

AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
August 8, 2017
SEAFORD CITY HALL - 414 HIGH STREET

- 7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to Order.
- Invocation
 - Pledge of Allegiance to the Flag of the United States of America.
 - Changes to agenda for this meeting.
 - Approval of minutes of the public portion of the Mayor and Council meeting held on July 25, 2017.

CORRESPONDENCE:

- 1.

NEW BUSINESS:

1. Trisha Newcomer, ED Manager to present report on Economic Development.
2. Trisha Newcomer, IT Manager to request approval and funding for the new fiber service to be provided by Fiber Tech for the AMI project.
3. AMI (Advanced Metering Infrastructure) update by multiple staff and funding status for AMI, Pine Street Expansion, and Distribution.
4. First Reading for an Ordinance to amend Chapter 6, of the Municipal Code of Seaford, Delaware relating to "Electricity" by adding text to Article "Meter Installation, Power Factor, and Demand Determination". Establishes a provision for a manual read electric meter.

OLD BUSINESS:

- 1.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. AFRAM, Seaford Sports Complex, August 12th, 2017 at 11:30 a.m. for Opening Ceremonies. (www.easternshoreafam.org for more information).
2. Downtown Seaford Association Picnic, Webb Pavilion, Blades Marina, August 21st @ 6:30 p.m.

AGENDA

REGULAR MEETING OF THE MAYOR AND COUNCIL

August 8, 2017

COMMITTEE REPORTS:

- 1. Police & Fire - Councilwoman Leanne Phillips-Lowe**
- 2. Administration - Councilman Orlando Holland**
- 3. Code, Parks and Recreation - Councilwoman Grace Peterson**
- 4. Public Works & WWTF - Councilman William Mulvaney**
- 5. Electric - Councilman Dan Henderson**

Mayor Genshaw solicits a motion to adjourn the regular Council meeting.

NOTE: Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Posted
TLN- Website
8/1/17 @ 3:00 p.m.



Memorandum

N.B.Z
8-8-17

To: Mayor & Council

From: Trisha Newcomer, Economic Development/Information Technology Manager 

Date: August 4, 2017

RE: Redundant Internet Connection

As a requirement of the City's AMI Project, we must secure a second internet connection for redundancy. This allows us the ability to have two ISPs (Internet Service Providers) through which we can communicate with the office site back end servers for AMI. We currently only have one business class connection with Comcast.

We have been working with Lighttower, regarding the second connection. Their connection option is an enterprise type connection. It comes with carrier-grade reliability with resiliency. This robust connection would be our dedicated connection, no other users. The pricing is inclusive of Lighttower extending the fiber from their existing network approximately 2200 feet into our location at 414 High St. The Internet bandwidth will be symmetrical at 100Mbps and comes with a /30 block of static IP addresses.

We are recommending the payment of one lump sum of \$45,000 to be included in the cost of the AMI project, with us also paying an unbudgeted \$200/month for the next 36-months. We did work with Light tower on the pricing and by doing the payment structure as mentioned, it saves the City \$900. Initially, there was no upfront payment option, just a monthly charge of \$1,475, which would result in an unbudgeted amount request of \$17,700 out of our current fiscal year. Our recommended option reduces that significantly, only asking for an unbudgeted amount of \$2,400. There always will be monthly costs for this type connection, which will mostly likely increase at the renewal of our contract.

Basic Quote Information:

Quote ID:		Issued By:	Steve Barnosky
Quote Issue Date:	7/18/2017	Phone:	215-280-0578
Quote Expiration Date:	8/18/2017	Email:	sbarnosky@lighttower.com

Quote Recipient Information:

Company Name:	The City of Seaford
Contact:	Charles Anderson
Contact Phone:	302-629-9173
Contact Email:	canderson@seafordde.com

Service Location Information:

Location

Location 1: 414 High St, Seaford DE 19973

Service Description	Term (in months)	Total MRC	Total NRC
Internet Dedicated Internet Access 100Mbps	36	\$200.00	\$45,000.00

Quote Terms and Conditions:

- This quote is valid for 30 days from the "Quote Issue Date" listed above
- This quote is for budgetary purposes only and does not include applicable taxes, surcharges or other fees
- This quote is not a contract for service
- All information contained herein is confidential and intended solely for the quote recipient's benefit. The quote recipient shall not disclose information contained herein to any other parties.
- "MRC" referenced above refers to Monthly Recurring Charge
- "NRC" referenced above refers to Non-Recurring Charge

Comments:

The Internet services quoted above include a /30 block of static IP addresses. Additional IP blocks are available with justification and a MRC of \$3.00 per month per IP address.

Agencia
N.B.4
5-8-17

ORDINANCE #2017-02

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEAFORD, an ordinance to amend Chapter 6, of the Municipal Code of Seaford, Delaware relating to "Electricity", in the manner following, to wit:

Chapter 6 of the Municipal Code of Seaford, Delaware is hereby amended by modifying and adding text to Article "Meter Installation, Power Factor, and Demand Determination" Sections § 6.9.8 (A) thru Sections § 6.9.8 (D) to read as shown on the following page.

08/8/2017	First Reading Date
	Second Reading Date & Adoption
	Advertisement Date
	Effective Date of Ordinance

CITY OF SEAFORD

By: _____
Mayor

Witness: _____

Attest: _____
City Manager

ARTICLE 9 – Meter Installation, Power Factor, and Demand Determination

[Amended on ??/??/20?? by Ordinance #2017-02]

§ 6.9.8 Automatic Meter Reading Device.

- A. For each electric service, the City of Seaford shall own and maintain one meter or a unified set of meters and metering equipment that have provisions for automated meter reading.
- B. An electrical service customer may make an application for a waiver from automated reading and have the meter read manually. Upon approval by the City Manager, the City Electric Department shall furnish, own and maintain an electric meter capable of being read manually.
- C. Customers choosing to have their meter read manually shall pay a one-time manual meter setup fee and a recurring monthly manual meter reading fee. Such fees to be established by the City Council and published in the Schedule of Fees and Rates.
- D. It is the responsibility of the customer to provide, at the customer's expense, suitable space for the installation and use of the City's metering and transforming equipment. The customer shall permit no person other than a properly identified City employee or agent to remove, inspect or alter such equipment. In the event that any City equipment is damaged, destroyed, altered or otherwise prevented from properly registering the energy supplied to the customer due to the act, failure to act or negligence of the customer or by any unauthorized person, the costs of all necessary repairs, replacement of equipment, together with the reasonable costs of investigation to determine the amount of energy not registered, and an estimate of the energy not registered shall be paid by the customer.