

REVISED 3-13-17

**AGENDA**  
**REGULAR MEETING OF THE MAYOR AND COUNCIL**  
**March 14, 2017**  
**SEAFORD CITY HALL - 414 HIGH STREET**

**6:30 P.M. - Electric Department will have new service truck on display in the City Hall parking lot.(Cancelled due to inclement weather) (Reschedule 3-28-17)**

- 7:00 P.M. - Mayor David Genshaw calls the Regular Meeting to Order.**
- Invocation
  - Pledge of Allegiance to the Flag of the United States of America.
  - Changes to agenda for this meeting.
  - Approval of minutes of the Planning Session on February 17, 2017
  - Approval of minutes of the regular meeting on February 14, 2017.
  - Approval of minutes of the regular meeting on February 28, 2017

**CORRESPONDENCE:**

- 1.

**NEW BUSINESS:**

1. Request from Phil Fraga, Esquire, our attorney, who is finalizing the draft for the Comcast Agreement is requesting our position on whether the City plans to retain the 3% franchise fee or increase it up to no more than 5%.
2. Mayor Genshaw to present appointments for the Standing Board for Municipal Election 2017 and the Municipal Board - Election 2017 (Board used for Election Challenges)

**OLD BUSINESS:**

- 1.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

1. Rock the Block, a Habitat for Humanity event, see [repairs@sussexcountyhabitat.org](mailto:repairs@sussexcountyhabitat.org) for more information, April 8, 2017 (Be a volunteer); registration 8:15 a.m. - 8:45 a.m Mt. Olivet Parking Lot.
2. Nanticoke Senior Center Mixer, 1001 W Locust Street, March 16, 2017 @ 5 p.m. until 7 p.m.

**AGENDA**

**REGULAR MEETING OF THE MAYOR AND COUNCIL**

March 14, 2017

**REMINDER OF MEETINGS & SETTING NEW MEETINGS (Continued):**

3. Tennis Court re-dedication, 399 N. Market Street, March 30, 2017 @ 4 p.m.
4. Clean-up week, May 8<sup>th</sup> through May 12<sup>th</sup>, City of Seaford corporate limits only.

**CITY OF SEAFORD**

**Municipal Election – April 15, 2017**

The City of Seaford Municipal Election will be held on Saturday, April 15, 2017 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

Two (2) Council Members will be elected for a (3) year term.

**All candidates must have filed by 5:00 p.m., E.S.T., February 24, 2017.** Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 24, 2017 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 24, 2017.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 15, 2016) and shall have one vote **provided he or she is registered on the “Books of Registered Voters” maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

**The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the “Books of Registered Voters” maintained at City Hall.**

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver’s license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership. **(Candidates who have filed are Councilman Dan Henderson, Councilman H. William Mulvaney III; and Frank Daniel Cannon, Jr.)**

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**AGENDA**

REGULAR MEETING OF THE MAYOR AND COUNCIL

March 14, 2017

**COMMITTEE REPORTS:**

- 1. Police & Fire - Councilwoman Leanne Phillips-Lowe**
- 2. Administration - Councilman Orlando Holland**
- 3. Code, Parks and Recreation - Councilwoman Grace Peterson**
- 4. Public Works & WWTF - Councilman William Mulvaney**
- 5. Electric - Councilman Dan Henderson**

**Mayor Genshaw solicits a motion to adjourn the regular council meeting.**

**NOTE:** Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

Website

TNT 3/13/17

N.B. 1  
3-14-17

Memorandum

TO: Mayor and Council

FR: Dolores J Slatcher, City Manager

RE: Comcast Franchise Fee

Date: March 8, 2017

Per the attached email to Charles Anderson, ACM and myself, Mr. Phil Fraga, Cohen Law Group is requesting a decision for the Comcast Franchise Fee. The current Comcast Franchise Fee is 3% for the corporate limits of the City of Seaford. This is a pass through charge by them which is transmitted to the City.

As he notes by Federal law the City is allowed to have a 5% Comcast Franchise Fee. To provide you a very rough estimate of the value of adding 1% for a 4% fee or 2% for a 5% fee I used our last Comcast Franchise Fee check which was \$50,684.78 divided by 3 which equals \$16,894.93 for each 1%.

Calculation  $\$50,684.78/3 = \$16,894.93$

If Council went to 4% this would be an annual increase of \$16,894.93.

If Council went to 5% this would be an annual increase of \$33,789.86.

Neighboring Comcast Franchise Fees are:

- Blades - 5%
- Bridgeville – 0 (In review and may set 3% - 5%)
- Laurel – 5%
- Georgetown – 3%
- Milford – 5%

Once you have decided at the Council meeting we will so notify them so they may complete the draft agreement with Comcast for their Franchise in the City of Seaford.

If you have any questions please let me know.

N.B2  
3/14/17

**Standing Board for Municipal Election 2017**

1 year term: Elizabeth Jenkins, Rick Peterson

2 year term: George Logan, Elaine Vincent (Election Judge)

3 year term: Sharon Drugash

Staff:

6:15 – 11:00 – Jeanne Sapp  
Shannon Elliott

11:00 – 3:30 – Tracy Torbert  
Erica Colegrove

- Relief Dolores Slatcher  
Charles Anderson  
June Merritt

**Municipal Board – Election 2017**  
**(Board used for Election Challenges)**

Nancy Harper  
Pat Shannon  
Bob Hudson