

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
April 10, 2018
SEAFORD CITY HALL - 414 HIGH STREET

7:00 p.m. - 8:00 p.m. - REAL ESTATE TAX APPEAL HEARING

Mayor David Genshaw calls the Regular Meeting to order at the end of the Real Estate Tax Appeal Hearing or during the hearing if there are no appeals to be heard.

- Invocation
- Pledge of Allegiance to the Flag of the United States of America.
- Changes to agenda for this meeting.
- Approval of minutes of the regular meeting on March 27, 2018.
- **Mayor Genshaw will close the Real Estate Tax Appeal Hearing at 8:00 p.m.**

Jefferson Awards presentations.

ALL ITEMS ON THIS AGENDA MAY OR MAY NOT BE VOTED ON.

CORRESPONDENCE:

1.

NEW BUSINESS:

1. Bill Bennett, Director of Electric to request budget overrun of the Electric Travel Account #044-410-43500-580; to permit a new employee to attend linemen training class in June of 2018.
2. Trisha Newcomer, ED/IT Manager to present an update of the See Click Fix implementation.
3. Bids - Clean-up Week 2018

OLD BUSINESS:

1.

AGENDA

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April 10, 2018

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. April 10, 2018 recognition of National Telecommunicators Week; 8:30 a.m. Seaford 911 Center.
2. SCAT Legislative Breakfast, April 13th starting at 9:00 a.m. at the Cheer Center, Georgetown.
3. Swearing in Ceremony; Chief of Police, Robert Kracyla, April 16th starting at 10:00 a.m. at Roll Call Room at Seaford Police Department.
4. Delaware League of Local Governments Day at Legislative Hall, April 19th starting at 1:00 p.m.

CITY OF SEAFORD

Municipal Election – April 21, 2018

The City of Seaford Municipal Election will be held on Saturday, April 21, 2018 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

One (1) Mayor will be elected for a (2) year term and

Two (2) Council Members will be elected for a (3) year term.

All candidates must have filed by 5:00 p.m., E.S.T., February 23, 2018. Registration can be completed at City Hall, 414 High Street. Registration hours are Monday through Friday, 8 a.m. until 5:00 p.m. or by appointment if you cannot register during these normal business hours. Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 23, 2018 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 23, 2018.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 21, 2017) and shall have one vote **provided he or she is registered on the “Books of Registered Voters” maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the “Books of Registered Voters” maintained at City Hall.

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A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

CANDIDATES FILED:

Mayor David Genshaw has filed for re-election as Mayor

Alfred Lee Cannon has filed for Mayor

Matthew MacCoy has filed for Council

Patricia Jones has filed for Council

Councilman Orlando Holland has filed for re-election to Council

Shane Beard has filed for Council

James King has filed for Council

COMMITTEE REPORTS:

- 1. Police & Fire - Councilwoman Leanne Phillips-Lowe**
- 2. Administration - Councilman Orlando Holland**
- 3. Code, Parks and Recreation - Councilwoman Grace Peterson**
- 4. Public Works & WWTF - Councilman William Mulvaney**
- 5. Electric - Councilman Dan Henderson**

Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

Mayor Genshaw closes the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete

Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Date Posted: 4/3/18

Posted by: TNT

C. Anderson

From: Heather Contant <hcontant@demecinc.net>
Sent: Tuesday, April 03, 2018 2:34 PM
To: C. Anderson; Trisha Newcomer
Subject: FW: DEMEC & City of Seaford Mutual Aid

4-10-18

Hey Charles and Trisha,

Please find the wonderful email sent below from Keys Energy. I am so sorry that I did not share this with you sooner. Thanks again for coming up today.

Heather Contant

Communications Specialist

22 Artisan Dr, Smyrna, DE 19977

Office: 302-653-2733

hcontant@demecinc.net

www.demecinc.net

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DEMEC



Delaware Municipal Electric Corporation

From: Torrado, Julio <julio.torrado@keysenergy.com>
Sent: Monday, March 19, 2018 10:49 AM
To: Heather Contant <hcontant@demecinc.net>
Cc: Tejada, Lynne <Lynne.Tejeda@KeysEnergy.com>
Subject: RE: DEMEC & City of Seaford Mutual Aid

Heather,

We just submitted a letter via the weblink you provided from our General Manager & CEO Lynne Tejada. Below is the body of that letter. Thanks again!

On behalf of Keys Energy Services (KEYS) and all of our customers in Key West and the lower Florida Keys, I would like to express our sincere thanks to the Delaware Municipal Electric Corporation (DEMEC) and the City of Seaford for their invaluable assistance in the aftermath of Hurricane Irma.

In this most desperate time of need in our community, DEMEC and the City of Seaford went far beyond what was necessary and held a fundraiser to aid with our recovery. Over \$2,800 was raised at an event at their local Texas Roadhouse restaurant and presented to KEYS. Thank you is too small a phrase to convey what we feel in our hearts for this kind gesture.

When you look at the devastation and havoc wreaked upon our service territory by this savage storm, it is a testament to partners like DEMEC and the City of Seaford that the sun is once again shining on paradise.

Julio J. Torrado

Director of Human Resources & Communications
Keys Energy Services
Julio.Torrado@KeysEnergy.com



Please consider the environment before printing this email

From: Heather Contant [<mailto:hcontant@demecinc.net>]
Sent: Thursday, March 08, 2018 10:36 AM
To: Torrado, Julio
Subject: RE: DEMEC & City of Seaford Mutual Aid

Hello Mr. Torrado,

Thank you for offering to spread the message. A good newspaper for the area would be the Delaware State News. Here is a link for their Letter to the Editor submissions: <https://delawarestatenews.net/letters-to-the-editor/>. We are happy to help out a fellow public power utility and wish we could do more.

Heather

Heather Contant

Communications Specialist
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hcontant@demecinc.net
www.demecinc.net
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DEMEC

Delaware Municipal Electric Corporation



From: Torrado, Julio [<mailto:julio.torrado@keysenergy.com>]
Sent: Wednesday, March 7, 2018 3:07 PM
To: Heather Contant <hcontant@demecinc.net>
Subject: FW: DEMEC & City of Seaford Mutual Aid

Ms. Contant,

KEYS recently received a most generous donation from DEMEC and the City of Seaford. Thank you!

We want to express our thanks in a meaningful way so you could also share with your customers to make them aware of your generosity and how you helped out a fellow public power partner. Do you have a local daily newspaper we could perhaps send a letter to the editor to? If not, we welcome any suggestions you may have to accomplish this. Thanks again, your kindness was most appreciated!

Julio J. Torrado

Director of Human Resources & Communications
Keys Energy Services
Julio.Torrado@KeysEnergy.com



Please consider the environment before printing this email

From: Tejada, Lynne
Sent: Wednesday, March 07, 2018 2:54 PM
To: Torrado, Julio
Subject: FW: DEMEC & City of Seaford Mutual Aid

Here is the email

From: Heather Contant [<mailto:hcontant@demecinc.net>]
Sent: Tuesday, January 16, 2018 9:05 AM
To: Tejada, Lynne <Lynne.Tejeda@KeysEnergy.com>
Cc: Kimberly Schlichting <kschlichting@demecinc.net>
Subject: DEMEC & City of Seaford Mutual Aid

Hello Ms. Tejada,

The Delaware Municipal Electric Corporation and our member, the City of Seaford, would like to send checks down to KEYS as a small token of our appreciation for your offer of mutual aid back during Hurricane Sandy as you recover from Hurricane Irma. In order to cut the checks, our finance departments need a W-9 from KEYS. If you could send this request to the correct staff person in your office, I would greatly appreciate it.

Also, please confirm that P.O. Box 6100, Key West, FL is the correct address to send mail to you.

Thank you,
Heather

Heather Contant

Communications Specialist

22 Artisan Dr, Smyrna, DE 19977

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hcontant@demecinc.net

www.demecinc.net

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7850 Walker Drive, 2nd Floor
Greenbelt, MD 20770

April 5th, 2018

Ms. Dolores Slatcher
City Manager
City of Seaford
P O box 1100
414 High Street
Seaford DE 19973

C-2
4-10-18

Re: Channel Lineup Change

Dear Ms. Dolores Slatcher :

I am contacting you today regarding upcoming programming changes in the City of Seaford that will take place May 9, 2018.

A copy of the customer notice, which provides a list of affected channels is attached below:

Xfinity TV Changes Effective May 9, 2018: The Weather Channel will only be available on Expanded Basic, Family Tier and new Sports & News tier; Cartoon Network will only be available on Digital Preferred and new Kids & Family tier; Disney Channel will only be available on Expanded Basic, Family Tier and Kids & Family tier; TruTV will only be available on Expanded Basic; Food Network will only be available on Expanded Basic, Family Tier, and new Entertainment tier.

The following channels will be added to Digital Economy: BBC America, BBC World News, Bloomberg, Hallmark Movies & Mysteries and Smithsonian.

RFD TV will no longer be available.

If you have any questions, please contact me at (301) 836-9436.

Sincerely,

Kevin Broadhurst
Vice President of Government & Regulatory Affairs

NB#1
4.10.18

MEMORANDUM

TO: Charles Anderson, City Manager

FR: Bill Bennett, Director of Electric

RE: Funding Request

DT: 4/5/18

Due to recent employee turnover and hiring a new person to fill the groundman position in the Electric Department, additional funding is needed for the Travel/Training account 044-410-43500-580 in the amount of \$2,300. This overrun is expected to be offset by other Electric Department line items that are under budget, which avoids the need for any transfers from reserves.

These funds would be used to send the new employee to lineman training. If approved, this would put our new employee on the same training schedule as an existing department employee; allowing them to study together and finish this four year training together.

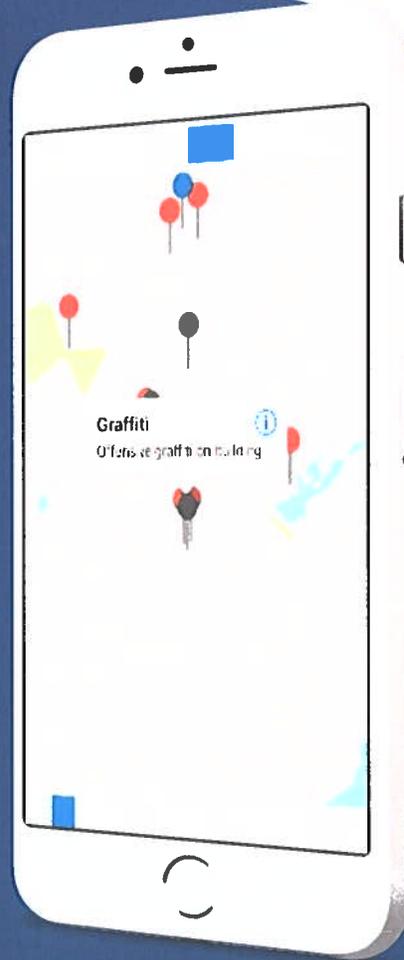
The total estimated costs are as follows:

Tuition	\$1,000
Books	\$ 650
Hotel	\$ 450
Meals	\$ 200
Total	\$2,300

Thank you for your consideration and if you have any questions, contact me.

Connect your neighborhood to the City

Get the FREE SeeClickFix mobile app for Seaford for a faster, easier way to notify the City about that pesky pothole or broken street light in your neighborhood. You can also report concerns directly on the city's website.



SeeClickFix



SeeClickFix for Seaford

A mobile app powered by **SeeClickFix**

SeeClickFix for Seaford is a community-driven communication tool and request management system that bridges the gap between residents and their City of Seaford officials to increase civic engagement and improve citizen services.

Engagement, Communication, & Efficiency

Download the SeeClickFix app

No more phone calls or lost post-it notes - citizens can submit 311 requests from a simple, intuitive mobile app, streamlining communications and increasing civic engagement.

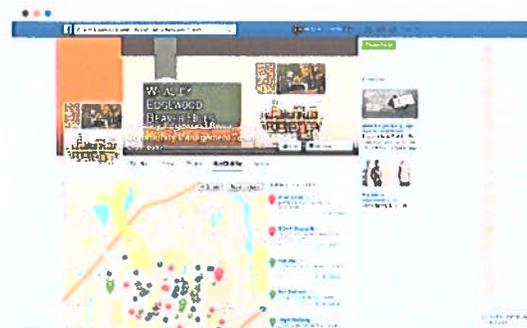


Create watch areas

Stay updated on requests and citizen concerns; follow and manage communications; and improve connection and engagement in your community.

Promote your brand and services

Energize local pride and build awareness by displaying Seaford's brand alongside buttons that give citizens quick access to local websites, calendars, digital payment services, and your county's social media networks.



Add web portals to your website and Facebook

Empower citizens to report directly from your website or Facebook, better positioning yourself as an advocate for clear communication, transparency, and efficiency.

MEMORANDUM

TO: Charles Anderson, CM

FR: Berley Mears, DPW

RE: Clean Up Week

DT: April 4, 2018

The City received three bids for the above referenced project. Please see the below table:

Bidder	Price Per Pull	Total Base Bid
Waste Industries	\$150.00	\$19,500
Republic Services	\$195.00	\$20,850
Waste Management	\$300.00	\$24,000

It is my recommendation that the bid be awarded to Waste Industries, in the amount of \$150.00 per pull; with a total base bid of \$19,500.00. This total base bid amount is derived from an estimated number of pulls and disposal tonnage based off of past clean-up week totals. The base bid is subject to variations pending the number of pulls and tonnage received.

Please present this information to Mayor and Council at the April 10, 2018 meeting for their consideration.

Please contact me should you have any questions,.

Thank you.