

REVISED: JUNE 24, 2015

**AGENDA
REGULAR MEETING OF THE MAYOR AND COUNCIL
June 23, 2015
SEAFORD CITY HALL - 414 HIGH STREET**

- 7:00 P.M.** - Mayor David Genshaw calls the Regular Meeting to Order.
- Invocation
 - Pledge of Allegiance to the Flag of the United States of America.
 - Executive Session - Personnel
 - Changes to agenda for this meeting.
 - Approval of minutes of the Regular Council meeting of June 9, 2015.

CORRESPONDENCE:

1.

NEW BUSINESS:

1. Bids - Solar Array for Wastewater Plant.
2. Discuss rebidding of the solar array project.
3. Discuss the State Revolving Fund financing for the solar array and holding a referendum for the issuance of bonds for a 20 year term.
4. Bids - Heating and Air Condition maintenance for all City facilities.
5. Present the FY16 Fee and Rate Schedule for approval.
6. Present Change Order #2 for approval for the Route 20 Sewer Extension Project.
7. Present a recommendation to place 25 mph speed limit signage on the northwest corner of the Porter Street and Locust Street intersection.

OLD BUSINESS:

1.

PUBLIC COMMENT PERIOD:

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

1. Employee meeting; Utility Building, 1 p.m.; June 25th.
2. City is closed for business on Friday, July 3rd for the 4th of July Holiday.
3. Riverfest, July 10th and 11th in the Down Town area and on the Nanticoke River.

Page 2

AGENDA

Regular Meeting of the Mayor and Council

June 23, 2015

COMMITTEE REPORTS:

1. **Police & Fire - Councilwoman Leanne Phillips-Lowe**
2. **Administration - Councilman H. William Mulvaney III**
3. **Parks and Recreation - Councilman Orlando Holland**
4. **Operations Committee - Councilman Dan Henderson**
5. **Electric - Councilwoman Peterson**

EXECUTIVE SESSION:

1. **Personnel - to discuss a personnel matter.**

Mayor Genshaw solicits a motion to hold an Executive Session for the purpose of discussing a personnel matter.

Mayor Genshaw reopens the Regular Meeting and solicits a motion to adjourn the regular council meeting.

NOTE: Agenda shall be subject to change to include or delete Additional items (including executive session) which arise at the time of the meeting. (29 Del. C. S1004 (e) (3))

June 17, 2015

File No. SEAF1301

Mr. Charles Anderson, Assistant City Manager
City of Seaford
P.O. Box 1100
Seaford, DE 19973

RE: BID REVIEW OF CITY OF SEAFORD SOLAR FACILITY

Dear Mr. Anderson:

Pennoni Associates, Inc. has reviewed the single bid that was received as a response to the Request for Proposal for City of Seaford Solar Facility that were available on May 6. The bid was received and opened at City Hall Council Chambers on June 10, 2015. The bid was opened by Dolores Slatcher, City Manager.

BID SUMMARY

The total bid had the following key parameters.

1. Cost of \$1,637,285
2. Design size of 474 kW AC
3. First year production of 864,075 kWh.

BID ISSUES

The bid had the following items listed as not included or exceptions to the bid documents. Note that the bidder had opportunity to clarify these items during the question period but did not elect to do so.

1. They did not include a performance bond and proposed a 5% holdback to guarantee completion.
2. They rejected the performance guarantee and proposed a 5% holdback to guarantee performance.
3. They did not include O&M in their bid - claiming some discrepancy in the bid documents.
4. They did not include the required security items
5. They did not include the specified vinyl fencing or cover for posts.

6. They did not include the fence fabric for shading reasons.
7. They did not include grass maintenance after the initial seeding.
8. They are not providing the revenue grade meter.
9. They are not performing the DEPSC registration but will provide assistance.
10. They are not willing to be liable for one year on land damage.
11. They cannot accept the termination clauses for without cause or for convenience.
12. They did not respond using Addendum #1 Bid Form.
13. They did not respond with a Statement of Good Faith Efforts for Disadvantage Business Enterprises.

BID REVIEW

The technical portion of the bid was acceptable but would require a different performance testing procedure due to the innovative design of the project. The bidder could have reflected this in their bid proposal as the actual production of this project was the key factor in our review.

Of the bid issues, the following are considered to be major concerns and are not considered to be acceptable.

1. Proposing a holdback for the performance bond. This denotes a lack of understanding of the purpose of the performance bond which is to ensure completion of the project.
2. Proposing a 5% holdback for the performance guarantee. This limits their exposure to their design/construction errors to 5% with no downside protection to the City of Seaford.
3. Operations and Maintenance is not included.
4. The required security system is not included.
5. The required fencing is not included.
6. The required revenue grade meter is not included.
7. Lack of response to DBE requirements.

The following issues could have been addressed during the question and answer period and could have been clarified further.

1. Completion of the DEPSC registration. They need to provide complete assistance but the City of Seaford actually submits this (as signator). It is reasonable that they cannot be asked to guarantee that the DEPSC accepts this.
2. The liability for land damage for one year after they leave the site could have been addressed. It is reasonable that the land should be inspected as part of the final acceptance and that should limit their liability. However, this is the City's final decision.

3. Clauses for termination without cause or for convenience are always difficult for contractor's to accept. However, this could have been clarified during the question period to allow the Contractor's to understand the City's requirements.

RECOMMENDATION

Due to the bid issues noted above, we recommend that this bid be rejected as non-responsive.

Sincerely,

PENNONI ASSOCIATES INC.



Mark H. Davidson
Associate Vice President



Alan A. Grant, P.E., CEM, CBCP, LEED AP
Senior Consultant

- Utility Revenue \$31,016
- SREC Revenue 33,448
 - Total additional revenue \$64,464. This represents a 54% increased revenue over original project projection.
- This will most likely be our last opportunity for the \$500,000 principal forgiveness on the loan per Mr. Deputy. The loan is for \$1,658,300, 20 years @ 2% with a \$500,000 principal making the loan payback principal \$1,158,300.
 - Annual debt service without principal forgiveness - \$85,779
 - Annual debt service with principal forgiveness - \$59,915.18
 - It is planned that the SREC payments will pay the annual debt service.
 - 2 payments are made each fiscal year – November and April or months established by SRF.
 - Value of off-setting utility revenue would be for the Wastewater Facility.

N.B. 3 – Discuss the State Revolving Fund financing for the solar array and holding a referendum for the issuance of bonds for a 20 year term.

- Two options for borrowing:
 - Floating Debt and Council makes decision to borrow
 - Referendum for Bond Issuance
- Floating debt option:
 - Council makes decision
 - It would be a note with the State Revolving Fund
 - Requires 10 year pay-off
 - DNREC would redo binding commitment letter for issuance of a note
 - Annual Debt Service for \$1,658,300 - \$168,747
 - Annual Debt Service for \$1,158,300 - \$117,867
 - Annual SREC shortfall for \$1,658,300 with Seaford original values (\$61,600) - \$107,147
 - Annual SREC shortfall for \$1,158,300 with Seaford original values (\$61,600) - \$56,267
 - Using floating debt this time would be at the beginning of our fiscal year vs. at the end and could restrict borrowing in the event of an emergency.

Page 3

Mayor and Council

RE: City of Seaford Solar Array Project

June 19, 2015

- **Power to Borrow Money and Issue Bonds:**
 - Council would follow Section 35 of the City Charter
 - Issue Resolutions as required
 - Hold a public hearing for the borrowing
 - Hold a Special Election for the borrowing (referendum)
 - Bond issue would reflect \$1,658,000 in borrowing
 - 20 year payoff of loan at 2% interest
 - Principal forgiveness of \$500,000 would be applied when project is in service.

All the information in this memorandum is based on the proposed bid spec and would be subject to change as far as the output from the solar array project and the number of SRECs for purchase along with the utility revenue based on energy output from the project. The exception is the information used from the one bid received that was recommended to be rejected.

Based on the increased solar array output bid, the favorable financing offer, and the use of green energy to produce a portion of the electrical use at the Wastewater Treatment Plant Management would recommend the rebid of this project and doing a Special Election to borrow the funds over 20 years.

If you have any questions regarding this memorandum please let me know.



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL
OFFICE OF THE SECRETARY
5 E. REED STREET, SUITE 200
DOVER, DELAWARE 19901

FINANCIAL ASSISTANCE BRANCH

TELEPHONE: (302) 739-9941
FAX: (302) 739-2137

Page 4
6/23/15

February 26, 2015

Ms. Dolores J. Slatcher
City Manager
City of Seaford
414 High Street
Seaford, DE 19973

RE: Delaware Water Pollution Control Revolving Funding, Binding Commitment Offer,
City of Seaford's Solar Array Project

Dear Ms. Slatcher:

On behalf of the Delaware Water Pollution Control Revolving Fund, ("Fund"), the Delaware Department of Natural Resources and Environmental Control ("Department") is pleased to advise you that a Loan ("Loan") has been authorized from the Fund to the City of Seaford ("Borrower") in the amount of **\$1,658,300** for a term of **twenty (20) years**. The Loan will primarily be used for the construction costs associated with the Borrower's approved Solar Array Project ("Project").

The interest rate for the Loan shall be **2.0%**. Construction interest shall be paid semi-annually during construction. Upon project completion **\$500,000** of the outstanding loan principal shall be forgiven. After the project has been completed, the remaining estimated loan principal balance (**\$1,158,000**) shall be paid in level principal and interest payments semi-annually in an amount sufficient to amortize the loan balance over the 20 year term.

The loan shall be secured by a General Obligation Bond with the full faith and credit of the Borrower. The Borrower must, if applicable, provide the Fund with evidence that other funds and/or financing are in place for the Project costs not funded with the proceeds of the Loan, prior to loan closing. All legal costs, incurred by the Fund, associated with loan closing shall be borne by the Borrower and will become a part of the loan proceeds. The Fund reserves the right to withdraw or alter the terms of this commitment if, between the date of the Borrower's loan application and the date of loan closing, the Borrower incurs any debt or its financial condition changes in any way deemed material by the Fund at its sole discretion. Loan closing and the disbursement of funds shall remain subject to the satisfaction of any condition established by the Fund.

The Borrower shall comply in all respects with all applicable Fund project requirements and reporting, federal laws, regulations and other requirements related to or arising out of, or in connection with the Project and funding by the Fund. The Borrower

Delaware's Good Nature Depends on You!

Page 5
6/23/15

Ms. Dolores J. Slatcher
City Manager
City of Seaford
February 26, 2015
Page 2

shall also comply in all respects with the Federal Single Audit Act and OMB Circular A-133, as a sub-recipient of Federal funds. The Catalog of Federal Domestic Assistance (CFDA) number for the Fund is 66.458. Where noncompliance of such requirements is determined by the Fund or the Department, the issue shall be referred to the proper federal authority and/or agency for consultation and/or enforcement action.

If you have any questions concerning the foregoing, please contact this office at (302) 739-9941. If you concur with the terms and conditions herein stated, please acknowledge your acceptance by signing below and returning the original to this office no later than March 27, 2015.

If Loan closing shall not have occurred within 120 days of receipt of this letter, the Fund reserves the right to discontinue processing the Borrower's application.

Sincerely,
FOR THE DELAWARE WATER POLLUTION
CONTROL REVOLVING FUND



Terry L. Deputy, CECD
Administrator
Financial Assistance Branch
Office of the Secretary

The foregoing terms and conditions are hereby acknowledged and accepted this ____ day
of _____.

By: _____
Ms. Dolores J. Slatcher
City Manager
City of Seaford

(SEAL OF THE CITY)

cc: Robert J. Zimmerman, DNREC

Full Loan

Page 6
6/20/10

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6 - 10	Year 11 - 20	20 Yr Totals
Size of Project (kW DC)	430							
Capital Costs	1,658,300					560,000		
Debt Interest Rate - 20 yr term	2.00%					0.102		
Expense Escalation Rate	2.00%					1.36%		
						110		
						0%		
Electrical Production (kWh)	560,000	557,200	554,414	551,642	548,884	2,703,526	5,743,259	10,683,626
Peak Capacity (kW AC)	350	340	338	336	334	329	316	
Electricity Pricing (\$/kWh)	0.102	0.102	0.102	0.103	0.105	0.109	0.121	
SREC Pricing (\$/MWh)	110	110	110	110	110	110	110	
Utility Revenue	57,120	56,834	56,550	57,033	57,519	295,042	629,049	1,209,148
SREC Revenue	61,600	61,292	60,986	60,681	60,377	297,388	572,876	1,175,199
Total Revenue (\$)	140,113	132,889	132,329	123,845	123,997	598,434	1,207,690	2,459,297
Operations & Maintenance	0	0	0	0	0	34,474	80,086	114,560
Insurance	5,000	5,100	5,202	5,306	5,412	28,728	66,738	121,486
Site Maintenance	5,000	5,100	5,202	5,306	5,412	28,728	66,738	121,486
Administration	2,000	2,040	2,081	2,122	2,165	11,491	26,695	48,594
End of Life Expenses	0	0	0	0	0	0	43,000	43,000
Total Expenses (\$)	12,000	12,240	12,485	12,734	12,989	103,421	283,257	449,126
Total Value pre Debt (\$)	128,113	120,649	119,844	111,111	111,008	495,013	924,433	2,010,171
Debt Payments	85,779	85,779	85,779	85,779	85,779	428,893	857,786	1,715,572
Total Value (\$)	42,334	34,870	34,066	25,333	25,229	66,120	66,647	294,599
20 Year Income	2,459,297							
20 Year Expenses	449,126							
20 Year Debt Payment	1,715,572							
20 Year Value (\$)	294,599							
							20 year production kWh	11,218,924

Principal ForegiveNess

*Page 7
6/29/18*

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6 - 10	Year 11 - 20	20 Yr Totals
Size of Project (kW DC)	430							
Capital Costs	1,158,300							
Debt Interest Rate - 20 yr term	2.00%							
Expense Escalation Rate	2.00%							
						560,000		
						0.102		
						1.36%		
						110		
						0%		
Starting Annual kWh AC								
Current Electricity Pricing (\$/kWh)								
Electricity Pricing Escalation (%/yr)								
Current SREC Pricing (\$/MWh)								
SREC Pricing Escalation (%/yr)								
Electrical Production (kWh)	560,000	557,200	554,414	551,642	548,884	2,703,526	5,743,259	10,683,626
Peak Capacity (kW AC)	350	340	338	336	334	329	316	
Electricity Pricing (\$/kWh)	0.102	0.102	0.102	0.103	0.105	0.109	0.121	
SREC Pricing (\$/MWh)	110	110	110	110	110	110	110	
Utility Revenue	57,120	56,834	56,550	57,033	57,519	295,042	629,049	1,209,148
SREC Revenue	61,600	61,292	60,986	60,681	60,377	297,388	572,876	1,175,199
Total Revenue (\$)	140,113	132,889	132,329	123,845	123,997	598,434	1,207,690	2,459,297
Operations & Maintenance	0	0	0	0	0	34,474	80,086	114,560
Insurance	5,000	5,100	5,202	5,306	5,412	28,728	66,738	121,486
Site Maintenance	5,000	5,100	5,202	5,306	5,412	28,728	66,738	121,486
Administration	2,000	2,040	2,081	2,122	2,165	11,491	26,695	48,594
End of Life Expenses	0	0	0	0	0	0	43,000	43,000
Total Expenses (\$)	12,000	12,240	12,485	12,734	12,989	103,421	283,257	449,126
Total Value pre Debt (\$)	128,113	120,649	119,844	111,111	111,008	495,013	924,433	2,010,171
Debt Payments	59,915	59,915	59,915	59,915	59,915	299,576	599,152	1,198,304
Total Value (\$)	68,198	60,733	59,929	51,196	51,092	195,437	325,281	811,867
20 Year Income	2,459,297							
20 Year Expenses	449,126							
20 Year Debt Payment	1,198,304							
20 Year Value (\$)	811,867							
							20 year production kWh	11,218,924

SIMPLE LOAN CALCULATOR

Floating Debt Option - \$1,658,300

LOAN VALUES

Loan amount	\$1,658,300.00
Annual interest rate	2.00%
Loan period in years	10
Start date of loan	7/1/2015

LOAN SUMMARY

Monthly payment	\$84,373.66
Number of payments	20
Total interest	\$29,173.28
Total cost of loan	\$1,687,473.28

PMT NO.	PAYMENT DATE	BEGINNING BALANCE	PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE
1	8/1/2015	\$1,658,300.00	\$84,373.66	\$81,609.83	\$2,763.83	\$1,576,690.17
2	9/1/2015	\$1,576,690.17	\$84,373.66	\$81,745.85	\$2,627.82	\$1,494,944.32
3	10/1/2015	\$1,494,944.32	\$84,373.66	\$81,882.09	\$2,491.57	\$1,413,062.23
4	11/1/2015	\$1,413,062.23	\$84,373.66	\$82,018.56	\$2,355.10	\$1,331,043.67
5	12/1/2015	\$1,331,043.67	\$84,373.66	\$82,155.26	\$2,218.41	\$1,248,888.41
6	1/1/2016	\$1,248,888.41	\$84,373.66	\$82,292.18	\$2,081.48	\$1,166,596.23
7	2/1/2016	\$1,166,596.23	\$84,373.66	\$82,429.34	\$1,944.33	\$1,084,166.89
8	3/1/2016	\$1,084,166.89	\$84,373.66	\$82,566.72	\$1,806.94	\$1,001,600.17
9	4/1/2016	\$1,001,600.17	\$84,373.66	\$82,704.33	\$1,669.33	\$918,895.84
10	5/1/2016	\$918,895.84	\$84,373.66	\$82,842.17	\$1,531.49	\$836,053.67
11	6/1/2016	\$836,053.67	\$84,373.66	\$82,980.24	\$1,393.42	\$753,073.43
12	7/1/2016	\$753,073.43	\$84,373.66	\$83,118.54	\$1,255.12	\$669,954.89
13	8/1/2016	\$669,954.89	\$84,373.66	\$83,257.07	\$1,116.59	\$586,697.82
14	9/1/2016	\$586,697.82	\$84,373.66	\$83,395.83	\$977.83	\$503,301.98
15	10/1/2016	\$503,301.98	\$84,373.66	\$83,534.83	\$838.84	\$419,767.15
16	11/1/2016	\$419,767.15	\$84,373.66	\$83,674.05	\$699.61	\$336,093.10
17	12/1/2016	\$336,093.10	\$84,373.66	\$83,813.51	\$560.16	\$252,279.59
18	1/1/2017	\$252,279.59	\$84,373.66	\$83,953.20	\$420.47	\$168,326.40
19	2/1/2017	\$168,326.40	\$84,373.66	\$84,093.12	\$280.54	\$84,233.28
20	3/1/2017	\$84,233.28	\$84,373.66	\$84,233.28	\$140.39	\$0.00

SIMPLE LOAN CALCULATOR

Handwritten: Floating Dot Option Principal Foregone
 *1,158,500
 Page 8 4/23/15

LOAN VALUES

Loan amount	\$1,158,300.00
Annual interest rate	2.00%
Loan period in years	10
Start date of loan	7/1/2015

LOAN SUMMARY

Monthly payment	\$58,933.86
Number of payments	20
Total interest	\$20,377.14
Total cost of loan	\$1,178,677.14

PMT NO.	PAYMENT DATE	BEGINNING BALANCE	PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE
1	8/1/2015	\$1,158,300.00	\$58,933.86	\$57,003.36	\$1,930.50	\$1,101,296.64
2	9/1/2015	\$1,101,296.64	\$58,933.86	\$57,098.36	\$1,835.49	\$1,044,198.28
3	10/1/2015	\$1,044,198.28	\$58,933.86	\$57,193.53	\$1,740.33	\$987,004.75
4	11/1/2015	\$987,004.75	\$58,933.86	\$57,288.85	\$1,645.01	\$929,715.90
5	12/1/2015	\$929,715.90	\$58,933.86	\$57,384.33	\$1,549.53	\$872,331.57
6	1/1/2016	\$872,331.57	\$58,933.86	\$57,479.97	\$1,453.89	\$814,851.60
7	2/1/2016	\$814,851.60	\$58,933.86	\$57,575.77	\$1,358.09	\$757,275.83
8	3/1/2016	\$757,275.83	\$58,933.86	\$57,671.73	\$1,262.13	\$699,604.10
9	4/1/2016	\$699,604.10	\$58,933.86	\$57,767.85	\$1,166.01	\$641,836.25
10	5/1/2016	\$641,836.25	\$58,933.86	\$57,864.13	\$1,069.73	\$583,972.12
11	6/1/2016	\$583,972.12	\$58,933.86	\$57,960.57	\$973.29	\$526,011.55
12	7/1/2016	\$526,011.55	\$58,933.86	\$58,057.17	\$876.69	\$467,954.38
13	8/1/2016	\$467,954.38	\$58,933.86	\$58,153.93	\$779.92	\$409,800.45
14	9/1/2016	\$409,800.45	\$58,933.86	\$58,250.86	\$683.00	\$351,549.59
15	10/1/2016	\$351,549.59	\$58,933.86	\$58,347.94	\$585.92	\$293,201.65
16	11/1/2016	\$293,201.65	\$58,933.86	\$58,445.19	\$488.67	\$234,756.46
17	12/1/2016	\$234,756.46	\$58,933.86	\$58,542.60	\$391.26	\$176,213.87
18	1/1/2017	\$176,213.87	\$58,933.86	\$58,640.17	\$293.69	\$117,573.70
19	2/1/2017	\$117,573.70	\$58,933.86	\$58,737.90	\$195.96	\$58,835.80
20	3/1/2017	\$58,835.80	\$58,933.86	\$58,835.80	\$98.06	\$0.00

SIMPLE LOAN CALCULATOR

Special Election - \$1,658,300

Page 9 6-23-11

LOAN VALUES

Loan amount	\$1,658,300.00
Annual interest rate	2.00%
Loan period in years	20
Start date of loan	7/1/2015

LOAN SUMMARY

Monthly payment	\$42,889.30
Number of payments	40
Total interest	\$57,271.83
Total cost of loan	\$1,715,571.83

PMT NO.	PAYMENT DATE	BEGINNING BALANCE	PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE
1	8/1/2015	\$1,658,300.00	\$42,889.30	\$40,125.46	\$2,763.83	\$1,618,174.54
2	9/1/2015	\$1,618,174.54	\$42,889.30	\$40,192.34	\$2,696.96	\$1,577,982.20
3	10/1/2015	\$1,577,982.20	\$42,889.30	\$40,259.33	\$2,629.97	\$1,537,722.87
4	11/1/2015	\$1,537,722.87	\$42,889.30	\$40,326.42	\$2,562.87	\$1,497,396.45
5	12/1/2015	\$1,497,396.45	\$42,889.30	\$40,393.63	\$2,495.66	\$1,457,002.81
6	1/1/2016	\$1,457,002.81	\$42,889.30	\$40,460.96	\$2,428.34	\$1,416,541.86
7	2/1/2016	\$1,416,541.86	\$42,889.30	\$40,528.39	\$2,360.90	\$1,376,013.46
8	3/1/2016	\$1,376,013.46	\$42,889.30	\$40,595.94	\$2,293.36	\$1,335,417.52
9	4/1/2016	\$1,335,417.52	\$42,889.30	\$40,663.60	\$2,225.70	\$1,294,753.92
10	5/1/2016	\$1,294,753.92	\$42,889.30	\$40,731.37	\$2,157.92	\$1,254,022.55
11	6/1/2016	\$1,254,022.55	\$42,889.30	\$40,799.26	\$2,090.04	\$1,213,223.29
12	7/1/2016	\$1,213,223.29	\$42,889.30	\$40,867.26	\$2,022.04	\$1,172,356.04
13	8/1/2016	\$1,172,356.04	\$42,889.30	\$40,935.37	\$1,953.93	\$1,131,420.67
14	9/1/2016	\$1,131,420.67	\$42,889.30	\$41,003.59	\$1,885.70	\$1,090,417.07
15	10/1/2016	\$1,090,417.07	\$42,889.30	\$41,071.93	\$1,817.36	\$1,049,345.14
16	11/1/2016	\$1,049,345.14	\$42,889.30	\$41,140.39	\$1,748.91	\$1,008,204.75
17	12/1/2016	\$1,008,204.75	\$42,889.30	\$41,208.95	\$1,680.34	\$966,995.80
18	1/1/2017	\$966,995.80	\$42,889.30	\$41,277.64	\$1,611.66	\$925,718.16
19	2/1/2017	\$925,718.16	\$42,889.30	\$41,346.43	\$1,542.86	\$884,371.73
20	3/1/2017	\$884,371.73	\$42,889.30	\$41,415.34	\$1,473.95	\$842,956.39
21	4/1/2017	\$842,956.39	\$42,889.30	\$41,484.37	\$1,404.93	\$801,472.02
22	5/1/2017	\$801,472.02	\$42,889.30	\$41,553.51	\$1,335.79	\$759,918.51
23	6/1/2017	\$759,918.51	\$42,889.30	\$41,622.76	\$1,266.53	\$718,295.74
24	7/1/2017	\$718,295.74	\$42,889.30	\$41,692.14	\$1,197.16	\$676,603.61
25	8/1/2017	\$676,603.61	\$42,889.30	\$41,761.62	\$1,127.67	\$634,841.99
26	9/1/2017	\$634,841.99	\$42,889.30	\$41,831.23	\$1,058.07	\$593,010.76
27	10/1/2017	\$593,010.76	\$42,889.30	\$41,900.94	\$988.35	\$551,109.82
28	11/1/2017	\$551,109.82	\$42,889.30	\$41,970.78	\$918.52	\$509,139.04
29	12/1/2017	\$509,139.04	\$42,889.30	\$42,040.73	\$848.57	\$467,098.31
30	1/1/2018	\$467,098.31	\$42,889.30	\$42,110.80	\$778.50	\$424,987.51
31	2/1/2018	\$424,987.51	\$42,889.30	\$42,180.98	\$708.31	\$382,806.52
32	3/1/2018	\$382,806.52	\$42,889.30	\$42,251.28	\$638.01	\$340,555.24
33	4/1/2018	\$340,555.24	\$42,889.30	\$42,321.70	\$567.59	\$298,233.54
34	5/1/2018	\$298,233.54	\$42,889.30	\$42,392.24	\$497.06	\$255,841.30
35	6/1/2018	\$255,841.30	\$42,889.30	\$42,462.89	\$426.40	\$213,378.40
36	7/1/2018	\$213,378.40	\$42,889.30	\$42,533.67	\$355.63	\$170,844.74
37	8/1/2018	\$170,844.74	\$42,889.30	\$42,604.55	\$284.74	\$128,240.18
38	9/1/2018	\$128,240.18	\$42,889.30	\$42,675.56	\$213.73	\$85,564.62
39	10/1/2018	\$85,564.62	\$42,889.30	\$42,746.69	\$142.61	\$42,817.93
40	11/1/2018	\$42,817.93	\$42,889.30	\$42,817.93	\$71.36	\$0.00

SIMPLE LOAN CALCULATOR

Special Election Prince Foreman - \$1,158,300

Page 10-6-2371

LOAN VALUES

Loan amount	\$1,158,300.00
Annual interest rate	2.00%
Loan period in years	20
Start date of loan	7/1/2015

LOAN SUMMARY

Monthly payment	\$29,957.59
Number of payments	40
Total interest	\$40,003.59
Total cost of loan	\$1,198,303.59

PMT NO.	PAYMENT DATE	BEGINNING BALANCE	PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE
1	8/1/2015	\$1,158,300.00	\$29,957.59	\$28,027.09	\$1,930.50	\$1,130,272.91
2	9/1/2015	\$1,130,272.91	\$29,957.59	\$28,073.80	\$1,883.79	\$1,102,199.11
3	10/1/2015	\$1,102,199.11	\$29,957.59	\$28,120.59	\$1,837.00	\$1,074,078.52
4	11/1/2015	\$1,074,078.52	\$29,957.59	\$28,167.46	\$1,790.13	\$1,045,911.06
5	12/1/2015	\$1,045,911.06	\$29,957.59	\$28,214.40	\$1,743.19	\$1,017,696.65
6	1/1/2016	\$1,017,696.65	\$29,957.59	\$28,261.43	\$1,696.16	\$989,435.22
7	2/1/2016	\$989,435.22	\$29,957.59	\$28,308.53	\$1,649.06	\$961,126.69
8	3/1/2016	\$961,126.69	\$29,957.59	\$28,355.71	\$1,601.88	\$932,770.98
9	4/1/2016	\$932,770.98	\$29,957.59	\$28,402.97	\$1,554.62	\$904,368.01
10	5/1/2016	\$904,368.01	\$29,957.59	\$28,450.31	\$1,507.28	\$875,917.70
11	6/1/2016	\$875,917.70	\$29,957.59	\$28,497.73	\$1,459.86	\$847,419.97
12	7/1/2016	\$847,419.97	\$29,957.59	\$28,545.22	\$1,412.37	\$818,874.75
13	8/1/2016	\$818,874.75	\$29,957.59	\$28,592.80	\$1,364.79	\$790,281.95
14	9/1/2016	\$790,281.95	\$29,957.59	\$28,640.45	\$1,317.14	\$761,641.50
15	10/1/2016	\$761,641.50	\$29,957.59	\$28,688.19	\$1,269.40	\$732,953.31
16	11/1/2016	\$732,953.31	\$29,957.59	\$28,736.00	\$1,221.59	\$704,217.31
17	12/1/2016	\$704,217.31	\$29,957.59	\$28,783.89	\$1,173.70	\$675,433.42
18	1/1/2017	\$675,433.42	\$29,957.59	\$28,831.87	\$1,125.72	\$646,601.55
19	2/1/2017	\$646,601.55	\$29,957.59	\$28,879.92	\$1,077.67	\$617,721.63
20	3/1/2017	\$617,721.63	\$29,957.59	\$28,928.05	\$1,029.54	\$588,793.57
21	4/1/2017	\$588,793.57	\$29,957.59	\$28,976.27	\$981.32	\$559,817.31
22	5/1/2017	\$559,817.31	\$29,957.59	\$29,024.56	\$933.03	\$530,792.75
23	6/1/2017	\$530,792.75	\$29,957.59	\$29,072.94	\$884.65	\$501,719.81
24	7/1/2017	\$501,719.81	\$29,957.59	\$29,121.39	\$836.20	\$472,598.42
25	8/1/2017	\$472,598.42	\$29,957.59	\$29,169.93	\$787.66	\$443,428.49
26	9/1/2017	\$443,428.49	\$29,957.59	\$29,218.54	\$739.05	\$414,209.95
27	10/1/2017	\$414,209.95	\$29,957.59	\$29,267.24	\$690.35	\$384,942.71
28	11/1/2017	\$384,942.71	\$29,957.59	\$29,316.02	\$641.57	\$355,626.69
29	12/1/2017	\$355,626.69	\$29,957.59	\$29,364.88	\$592.71	\$326,261.81
30	1/1/2018	\$326,261.81	\$29,957.59	\$29,413.82	\$543.77	\$296,847.99
31	2/1/2018	\$296,847.99	\$29,957.59	\$29,462.84	\$494.75	\$267,385.15
32	3/1/2018	\$267,385.15	\$29,957.59	\$29,511.95	\$445.64	\$237,873.20
33	4/1/2018	\$237,873.20	\$29,957.59	\$29,561.13	\$396.46	\$208,312.07
34	5/1/2018	\$208,312.07	\$29,957.59	\$29,610.40	\$347.19	\$178,701.67
35	6/1/2018	\$178,701.67	\$29,957.59	\$29,659.75	\$297.84	\$149,041.91
36	7/1/2018	\$149,041.91	\$29,957.59	\$29,709.19	\$248.40	\$119,332.73
37	8/1/2018	\$119,332.73	\$29,957.59	\$29,758.70	\$198.89	\$89,574.02
38	9/1/2018	\$89,574.02	\$29,957.59	\$29,808.30	\$149.29	\$59,765.72
39	10/1/2018	\$59,765.72	\$29,957.59	\$29,857.98	\$99.61	\$29,907.74
40	11/1/2018	\$29,907.74	\$29,957.59	\$29,907.74	\$49.85	\$0.00

N.B.4
6/23/15

MEMORANDUM

TO: Dolores Slatcher, CM

FR: Charles Anderson, ACM 

RE: HVAC Maintenance Services

DT: June 17, 2015

The City received two bids for the above referenced project. Please see the below table:

Bidder	FY 2015	FY 2016	FY 2017
National HVAC Service, Ltd.	\$9,653.00	\$9,853.00	\$10,055.00
Electrical Automation Services, Inc.	\$11,165.00	\$11,395.00	\$11,625.00

It is my recommendation that the bid be awarded to National HVAC Service, Ltd. We have worked with them in the past with good results.

Should you have any questions, please contact me.

Thank you.

NB#5
6/23/15



CITY OF SEAFORD

SCHEDULE OF FEES AND RATES

Amended June 23, 2015
Effective July 1, 2015

The following fee & rate schedule contains base fees for different services and or permits obtained from the City of Seaford. The rates shown here are only current as of the date shown above. Fee calculations for permits must be performed by the City Code Department to ensure accuracy. Fee rates are never guaranteed and are subject to change at any time by an act of the City Council.

PROPERTY TAX RATE

Assessment is based on 2008 market values. The City of Seaford's taxes are assessed at 100% of appraised value and taxed at \$0.31 per \$100 of assessed value.

SUB-DIVISION FARM LAND EXEMPTION RE-ASSESSMENT FEE:

As determined by current assessment charges.

ELECTRIC UTILITY RATES (Effective July 1, 2015)

RESIDENTIAL CUSTOMERS

Customer Charge	\$6.50 Per Month	*Minimum Bill \$13.00		
First 42.70 KWH	\$0.152232	Summer (June thru Sept)	Remaining KWH	\$0.152232
First 42.70 KWH	\$0.152232	Winter (Oct thru May)	Next 42.71 - 750 KWH	\$0.152232
			Remaining KWH	\$0.131140

COMMERCIAL NON-DEMAND METERING (under 3500 kwh)

Customer Charge	\$8.00 Per Month	*Minimum Bill \$13.00		
First 31.19 KWH	\$0.160309	Summer (June thru Sept)	Remaining KWH	\$0.160309
First 31.19 KWH	\$0.160309	Winter (Oct thru May)	Remaining KWH	\$0.160309

COMMERCIAL WITH DEMAND METERING (over 3500 kwh five or more times in 12 months, less than 50 KW)

Customer Charge	\$25.00 Per Month			
First 45 KWH	\$0.118097	Summer (June thru Sept)	Remaining KWH	\$0.118097
First 45 KWH	\$0.118097	Winter (Oct thru May)	Remaining KWH	\$0.102944
Demand Charge	(All KW \$11.34)			

MEDIUM GENERAL SERVICE Energy (50-300 KW)

Customer Charge	\$30.00 Per Month			
Summer: First 3056.26 KWH	\$0.116757	Next 7,000 KWH \$0.101678	Remaining KWH	\$1.101678
*Summer Minimum Bill	\$386.84			
Winter: First 3056.26 KWH	\$0.116757	Next 7,000 KWH \$0.101678	Remaining KWH	\$0.101678
*Winter Minimum Bill	\$386.84			
Demand Charge	(All KW \$10.66)			

LARGE GENERAL SERVICE Energy (greater than 300 KW two or more times in 12 months)

Customer Charge	\$200.00 Per Month			
Summer: First 30,000 KWH	\$0.102056	Next 220,000 KWH \$0.087360	Remaining KWH	\$0.084770
Winter: First 30,000 KWH	\$0.102056	Next 220,000 KWH \$0.087360	Remaining KWH	\$0.084770
Demand Charge	(All KW \$10.66)			

LARGE GENERAL SERVICE -PRIMARY Energy (same as above with primary service)

Customer Charge	\$200.00 Per Month			
Summer: First 30,000 KWH	\$0.099569	Next 220,000 KWH \$0.086026	Remaining KWH	\$0.082596
Winter: First 30,000 KWH	\$0.099569	Next 220,000 KWH \$0.086026	Remaining KWH	\$0.082596
Demand Charge	(All KW \$10.66)			

CONNECTION CHARGES

Existing Facility, Commercial or Residential	No Charge
New Residential	No Charge
New Non-Residential	No Charge
Delinquent Charges (prior to 4:00 pm Monday – Friday)	\$40
Delinquent Charges (after 4:00 pm Monday – Friday, Weekends & Holidays)	\$60
Additional Deposit	\$25
Temporary Service	\$60

CUSTOMER DEPOSIT CHARGES

Residential Property Owner	No deposit required
Residential Renters	\$200
Commercial - The greater of an average for 12 month's bills multiplied by 2.5 or (A surety bond may be substituted at the City's option)	\$200

STANDARD POWER FACTOR

98.5% Lagging

Charge per 1.0% under 98.5% per KW demand	\$0.05
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NEW CONSTRUCTION AND LINE EXTENSION FEES

Paid by Applicant – Refer to section 11 of the Electric rules and regulations.

STREET CHARGE

\$5.50 per month

GREEN ENERGY

Funding for Green Energy Programs \$0.000178 / Kwh

PURCHASED POWER COST ADJUSTMENT CLAUSE

-\$0.00424 / Kwh

ENERGY SUPPLY COST

\$0.08184/ Kwh

SECURITY LIGHTS

\$6.31 / month

METER TEST FEE

No charge for the first test at a location. After first test then greater of actual cost or:

Self Contained	\$35
Transformer Rated Meter	\$75

METER DEPOSIT INTEREST

Meter deposit interest is applied when refunded; with an interest rate based on the 1 year Treasury Constant Maturity Rate.

DELAWARE STATE UTILITY TAX

Industrial/Commercial Facility	4.25%
Qualified Manufacturing Facility	2.00%

RETURN CHECK FEE

\$40

LATE PAYMENT CHARGE

1.5% per month on outstanding balance

BASE

\$0.094379

WATER AND SEWER UTILITY RATES

All water and sewer rates are based on Equivalent Dwelling Units (EDU), which is equal to 9,000 gallons per month, (300 g.p.d.), with a minimum billing of 1 EDU per month, \$21.95 for water* and \$44.30 for sewer.

*Water rate adjustment for large users: The first 667,000 gallons are billed at the rate of \$21.95 per 9,000 gallons/month; from 667,001-1,333,333 at \$10.97 per 9,000 gallons/month; with the remaining usage at \$9.12 per 9,000 gallons/month.

*Properties outside of the city limits, which have water and/or sewer service, are charged an annual fee equal to 1/3 of the city property tax rate.

WATER AND SEWER CONNECTION SERVICE CHARGES

Turn service valve on/off for:

Repairs (During City Business Hours):	No Charge
Repairs (After City Business Hours):	\$60
Non-Repair shutoff/reconnect for more than 1 week (During City Business Hours only):	\$40

INDUSTRIAL PRETREATMENT ORDINANCE:

WASTEWATER DISCHARGE PERMIT:

Significant Industrial User (SIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Categorical Industrial User (CIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee
Other Industrial User (OIU)	\$1,000.00 per issuance + \$500 Annual Monitoring Fee

OTHER FEES:

Permit Amendment	\$500.00 per issuance
Permit Variance (s)	\$500.00 per issuance

GREASE INTERCEPTOR/TRAP INSPECTION FEE:

First inspection =	No charge
Second and each additional inspection =	\$50.00

BOARD OF ADJUSTMENT HEARING:

NON-REFUNDABLE	\$300.00
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PLANNING AND ZONING HEARING:

NON-REFUNDABLE	\$200.00
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PLUMBER LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$5,000)	
State of Delaware Master Plumber License Required	

EXCAVATOR LICENSE:

Annual License Fee =	\$40.00
Surety Bond Required (\$20,000)	

REFUSE HAULER LICENSE:

Annual License Fee =	\$50.00 for the first 5 trucks working in the City, Plus \$10.00 for each additional truck working in the City
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SEPTAGE HAULER LICENSE:

Annual License Fee =	\$120.00
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COMMERCIAL HANDBILL DISTRIBUTOR LICENSE:

Annual License Fee = \$40.00

TRANSIENT MERCHANT LICENSE:

Annual License Fee = \$40.00

Surety Bond Required (\$1,000)

MASSAGE BUSINESS LICENSE:

Annual License Fee = \$40.00

SPECIAL EVENT PERMIT:

Permit fee = \$20.00 per day per event

Not for profit organizations may be exempted from this fee. Proof of 501c3 status may be required.

PARADE OR PROCESSION PERMIT:

No Charge

SEASONAL STAND PERMIT:

Stand size up to 100 s.f. = \$10.00

Stand size larger than 100 s.f. = \$25.00

TEMPORARY CONTAINER (in R.O.W.) PERMIT:

Permit Fee = \$40.00

Insurance Certificate Required

BUILDING / SIGN / EXCAVATION / SITE WORK PERMIT FEE:

Based on the Cost of Construction:

First \$1,000 = \$25.00

Plus \$ 5.00 fee for each additional \$1,000 or any portion thereafter.

All NEW residential construction shall be based on the latest edition of the Building Valuation Data table as published by the International Code Council (ICC). All other work must be accompanied by a written estimate.

PLUMBING PERMIT FEE:

Base Permit Fee \$25.00

Charge per fixture or connection to be inspected \$ 2.00

DEMOLITION PERMIT FEE:

Structures WITH utilities \$50.00

Structures WITHOUT utilities \$10.00

WATER IMPACT FEE:

 Per EDU \$ 600.00

* The City Council approved a selective discount of the water impact fee in 2015 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the water impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal water impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

WATER CAPACITY CHARGE:

 Residential Unit without a fire suppression system \$ 100.00 per EDU
All other uses:

1" Water Tap	\$ 375.00
2" Water Tap	\$ 750.00
3" Water Tap	\$1,500.00
4" Water Tap	\$3,000.00
6" Water Tap	\$3,500.00
8" Water Tap	\$4,000.00
10" Water Tap or large	\$6,000.00

WATER TAP FEE:

1"	\$ 725.00	plus \$300 to open street
1-1/2"	\$ 930.00	plus \$300 to open street
2"	\$1,325.00	plus \$300 to open street

* The City Council approved a selective elimination of the water tap fees in 2015. This fee incentive applies to the *first fifteen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2015. This fee reduction only applies to housing constructed within Developments in the City, where water taps have already been installed by the developer.

SEWER IMPACT FEE:

 Per EDU \$1,400.00

* The City Council approved a selective discount of the sewer impact fee in 2015 as an economic incentive to flexible warehousing space in any M-1 Light Industrial District. This incentive is targeted to spur growth through incubator business spaces. The discount is applied to the sewer impact fee based on the normal EDU calculation for the space. The following chart gives the discount amount based on the size of the flexible warehousing unit:

Gross Floor Area Range (square feet)	Discount applied to normal sewer impact fee
0 to 2,000	70%
2,001 to 4,000	60%
4,001 to 6,000	50%
6,001 to 8,000	40%
8,001 to 10,000	30%

SEWER TAP FEE:

 4" diameter \$1,050.00 plus \$600 to open street
 6" diameter or larger \$1,050.00 plus \$600 to open street

* The City Council approved a selective elimination of the sewer tap fees in 2015. This fee incentive applies to the *first fifteen single family detached* housing units permitted, built and receiving their certificate of occupancy in 2015. This fee reduction only applies to housing constructed within Developments in the City, where sewer taps have already been installed by the developer.

DOWNSTREAM SEWER ASSESSMENT FEE:

Lift Station #1	Methodist Manor House Drainage Shed	\$ 400.00 per EDU
Lift Station #2	Route 13 South Drainage Shed	\$ 800.00 per EDU
Lift Station #3	Route 13 North (SVSC) Drainage Shed	\$ 800.00 per EDU
Lift Station #4	Retirement Living Drainage Shed	\$ 400.00 per EDU
Lift Station #5	Western Auto Drainage Shed	\$ 400.00 per EDU
Lift Station #6	Virginia Commons Drainage Shed	\$ 400.00 per EDU
Lift Station #7	ShIPLEY Center Drainage Shed	\$ 400.00 per EDU
Lift Station #8	Hurley Heights Drainage Shed	\$ 400.00 per EDU
Lift Station #9	Cedar Avenue Drainage Shed	\$ 400.00 per EDU
Lift Station #10	Industrial Park Drainage Shed	\$ 400.00 per EDU
Lift Station #11	Dulany Street Drainage Shed	\$ 400.00 per EDU
Lift Station #12	North Ross Drainage Shed	\$ 400.00 per EDU
Lift Station #13	Governor's Grant Drainage Shed	\$ 400.00 per EDU
Lift Station #14	Mears Campus Drainage Shed	\$ 1,200.00 per EDU
Lift Station #15	Herring Run Drainage Shed	\$ 1,200.00 per EDU

STORM WATER IMPACT FEE:

 Per square foot of developable land \$0.10

ELECTRIC SYSTEM COST RECOVERY FEE:

Residential Service Single Phase (120/240)

100 amp	\$ 187.50
200 amp	\$ 375.00
300 amp	\$ 562.50
400 amp	\$ 750.00

Commercial Service 3 phase (120/208) & (120/240)

200 amp	\$ 750.00
400 amp	\$1,500.00
600 amp	\$2,245.00
800 amp	\$2,995.00

Commercial Service 3 phase (277/480)

200 amp	\$ 1,730.00
400 amp	\$ 3,455.00
600 amp	\$ 5,200.00
800 amp	\$ 6,915.00

Industrial Service 3 phase (120/208) & (120/240)

200 amp	\$ 935.00
400 amp	\$ 1,870.00
600 amp	\$ 2,810.00
800 amp	\$ 3,745.00
1,000 amp	\$ 4,680.00

Industrial Service 3 phase (277/480)

200 amp	\$ 2,160.00
400 amp	\$ 4,320.00
600 amp	\$ 6,500.00
800 amp	\$ 8,640.00
1,000 amp	\$10,790.00
2,000 amp	\$21,580.00
3,000 amp	\$32,500.00

WATER METER & WATER METER PIT PRICES:

As determined by the Director of Public Works

REPRODUCTION FEES – (i.e. - FREEDOM OF INFORMATION ACT)

Document Copies	\$0.25 per page	(\$1.00 minimum charge)
Duplicate Bill Fee	\$2.50	
Print Account History	\$2.50	
All other records	Actual cost of reproduction	

COMMERCIAL PROPERTY LISTING ON CITY WEBSITE

Per Property \$25

CITY EQUIPMENT & TOOL RATES

The following fees shall be charged for City of Seaford projects and code related actions in accordance with City Policy. This equipment (and/or tools) is not intended to be rented by or to the general public. All City equipment shall be operated by City personnel at all times. Personnel costs shall be charged at the current prevailing rate.

Electric Line Truck	\$40 per hour (minimum 1 hour)
Electric Bucket Truck	\$40 per hour (minimum 1 hour)
Electric Pole Trailer	\$25 per hour (minimum 1 hour)
Pick-Up/Service Truck	\$25 per hour (minimum 1 hour)
Trencher - Walk Behind	\$30 per hour (minimum 1 hour)
Trencher – Ride On w/backhoe	\$40 per hour (minimum 1 hour)
Flat Bed Dump Truck	\$35 per hour (minimum 1 hour)
Regular Dump Truck	\$35 per hour (minimum 1 hour)
Back Hoe/Loader	\$35 per hour (minimum 1 hour)
Skid Steer Loader	\$35 per hour (minimum 1 hour)
Mini Excavator	\$35 per hour (minimum 1 hour)
Tractor Mower “Bush Hog” (Ride On)	\$50 per hour (minimum 1 hour)
Tractor Mower “Cub Cadet” (Ride On)	\$50 per hour (minimum 1 hour)
Lawn Mower “Zero Turn” (Ride On)	\$20 per hour (minimum 1 hour)
Lawn Mower (Push)	\$15 per hour (minimum 1 hour)
Back Pack Blower	\$15 per hour (minimum 1 hour)
Weed Cutter (Gas Powered)	\$15 per hour (minimum 1 hour)
Chain Saw (Gas Powered)	\$15 per hour (minimum 1 hour)
Generator (19-29 KVA)	\$30 per hour (minimum 1 hour)
Generator (125-149 KVA)	\$55 per hour (minimum 1 hour)
Sewer Rodder	\$50 per hour (minimum 1 hour)
Air Compressor	\$25 per hour (minimum 1 hour)
Weed Sprayer	\$15 per hour (minimum 1 hour)
Paint Machine	\$25 per hour (minimum 1 hour)
Power Sweeper	\$50 per hour (minimum 1 hour)
Video Camera with Trailer	\$100 per hour (minimum 1 hour)
Hydra-stop with Trailer	\$100 per hour (minimum 1 hour)

(Cost of the Hydra-stop sleeve is an additional charge; contact the Director of Public Works for pricing)

PARK RENTAL FEES

SOROPTIMIST PARK:

Front Pavilion	\$30 per day
Back Pavilion	\$20 per day

SPORTS COMPLEX:

- Sports fields: \$75 per field per day
- Use of field lights: \$25 per field per hour (in addition to the daily field rental fee)
- The JAY'S NEST PLAYGROUND, which is located within the SPORTS COMPLEX, may not be rented.

ALL OTHER CITY PARKS:

May be rented on a case by case basis, and must obtain a Special Event Permit.

N.B. 6
6/23/15

MEMORANDUM

TO: Dolores Slatcher, City Manager
CC: Berley Mears, Public Works Director
FR: Charles Anderson, Assistant City Manager



RE: Route 20 Sewer Extension Project

DT: 6/10/15

As you are aware, the contractor for the Route 20 Sewer Extension Project encountered a City water main in the alignment of the sewer casing pipe crossing Route 20. The elevations were such that a relocation of the water main was required and it was not as depicted on the drawings prepared by our engineer. This was therefore an unforeseen condition for the contractor requiring a change order for the relocation work.

The work was broken down into two phases to coincide with the contractors operations. CO#1 was for the excavation of the area and relocation of the water main over the casing pipe for the sewer and CO#2 was for the pavement rehabilitation to DOT requirements.

CO#1 was approved within the project contingency amounts, CO#2 has now been submitted by the contractor and will require approval as it is beyond the project contingency.

The following cost accounting is based on the current contract billing status, CO#1 and the estimate for CO#2 that the contractor provided:

Total contract contingency (bid items 9-15)	= \$23,000.00
Special Backfill (used to date)	= (\$ 12,328.00)
Density Testing	= (\$ 300.00)
Proctor Testing	= (\$ 1,000.00)
CO#1 (complete)	= (\$17,200.45)
CO#2 (estimated)	= (\$ 8,982.00)

TOTAL PROJECT OVERAGE	= (\$16,810.45)

The original contract sum was \$429,133.00, with the additions of the two change orders the total contract price will be \$445,943.45.

If you have any questions, contact Berley or me.



Rt 20 Sewer Extension RFCO #2

From: A.P. Croll and Son, Inc.
 P.O. Box 748
 Georgetown, DE 19947
 Phone: 302-856-6177
 Fax: 302-856-3482

Project: RFCO #2
Description: Rt 20 Patch @ Water Main
 Adjustment per DelDOT. Full
 Depth @ Excavation and 1 3/4"
 mill & overlay to center line.

To: City of Seaford
 Charles Anderson

ITEM	DESCRIPTION	BID QTY	U/M	UNIT BID	AMOUNT
08320	Traffic Control	1.000	DAY	1,552.00	\$1,552.00
08400	Sawcut/Removal/Milling	1.000	LS	1,650.00	\$1,650.00
10150	Hot Mix Type BCBC 12" to 14"	36.000	TN	125.00	\$4,500.00
10155	Hot Mix Type C 1 3/4" to 2"	8.000	TN	160.00	\$1,280.00
				TOTAL BID:	\$8,982.00

Signature: _____

Scott L. Fowler _____

Request for Change Order #2

Accepted by: _____ Date: _____

N.B. 7
6/29/15

MEMORANDUM

TO: Dolores Slatcher, City Manager

CC: Lt. Glenn VanFleet
Berley Mears, Public Works Director

FR: Charles Anderson, Assistant City Manager

RE: Porter Street – Speed Limit Signage Request

DT: 6/9/15

As you requested, Lt. VanFleet, Berley Mears and I reviewed the request from Carol Beth Lambert, Porter Street Resident to post speed limit signs on Porter Street.

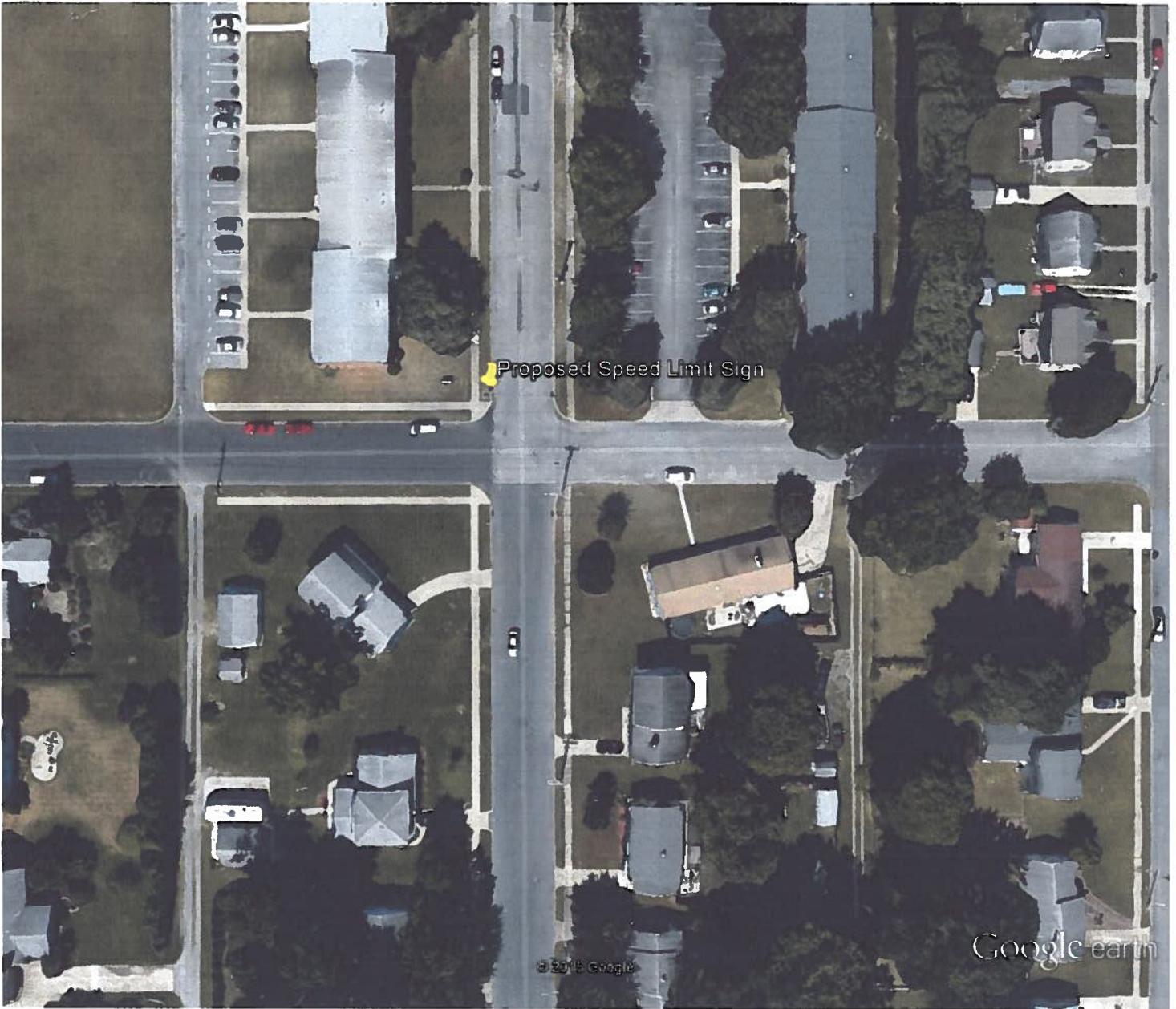
On June 4th, we visited the location and reviewed the area conditions and existing signage. We noted that Porter Street currently has no speed limits signs posted between Stein Highway and Pennsylvania Avenue.

Based on the above referenced visit, we would like to recommend the following:

Install a 25 MPH speed limit sign on the existing stop sign post located at the North West corner of the Porter Street, Locust Street intersection.

The location is shown on the attached picture for reference.

If you have any questions, contact us.



Google earth

feet
meters

