

**AGENDA**  
**REGULAR MEETING OF THE MAYOR AND COUNCIL**  
**April 25, 2017**  
**SEAFORD CITY HALL - 414 HIGH STREET**

**5:30 p.m. - Presentation of the Parklet at City Hall.**

**7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to Order.

- Invocation
- Pledge of Allegiance to the Flag of the United States of America.
- Executive Session - personnel
- Changes to agenda for this meeting.
- Approval of minutes of the regular meeting on April 11, 2017.

**Mayor Genshaw recognizes those who designed and constructed the Parklet.**

**Supt. of Electric introduces Miguel Hernandez, Groundman.**

**7:05 P.M. - PUBLIC HEARING:**

1. City of Seaford is the owner and applicant on behalf of Better Homes of Seaford for a preliminary site plan review for Herring Ridge, a senior housing complex to be located west of Bridgeville Hwy. east of Hampton Circle.
2. Bierman Family, LLC is the owner and applicant on behalf of Cerwin, LLC for the redevelopment of this site for a proposed restaurant on the north side of Middleford Road, 1602 Middleford Road.

**CORRESPONDENCE:**

- 1.

**NEW BUSINESS:**

1. Report the results of the Municipal Election held on April 15, 2017.
2. Discuss the non-budgeted replacement of the Mobile Vision and funding.

## **AGENDA**

### **REGULAR MEETING OF THE MAYOR AND COUNCIL**

April 25, 2017

#### **NEW BUSINESS (CONTINUED):**

3. Discuss the non-budgeted valve replacement on Middleford Road and funding.

#### **REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

1. Nanticoke Senior Center, 45<sup>th</sup> Anniversary celebration, April 28<sup>th</sup> at 6 p.m.
2. FY18 Budget Workshop, City Hall, Council Chambers, May 2<sup>nd</sup>, 6 p.m.
3. Board of Adjustments, City Hall, Council Chambers, May 3<sup>rd</sup>, 12 noon.
4. National Day of Prayer, City Hall, May 4<sup>th</sup>, 12:20 p.m
5. Little League Opening Day, Williams Pond Park, May 6<sup>th</sup> @ 8 a.m.
6. Clean-up week, May 8<sup>th</sup> through May 12<sup>th</sup>, City of Seaford corporate limits only.

#### **COMMITTEE REPORTS:**

1. **Police & Fire - Councilwoman Leanne Phillips-Lowe**
2. **Administration - Councilman Orlando Holland**
3. **Code, Parks and Recreation - Councilwoman Grace Peterson**
4. **Public Works & WWTF - Councilman William Mulvaney**
5. **Electric - Councilman Dan Henderson**

**Mayor Genshaw calls for a motion to hold an Executive Session for the purpose of discussing personnel.**

#### **EXECUTIVE SESSION:**

1. Personnel

**Mayor Genshaw closes the Executive Session and reopens the Regular Meeting of the Council.**

**Mayor Genshaw solicits a motion to adjourn the regular council meeting.**

**NOTE:** Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Website - TNT 4/18/17

**CERTIFICATE OF ELECTION**

The Annual Municipal Election held on **Saturday, April 15, 2017**, resulted as follows:

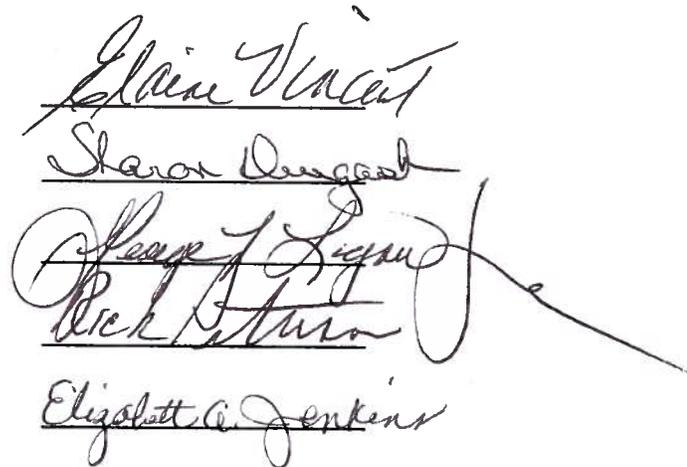
Total Number of Ballots Cast: 206  
(Includes 20 Absentee Ballot)

**FOR CITY COUNCIL MEMBER – THREE (3) YEAR TERM**

**Frank Daniel Cannon, Jr.** 38  
**Dan H Henderson** 189  
**H. William Mulvaney, III** 168

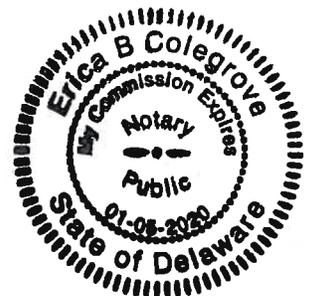
**ELECTION COMMITTEE**

Elaine Vincent, Presiding Officer  
Sharon Drugash, Election Judge  
George Logan, Election Judge  
Rick Peterson, Election Judge  
Elizabeth Jenkins, Election Judge



Subscribed and sworn before me on this 15th day of April, 2017

Erica B Colegrove  
Notary Public



N.B. 2  
4/25/18

MEMORANDUM

TO: Mayor and Council

April 19, 2017

FR: Dolores J. Slatcher, City Manager  
Gary Flood, Chief of Police

RE: Mobile – Vision, Inc.

All,

Gary Andrews, IT Coordinator has been working with the Police Department to fix the Mobile Vision system used by them in the patrol vehicles. It finally was determined the system could not be fixed. The Mobile Vision is used for appearances in court by our Officers. The City needs to have this system operational.

Therefore since the present system cannot be repaired here is the Quote from L3 Mobile-Vision, Inc. for complete replacement of the mobile vision and in-car video system for each vehicle in the amount of \$10,704.00.

We have reviewed the possible funding source for this non-budgeted expense. The recommendation is to use the balance of the Police Capital Reserve in the amount of \$10,621.01 and have a non-budgeted departmental overrun of \$82.99. The Police Capital Reserve fund was left-over from years past that had been set aside for capital at the Police Department. The use of these funds will leave a zero balance and close-out this reserve.

Cc: Charles Anderson, ACM  
June Merritt, Director of Finance

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Mobile-Vision, Inc.

QUOTE

400 Commons Way, Rockaway, NJ 07866  
T: 973-459-8562 F: 973-257-3024

Number 207087836  
Date April 19, 2017

Sold To

Seaford Police Department

Gary Andrews  
300 Virginia Avenue  
Seaford, DE 19973

Phone 302-629-6644  
Fax 302-629-0672

Ship To

Seaford Police Department

Gary Andrews  
300 Virginia Avenue  
Seaford, DE 19973

Phone 302-629-6644  
Fax 302-629-0672

Salesperson		P.O. Number		Ship Via		Terms	
Mike McGonigal				UPS			
Line	Qty	SKU	Description	Unit Price	Ext. Price	Comments	
1	1	MVD-SWR-DEV1440	Digital Evidence Viewer Application Software for Windows OS (DEV1440 Configuration)	\$1,495.00	\$1,495.00		
2	1	MVD-DES-BTO-EOL	OS/DES SWR Installation on EOL Servers & Data Migration	\$750.00	\$0.00		
3	1	MVD-DES-BTO-CPE	Installation of Operating System and DES Application on Customer Provided Equipment	\$750.00	\$0.00		
4	1	PRIM4201BLUR	"Bravo 4201 Blu Disc Publisher. Input capacity: 100, Number of Drives: 1, Ink cartridge: 1 CMY, Resolution: Up to 4800 dpi, Table mount. USB 3.0. Accessories included: PTPublisher Software for PC and Mac. One tri-color ink cartridge and two Tuffcoat® sample discs (CD/DVD). Kiosk Kit for front dispensing of up to 100 discs. One year hot swop and standard warranty. Does not include a work station."	\$3,745.00	\$3,745.00		
5	1	MVD-TRAN-OPS	On site professional services	\$2,125.00	\$2,125.00		
6	2	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$598.00	YR 1 SN FBE305425 & 26 Coverage Dates 7/11/15-7/10/16	
7	2	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$598.00	YR 2 SN FBE305425 & 26 Coverage dates 7/11/16- 7/10/17	
8	2	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$598.00	YR 3 SN FBE305425 & 26 Coverage Dates 7/11/17-7/10/18	
9	3	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$897.00	YR 1 SN FBE310735, 36 and 37. Coverage Dates 2/10/17- 2/9/18.	
10	1	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$299.00	YR 1 SN FBE307831 Coverage Dates 3/18/16-3/17/18.	
11	1	MVD-FB-EMA-1Y	Flashback, In-Car Video System, 1 Year Warranty	\$299.00	\$299.00	YR 2 SN FBE307831 Coverage Dates 3/18/17-3/17/18.	

Quotation is valid for 60 days from date issued. The technology described herein is controlled under the Export Administration Regulation (EAR) and may not be exported without proper authorization by the U.S. Department of Commerce. State/Local Fees and Taxes are not included.



**Mobile-Vision, Inc.**

40 Commons Way, Rockaway, NJ 07866  
T: 973-453-8562 F: 973-257-1024

# QUOTE

**Number** 207087836

**Date** April 19, 2017

Signing below is in lieu of a formal Purchase Order.  
Your signature will authorize acceptance of both pricing and product:  
  
Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**SubTotal** 10,654.00

**Tax** TBD

**S&H** 50.00

**Total** 10,704.00

L-3 Shipping Terms are FOB Rockaway, NJ. By signing below you agree to waive your shipping terms and ship this order FOB Rockaway, NJ.  
Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Quotation is valid for 60 days from date issued. The technology described herein is controlled under the Export Administration Regulation (EAR) and may not be exported without proper authorization by the U.S. Department of Commerce. State/Local Fees and Taxes are not included.

## **INTEROFFICE MEMORANDUM**

**TO: City Manager Dolores Slatcher**  
**FROM: Chief Gary Flood**  
**RE: Mobile Vision System**  
**DATE: 04-19-17**

**Dolores, as you are aware our mobile vision system has become inoperable and cannot be repaired. We have been working closely with the mobile vision company L-3 and the City IT person Gary Andrews to fix the problem to no avail.**

**I cannot begin to tell you how invaluable this system is not only to the Police Department, but to the City of Seaford, and liability. This system records both visual and audio transactions of our officers while on duty. Any time that the emergency equipment is activated it automatically begins recording the stop or interaction of the officers. We have a system in all eight of our marked patrol vehicles.**

**When a patrol vehicle returns to the station it automatically downloads to a server which is located in the Sergeants office. Sgt Mike Rapa maintains the system along with burning of the DVD's as needed for investigations/court purposes. The Deputy Attorney General's Office in Georgetown request DVD's on all stops and criminal arrests when these cases go to trial.**

**I should also added that the system also records all audio information from the officer even if he is not in camera range. For instance, should the officer be in a residence on a complaint and if the car is in range it will record the audio portion of the conversation.**

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## High-Definition Digital In-Car Video

See What You've Been Missing



### Key Features

**Automatic Record Triggers** - automatically starts recording when lights or sirens are turned on or when the patrol car reaches a specified speed.

**Automatic High-Speed File Transfers** - faster uploads of video and faster downloads of software updates utilizing 802.11n Wi-Fi.

**Flexible Recording Options** - records in 720p HD to maintain the crispness of the video or in SD to minimize file size.

**Nighttime Recording** - L-3's Nite-Watch™ technology increases the ability to record video surveillance in extreme low-light conditions.

**Trace Points** - enables fast and accurate tracking of vital events in video recordings. Trace points can be tracked using Google Maps™.

**Multi-Camera Video Capture** - records up to five cameras and three audio sources simultaneously.

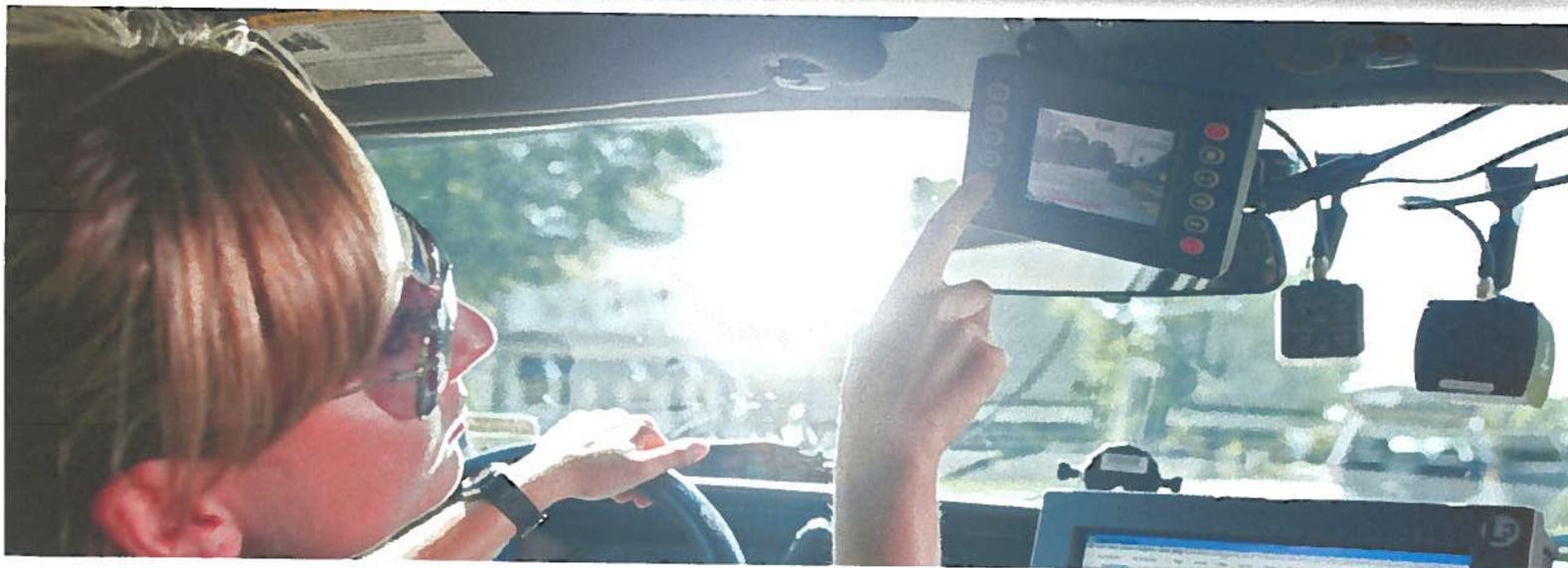
**Wide Dynamic Range** - enables objects in both bright and dark areas to be visible under harsh lighting conditions.

**Simultaneous Playback** - continue recording video while reviewing a recent recording at the same time.

**Hands-Free Evidence Upload** - video uploads are automatic and require no manual intervention.



# FLASHBACK HD



## DVR

Pre/Post Record	Up to 60 Seconds
Video Channels	1 Standard, 1 Hi-Def
Camera Inputs	5
Automatic Record Triggering	Yes
Audio Channels	3
Record Time	Up to 70 Hours
Storage	32, 64, and 128 GB
Onboard GPS	Yes
Onboard Wi-Fi	802.11a/b/g/n
Automatic Upload	Yes
Radar Interface	RS-232

## HD Optical Zoom Camera

Optical Zoom	10x
Digital Zoom	12x
Auto-Focus	Yes
Resolution	720p HD
Auto-Zoom	Yes
Wide Dynamic Range	Yes

## Monitor

Screen Size	3.5 in.
Color	Yes
DVR Control Buttons	Yes

## VLX Wireless Microphone

Talk Time	Up to 24 Hours
Standby Time	Up to 5 Days
Range	Up to 1,200 ft. Line of Sight
Indicators	LED and Vibration
Frequency Hopping	Yes



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L-3 Mobile-Vision, Inc.

400 Commons Way • Rockaway, N.J. 07866

800.336.8475

Sales.MVI@L-3com.com

www.Mobile-Vision.com



## Highlights

- High-Definition Camera And Video
- Secure Digital Capacity (SDHC) Card Storage
- No Moving Parts
- High Speed WiFi File Transfer
- Hands-Free Operation

## Get More Information

To learn more about this product, fill out the form below with your information. We will get back to you as soon as possible!

Your Name	Agency/Organization	Your Title	Your Email
Your Phone Number			
Select State			

Please select the product(s) for which you would like more information. (Select all that apply)

- In-Car Video Systems
- Body-Worn Cameras
- License Plate Recognition Systems
- In-Car Computers
- Tablets
- Video Cameras for Motorcycles
- Situational Awareness Video Streaming
- Digital Evidence Management Solutions
- Interview Room Management

Submit	
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## Features & Functions

## **HD Camera**

Equipped with 720p30 HD resolution, a 60 degree field of view, fixed focal length, a 10x optical zoom, and can be rotated 360 degrees for multiple viewing angles.

## **DVR Functionality**

Capability to store video in HD or D1 to keep file sizes down and reduce the size of servers needed to store video.

## **Ease Of Compatibility**

FlashbackHD seamlessly integrates with existing Mobile-Vision back office software and is compatible with all Flashback products.

The material contained on this website refers to L3 Mobile-Vision general capabilities and does not include controlled technical data as defined by the Export Administration Regulations (EAR) Part 772. Specifications subject to change without notice.

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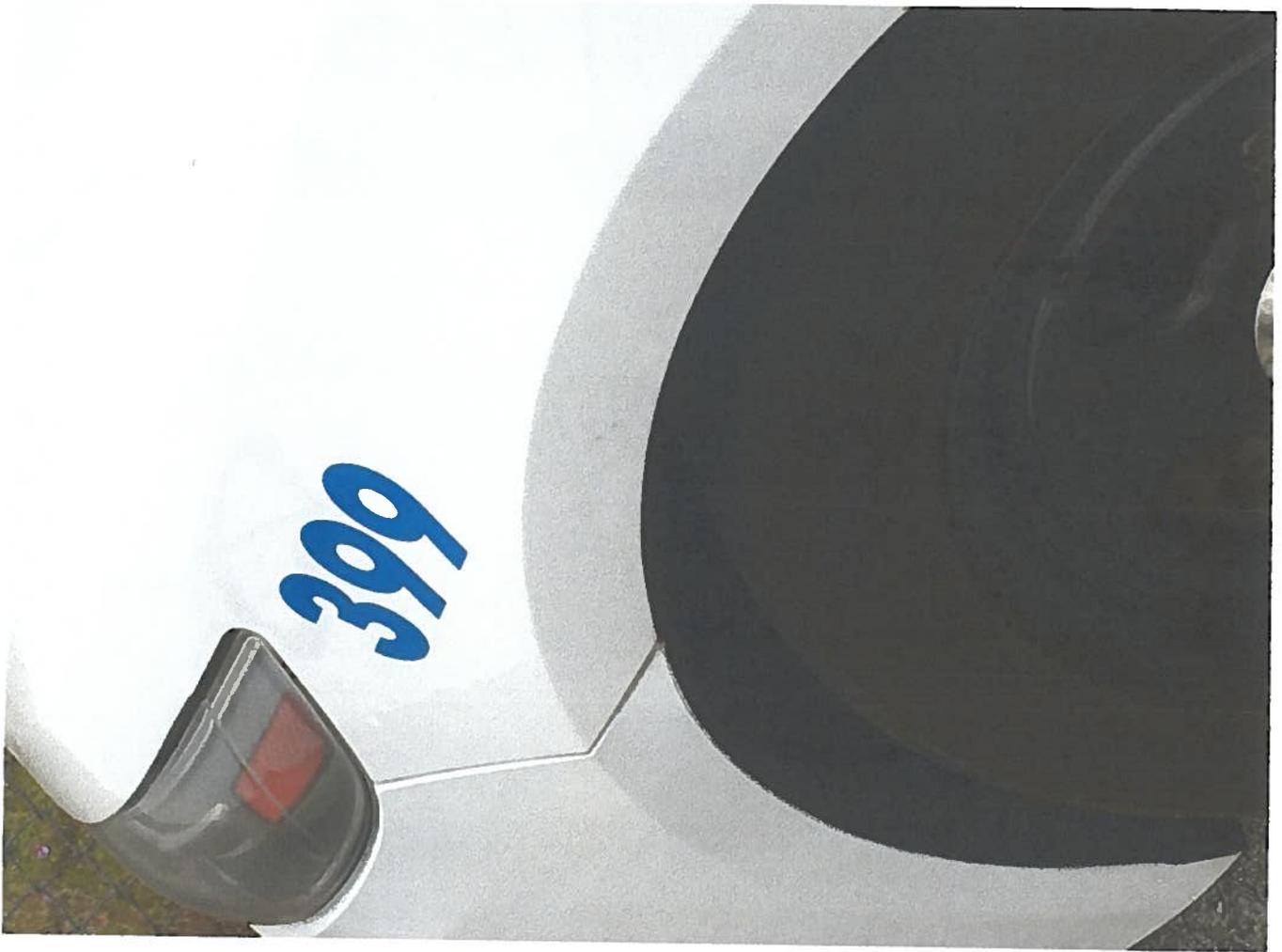


**Mobile-Vision, Inc.**



Untitled

Valerie Horn <valeriehorn6581@gmail.com>  
 Wed 4/19/2017 12:19 PM  
 Inbox  
 To: Flood Gary (Seaford PD) <gary.flood@CJ.State.de.us>



Sent from my iPhone

# Untitled

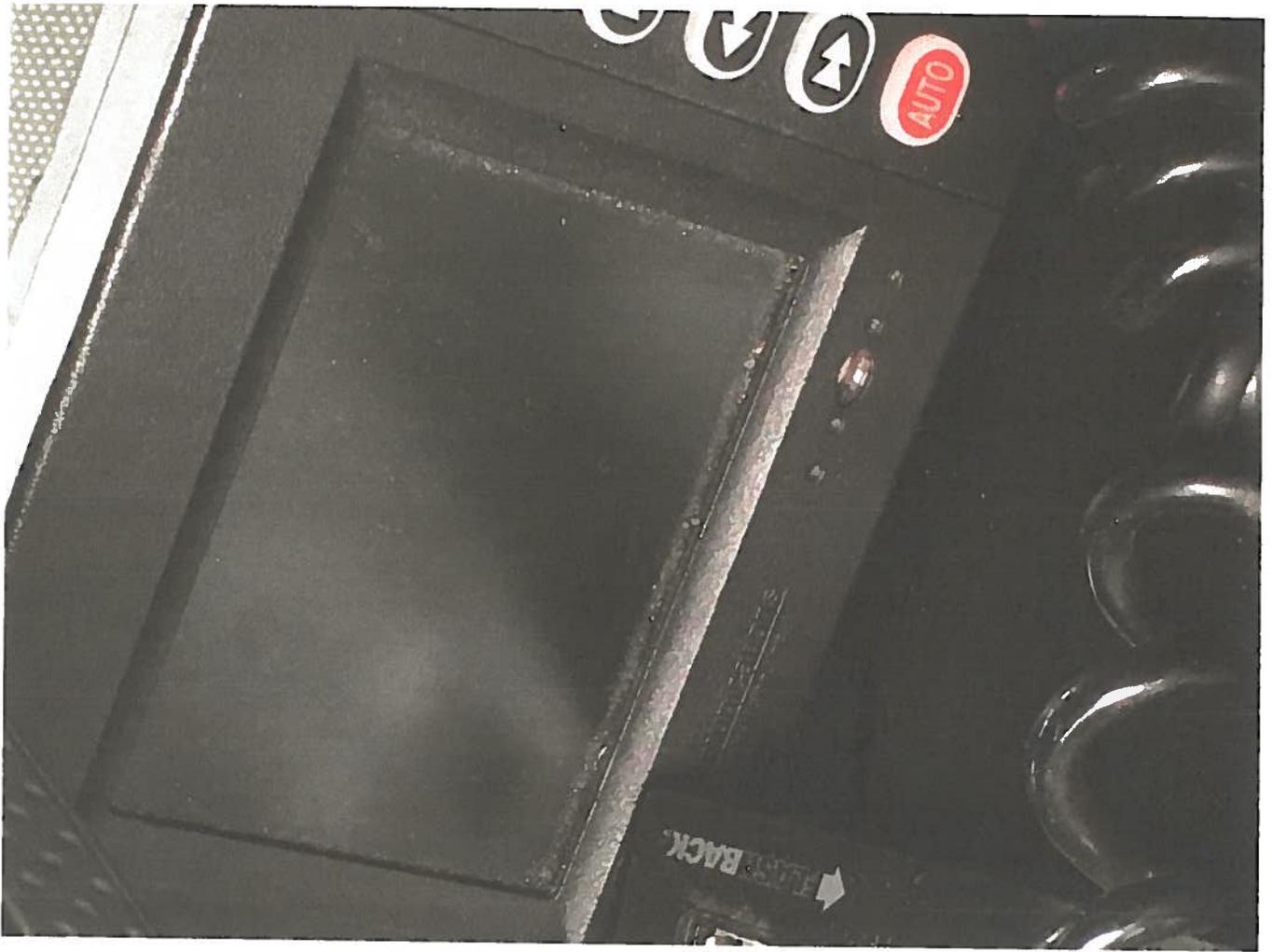
Valerie Horn <valeriehorn6581@gmail.com>

Wed 4/19/2017 12:19 PM

Inbox

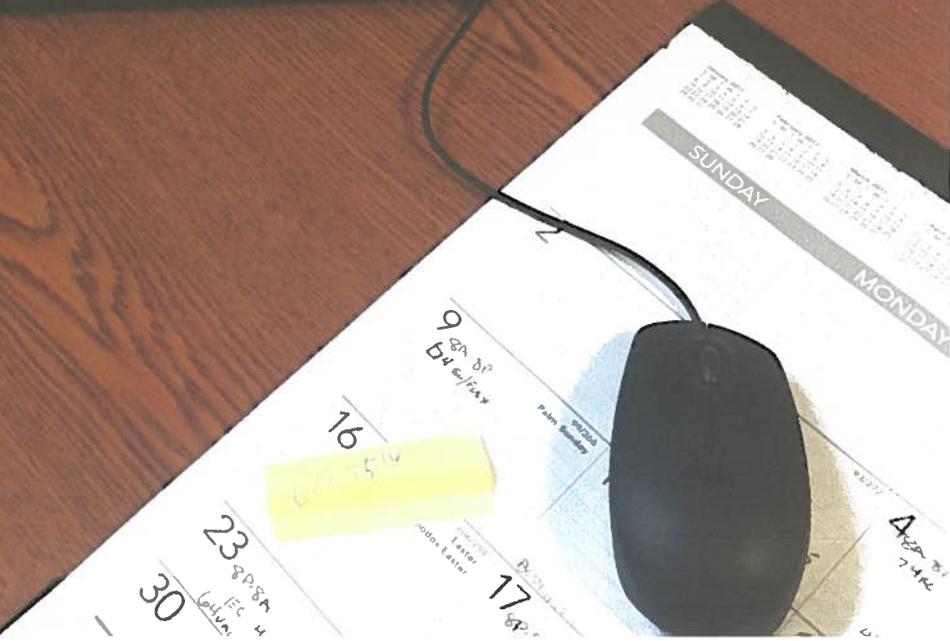
To: Flood Gary (Seaford PD) <gary.flood@CJ.State.de.us>;





Sent from my iPhone





N.B.3  
4-20-17

MEMORANDUM

April 20, 2017

TO: Mayor and Council  
FR: Dolores J. Slatcher, City Manager  
RE: Emergency Water Improvements  
S. North Street

All,

On Monday, April 17, 2017 the pump test at Residences at Riverplace failed. It was determined to replace the 4" valve on Middleford Road that had been broken off by City personnel when they were turning off the water so their contractor could install their main to their site. It was believed it broke in the open position. However without digging it up for inspection it could not be proven. City Public Works personnel began the process of contacting MISS Utility for emergency locates, Del DOT for emergency permit, and Teal Construction to find out if they could perform the work on April 18, 2017.

The decision was made to install a new 10" tap on Middleford Road and ran a 4" line from it to past the 4" line then from it past the broken 4" valve and wet tapped a 4" valve back in. This work had to be done by a contractor as Seaford did not have the materials or equipment to perform the work. It is outside our scope. Teal Construction was contacted by Berley Mears, Director of Public Works and they adjusted their schedule to replace the valve and tie it in on Tuesday, April 18<sup>th</sup>. City Public Works personnel began the process of contacting MISS Utility for emergency locates and Del DOT for emergency permit. On Tuesday, April 18, 2017 the water flow continued to be inadequate for the fire pump test. The decision was made to work with the developer and Teal to install a new 10" water main.

The cost was quoted by Teal for 360' of new 10" water main with paving the trench for a price of \$28,800. Due to the various flow test results and the event with the broken valve it was decided to cost share. The City installed 110' at approximately \$8,800 and the developer installed 250' with appropriate valves and tees at approximately \$20,000.

The City will still have to pay for the work at time and material for the new 4" valve and tie in as the first means of providing adequate flow for the fire pump test. Hopefully Teal will have this to me in time to report at the Council meeting.

The City went above and beyond to meet the needs of the development and service the new residents who had plans to move in on Wednesday, April 19<sup>th</sup>. Instead the anticipated date will be Friday, April 21<sup>st</sup> if all tests and inspections are completed and pass. On Wednesday new residents were arriving at City Hall to sign Electric Service Agreements with the intent of moving in. We authorized them to proceed with the service agreements and deposits but advised at best it would be Friday, April 21<sup>st</sup> before any move-ins could occur.

Steps taken by City and City Contractor due to pump test failure on Thursday, April:

- April 17, 2017
  - Fire Marshall pump test fails

- Flow test by City showed less flow than fire pump vendor had
  - Advised 4" valve on Middleford Road serving S. North and Water Streets was broken
  - Contacted MISS UTILITY, DEL DOT, and Teal Construction
  - Teal advised they could come in on April 18<sup>th</sup> and install the new valve and tie-in.
  - Public Works began digging out the area for new valve replacement
- April 18, 2017
    - Public Works came in at 6 a.m. to reopen the hole for Teal
    - Teal came in early to work with them.
    - Valve installed with tie-in complete.
    - Flow tested hydrant and flow was still not sufficient for the fire pump test
    - Coordinated with Teal, Perlmutter, and Berley to have new 10" water main installed on S. North Street from Middleford Road.
    - Teal provided quote for \$28,800. Worked out a shared cost with Perlmutter.
- April 19, 2017
    - Teal arrived 6 a.m. with two full crews to install the 360' of 10" water main.
    - Berley worked with Dept. of Public Health for bac T test to be expedited. They agree if Seaford drives to Smyrna on April 20<sup>th</sup> by 12 noon to have results to us by Frida, April 21<sup>st</sup> at 12 noon. Normally we would go through their Georgetown office.
    - Teal completes main installation by 5 p.m. and main is filled and heavily chlorinated for sample to be pulled by 10 a.m. on April 21<sup>st</sup>.
    - Teal starts trench paving
- April 20, 2017
    - Teal starts 6 a.m. finishing back filling and trench paving
    - Public Works flushes main starting at 8 a.m. to pull sample by 9 a.m. which was agreed to due to the level of chlorine in the line
    - Fire Marshall is due by 10:30 a.m. for fire pump test on-site.
    - Sample pulled by 9:15 a.m. and City personnel left to take sample to Smyrna
    - Teal will have work finished on S. North Street
    - Fire Marshall passes pump test
- April 21, 2017
    - ~~Bac T test results due (will update at meeting)~~
    - If good then water can be turned onto complex for residential use.
    - City will run street sweeper in morning to be ready for the ceremony at 2:45 p.m.
- April 24, 2017
    - Teal will finish cleaning up and paving patch on Middleford Road and S. North St intersection to meet Del DOT requirements.

Berley Mears and Charles Anderson were on vacation. Berley worked from home for us during this time. Lisa and Public Works personnel did above and beyond to accommodate all parties on site. Every agency and Teal went above and beyond to assist Seaford with this situation to deliver a high level of service to the developer and new residents at the Residences at Riverplace. A big thank you to all.

The recommendation is to take all City costs from the Water Impact Reserve since the work was done to serve new development. The expenses were approved as emergency work and the authorization is for using the Water Impact Reserves to pay them.

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