

**REVISED 1-23-16**

**AGENDA  
REGULAR MEETING OF THE MAYOR AND COUNCIL  
January 26, 2016  
SEAFORD CITY HALL - 414 HIGH STREET**

- 7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to Order.
- Invocation
  - Pledge of Allegiance to the Flag of the United States of America.
  - Executive Session - Negotiations regarding land and personnel
  - Changes to agenda for this meeting.
  - Approval of minutes of the Regular Council meeting of January 12, 2016.

**Seaford Fraternal Order of Police Bargaining Unit representatives and City of Seaford representatives to sign new contract effective July 1, 2015 through June 30, 2018 approved at the regular meeting of January 12, 2016.**

**CORRESPONDENCE:**

- 1.

**7:05 p.m. PUBLIC HEARING:**

1. **Case # S-02-16:** Joan P. Simpson, Harry L. Price & Joseph Price, Jr., are the property owners of 123 N. Porter Street, identified as Tax Map and Parcel 531-13.10-88 and a lot identified as Tax Map and Parcel 531- 13.10-89. The property owners wish to subdivide and convey part of TMP 531-13.10-89 to TMP 531-13.10-88 as a continuation of the parcel.
2. Cable Franchise Renewal to review the past performance of the cable operator, Comcast, and to identify the future cable-related community needs of the City.

**NEW BUSINESS:**

1. George Bjelovuk, Program Manger; Branndon Kelley, Chief Information Officer and Jared Price, Chief Technology Officer from AMP to present information on the Advanced Metering project.
2. Present information on the golf carts at Hoopers Landing Golf Course for the purchase of new golf carts or funding the maintenance for the optimum operation of the carts in the 2016 season.

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**NEW BUSINESS (CONTINUED):**

3. Request to set clean-up week for May 9<sup>th</sup> through 13<sup>th</sup> 2016.
4. Present recommendation for engineering services for the Electric System Improvements.
5. Mrs. June Merritt, Director of Finance to present the quarterly FY16 Budget report.

**OLD BUSINESS:**

- 1.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

1. MS4 Workshop, Duncan Center, Dover, January 28, 2016 @ 3:30 p.m.
2. Delaware League of Local Governments dinner, Duncan Center, Dover, January 28, 2016 @ 6:00 p.m.
3. Elected officials and staff planning session, Council Chambers, January 29, 2016 @ 8:30 a.m.
4. SCAT Legislative Dinner, Cheer Center, Georgetown, February 3, 2016 @ 6 p.m.
5. Sussex County Profile luncheon, Sussex County Association of Realtors, Georgetown, February 2, 2016 @ 11:30 a.m.

**CITY OF SEAFORD**

Municipal Election - April 16, 2016

The City of Seaford Municipal Election will be held on Saturday, April 16, 2016 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T

One (1) Mayor will be elected for a (2) year term

One (1) Council Member will be elected for a (3) year term.

**All candidates must have filed by 5:00 p.m., E.S.T., February 26, 2016.** Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m.,

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E.S.T., February 26, 2016 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident to be eligible to vote, **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 25, 2016.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 16, 2015) and shall have one vote **provided he or she is registered on the "Books of Registered Voters maintained at the City Hall. Registration hours**

**are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

**The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the "Books of Registered Voters" maintained at City Hall.**

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

Note: To date Mayor Genshaw has filed for re-election and Councilwoman Phillips-Lowe has filed for re-election. No other candidates have filed as of Saturday, January 23, 2016 at 7:45 a.m.

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**COMMITTEE REPORTS:**

1. **Police & Fire - Councilwoman Leanne Phillips-Lowe**
2. **Administration - Councilman H. William Mulvaney III**
3. **Parks and Recreation - Councilman Orlando Holland**
4. **Operations Committee - Councilman Dan Henderson**
5. **Electric - Councilwoman Peterson**

**Mayor Genshaw calls for a motion to hold an Executive Session for the purpose of discussing land negotiations.**

**EXECUTIVE SESSION:**

1. Discuss negotiations regarding land.
2. Discuss personnel.

**Mayor Genshaw reopens the regular council meeting.**

**Mayor Genshaw solicits a motion to adjourn the regular council meeting.**

**NOTE: Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))**

N.B.2  
1/26/16

Memo

TO: Mayor and Council

FR: Dolores Slatcher, CM

RE: Replacing Golf Carts at Hooper's Landing

Date: January 23, 2016

Hopefully an Adkins Management representative will be able to attend the regular council meeting on January 26, 2016.

However in the event no one is available as some are attending their annual trade show, Seaford is providing the background discussed with us.

At our quarterly meeting held January 7, 2016 the need for replacement of the 2008 Yamaha golf carts was discussed. Seaford requested the cost of minimal repairs to the current carts, a full major repair of carts, and replacement costs.

Just to keep the carts running it will cost \$7,805 minimal maintenance; to provide optimum conditioning for spring 2016 it is estimated to cost \$36,712; and to replace the current 36 carts and adding 4 additional carts for optimum play the net cost would be \$140,576. Adkins Management is aware of the course closings at Caroline and Easton. They would like to continue to provide the public a quality course and carts that continuously run. The electric carts can be used for two full daily rounds only. The idea is to have 8 gas carts which can do more and should be sufficient to cover the normal rounds of golf played particularly in day light savings time.

The recommendation is to trade the 2008 Yamaha carts which they believe the useful life has expired on and to replace the fleet. To attempt to add a few carts annually so in the future all carts do not have to be replaced. The funding recommendation is to use reserves - \$40,000 golf fund reserve; \$40,000 rental reserve fund; and \$60,576 from the sale of lands reserve. In addition the recommendation would be to budget \$35,144 for 4 years and reimburse the reserve funds. We in essence would be repaying ourselves for the advance internal loan at a zero interest rate.

If you have any questions please contact us.

To: Dolores

The following will serve as a potential Budget for 2016 golf car fleet at Hooper's Landing

To get all 36, 2008 Yamaha Cars up and running in optimum condition for spring 2016:

• Yamaha Controller computer	\$1,650
• 144 batteries @140each	\$20,160
• Cable and hardware for new batteries	\$2,160
• Battery holders	\$742
• 7 D C Motor (Loud noise in rear)	\$5,600
• Replacement of 5 Chargers	\$6,400
<b>Total</b>	<b>\$36,712</b>

To keep carts running based on last year parts purchased:

• 6 solenoid	\$900
• 24 Car receptacle for charger	\$2,880
• 3 steering box	\$900
• 4 Inner Tie Rod	\$220
• 4 Outer Tie Rod	\$180
• 10 Rear Hubs	\$125
• 30 Tires	\$1,200
• 10 Charger DC Cords	\$1,100
• Speed Controller	\$300
<b>Total</b>	<b>\$7805</b>

**This number will only increase as the cars grow older.**

If you have any question please call

Michael Connor



**GOLF CAR SPECIALTIES**  
*"Superior Customer Service."*

**Yamaha NEW 2016 YDRE Electric &  
YDRA Gasoline Golf Car Options**

**Prepared for:**  
**Michael Connor**  
Head Golf Professional  
City of Seaford-Hooper's Landing GC  
1019 W. Locust Street  
Seaford, DE 19973

**City of Seaford-  
Hooper's Landing GC**

**Presented by:**  
**Paul Tideman**  
**Regional Manager**  
paul@golfcarspecialties.com  
Cell: 703-967-3870  
Home Fax: 804-261-1082

January 12, 2016

NEW JERSEY OFFICE  
136 WASHINGTON STREET  
GLOUCESTER CITY, NJ 08030  
Phone (856) 742-8725  
Fax (856) 742-1011

PENNSYLVANIA OFFICE  
126 INDUSTRIAL PARKWAY  
POTTSTOWN, PA 19464  
Phone (610) 495-8080  
Fax (610) 495-8088



**Forty (32) New 2016 Yamaha YDRE Drive Electric Golf Cars & (8) New 2016 YDRA Drive Gasoline Golf Cars equipped with standard equipment, plus:**

- Canopy Tops & Fold Down Windshields
- Hanging Information Holders
- Sand & Seed Bottles (2)
- 2 Number Decals Per Car
- Chrome Hubcaps
- COLOR CHOICE: **Glacier or Sunstone**

City of Seaford TRADES: (36) 2008 Yamaha YDRE electric golf cars in running condition: Total trade-in value- - - -\$30,240

**NET Outright Purchase Price – March, April 2016 delivery timeframe**

<b>(32) New 2016 Yamaha YDRE Electric's:</b>	<b>\$4,284 per car.....</b>	<b>\$137,088</b>
<b>(8) New 2016 Yamaha YDRA Gasoline:</b>	<b>\$4,216 per car.....</b>	<b>\$ 33,728</b>
<b>(40) NEW 2016 Yamaha Electric and Gasoline Golf Cars.....</b>		<b>\$170,816</b>
<b>(36) 2008 Yamaha YDRE Electric trades...\$840 per trade.....</b>		<b>\$ 30,240</b>
<b>NET Purchase price for (40) NEW Yamaha 2016's:.....</b>		<b>\$140,576</b>



<b>Year</b>	<b>Monthly Payments</b>	<b>Payment Months</b>	<b>Yearly Payments</b>
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## **TRADE-IN SUMMARY – 36 total cars - \$30,240.00 total**

<b>QTY</b>	<b>Year</b>	<b>Model</b>	<b>Condition</b>	<b>Value</b>
36	2008	Yam-YDRE	Fair	\$840 per car

### **CONDITIONS FOR RETURNING TRADES AND LEASE VEHICLES**

- All returning vehicles (trade or expiring lease) must be in running condition at the time of pick up. For vehicles that won't run onto our trucks Golf Car Specialties will invoice the customer directly for the parts and labor needed to return car(s) to a running condition.
- All returning Yamaha lease vehicles must include all of their accessories. Each vehicle must be complete just as they were originally delivered.
- All returning vehicles (trade or lease returns) will experience some form of normal wear and tear. All returned vehicles received with damage (more than a normal wear and tear condition) will be documented and repaired. Golf Car Specialties will bill customer directly for the parts and labor needed to repair the damaged area(s).
- All returning electric vehicles must have a working charger. The customer will be invoiced for each missing and or non-working charger. Chargers with damaged cords and or handles will be repaired. Customer will be invoiced by Golf Car Specialties for the parts and labor to repair these chargers.
- All returning vehicles must have their own key.
- All returning vehicles must be free and clear of any liens and encumbrances

### **TRADE VALUES AND RETURNING CONDITIONS AGREEMENT**

**Accepted By:** \_\_\_\_\_

- **CREDIT INFORMATION -**

All lease proposals are subject to credit approval by the leasing company. A completed credit application and two years of financials statements (P&L and Balance Sheet) will be required upon acceptance of the proposal. Personal Guarantee(s) or Cross-Corporate Guarantee(s) may be required. All applicable taxes and insurance are the responsibility of the club including personal property tax.

- **DELIVERY -**

GCS will deliver the above listed car(s) in 6 to 8 weeks after receipt of the signed proposal, if and only if, all lease or finance documents have been executed in full and returned to GCS a minimum of 10 days prior to the scheduled delivery. If lease or finance documents are not received 10 days prior to your scheduled delivery date the delivery date will be postponed and re-scheduled at the discretion of Golf Car Specialties.

- **WARRANTY – \*see Yamaha warranty sheets for exclusion details**

New Golf Car - 4 year limited warranty

New Battery - 36 hole performance/ 4 year period or 23,500 amp hours from date of purchase.

- **EQUIPMENT SERVICE AGREEMENT – optional of desired**

*Submitted By: Golf Car Specialties*

By: **Paul Tideman, Regional Manager**

email: **paul@golfcarspecialties.com**

Phone: **703-967-3870 - cell**

Date: **January 12, 2016 – via email**

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_