

**REVISED 1/12/2021**

**AGENDA  
REGULAR MEETING OF THE MAYOR AND COUNCIL  
January 12, 2021  
SEAFORD CITY HALL - 414 HIGH STREET**

**The meeting will be streamed via live feed.**

To view a live meeting visit one of the links below:

- On our website: [www.seafordde.com/meetinglivefeed](http://www.seafordde.com/meetinglivefeed)
- On Facebook: [www.Facebook.com/cityofseaford](http://www.Facebook.com/cityofseaford)
- On YouTube:  
<http://www.youtube.com/c/CityofSeafordDe19973>

To view this meeting agenda and supporting documentation visit our website:

[www.seafordde.com/meetings\\_and\\_agendas](http://www.seafordde.com/meetings_and_agendas)

Comments and questions may be emailed to:  
[Councilinfo@seafordde.com](mailto:Councilinfo@seafordde.com)

- 7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to order.
- Invocation
  - Pledge of Allegiance to the Flag of the United States of America.
  - Changes to the agenda for this meeting.
  - Approval of minutes of the regular meeting on December 8, 2020.

**ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.**

Mayor David Genshaw to announce the winners of the 2020 Holiday decorating contest.

**CORRESPONDENCE:**

- 1.

**7:05 P.M. PUBLIC HEARING:**

1. South Conwell Street Storm Water Improvements Plan.

**NEW BUSINESS:**

1. Present for approval a request from the Clarence Street Church of God to place a fence on City property located at the corner of Clarence Street and Thomas Street.

**AGENDA**

REGULAR MEETING OF THE MAYOR AND COUNCIL

January 12, 2021

2. Present for approval a proposal to purchase twenty (20) 2015 Yamaha golf carts from the Rookery Golf Course and sell fourteen (14) used carts owned by the Hoopers Landing Golf Course.
  
3. Present for approval a recommendation from the Director of Public Works to post the south side of King Street between Market and Arch Street's "No Parking".
  
4. Present for a first reading, Ordinance #2021-01 to amend Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware relating to "Board of Elections", in the manner following, to wit: Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware by adding Section 2.6.1.

**OLD BUSINESS:**

- 1.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

**CITY OF SEAFORD**

Municipal Election – April 17, 2021

The City of Seaford Municipal Election will be held on Saturday, April 17, 2021 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

Two (2) Council Members will be elected for a (3) year term.

**All candidates must have filed by 5:00 p.m., E.S.T., February 26, 2021.**  
**Registration can be completed at City Hall, 414 High Street, Seaford, DE.**  
**Registration hours are Monday through Friday, 8 a.m. until 5:00 p.m. or by appointment if you cannot register during these normal business hours.** Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 26, 2021 will still appear on the official ballot for election.

**AGENDA**

**REGULAR MEETING OF THE MAYOR AND COUNCIL**

January 12, 2021

Anyone eighteen (18) years of age or older who is a bona fide resident and US Citizen to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 26, 2021.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 17, 2020) and shall have one vote **provided he or she is registered on the “Books of Registered Voters” maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

**The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the “Books of Registered Voters” maintained at City Hall.**

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver’s license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

**LIAISON REPORTS:**

1. Police & Fire - Councilman Dan Henderson
2. Administration - Councilman Jose Santos
3. Code, Parks and Recreation - Councilman Orlando Holland
4. Public Works & WWTF - Councilman James King
5. Electric - Councilman Matt MacCoy

Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

**NOTE:** Agenda shall be subject to change to include or delete additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted: 1/12/2021

Posted by: TNT



## Memorandum

PH# 1  
1/12/21

To: Mayor & Council

From: Trisha Newcomer, Director of Economic Development & Community Relations

*tn*

Date: January 7, 2021

RE: Conwell Street Stormwater Improvement Project

On Thursday, January 7, 2021, the City Manager and I spoke with Mr. Ralph Palmer, who owns property at the south end of Conwell Street, regarding the South Conwell Street stormwater improvement project. During our discussion he shared with us that he had received and reviewed the information sent to all the property owners Conwell Street.

He provided the following comments to be read into the record at the public hearing on Tuesday, January 12, 2021.

- He felt the improvements would be good for the area.
- The improvements would be beneficial to the Nanticoke River, by addressing the drainage and runoff.
- He felt this was a great project and has no objection the plans as outlined.



# memo

LB# 1  
1/12/2021

## Seaford City Council

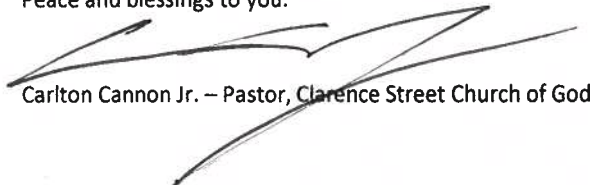
To: Charles D. Anderson, City Manager  
From: Carlton Cannon Jr. – Pastor, Clarence Street Church of God  
CC: Council Members of Seaford, DE  
Date: December 15, 2020  
Re: Request to Occupy City Property

**Proposed Motion:** At Clarence Street Church of God, we are in the process of improving the security of our church with the addition of a fence along the perimeter of our property. As you may already know, over the many months we've been experiencing a rise in criminal activity on our property and in the immediate vicinity such as drug dealing, shootings, prostitution and etc. The safety of my members has become a major concern and our church is now taking a proactive approach to help control the situation. We hope to remain a visible beacon of hope in our community.

The purpose for this correspondence is to respectfully request permission from the City of Seaford, DE to occupy city property by building a fence along Thomas Street. The portion of "lands of the City of Seaford" is noted on the survey.

The proposed fence will be constructed around the perimeter of the Clarence Street Church of God property. This fence will not cover the front part of the church (Clarence Street), so the city of Seaford will continue to have access in order to maintain the water, sewer and storm water facilities in the area. The fence will mirror the fence located across Clarence Street where our parsonage and garage are located. The new fence will be the same color and same height (as the previous fence) with the addition of two gates in the rear of the church. This fence will serve as a buffer/barrier to the immediate surrounding area and hopefully also deter illegally parked cars as well as people loitering on the church property.

Peace and blessings to you.



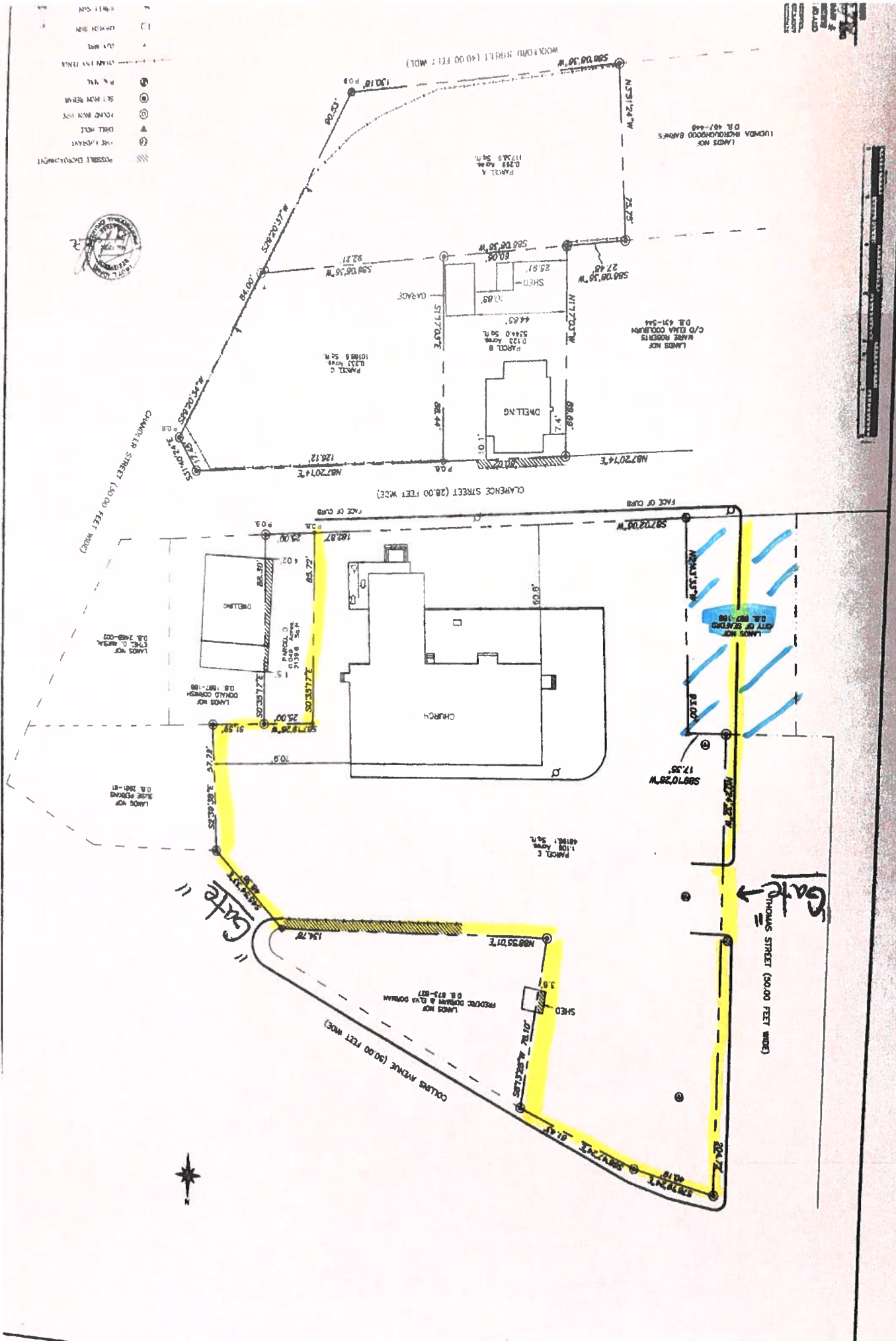
Carlton Cannon Jr. – Pastor, Clarence Street Church of God

1. ALL DISTANCES  
 2. ALL BEARINGS  
 3. ALL CORNERS  
 4. ALL CURVES

- POSSIBLE DEVELOPMENT
- △ DETAIL WELL
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1. ALL DISTANCES  
 2. ALL BEARINGS  
 3. ALL CORNERS  
 4. ALL CURVES



NB# 2  
1/12/21

# MEMORANDUM

TO: Mayor & Council

FR: Charles Anderson, City Manager



**RE: Potential Used Golf Cart Purchase**

DT: 12/18/2020

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Due to the recent closing of the one of the Rookery Golf Courses in Milford Delaware; Adkins Management has offered to sell (20) twenty 2015 Yamaha Golf Carts for \$2,900 each (\$58,000 total). Please see the attached letter form Chris Adkins providing additional details.

Also attached are listings for similar golf carts that we found on eBay and needturfequipment.com that puts the value of the carts at \$3,000 - \$4,000.

Our plan would be to excess (14) fourteen existing carts the City currently owns at the course. Of the fourteen to be sold (12) twelve are functioning and (2) are strictly for parts. The Hoopers Landing Golf Pro Mike Connor has requested pricing from specialty wholesalers for the carts to be sold and attached is an offer of \$12,600 From Pasco (located in Millsboro, DE) for the excess fleet (see attached price quote). The proceeds from the sale of the carts would be used to offset the cart purchase recommended herein.

The purchase of twenty carts would expand the fleet at the course by six and would allow additional carts for the increased play realized at the facility over the past several years. The existing cart barn has the space to accommodate the new carts.

The Golf Reserve Account currently has a balance of \$212,000. These funds could be used for the purchase. The proceeds from the sale of the excess equipment would be placed in the reserve account for future use by the City.

If you have any questions, please contact me.



NB#2  
1/12/21

January 7, 2021

City of Seaford  
414 High Street  
Seaford, DE 19973

Attn: Charles Anderson, City Manager

This letter is to propose the City of Seaford purchase 20 – 2015 Yamaha electric golf carts from the Rookery Golf Club for a price of \$2,900 per golf cart. The carts were originally purchased by the Rookery new in the spring of 2015. All carts will have new batteries and recently replaced new seat covers. They are all in good working condition and should provide many years of service.

The purchase of these carts will help the Hooper’s Landing Golf Course keep up with its growing demand. On more than one occasion this year golfers had to wait for carts to come in before they could tee off for their rounds. We suggest selling 12 of your older carts to help finance this purchase. We have received an offer of \$12,000 from Pasco for the carts. With the purchase of the 20 carts from the Rookery and the sale of the 12 Hooper’s Landing carts the fleet will grow to 60 carts. Adkins Management feels that this size fleet should be able to meet the demand on most days. On days it cannot, we have the 5 carts Adkins Management purchased four years ago to assist Hooper’s Landing on high demand days.

Purchase 20 – 2015 Yamaha Carts	\$58,000
Sale of 12 Hooper’s Landing Carts	<u>(\$12,000)</u>
Net Cost	\$46,000

If the city would rather purchase new carts we have received a quote from Golf Car Specialties.

Purchase 20 – 2021 Electric Carts	\$99,480
Purchase 20 – 2021 Gas Carts	\$106,600

As you can see, there is a considerable amount of saving by purchasing the used carts from the Rookery. Hooper’s Landing demand continues to grow and we cannot keep up with the current demand for carts unless we purchase some additional carts. It is also a rare opportunity where the city can purchase carts we have worked with and know. Not only will we have additional carts but we will be upgrading the fleet as well. Thank you for your consideration on this matter and we look forward to hearing the city’s decision.

Sincerely,

Chris Adkins  
President  
Adkins Management





27052 Broadkill Road  
Milton, Delaware 19968  
toll free 866-313-GOLF(4653)  
phone 302-684-3000  
fax 302-684-3389  
www.rookerygolf.com

NB#2  
1/12/2021

City of Seaford  
Hooper's' Landing Golf Course  
P.O. Box 1100  
414 High Street  
Seaford, DE 19973  
Att: Charles Anderson

Dear Charles


The Rookery Golf Course is willing to sell (20) 2015 Yamaha electric golf cars with new batteries for the cost of \$2900 each totaling \$58,000. The cars come with tops, windshields, chargers, and sand bottles and are in very good shape. The cars are sold as is with no warranty. If you have any questions feel free to contact me.

Sincerely,

Chris Adkins

**2007 YAMAHA YDRE**

Electric Golf Carts

Price: **USD \$3,200**
 Purchase today for  
**USD \$53.78 / monthly\***
**Machine Location:**

Lucasville, Ohio 45648

**Serial Number:** JW2-F4236-10**Condition:** Used**Stock Number:** 11451


Updated: Wed, Nov 25, 2020 07:13 AM

**Ricer Equipment**

Lucasville, Ohio 45648

Phone: **(740) 200-6022****2015 YAMAHA YDRE**

Electric Golf Carts

Price: **USD \$3,061**
 Purchase today for  
**USD \$51.44 / monthly\***
**Machine Location:**

Moncton, New Brunswick, Canada E1H 0A5

**Serial Number:** JW9-516736**Condition:** Used**Stock Number:** 628268

Updated: Tue, Nov 17, 2020 06:28 AM

**GREEN DIAMOND EQUIPMENT LTD.**

York, Prince Edward Island, Canada C0A 1P0

Phone: **+1 888-532-1131**

Get them while they last! For more information please contact Colton Parsons @ Cell: (.

48V Electric Golf Cart



Search for anything

All Categories

Back to search results | Listed in category: eBay Motors > Other Vehicles & Trailers > Golf Carts



**Yamaha**

2015 white Yamaha g29 drive Dre 4 seat passenger 48 volt 48v Golf Cart  
NEW BATTERIES LED LIGHTS REAR FLIP SEAT DRIVES GREAT

🔥 10 viewed per hour

Condition: Used  
"Drives very good"

Time left: 22h 1m 31s | Saturday, 6:55AM

Price: **US \$3,995.00**

Buy It Now

Add to Watchlist

Shop with confidence

Top Rated Plus  
Trusted seller, fast shipping, easy returns. [Learn more](#)

**Seller information**  
[pennyriver15](#) (4031)  
97.5% Positive feedback

[Save this Seller](#)  
[Contact seller](#)  
[Visit store](#)  
[See other items](#)

Longtime member Free local pickup

Get low monthly payments | [get an instant decision](#)

Order an inspection from WeGoLook | [Learn More](#)

[Get instant delivery rates](#) | [Quality carriers standing by](#)

Shipping: See item description for shipping details  
Item location: West Palm Beach, Florida, United States  
Ships to: Local pick-up only

Payments: Full payment is required within 7 days of auction close



Have one to sell? [Sell now](#)

[Description](#) [Shipping and payments](#)

Seller assumes all responsibility for this listing.

eBay item number: 303

**Item specifics**

Condition: Used  
Seller Notes: "Drives very good"  
Make: Yamaha  
Seat Capacity: 4 Seats

Type: Electric

## C. Anderson

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**From:** Golf Pro <golfpro@seafordde.com>  
**Sent:** Wednesday, January 6, 2021 10:25 AM  
**To:** C. Anderson  
**Subject:** RE: Sale of old carts

Charles,

I have received two verbal quotes for buyers. Golf Carts Sales & Service in Goldsboro, Md offered \$500-\$600 a Cart. The other offer is much better. Pasco in Millsboro, DE offered \$1000 a cart and may want the two that are parts only for \$150 each. So that will be 12000 for the 12 working carts and possible \$300 for parts only carts.

Let me know how you would like me to processed from here? Do I need to wait until the Meeting on the 12<sup>th</sup> to tell Pasco?

Thank you,

*Michael Connor*

Hooper's Landing Golf Course  
1019 W. Locust St.  
Seaford, DE 19973  
302-629-2890  
[Video Showcase](#)

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**From:** C. Anderson [mailto:canderson@seafordde.com]  
**Sent:** Tuesday, January 05, 2021 8:58 AM  
**To:** golfpro@seafordde.com  
**Subject:** RE: Sale of old carts

Thanks Mike.

Your help is appreciated.

**From:** Golf Pro <golfpro@seafordde.com>  
**Sent:** Tuesday, January 5, 2021 8:34 AM  
**To:** C. Anderson <canderson@seafordde.com>  
**Subject:** RE: Sale of old carts

Charles,

I have two company that have interest and are going to get me quotes. I will contact them again to see if they have the quotes ready. I hope to have this information for you by Thursday.

Thank you,

*Michael Connor*

Hooper's Landing Golf Course  
1019 W. Locust St.

Seaford, DE 19973  
302-629-2890  
[Video Showcase](#)

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**From:** C. Anderson [<mailto:canderson@seafordde.com>]  
**Sent:** Tuesday, January 05, 2021 8:06 AM  
**To:** [golfpro@seafordde.com](mailto:golfpro@seafordde.com)  
**Cc:** jmerritt; Trisha Newcomer  
**Subject:** Sale of old carts

Mike,

I hope all is well for you in the new year.

As we spoke at our last meeting we have place the purchase and sale of the used carts from the Rookery on the 1/12/2021 City Council agenda for consideration. One of the items that we need is a proposal for the disposal of the old carts. Have you been able to speak with any of the area wholesalers to obtain quotes for the old carts?

Do you think you will have any information regarding the sale later in the week? I would need it by the close of business Thursday to include it in the information distributed to the members of the council.

If you need additional time just let me know and we can just inform the City Council of the status of obtaining quotes and we can bring that back to a later meeting for action.

Thanks

Charles



This email has been checked for viruses by Avast antivirus software.  
[www.avast.com](http://www.avast.com)

NB#3  
1/12/21

## MEMORANDUM

TO: Charles Anderson, CM

FR: Berley A. Mears, DPW

***RE: King Street "No Parking" signage request***

DT: 1/4/21

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We have received many inquiries about cars being parked on both sides of King Street between Market and Arch. The complaint is that with cars parked on both sides of the street it is unsafe to drive through and that the larger safety vehicles cannot make it through at all. We were told that there used to be no parking on the south side of the street, like the adjacent section from Arch to Pine, but I could not find any evidence of this. After reviewing the situation, I do feel that there should be no parking on the south side of the street in this portion of King Street as well.

I would like to make the following recommendation for City Council's consideration:

- Install two posts and no parking this side signs evenly spaced on the south side on King Street between Market and Arch Streets.

Please contact me should you have any questions.

**ORDINANCE #2021-01**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD**, an ordinance to amend Chapter 2, ARTICLE 6 of the Municipal Code of Seaford, Delaware relating to “Administration”, in the manner following, to wit:

Chapter 2, ARTICLE 6 Board of Elections, of the Municipal Code of Seaford, Delaware is hereby amended by adding §2.6.1, to read as shown on the following pages.

	Date of First Reading
	Date of Second Reading & Adoption
	Date of Advertisement
	Date the Ordinance is Effective

**CITY OF SEAFORD**

By: \_\_\_\_\_  
Mayor

Witness: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Manager



**ARTICLE 6 – Board of Elections**

**Section 2.6.1**

- A. The Board of Elections members shall serve for a term of one year commencing after appointment at the first Council meeting in February. Members of the Board of Elections may serve for more than one term.