS Statistics

Month / Year	Calls to date	Call per day
Total 2025	4153 Calls	12.6
November 2025	272 Calls*	11.3

*Calls per day so far in the month

Total Department Responses

Year	Calls to date	Call per day
Total 2025	5311 calls	16.1

Significant Incidents

- 11/17/2025 – (Out of City) Residential Fire – 23898 E. Middlecord Circle
- 11/09/2025 – (Assist 100 Caroline County) Structure Fire – 4812 Weber Street
- 11/22/2025 – (Out of City) Garage Fire - 23407 Gay Street

Apparatus Status

- All Apparatus are in service

Training

- **Last Training:** Wednesday, November 19, 2025, at 1900 hours – DSFS – Structural Fire Evolution at Sussex Division (15 members present)
- **Next Training:** Wednesday, December 17, 2025, at 1900 hours – Station 87- Tech Rescue Trailer Overview and Training.

Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 01/01/2025 | End Date: 12/31/2025

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Career Daily Training	337	354:50	1531	1696:00
Community Service Training	1	1:30	10	15:00
DSFS Core Classes	16	261:00	32	460:00
DSFS - Delaware Learning - ONLINE	1	3:00	1	3:00
DSFS - Other Class	1	5:00	6	30:00
DVFA Conference	5	13:45	27	65:45
EMS	5	64:00	39	196:00
Fire Officer Training	16	89:15	88	143:45
Firefighter Training	19	27:00	67	109:00
National Fire Academy Class	1	48:00	1	48:00
Probationary/Junior Training	20	35:30	138	256:30
Rescue Training	2	17:00	7	22:00
Special Operations Training	1	1:00	5	5:00
SVFD Driver Training	74	84:15	175	194:30
Wednesday Training Nights	17	38:15	257	602:00
GRAND TOTALS:	516	1043:20	2384	3846:30

Emergency Medical Services / Career Services

- Career Lieutenant Micah Eddy, Completed 4 Years of Service at SVFD
- 2026 Ambulance License approved by Fire Commission- there was a clerical error on it, which was missing A87, waiting for the correct copy
- EMT Aiden Twigg has started part-time with SVFD and is working through the FTO Process, as he is a new EMT
- FF/EMT Liam Stabner has completed the Probationary skill book and exam
- EMT 30 Hour Refresher was completed in-house at Seaford Fire

News and Events

2025 Community Events, Meetings, and Fire Prevention Total

# Events	Total Personnel	Total hours
155	1490	2856.5

- SVFD has been notified that we have at least 1 winner for the Sussex County Fire Prevention Poster and Essay awards at Laurel on November 25th.
- Ladder 87 with flag and Ambulance B87 were present for the DIAA Semi-Final Football Game at Seaford High School on November 22nd
- SVFD will be assisting Seaford United with Thanksgiving Food Delivery again this year on November 28th at St. Johns.
- Volunteer Probationary Firefighter Tyronna Matthews has completed Delaware State Fire School Academy and is scheduled to Graduate on December 13th in Dover.

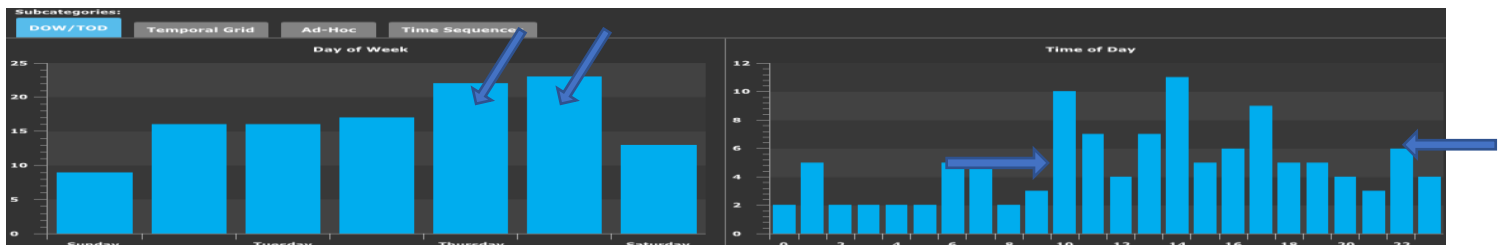


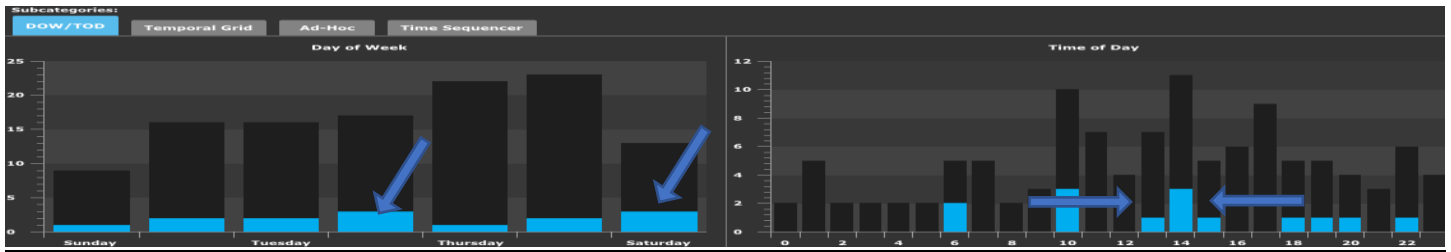
Seaford Police Department

Police Activity during period of Monday, November 10, 2025 – Sunday, November 23, 2025, as reported by Chief Marshal Craft, Jr.:

INCIDENTS	2025	2024	2023	2022	2021
TOTAL COMPLAINTS	10,327	12,552	11,112	9,593	10,686
All crimes	4,167	5,559	5,010	6,164	6,107
Homicide	2	0	1	0	0
Robbery	7	15	24	8	14
Sex Crimes	34	22	25	18	30
Burglary	65 (31 Burg/34 TFV)	57 (24 Burg/33 TFV)	122 (58 Burg/64 TFV)	197	133
Drug Crimes	213	481	285	444	416
Overdose	16	32	43	31	26
All Traffic (E-Tickets)	5,382 (3,132)	7,527 (3,422)	6,579 (1,898)	8,168 (2,105)	8,098 / (2,021)
All DUI	76	102	72	79	71
All Crashes	580	741	684	656	620
False Alarms	328	373	343	546	521

- All crimes: **116** (defendants: **10** adults & 1 juvenile)
 - Felony: **6**
 - Misdemeanor: **28**
 - Violations: **10**
 - Civil: **0**
 - Other: **72**
- 80% Clearance Rate** (overall = **14** PA and **9** PI) Thursday & Friday from 1000-2200 (**See Crime Chart below**)





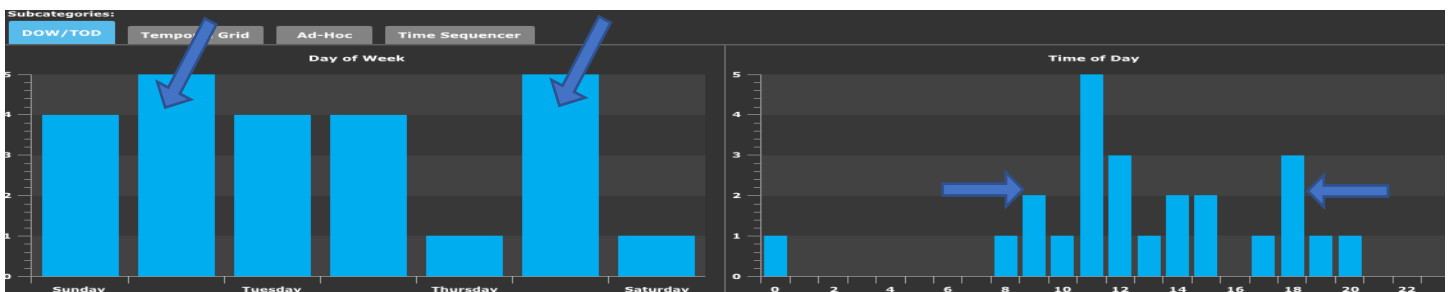
Additional Crime Data below: There were **14 complaints**, including Assault, Agg. Assault, Fraud, Larceny, Motor vehicle theft: (4 Felonies and 10 Misdemeanors); excluding shoplifting: (**57% clearance rate**): **4 PA, 2 PI, 2 A/A, 1 J/A, 4 E/C, and 1 U/F**. Most incidents occurred on Wednesday & Saturday from 1300-1500.

Drug Complaints:

- Drug Crimes: **17**
 - Adult Arrest: **17**
 - Juvenile Arrest: **0**
 - Juvenile/No Custody: **0**
 - Pending Active: **0**
 - Pending Inactive: **0**
 - Prosecution declined: **0**
- Search Warrant(s): **5**
- Seized Firearms: **0**
- Money Seized: **0**
- Overdose: **0**

Traffic:

- Contacts/Citations: **125** traffic contacts resulting in **96** citations and **33** warnings
- DUI: **3** (3- Alcohol / 0- drug-related) - 1 crash-related
- Crashes: **24**
 - Fatal: **0**
 - Injury: **2** (Tharp Rd. east of Sussex Highway; and Private Prop parking lot)
 - Non-Reportable: **8**
 - Reportable: **14**
 - **Additional Information:**
 - Hit & Run: **2** (1-priv. prop parking lot (Food Lion); and Stein Hwy w/o Front St)
 - Bicycle: **0**
 - Motorcycle/Scooter: **0**
 - Pedestrian: **0**
 - School Bus: **0**
 - Alcohol/drug-related crash: **1**
 - Incidents: Monday & Friday, from 0900-1800 (**See Crash chart below**)



Significant Events: All suspects/defendants are considered innocent until proven guilty.

Summary Report:

• 11/11/25 – Stolen Motor Vehicle – Walmart Complaint #71-25-9971

SPD responded to Walmart for a reported stolen vehicle (2014 gray Ford Flex, DE Reg. PC262084, valued at \$8,900). Investigation revealed that suspect Melshy Virgile went behind an employee counter, took the victim's vehicle key, exited the store, and stole her vehicle. He later returned to the store approximately an hour later. The victim later realized her key was missing, noticed her vehicle had been moved, reviewed surveillance footage, and confirmed the theft.

Charges: Theft of a Motor Vehicle

Disposition: Warrants on file – Pending

• 11/19/25 – Assisted DSP with Vehicle Pursuit – Sussex Highway & Concord Road Complaint #71-25-

SPD assisted DSP with a vehicle pursuit traveling toward Sussex Highway from Concord Road. DSP deployed stop sticks with a positive hit. The vehicle continued westbound, entered the intersection, and t-boned a log truck carrying a full load. The vehicle became disabled; the driver fled on foot but was apprehended in front of Royal Farms.

Charges: N/A

Disposition: Service cleared

• 11/22/25 – Large Crowd / Truck Meet – Royal Farms Complaint #71-25-10264

SPD responded to Royal Farms for a large gathering related to a truck meet. The RP reported burnouts, doughnuts, and subjects jumping on vehicles. As SPD arrived, the group was leaving and heading westbound on High Street. SPD monitored the group to Woodland Ferry Road, where they continued out of town.

Charges: N/A

Disposition: Service cleared

• 11/22/25 – Slow-Speed Vehicle Pursuit Complaint #71-25-10270

An SPD officer attempted a traffic stop on a vehicle with no registration plate. The driver fled at slow speeds for approximately 4 miles. Once stopped, the driver was found to be unlicensed and impaired. He was charged and transported to SCI.

Charges: Traffic-related charges and DUI

Disposition: Committed to SCI – intox hold

• 11/22/25 – Large Crowd / Truck Meet – Benjamin's Complaint #71-25-10272

SPD responded to a large gathering of approximately 100 vehicles at The Benjamin. The group later dispersed, traveled to Wawa, and eventually left Seaford.

Charges: N/A

Disposition: Service cleared

• **11/22/25 – Incident / Location**

Complaint #71-25-10282

While on routine patrol, SPD observed Miya Newcomb operating a motor vehicle on Clarence Street via City cameras. A traffic stop was initiated due to her suspended license. A search led to the discovery of various narcotic prescription pills, 13 bags of suspected heroin, and U.S. currency. A total of \$335 was seized. Newcomb was committed to DOC on a \$3,000 cash VOP and issued \$12,802 secured bail on new charges.

Charges: Traffic and drug charges

Disposition: Committed to SCI – secured bail and VOP

• **11/18/25 – Assault 2nd on LEO / Trespass – Tidal Health**

Complaint #71-25-10178

SPD responded to Tidal Health for a trespass/disorderly complaint involving Benjamin Underwood. Security had asked Underwood to leave, but he refused. Upon SPD arrival, he continued refusing lawful orders. While being taken into custody, Underwood resisted and kicked a hospital staff member. During transport attempts, he continued resisting, causing an officer to receive a cut from a glass pipe in his pocket. Underwood was also linked to a trespassing complaint at Royal Farms. He was arrested, arraigned, and committed to SCI on a detox hold.

Charges: Assault 2nd on LEO, Trespass x2, Offensive Touching on hospital staff, Disorderly Conduct, Paraphernalia, Resisting Arrest, and Traffic charges

Disposition: Committed to SCI – intox hold

• **11/17/25 – Traffic Stop Leads to Two Active Capiases & Possession of Crack Cocaine – Front St.**

Complaint #71-25-10144

During routine patrol, an SPD officer stopped a vehicle with a flagged registration and suspended driver's license. The driver (Christian Soto Ruiz) and passenger (Merrick Wright) both had active capiases. Further investigation revealed Wright to be in possession of paraphernalia and crack cocaine. The driver was cited for traffic offenses; the passenger received a criminal summons. Both were arraigned and released.

Charges (Driver): Failure to transfer registration, suspended driver's license

Charges (Passenger): Possession of crack cocaine and paraphernalia

Disposition: Arraigned and released – summons and citations issued

• **11/20/25 – Incident / Location**

Complaint #71-25-10237

While on routine patrol, SPD observed Merrick Wright walking north on Bridgeville Highway near Woodland Mills. The officer recognized Wright from a previous encounter; a computer check confirmed three active capiases. Wright was taken into custody without incident. A search revealed .9 grams of crack cocaine. He was arrested, arraigned, and committed to SCI on secured bail.

Charges: Possession of a controlled substance & paraphernalia

Disposition: Committed to SCI – secured bond

• **11/22/25 – Counterfeit Currency – 7-Eleven**
Complaint #71-25-10274

SPD responded to 7-Eleven for a report of a female suspect attempting to use a counterfeit \$100 bill stamped “For Motion Picture Purposes – Not Legal Tender” to purchase food and gas. When the clerk advised her the bill was counterfeit, she abandoned the items and fled the store.

Charges: Pending

Disposition: Pending – Inactive at this time

Admin:

- Attended Director, Staff, Liaison, and Council meetings as scheduled - Chief
- 11/11/25 – 11/16/25: CALEA Conference - Chief & Lt. Horn
- 11/12/25: Opening Bid for Old SPD vehicles - D. Chief
- 11/17/25: SPD Administrative meeting - SPD Admin
- 11/17/25: GVI Strategic Ops meeting (Zoom) - Lt. Mills
- 11/18/25: Sussex County Chiefs Meeting – Chief
- 11/19/25: GOLD (Guns of Lower Delaware) meeting - Chief & Lt. Mills

Community Events:

- Ongoing “Food On” Program in partnership with the HELP Initiative - SPD Officers
- 11/12/25: Montessori Family Night - Cpl. Wilson

Training/Other:

- SPEAR Team Training (ongoing) twice / month - Team Members
- 11/17/25 – 11/21/25: Crime Scene Investigations – S/Cpl. Ruark & Ptlm. Rivera-Cruz
- Fraudulent Documents: Ptlm. Darilmaz
- 11/23/25-11/15/25: CLAEA training - Chief & Lt. Horn

Total Criminal Arrests:

Arrests YTD	2025 Total	2025 Adult	2025 Juv	2024 Total	2024 Adult	2024 Juv	2023 Total	2023 Adult	2023 Juv	2022 Total	2022 Adult	2022 Juv	2021 Total	2021 Adult	2021 Juv
Total	451	422	29	720	642	78	523	455	68	630	571	59	586	511	75

Respectfully Submitted,
 Councilman, Fire and Police Liaison, and Vice Mayor



Dan H Henderson

Two Week Work Report

11/10/25 to 11/21/25

Charles Anderson, June Merritt &
Trisha Newcomer

MEETINGS:

- Attended the veteran's day celebration at SHS.
- Met with Jesse Parks with KRM regarding potential land sale in WSBC.
- Attended the Chamber Awards Dinner.
- Attended a DEMEC Board meeting and Executive Committee meeting.
- Attended the Construction Coordination meeting.
- Attended a DEMEC Q3 finance committee meeting.
- Attended a Christmas Parade meeting.
- Attended a Opioid settlement meeting.

OTHER WORK:

- Prepared the Council agenda.
- Worked on potential land purchase details.
- Attended the bid opening for Phase I of the WWTP expansion.
- Attended the vehicle disposal bid opening – no bids received.

INFORMATION TECHNOLOGY REPORT:

- Ordered FY26 Computers.
- Began configuration and setup of new PCs.
- Patch work.
- Work at Access Control Doors at Seaford PD.
- Security Camera work.
- Routine technical assistance work.

ADMINISTRATION REPORT FOR COUNCIL:

-

Input:

Charles Anderson, CM

June Merritt, DF & HR

Trisha Newcomer, DED & CR

Council Liaison Report
Electric Department
Period ending 11/23/25

Since the last report

Crew

Finished system infrared scan with Compliance Environmental Services.

Trimmed trees on Pennsylvania Ave, Sycamore Lane, and Spruce St.

Repurposed 3 utility poles and installed solar lights at Chapel Branch Nature Trail parking lot for the Nanticoke River Watershed Conservancy; solar lights were provided by Nanticoke River Watershed Conservancy

Assisted Blades in putting up their Christmas lights

Installed new Christmas lights in front of Governor's Grant, Belle Ayre, Crossgate Village and Herring Run Rd.

Put up our Christmas lights throughout town, including snowflakes and banners along High St.

Helped Parks and Rec put up the Christmas tree in Gateway Park.

Director

Attended staff meeting.

Attended DEMEC quarterly board meeting with Charles and June

Attended Slatcher Substation insurance assessment with Traveler's

Met on site with contractors at Seaford Innovation Center to discuss boring and supplying power to the Tidal Health Building

Reviewed bid proposal for Sunrise Motel expansion and submitted DelDOT permit for the bid proposal

Reviewed two solar array applications

Reviewed a generator installation application

Met on site at Seaford House to discuss 3-phase upgrade and transformer location

Upcoming Weeks.

Continue work in Mearfield 1 phase 4.

Continue work on Seaford Innovation Center.

Council Liaison Report
Public Works & Wastewater
Departments
Date 11/24/25

Past two weeks:

Public Works:

- Continued with leaf machine
- Dug up 30 Chandler to disconnect
- Pulled old trees and replanted new trees at Dolby lift station
- Replaced fan motor in 534 heater
- Drug all allies
- Repaired fire hydrant near Southern Grill
- Video sewer main on Pond looking for lateral
- Contractor here to repaired sewer lateral on Church St.
- Helped put up tree in Gateway park
- Operators attended training classes
- Held multiple meetings in person and on-line
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

WWTF & COMPOST

- Opened bids for WWTF headworks bid
- Plant: Performance is good, effluent is crystal clear.
- Dewatering: Performance has improved. Operated at varying speeds on 11/17 to gauge performance at design specs.
- Painted doors on Admin and chemical room.
- Relocated fuel storage cabinet and lube inventory; continued cleaning out of primary building.
- Continued to work on summary of PAA trial to submit to DNREC.

Upcoming two weeks:

Public Works

- Install new water services to lots on King St.
- Replace water service on Pond St.
- Run water line to SVLS
- Order materials to replace flow meter at Arbutus station
-

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Perform work at lift stations as needed

Berley Mears, DPW