

**REVISED: July 21, 2017**

**AGENDA  
REGULAR MEETING OF THE MAYOR AND COUNCIL  
July 25, 2017  
SEAFORD CITY HALL - 414 HIGH STREET**

- 7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to Order.
- Invocation
  - Pledge of Allegiance to the Flag of the United States of America.
  - Changes to agenda for this meeting.
  - Executive Session - personnel
  - Approval of minutes of the regular meeting on June 27, 2017.
  - Approval of minutes of the regular meeting on July 11, 2017.
  - Approval of minutes of the public portion of the Special Meeting held on April 6, 2017 for an Executive Session to discuss personnel in accordance with 29 *Del. C.* § 10004(b)(9).
  - Approval of minutes of the public portion of the Mayor and Council meeting held on July 13, 2017.

**CORRESPONDENCE:**

1.

**7:05 P.M. PUBLIC HEARING:**

1. **Seaford Historical Society, property owners of 23669 Ross Station Road, Tax Map and Parcel 331-5.00-4.03**, is seeking a preliminary plan approval for an event center with site improvements.

**NEW BUSINESS:**

1. Present the recommendation from staff regarding a 15 minute parking space(s) restriction on High Street.
2. Request from Seaford Development Associates, LLC to extend the preliminary plan approval for Seaford Towne Center and Residences at River Place Bldg. 3.
3. Bill Bennett, Director of Electric to give an update on the Pine Street Substation and Distribution Improvements construction progress.

Page 2

**REVISED: July 21, 2017**

**AGENDA**

REGULAR MEETING OF THE MAYOR AND COUNCIL

July 25, 2017

**OLD BUSINESS:**

1. Present the revised Fee and Rate Schedule to include the Septage Hauler Fee and add a fee for the one million one plus gallons.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

1. AFRAM, Seaford Sports Complex, August 12<sup>th</sup>, 2017 at 11:30 a.m. for Opening Ceremonies. ([www.easternshoreafam.org](http://www.easternshoreafam.org) for more information)

**COMMITTEE REPORTS:**

1. Police & Fire - Councilwoman Leanne Phillips-Lowe
2. Administration - Councilman Orlando Holland
3. Code, Parks and Recreation - Councilwoman Grace Peterson
4. Public Works & WWTF - Councilman William Mulvaney
5. Electric - Councilman Dan Henderson

**Mayor Genshaw solicits a motion to move into an Executive Session for the purpose of discussing personnel.**

**EXECUTIVE SESSION:**

1. Personnel

**Mayor Genshaw reopens the regular Council meeting.**

**Mayor Genshaw solicits a motion to adjourn the regular Council meeting.**

**NOTE:** Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Posted

TNT - Website

7/21/17 @ 3:26 p.m.

Agenda  
7-25-17  
N.B. 1

June 28, 2017  
Sea-Del Package Store  
113 High St.  
Seaford, DE 19973

City of Seaford  
414 High St.  
P.O. Box 1100  
Seaford, DE 19973

To Whom It May Concern:

I am writing to you for a request in order to get an approval for new parking signs in front of my business, such as: 15 minutes only, or Liquor store parking only. A new restaurant opened up next door a few weeks ago, and customers are parking in the spots out front of my store, which currently has a 2 hour parking sign posted. Customers are in the restaurant for a few hours eating dinner, and my customers are only in my store for a few minutes. I am losing customers because they have no convenient space to park now.

Can you please have someone come out to look at the situation, in order to get new signs approved and installed? Please make the sign in English and Spanish, Alot of the restaurants clients speak and/or read Spanish.

If any questions, please feel free to call me at 302-629-2387. Thank you in advance for your help on this matter.

Sincerely,



Charlie Patel

# MEMORANDUM

TO: Dolores Slatcher, City Manager

CC: Lt. Pete Bohn, SPD  
Berley Mears, Public Works Director

FR: Charles Anderson, Assistant City Manager ↗

**RE: High Street - 15 Minute Parking Sign**

DT: 7/14/17

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As you requested, Lt. Bohn, Berley Mears and I reviewed the feasibility of designating "15 minutes only" parking space(s) on High Street between New Street and Arcadia Street.

Currently High Street has a parking restriction of 2 hours Monday thru Friday and no parking on Sundays from 6:00 a.m. – 8:00 a.m.

The letter that you provided us is requesting the installation of 15 minute only parking signs in front of the business located at 113 High Street; Sea-Del Package Store. The request also asked that we consider posting the restriction in both English and Spanish.

After our review of the location and our discussion of the request and its potential impacts, we would like to note the following for City Council's consideration:

1. The requested signage can be installed on the existing post located on the south side of High Street directly in front of the requesting business. This would designate one space adjacent as "15 minute parking only". Additional parking space designation would require the installation of additional posts and signs.
2. Currently no similar 15 minute or other (beyond 2 hour) parking restrictions exist along the High Street Corridor.
3. The committee met with the business owner to the west (Allstate office) and he expressed concern that the installation of a 15 minute only parking sign at the requested location could have the potential of pushing longer term parking

customers in front of his business. He noted that if that were to occur it could cause difficulties for his less mobile customers that visit his office regularly.

4. Trisha Newcomer and I did meet with the adjacent restaurant owner (Pupuseria) to the east and he had no objection to the proposed sign. He did prefer that it be limited to one sign to minimize the impact on his customers.
5. Should the desire be to post signs in English and Spanish we would need to find an interpreter to provide us with the appropriate verbiage.

Lt. Bohn wanted to note that enforcement of this parking restriction will be labor intensive for the staff of the Seaford Police Department. The process of verifying a violation of the restriction will require an officer to respond to the complaint and monitor the status of the parked vehicle.

Additionally Lt. Bohn shared with us that years ago High Street had parking limits similar to this request at various locations and the enforcement process for this type of violation is contrary to the business environment that we are working hard to establish in our downtown business district.

If you have any questions, contact any of us.

NB 2  
7-25-17

# Seaford Development Associates, LLC

10221 River Rd, Unit 61407, Potomac, Md 20859  
Tel. (301) 921-8700 Fax. (301) 921 -8706

July 5, 2017

Ms. Dolores J Slatcher  
City Manager  
City of Seaford  
414 High Street  
Seaford, DE 19973

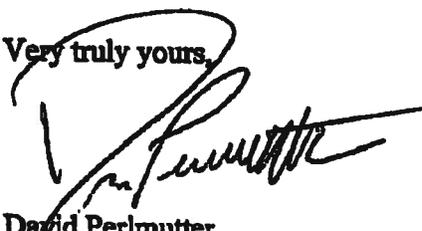
**Re: Extention Preliminary Plan,  
Seaford Towne Center and  
Residences at River Place Bldg 3**

Dear Ms. Slatcher:

We are requesting your consideration for extension approval of the above referenced projects preliminary plans.

Thank you again for your support,

Very truly yours,



David Perlmutter



O.B.1  
7-25-17

# CITY OF SEAFORD

## SCHEDULE OF FEES AND RATES

Amended July 25, 2017  
Effective July 26, 2017

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

### PROPERTY TAX RATE

Assessment is based on 2008 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.31 per \$100 of assessed value.

### PROPERTY TAX RE-ASSESSMENT FEE:

As determined by current assessment charges.

\* This fee applies to property tax reassessments necessary due to Sub-division Farm Land Exemption requests; Property Improvements, Subdivisions, Re-zonings and/or Annexations.

### ELECTRIC UTILITY RATES

#### RESIDENTIAL CUSTOMERS

Customer Charge \$8.75 Per Month \*Minimum Bill \$15.00  
First 39.07 KWH \$0.160000  
Next 710.93 KWH \$0.152817  
Remaining KWH \$0.128631

#### COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge \$10.50 Per Month \*Minimum Bill \$15.00  
First 26.48 KWH \$0.170000  
Next 723.52 KWH \$0.157411  
Remaining KWH \$0.156370

#### COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge \$30.00 Per Month  
First 45 KWH \$0.150000  
Remaining KWH \$0.107623  
Demand Charge (All KW \$11.34)

#### MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge \$50.00 Per Month  
First 2,694.72 KWH \$0.125000  
Remaining KWH \$0.100137  
Minimum Bill \$386.84  
Demand Charge (All KW \$10.66)

#### LARGE GENERAL SERVICE Energy (greater than 300 KW two or more times in 12 months)

Customer Charge \$200.00 Per Month  
First 30,000 KWH \$0.105000 Next 220,000 KWH \$0.086620  
Remaining KWH \$0.084770  
Demand Charge (All KW \$10.1327)  
Demand Ratchet 70% if Previous 12 Month Maximum

#### LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge \$200.00 Per Month  
First 30,000 KWH \$0.102500 Next 220,000 KWH \$0.085318  
Remaining KWH \$0.082596  
Demand Charge (All KW \$10.1327)  
Demand Ratchet 70% if Previous 12 Month Maximum

**CONNECTION CHARGES**

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges (prior to 4:00 pm Monday – Friday)	\$40
Delinquent Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$60
Additional Deposit	\$25
Temporary Service	\$60

**CUSTOMER DEPOSIT CHARGES**

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial - The greater of an average for 12 month's bills multiplied by 2.5 or \$200 (A surety bond may be substituted at the City's option)	\$200

**STANDARD POWER FACTOR**

98.5% Lagging	
Charge per 1.0% under 98.5% per KW demand	\$0.05

**NEW CONSTRUCTION AND LINE EXTENSION FEES**

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

\* The City Council approved a selective elimination of the charges for City Labor & City Equipment costs in 2017 related to the installation of new electric services and upgrades to existing electric services by the City Electric Department. Material costs, Non-City Labor costs & Non-City Equipment costs do not apply to this waiver.

**STREET CHARGE**

\$5.50 per month

**GREEN ENERGY**

Funding for Green Energy Programs \$0.000178 / Kwh

**PURCHASED POWER COST ADJUSTMENT CLAUSE**

-\$0.00257 / Kwh (Effective 02/01/2017)

**ENERGY SUPPLY COST**

\$0.07525/ Kwh

**SECURITY LIGHTS**

\$6.31 / month

**METER TEST FEE**

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	\$35
Transformer Rated Meter	\$75

**METER DEPOSIT INTEREST**

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

**DELAWARE STATE UTILITY TAX**

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

**RETURN PAYMENT FEE**

\$40

**LATE PAYMENT CHARGE**

1.5% per month on outstanding balance

**BASE FIGURE FOR ESCROW CALCULATIONS**

\$0.088223/Kwh

## WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 9,000 gallons per month, (300 g.p.d.), with a minimum billing of 1 EDU per month, \$21.95 for water\* and \$44.30 for sewer.

\*Water rate adjustment for large users: The first 667,000 gallons are billed at the rate of \$21.95 per 9,000 gallons/month; from 667,001-1,333,333 at \$10.97 per 9,000 gallons/month; with the remaining usage at \$9.12 per 9,000 gallons/month.

\*Properties outside of the city limits, which have water and/or sewer service, are charged an annual fee equal to 1/3 of the city property tax rate.

## WATER AND SEWER CONNECTION SERVICE CHARGES

### Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40

## INDUSTRIAL PRETREATMENT ORDINANCE:

### WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee

### OTHER FEES:

Permit Amendment	\$500.00 per issuance
Permit Variance (s)	\$500.00 per issuance

## GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

## BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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## PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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## PLUMBER LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$5,000)	
State of Delaware Master Plumber License Required	

## EXCAVATOR LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$20,000)	

## REFUSE HAULER LICENSE:

Annual License Fee =	\$50.00 for the first 5 trucks working in the City, Plus \$10.00 for each additional truck working in the City
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## SEPTAGE HAULER LICENSE:

Annual License Fee =	\$120.00
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## SEPTAGE HAULER FEE:

Septage Discharge Rate =	\$0.065/ gallon up to 1,000,000 gallons per calendar year \$0.055/ gallon 1,000,001 and above gallons per calendar year
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\* Fee is charged on maximum truck volume; not gallons unloaded.

**COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:**

Annual License Fee = \$40.00

**TRANSIENT MERCHANT LICENSE:**

Annual License Fee = \$40.00

Surety Bond Required (\$1,000)

**MASSAGE BUSINESS LICENSE:**

Annual License Fee = \$40.00

**SPECIAL EVENT PERMIT:**

Permit fee = \$20.00 per day per event

Not for profit organizations may be exempted from this fee. Proof of 501c3 status may be required.

**PARADE OR PROCESSION PERMIT:**

No Charge

**SEASONAL STAND PERMIT:**

Stand size up to 100 s.f. = \$10.00

Stand size larger than 100 s.f. = \$25.00

**TEMPORARY CONTAINER (in R.O.W.) PERMIT:**

Permit Fee = \$40.00

Insurance Certificate Required

**BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:**

Based on the Cost of Construction:

First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

**PLUMBING PERMIT FEE:**

Base Permit Fee \$25.00

Charge per fixture or connection to be inspected \$ 2.00

**DEMOLITION PERMIT FEE:**

Structures WITH utilities \$50.00

Structures WITHOUT utilities \$10.00

**WATER IMPACT FEE:**

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Per EDU \$ 600.00

\* The City Council approved a selective discount of the water impact fee in 2017 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

<i>Gross Floor Area Range (square feet)</i>	<i>Discount applied to normal water impact fee</i>
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

**WATER CAPACITY CHARGE:**

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Residential Unit without a fire suppression system \$ 100.00 per EDU

All other uses:

1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

**WATER TAP FEE:**

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1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

\* The City Council approved a selective elimination of the water tap fees in 2017. This fee incentive applies to the *first seventeen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2017. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

**SEWER IMPACT FEE:**


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 Per EDU \$1,400.00

\* The City Council approved a selective discount of the sewer impact fee in 2017 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

**SEWER TAP FEE:**


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 4" diameter \$1,050.00 plus \$600 to open street  
 6" diameter or larger \$1,050.00 plus \$600 to open street

\* The City Council approved a selective elimination of the sewer tap fees in 2017. This fee incentive applies to the *first seventeen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2017. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

**DOWNSTREAM SEWER ASSESSMENT FEE:**


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Lift Station #1	Methodist Manor House Drainage Shed	\$ 400.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 800.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 800.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400.00 per EDU
Lift Station #7	Shipley Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,200.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,200.00 per EDU

**STORM WATER IMPACT FEE:**


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 Per square foot of developable land \$0.10

**ELECTRIC SYSTEM COST RECOVERY FEE:**

**Residential Service Single Phase (120/240)**

100 amp	\$ 187.50
200 amp	\$ 375.00
300 amp	\$ 562.50
400 amp	\$ 750.00

**Commercial Service 3 phase (120/208) & (120/240)**

200 amp	\$ 750.00
400 amp	\$1,500.00
600 amp	\$2,245.00
800 amp	\$2,995.00

**Commercial Service 3 phase (277/480)**

200 amp	\$ 1,730.00
400 amp	\$ 3,455.00
600 amp	\$ 5,200.00
800 amp	\$ 6,915.00

**Industrial Service 3 phase (120/208) & (120/240)**

200 amp	\$ 935.00
400 amp	\$ 1,870.00
600 amp	\$ 2,810.00
800 amp	\$ 3,745.00
1,000 amp	\$ 4,680.00

**Industrial Service 3 phase (277/480)**

200 amp	\$ 2,160.00
400 amp	\$ 4,320.00
600 amp	\$ 6,500.00
800 amp	\$ 8,640.00
1,000 amp	\$10,790.00
2,000 amp	\$21,580.00
3,000 amp	\$32,500.00

**WATER METER & WATER METER PIT PRICES:**

As determined by the Director of Public Works

**REPRODUCTION FEES - (i.e. - FREEDOM OF INFORMATION ACT)**

Document Copies	\$0.25 per page	(\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50	
Print Account History	\$2.50	
All other records	Actual cost of reproduction	

**COMMERCIAL PROPERTY LISTING ON CITY WEBSITE**

Per Property \$25

## CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher - Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower "Bush Hog" (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower "Cub Cadet" (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower "Zero Turn" (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)

*(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)*

## PARK RENTAL FEES

### SOROPTIMIST PARK:

Front Pavilion	\$30 per day
Back Pavilion	\$20 per day

### SPORTS COMPLEX:

Sports fields: \$75 per field per day

- Use of field lights: \$25 per field per hour (in addition to the daily field rental fee)

The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.

### ALL OTHER CITY PARKS:

May be rented on a case by case basis, and must obtain a Special Event Permit.



# CITY OF SEAFORD

## SCHEDULE OF FEES AND RATES

Amended ~~July 25, February 14,~~ 2017

Effective ~~July 25, February 1,~~ 2017

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NEW CONSTRUCTION AND LINE EXTENSION FEES

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STREET CHARGE

\$5.50 per month

GREEN ENERGY

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PURCHASED POWER COST ADJUSTMENT CLAUSE

-\$0.00257 / Kwh (Effective 02/01/2017)

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METER TEST FEE

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Transformer Rated Meter	\$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

RETURN PAYMENT FEE

\$40

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE FIGURE FOR ESCROW CALCULATIONS

\$0.088223/Kwh

**WATER AND SEWER UTILITY RATES**

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 9,000 gallons per month, (300 g.p.d.), with a minimum billing of 1 EDU per month, \$21.95 for water\* and \$44.30 for sewer.

\*Water rate adjustment for large users: The first 667,000 gallons are billed at the rate of \$21.95 per 9,000 gallons/month; from 667,001-1,333,333 at \$10.97 per 9,000 gallons/month; with the remaining usage at \$9.12 per 9,000 gallons/month.

\*Properties outside of the city limits, which have water and/or sewer service, are charged an annual fee equal to 1/3 of the city property tax rate.

**WATER AND SEWER CONNECTION SERVICE CHARGES**

Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40

**INDUSTRIAL PRETREATMENT ORDINANCE:**

WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee

OTHER FEES:

Permit Amendment	\$500.00 per issuance
Permit Variance (s)	\$500.00 per issuance

**GREASE INTERCEPTOR/TRAP INSPECTION FEE:**

First inspection =	No charge
Second and each additional inspection =	\$50.00

**BOARD OF ADJUSTMENT HEARING:**

NON-REFUNDABLE	\$300.00
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**PLANNING AND ZONING HEARING:**

NON-REFUNDABLE	\$200.00
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**PLUMBER LICENSE:**

Annual License Fee =	\$40.00
Surety Bond Required (\$5,000)	
State of Delaware Master Plumber License Required	

**EXCAVATOR LICENSE:**

Annual License Fee =	\$40.00
Surety Bond Required (\$20,000)	

**REFUSE HAULER LICENSE:**

Annual License Fee =	\$50.00 for the first 5 trucks working in the City, Plus \$10.00 for each additional truck working in the City
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**SEPTAGE HAULER LICENSE:**

Annual License Fee =	\$120.00
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**SEPTAGE HAULER FEE:**

Septage Discharge Rate = \$0.065/ gallon up to 1,000,000 gallons per calendar year  
\$0.055/ gallon after 1,000,001 and above gallons per  
calendar year  
 \* Disposal Fee is charged volume is based on maximum truck size volume; not gallons unloaded.

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**COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:**

Annual License Fee = \$40.00

**TRANSIENT MERCHANT LICENSE:**

Annual License Fee = \$40.00  
Surety Bond Required (\$1,000)

**MASSAGE BUSINESS LICENSE:**

Annual License Fee = \$40.00

**SPECIAL EVENT PERMIT:**

Permit fee = \$20.00 per day per event  
Not for profit organizations may be exempted from this fee. Proof of 501c3 status may be required.

**PARADE OR PROCESSION PERMIT:**

No Charge

**SEASONAL STAND PERMIT:**

Stand size up to 100 s.f. = \$10.00  
Stand size larger than 100 s.f. = \$25.00

**TEMPORARY CONTAINER (in R.O.W.) PERMIT:**

Permit Fee = \$40.00  
Insurance Certificate Required

**BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:**

Based on the Cost of Construction:  
First \$1,000 = \$25.00  
Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

**PLUMBING PERMIT FEE:**

Base Permit Fee \$25.00  
Charge per fixture or connection to be inspected \$ 2.00

**DEMOLITION PERMIT FEE:**

Structures WITH utilities \$50.00  
Structures WITHOUT utilities \$10.00

**WATER IMPACT FEE:**

Per EDU \$ 600.00

\* The City Council approved a selective discount of the water impact fee in 2017 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

<i>Gross Floor Area Range (square feet)</i>	<i>Discount applied to normal water impact fee</i>
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

**WATER CAPACITY CHARGE:**

Residential Unit without a fire suppression system \$ 100.00 per EDU

All other uses:

1" Water Tap \$ 375.00  
2" Water Tap \$ 750.00  
3" Water Tap \$1,500.00  
4" Water Tap \$3,000.00  
6" Water Tap \$3,500.00  
8" Water Tap \$4,000.00  
10" Water Tap or large \$6,000.00

**WATER TAP FEE:**

1" \$ 725.00 plus \$300 to open street  
1-1/2" \$ 930.00 plus \$300 to open street  
2" \$1,325.00 plus \$300 to open street

\* The City Council approved a selective elimination of the water tap fees in 2017. This fee incentive applies to the *first seventeen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2017. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

**SEWER IMPACT FEE:**


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 Per EDU \$1,400.00

\* The City Council approved a selective discount of the sewer impact fee in 2017 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

<i>Gross Floor Area Range (square feet)</i>	<i>Discount applied to normal sewer impact fee</i>
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

**SEWER TAP FEE:**


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 4" diameter \$1,050.00 plus \$600 to open street  
 6" diameter or larger \$1,050.00 plus \$600 to open street

\* The City Council approved a selective elimination of the sewer tap fees in 2017. This fee incentive applies to the *first seventeen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2017. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

**DOWNSTREAM SEWER ASSESSMENT FEE:**


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Lift Station #1	Methodist Manor House Drainage Shed	\$ 400.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 800.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 800.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400.00 per EDU
Lift Station #7	ShIPLEY Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,200.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,200.00 per EDU

**STORM WATER IMPACT FEE:**


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 Per square foot of developable land \$0.10

**ELECTRIC SYSTEM COST RECOVERY FEE:**

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Residential Service Single Phase (120/240)

100 amp	\$ 187.50
200 amp	\$ 375.00
300 amp	\$ 562.50
400 amp	\$ 750.00

Commercial Service 3 phase (120/208) & (120/240)

200 amp	\$ 750.00
400 amp	\$1,500.00
600 amp	\$2,245.00
800 amp	\$2,995.00

Commercial Service 3 phase (277/480)

200 amp	\$ 1,730.00
400 amp	\$ 3,455.00
600 amp	\$ 5,200.00
800 amp	\$ 6,915.00

Industrial Service 3 phase (120/208) & (120/240)

200 amp	\$ 935.00
400 amp	\$ 1,870.00
600 amp	\$ 2,810.00
800 amp	\$ 3,745.00
1,000 amp	\$ 4,680.00

Industrial Service 3 phase (277/480)

200 amp	\$ 2,160.00
400 amp	\$ 4,320.00
600 amp	\$ 6,500.00
800 amp	\$ 8,640.00
1,000 amp	\$10,790.00
2,000 amp	\$21,580.00
3,000 amp	\$32,500.00

**WATER METER & WATER METER PIT PRICES:**

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As determined by the Director of Public Works

**REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)**

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Document Copies	\$0.25 per page	(\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50	
Print Account History	\$2.50	
All other records	Actual cost of reproduction	

**COMMERCIAL PROPERTY LISTING ON CITY WEBSITE**

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Per Property \$25

### **CITY EQUIPMENT & TOOL RATES**

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The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher - Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower "Bush Hog" (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower "Cub Cadet" (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower "Zero Turn" (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)

*(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)*

### **PARK RENTAL FEES**

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#### **SOROPTIMIST PARK:**

Front Pavilion	\$30 per day
Back Pavilion	\$20 per day

#### **SPORTS COMPLEX:**

- Sports fields: \$75 per field per day
- Use of field lights: \$25 per field per hour (in addition to the daily field rental fee)
- The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.

#### **ALL OTHER CITY PARKS:**

May be rented on a case by case basis, and must obtain a Special Event Permit.