

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

October 27, 2015

7:00 PM

Mayor David Genshaw called the Regular Meeting to order with the following present: Councilwoman Grace S. Peterson, Councilwoman Leanne Phillips-Lowe, Councilman Dan H. Henderson, Councilman Orlando Holland and Councilman H. William Mulvaney III. Dolores J. Slatcher, City Manager, Charles Anderson, Assistant City Manager, and ED/IT Manager Trisha Newcomer, were also present.

Councilman Holland offered the opening prayer and Mayor Genshaw led those present in the Pledge of Allegiance.

Mayor Genshaw solicited changes to the agenda. City Manager Slatcher stated that there were none.

Mayor Genshaw called for a motion to approve the minutes of the Regular Council Meeting of October 13, 2015. Councilman Henderson stated there was a change in the October 13th minutes. He stated an adjustment needed to be made on what he was quoted saying under New Business #2, second paragraph; his words were "value added businesses" not "valuable businesses". Councilman Mulvaney made the motion to approve the October 13th Council minutes. Councilman Holland seconded the motion. Motion so passed with all present voting in favor.

CORRESPONDENCE

City Manager Slatcher presented a letter from the Office State Planning Coordination affirming the Downtown Development District Expansion for Seaford.

NEW BUSINESS

Mayor Genshaw presented New Business # 1, Approval of the Resolution approving the issuance of up to \$1,658,300. City Manager Slatcher stated the Resolution approval of the issuance of up to \$1,658,300 maximum aggregate principal amount of a general obligation bond to the Delaware Department of Natural Resources and Environment Control, Delaware Water Pollution Control, Revolving Fund, as registered owner to finance the installation and operation of a Renewable Energy Generating System by the City of Seaford as approved by the electors; setting forth the form and details of the Bond; determining the Bond will be sold by private sale and authorizing execution of a financing agreement; pledging the full faith, credit and taxing power of the city of Seaford for the Bond; and authorizing other necessary actions. Councilman Mulvaney made the motion to approve the Resolution of the issuance of up to \$1,658,300 maximum aggregate principal amount of a general obligation bond as registered owner to finance the installation and operation of a Renewable Energy Generating System by the City of Seaford. Councilwoman Peterson seconded the motion.

Mayor Genshaw called for a Roll Call Vote from Council:
Councilman Henderson voted yes.
Councilwoman Phillips- Lowe voted yes.

Councilwoman Peterson voted yes.
Councilman Mulvaney voted yes.
Councilman Holland voted yes.

Mayor Genshaw stated the Motion so passed.

Mayor Genshaw presented New Business # 2, Present for approval the proposal from Pennoni for the bid phase services for the Ground Mounted Photovoltaic Generating Facility. Mayor Genshaw called Assistant City Manager, Charles Anderson, to the podium to present the information. Mr. Anderson stated Pennoni's proposal is for additional bid services to the City of Seaford in response to the City's request for a fee proposal. The Proposal includes professional services for the review, update and revision to the previous bid documents for a re-advertisement and bid of the Ground Mounted Photovoltaic Generating Facility project. The proposal also includes the effort for the bid phase services up to and including the review of the received bids. The bid phase services include review, update and revise bid package, provide plan sets, bid documents, facilitate/ attend pre-bid meetings, bid process (responses to RFI's and Addendums), attend bid openings, and the bid review. The cost of the bid phase services is \$7,500.00, and additional meetings requested by the City, may be considered additional services. The revised bid package for advertisement and bidding is expected to be provided with three weeks of contract execution.

Mayor Genshaw asked if there were any questions or comments from Council.

Councilman Henderson asked what the sources of funds to pay the \$7,500 to Pennoni are.

Mr. Anderson stated the Funds are from the Grant which does not have enough remaining funds for the full cost, and the balance of cost is eligible for reimbursement through the SRF loan funds.

With no further questions or comments Mayor Genshaw called for a motion. Councilwoman Phillips-Lowe made the motion to approve the proposal from Pennoni Associates, Inc. for the Ground Mounted Photovoltaic Generating Facility for additional bid services to review, update and revise the previous bid documents for the re-advertisement and bidding in the amount of \$7,500 to be paid from the balance of the grant funds and loan funds for this project. Councilman Holland seconded the motion. Motion so passed with all present voting in favor.

Mayor Genshaw presented New Business #3, Present information on creating a City Facebook Page. Mayor Genshaw called Trisha Newcomer, Information Technology Manager, to the podium to present the creation, cost, guidelines, and implementation for the Facebook page. Mrs. Newcomer explained the use of the Facebook page is no cost to the City and will allow the City to get information out to the public instantly, provides a two-way communication not currently available with any of the City's other media outlets, reach a broader audience, communicate with City residents during emergencies, and able to promote events, activities, and other news that will affect the community.

The Facebook page is anticipated to launch on November 6th, 2015 and will be monitored by City of Seaford PIO & IT staff, including Gary Andrews; additional administrators may be added as deemed necessary. Posts may occur after hours due to post scheduling, specific posting criteria will be required to adhere to, and comments are monitored and will be responded to during business hours (M-F 8 a.m. – 5 p.m.), during City events and/ or during emergencies effecting City residents. The City's Facebook page will have its own policies the citizens will have to follow as well as the staff that will be communicating with them. We will not give out personal information such as, telephone numbers, addresses (home & email), credit card numbers, passwords, etc. The following content is prohibited and subject to removal:

- a. Comments unrelated to the particular post being commented upon;
- b. Comments that promote, foster, or perpetuate discrimination on the basis of creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- c. Comments containing vulgar, offensive, threatening, or harassing language, personal attacks, or unsupported accusations;
- d. Obscene or sexually suggestive or explicit content or links to obscene or sexual content;
- e. Illegal activity or encouragement of illegal activity;
- f. Information that may compromise the safety or security of the public or public systems;
- g. Content that violates a legal ownership interest of any other party;
- h. Comments with website email or Internet links of any kind.
- i. Content that incites violence.
- j. Photographs or videos.
- k. Personal information.
- l. Spamming or repetitive content.

Persons posting prohibited content are subject to being barred from posting comments on the City's Facebook Page.

Mayor Genshaw asked if there were any questions or comments from Council.

Councilwoman Phillips-Lowe asked how labor intensive the Facebook page will be.

Mrs. Newcomer stated that the posting will not be difficult, but she is unsure how the two-way communicating will go, since it is based on what the feedback from the citizens will be.

Councilman Henderson questioned what would happen, if there is a change to any of the policy/ guidelines. Mrs. Newcomer stated that any changes will have to be brought forth to Council for approval.

Mayor Genshaw commented that the Facebook Page may be a good way to get information out to age groups we may not currently reach with our current media outlets.

With no further questions or comments. Mayor Genshaw called for a motion. Councilman Henderson made the motion to approve of the creation of the City's Facebook page, anticipated to

launch on November 6th, 2015, with all the guidelines set forth for the page. Councilman Mulvaney seconded the motion. Motion so passed with all present voting in favor.

Mayor Genshaw presented New Business #4, Review the National Pollution Discharge Elimination System (N.P.D.E.S.) permit renewal and compliance schedule in the permit renewal. Mayor Genshaw called Berley Mears, Director of Public Works to the podium to present. Mr. Mears stated that the first action needed for the final nitrogen and phosphorus limits, was to submit a proposed annexation plan map for the City of Seaford Sewer District, which is due by 12/31/15 but has already been submitted. Mr. Mears continued by explaining the following actions and their due dates as well:

- Establish Design Parameters for the proposed expansion with Seaford, BSSD and DNREC and other stake holders. Due 1/31/2016
- Complete planning study for expansion of the treatment works and solids handling facility based on design parameters. Due 1/31/17
- Complete Preliminary Design for the proposed expansion to include preliminary project cost estimates and identification of best treatment alternatives and any additional land or other major items required. Due 1/31/2018
- Complete process of project funding and referendum preparation for public review and consideration. Due 1/31/2019
- Submit a "Report of Progress" towards and a schedule to achieve compliance. Due 1/31/2020
- Complete final design drawings and obtain necessary permits for project construction/ implementation and begin construction of the proposed expansion and upgrade. Due 1/31/2021
- Submit a "Report of Progress" towards and a schedule to achieve compliance. Due 1/31/2022
- Complete construction of proposed expansion and upgrade. Due 1/31/2023
- Operate new facility and treatment works to optimum levels of efficiency. Due 1/31/2024
- Begin to calculate the sum total for nitrogen and phosphorus for compliance. Due 1/31/2025
- Be in compliance with the "Final Effluent Limitations and Monitoring Requirements for Outfall 001". Due 12/31/2025

Mr. Mears also explained that the City was over in Dissolved Copper Limits and the plans of action needed to reduce those levels and due dates are as follows:

- Submit a plan for achieving compliance with the final limits for cooper. BLM modeling. Due 4/30/2016
- Submit a "Report of Progress" towards and a schedule to achieve compliance, Report shall include any monitoring results acquired. Due 4/30/2017
- Submit a "Report of Progress" towards and a schedule to achieve compliance, Report shall include any monitoring results acquired. Due 1/31/2018
- Achieve compliance with the dissolved copper limits. Due 11/30/2016

Mayor Genshaw asked if there were any questions or comments from Council.

City Manager Slatcher stated that the National Compliance Schedule for Nitrogen and Phosphorus Limits, are guidelines brought forward by both state and E.P.A (federal).

Councilman Henderson asked, if there were geographic limits for trading copper or other limits with other local towns/cities (ex. Laurel and/ or Bridgeville)?

Mr. Mears replied, EPA likes to see nutrient trading, but he knows as far as Copper Limits, Laurel and Bridgeville do not have Copper limits, and the City hopes by modeling of the River, they can find out what is causing the Copper limits to be high and find out how to eliminate them.

Councilman Mulvaney asked, if Mr. Mears knew what the limits of Copper currently were.

Mr. Mears stated he was unsure the exact amount, but thinks it is about two to three times over the limit.

There were no further questions or comments.

Mayor Genshaw presented New Business #5, Present the quarterly reviews for the FY'16 budget. City Manager Slatcher reviewed the summary statement of revenue and expenditures YTD as of 09/30/2015. Mrs. Slatcher discussed the following Expenditures and Revenue totals:

General Fund Revenue total- \$8,888,347.00(budgeted) \$3,715,299.11(actual) %Expd%Real
41.80%

General Fund Expenditure total- \$8,888,347.00(budgeted) \$2,834,684.84(actual) %Expd%Real
31.89%

Golf Fund Revenue total- \$454,204.00(budgeted) \$0(actual) %Expd%Real 0.00%

Golf Fund Expenditure total- \$454,204.00(budgeted) \$81,772.79(actual) %Expd%Real 18.00%

Water Fund Revenue total- \$1,317,418.00(budgeted) \$203,035.61(actual) %Expd%Real 15.41%

Water Fund Expenditure total- \$1,317,418.00(budgeted) \$168,907.82(actual) %Expd%Real
12.82%

Sewer Fund Revenue total- \$2,551,785.00(budgeted) \$481,595.03(actual) %Expd%Real 18.87%

Sewer Fund Expenditure total- \$2,551,785.00(budgeted) \$261,909.92(actual) %Expd%Real
10.26%

Electric Fund Revenue total- \$15,365,040.00(budgeted) \$2,957,422.92(actual) %Expd%Real
19.25%

Electric Fund Expenditure total- \$15,365,040.00(budgeted) \$2,487,657.74(actual) %Expd%Real
16.19%

Total Revenues- \$28,576,794.00(budgeted) \$7,357,352.67(actual) %Expd%Real 25.75%

Total Expenditures- \$28,576,794.00(budgeted) \$5,834,933.11(actual) %Expd%Real 20.42%

Net Income- \$1,522,419.56

Mayor Genshaw asked if there were any questions or comments from Council.

Councilman Henderson stated he found the information useful, but would also like to see the first quarter's numbers as well.

There were no further questions or comments.

Mayor Genshaw presented New Business #6, Present for approval Purchase and Sale Agreements between the City of Seaford and Seaford Development Associates, LLC for lands. City Manager Slatcher explained there were two different purchases and sale agreements; the first to include the purchase of a vacant lot; Sussex County Tax Parcel – 4-31-5.00-208.00 in the amount of \$50,000.00. The second purchase and sale agreement included Sussex County Tax Parcels- 4-31-5.00-291.00, 4.31-5.00-294.01, 4-31-5.00-301.00, all of the Power Plant and two vacant lots; Sussex County Tax Parcels- 4-31-5.00-296.00 and 4-31-5.00-297.0 with a total sum of \$125,000.00. The sale of the properties would occur on or before December 31st, 2016 or the owner may request a one-time extension on or before October 1st, 2016 for a one-year extension to December 17, 2017.

Mayor Genshaw asked if there were any questions or comments from Council.

Councilman Henderson stated he had received some information regarding the first property; Sussex County Tax Map Parcel 4-31-5.00-208.00, and would like to table the decision to agree on the Purchase and Sale agreement of this property until the rest of Council was made aware of his concerns. Mr. Henderson also stated he was ok to continue a motion for the approval of the Tax Parcels in the Second Purchase and Sale agreement.

Mayor Genshaw called for a motion to approve the second Purchase and Sale agreement and table the first agreement until a later date. Councilwoman Peterson made the motion to approve the second Purchase and Sale Agreement for Sussex County Tax Parcels: 4-31-5.00-291.00, 4-31-5.00-294.01, 4-31-5.00-301.00, (Power Plant) and (Vacant Lots) 4-31-5.00-296.00, 4-31-5.00-297.00. Councilwoman Phillips-Lowe seconded the motion. Motion so passed with all present voting in favor.

Mayor Genshaw called for a motion to table the Purchase and Sale agreement for Tax Parcel 4-31-5.00-208.00 until further notice. Councilman Henderson made the motion to table the Purchase and Sale agreement for Sussex County Tax Parcel 4-31-5.00-208.00 (vacant lot) in the amount of \$50,000.00 until further notice. Councilman Mulvaney seconded the motion. Motion so passed with Councilman Henderson, Councilman Mulvaney and Councilman Holland voting in favor and Councilwoman Peterson and Councilwoman Phillips-Lowe voting against.

OLD BUSINESS

Mayor Genshaw presented Old Business #1, Approval of the restatement of hours for a charter change in the municipal charter to the hours for a Special Election for the Borrowing of Money and the Issuance of Bonds and the Annexation of Territory. City Manager Slatcher stated the change in hours from previous 10 a.m. until 6 p.m. for polls during the Municipal Election are now to be 7 a.m.

until 3 p.m. and to be in conformation with those hours it is requested that a restatement of the hours for these Special Elections be the same for elections to be on a Saturday between the hours of 7 a.m. until 3 p.m. Mayor Genshaw called for a motion to approve the restatement of hours. Councilwoman Phillips- Lowe made the motion to approve the restatement of hours for a charter change in the municipal charter to the hours for a Special Election for the Power to Borrow Money and Issue Bonds, Section 35 and the Annexation of Territory, Section 2 to be on the third Saturday in the month from the hours of 7 a.m. until 3 p.m. Councilman Holland seconded the motion. Motion so passed with all present voting in favor.

PUBLIC COMMENTS

Mr. Dan Cannon came forward from 411 Nylon Blvd. He stated:

Last January, City Council approved a \$400,000 + sewer renovation project called the "Rt 20 Sewer Extension". We taxpayers on the "outside" had little/ no understanding about the nature and scope of this project prior to the vote(s). This was primarily due to CM Slatcher's change of the name from "Dover Lift Station Replacement" to "Rt 20 Sewer Extension" without bothering to tell those of us who actually pay the bills.

Essentially this measure was passed without any real opportunity for the public to know about and understand the hows and whys, much less have any input into, a project costing hundreds of thousands of our taxpayer dollars. And believe me, my after-the-fact inquires to CM Slatcher were not appreciated.

Overall, the expenditure of significant public monies seems to be far too cavalier and secretive with too little regard for public knowledge about and input into the process.

Accordingly as remedy, I request that City Council establish and follow a two step process for the approval of expenditures of public funds in excess of \$50,000 to include:

1. First (initial/ information) Reading at a regularly scheduled public meeting with the full details of the proposed spending presented along with an opportunity for the public to ask and receive answers to questions related to the spending, particularly costs, source(s) of funding, priority need analysis and timeframe;
2. Publication of the details (including costs, source of funding, need analysis and timeframe) of the proposed spending in local news media and City of Seaford's web site at least one week prior to any Second Reading;
3. Second Reading at a regularly scheduled public meeting (held at least two weeks after the initial/ first/ informational reading) during which a vote to approve/ disapprove the spending may be taken by City Council;
4. For all expenditures of \$1 million or more, conduct a public referendum for approval to include a required public hearing which would correspond to a First Reading to be followed by a Second reading not less than two later for possible action along with appropriate public notice(s).

Citizens and taxpayers of Seaford deserve to see responsible City leaders treat City expenditures with a process that reflects the importance/ seriousness of spending taxpayer dollars with their knowledge and input.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- Sussex County Coalition, Heritage Shores, October 28th – 6 p.m.
- DSA, Halloween Parade & Party, Downtown Seaford, October 28th – 7 p.m.
- Trick or Treat, City of Seaford, October 31st – 6 p.m. to 8 p.m.
- SCAT, Millsboro Town Center, November 4th – 6 p.m.
- 1st Saturday, lands behind City Hall, November 7th, 12 noon – 5 p.m.
- Veterans Day Ceremony, Kiwanis Park, November 11th – 11 a.m.

COMMITTEE REPORTS

Councilwoman Phillips- Lowe reported that the Police department is preparing for fall events such as the Halloween Parade and Trick or Treat. Fall firearms training and qualifications are now completed; the training keeps the Department in compliance with state mandates and reduces the Department's risk of liability. The department is also in preparation for the transition of Chief Morris's retirement at the end of this week. Captain Gary Flood will be appointed Interim Chief of Police until the position is filled. There is no fire report.

Councilwoman Phillips- Lowe also stated she would like to congratulate Chief Morris on his retirement and thank him for his 38 years of Service with the City.

Councilman Mulvaney reported that City Manager Dolores Slatcher, Assistant City Manager Charles Anderson, and Finance Director June Merritt participated in multiple meetings including the Pension Committee Meeting for the quarterly investment review, participated in a Skype Conference for compensation study and the DEMEC training. The training was for the cost of service and rate design for distribution generation, solar and CHP impacts on rate design to avoid cost shifting, and importance of billing for the fixed cost in the rate base. They also attended the Economic Outlook sponsored by Fulton Bank in which the speaker addressed the changes in China and other third world countries impact on the US economy, and how job growth is needed to sustain the economic outlook and his forecast for the next two years. City Manager Dolores Slatcher also met with a property owner to discuss an easement on her property of a distribution line from the Ross Substation, attended Representative Short's monthly coffee meeting, and the GMB Salisbury office open house celebrating the company's 55 years in business. Mrs. Slatcher also noted the highlights of two celebration dinners last week attended by many elected officials and staff recognizing Natalie Wilson, Superintendent of Parks & Recreation, as one of the Chamber of Commerce Volunteers of the Year and the retirement of Seaford Police Chief, Gary Morris. Charles Anderson, Assistant City Manager, reported attending

Economic Development training with Trisha Newcomer, on putting data to good use and consequently working on revision to the Economic Development electrical rate draft language. Mr. Anderson also prepared and issued the Pine Street Electrical Improvements RFP Addendum, worked on potential utility service concepts for the northern portions of Ross Business Park and attended a meeting with Josh Littleton regarding a potential City business expansion requiring several jurisdictional approvals. Finance Director, June Merritt, continued wrapping up work on the annual audit as the GASB 68 & 45 reports arrived and she awaits the actuarial valuation reports to finalize the remaining information. The FOP negotiations continue as a meeting was held on October 26th, with attorneys and the FOP representatives. Mrs. Merritt also prepared financial reports for the council meeting, processed account reconciliations and attended the Defensive Driving Course with several employees and myself. Remaining business functions under her supervision are reported as routine and utility bills are already due; disconnects are scheduled for November 6th.

Councilman Holland reported that Superintendent of Parks and Recreation, Natalie Wilson, attended various meetings including Think Big, Chamber of Commerce annual banquet; where she was announced Volunteer of the Year, and Boys and Girls Club's annual Trunk or Treat. The department has started the softball playoff tournament which will finish up Wednesday October 28th, has finalized to move into the new Parks shop and have continued the new adult open gym program; currently 33 people are registered.

Councilman Henderson reported that in Economic Development, Trisha Newcomer attended the 7th Governor's Entrepreneurial and Small Business conference, and attendance helped the city strengthen its network of contacts for its economic development. Mrs. Newcomer compiled information for an advertisement in the 2016 Sussex County Profile; a publication of the Sussex County Post and the Delaware State News which highlights Economics, Agriculture, Education, Community, Quality of Life, and Tourism in Sussex County Delaware. Trisha also attended a meeting with WSFS Bank in reference to Downtown Development District Opportunities, the Annual Greater Seaford Chamber of Commerce Awards Dinner, Business Mentoring Training Seminar at the Economic Development Office, and she gave a presentation about Seaford's involvement in its designation as a Downtown Development District at an event called Think Big. In Information Technology, Trisha attended a Data Usage Course at DTCC administered by the University of Delaware's Institute for Public Administration; the course provided intensive instruction in the collection, analysis, and use of data for local economic development planning and marketing. Trisha also engaged in preliminary research for the setup of a Facebook page for the City of Seaford, in effort to provide communications with the public. Mrs. Newcomer spoke with Delmarva Digital about the enhancement of the information section of the City's website, worked with Verizon to resolve land line telephone issues for the Electric Department, attended and assisted with preparations for Chief Morris's retirement dinner and she was responsible for the installation and set-up of Skype, to allow the city to engage in remote conferencing. Councilman Henderson also reported that in Public Works the department worked on the Harrington Street water main replacement as well as capped lines and installed tees to continue with the installation of

the replacement. The department finished hydrant flushing, performed some routine equipment maintenance, as well as leaf and limb pickup, street sweeping, state sampling, meter readings, pink tagging (pre- disconnect) and disconnects. Leaf pickup is still being performed by the street sweeper, and the leaf vacuum will be deployed soon. The carbon filter tanks at the Arbutus Well required media replacement, which was performed by outside personnel at the expense of the DuPont Co. per its agreement with the city to treat the water drawn from that site. Superintendent of the department, Berley Mears, attended multiple routine meetings and the department continues to adapt to personnel shortage with the addition of a new employee and the transfer of an existing employee. In the Waste Water Treatment Facility, intermittent sand filter PLC problems are still being experienced; however total system performances is still reported as good. The facility recently received a laptop computer that is required to perform updates and configurations to repair the PLC issue. The leachate treatment program is going well, compost sales are steady, and bulk commercial sales are improving with uncovered inventory decreasing. EQ pump #1 was removed and set to an outside facility for motor repairs. During this time EQ pump #2 was experiencing lock outs; this pump will require maintenance upon the return of EQ pump #1. Blower #3 requires major repair, and an alternate blower is being utilized until repair parts arrive. Facility personnel installed signal wire for the Influent Pumps, replaced oil seals on the blowers, repaired a guide bracket for the EQ Pumps, and they report that other operations and maintenance are routine. In the Code department, Building Official Josh Littleton, reported permit and violation inspections, and most other activities have been routine. On October 12th, Mr. Littleton attended a workshop offered by the Delaware Office of State Planning Coordination entitled Strategies for State Policies and Spending. The Office of State Planning held a public workshop to review and discuss the proposed update to the Strategies for State Policies and Spending document and maps and gave a presentation relating to how the document has been updated since its approval in April 2011. Information was provided on the Strategy maps and how investment level areas were determined. The meeting at Seaford's City Hall was the first of seven held throughout the state. During the meeting Josh and other city personnel had the opportunity to provide input and offer corrections to the maps in the presentation. On October 15th Josh Littleton and Mike Bailey attended a training class offered by the International Code Council regarding the Legal Aspects of Code Enforcement and Administration. The Code Department also worked on zoning ordinance draft revision and recoding.

Councilwoman Peterson reported that Electrical Engineer, Rick Garner, was on site for the City-wide outage on October 12th. He also completed bid specifications for Ross Substation circuit breaker, completed rate maintenance cost models for Seaford School District, and investigated the 69kV coordination issues with DPL. Mr. Garner also attended the Calpine power plant tour in Dover and DEMEC rate design workshop in Smyrna. Bill Bennett, Superintendent of Electric, reported the Electric Department did some work in Mearfield, trimmed trees to get ready for the new LED street lights, and did the city wide street light check before trick or treat and the Halloween parade.

With no further comments, Mayor Genshaw called for a motion to close the Regular Meeting of Mayor and Council and move into an executive session to discuss personnel. Councilwoman

Peterson made the motion to close the Regular Meeting of Mayor and Council and move into an executive session. Councilwoman Phillips-Lowe seconded the motion, and the motion so passed with all present voting in favor. Mayor Genshaw closed the Regular Meeting and moved into an executive session at 8:19 p.m. Mayor Genshaw reopened the Regular Meeting at 11:00 p.m. and solicited a motion to adjourn the Regular Council Meeting. Councilman Mulvaney made a motion to adjourn the Regular Council Meeting and Councilwoman Peterson seconded the motion; motion so passed with all presents voting in favor. The Regular Council Meeting was closed at 11:00 p.m.


Dolores J. Slatcher, City Manager

/sne