

**MINUTES OF THE BUDGET WORKSHOP OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

May 2, 2016

6:00 PM

Mayor David Genshaw called the Budget Workshop to order with the following present: Councilwoman Grace S. Peterson, Councilwoman Leanne Phillips-Lowe, Councilman William Mulvaney, Councilman Dan Henderson and Councilman Orlando Holland. City Manager Dolores Slatcher, Assistant City Manager Charles Anderson, Director of Finance & HR June Merritt, IT and Economic Development Manager Trisha Newcomer, Director of Public Works Berley Mears, Supt. of Electric, Bill Bennett, Building Official, Joshua Littleton, Electrical Engineer Rick Garner and Chief of Police Gary Flood were also present.

Mayor Genshaw opened the meeting at 6:00 pm and requested Director of Finance & HR Merritt begin with the FY 2017 Budget presentation.

Director of Finance & HR Merritt handed out the budget workshop materials. Merritt reminded Council that the last workshop only covered some of the General Fund departments because we did not have all of the figures as of that date. This presentation covered all departments and funds of the City. Currently, as presented the budget has a deficit of \$574,733 in the General Fund. All other departments are balanced.

Director of Finance & HR Merritt reported that she and City Management had reviewed the budget information and formed a balancing recommendation. The recommendation includes additional revenues in the amount of \$159,217, which includes a \$0.02/\$100 of assessment increase in taxes and a donation from the SCSC (pool) for \$5,000, a reduction in expenditures in the amount of \$121,966 for various departmental line items, and a transfer from Ross Business Park Land Sale Reserves in the amount of \$293,550. A copy of this recommendation is attached to these minutes. If approved, these recommendations would balance the General Fund Budget.

Council asked questions regarding various departmental lines items and about the reserve balances. After some discussion, Mayor Genshaw asked if there were any other questions. He asked Council how they would like to proceed for the next meeting. It was decided that Mayor & Council would continue to review the budget materials to see if there was some other option for balancing the budget other than raising the property tax rate and then present it at the next budget workshop on May 17, 2016.

Mayor Genshaw asked if there were any other questions. There were none. He closed the meeting at 7:13 pm.

An Executive Session to discuss personnel was opened at 7:20 pm and then closed at 8:25 pm.

Mayor Genshaw re-opened the budget workshop at 8:25 pm and then closed it with no further discussion.

Minutes of the Budget Workshop of the
City of Seaford Mayor and Council
May 2, 2016 "Corrected Incorrect date of April 4, 2016 on this page" djs 7-13-16

Page 2



Dolores J. Statcher, City Manager

/jem
