

## INVITATION TO BID

January 14, 2021

Dear Vendor,

Enclosed you will find a bid package for an **Industrial Park Buffer Fence** for the City of Seaford. All pertinent information is contained within.

The bid opening will be held at 2:15 p.m., on Wednesday, February 17, 2021 inside the Council Chambers at City Hall, 414 High Street, Seaford, DE.

Should you need clarification on any item, please contact Ms. Tracy Torbert, City Clerk at 302-629-9173 or Bill Bennett, Director of Electric at 302-542-0771.

Thank you for reviewing this information and participating in our bidding process.

Sincerely,  
The City of Seaford

Charles Anderson  
City Manager

Enclosures

**CITY OF SEAFORD BID NOTICE**  
**Industrial Park Buffer Fence**

*Sealed bids* will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:15 p.m., prevailing time on Wednesday, February 17, 2021 for a “**Industrial Park Buffer Fence**” The bid will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

The bids may be presented to the Mayor and Council at their regular meeting on February 23, 2021 at 7:00 p.m., in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked “**Attn: City Manager, “Industrial Park Buffer Fence**”, and the bidder’s name and address shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

Complete specifications and contract documents will be available at the City of Seaford, 414 High Street, Seaford, Delaware 19973. Copies may be obtained by calling Tracy Torbert, City Clerk, at (302) 629-9173

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

**City of Seaford**  
Charles Anderson  
City Manager

## INFORMATION FOR BIDDERS

**BIDS** will be received by the City of Seaford (herein called the “Owner”) at the office of the City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:15 p.m., prevailing time, on Wednesday, February 17, 2021 and then publicly opened in the City Council Chambers and read aloud.

**BIDDERS** are advised that the bid is for providing a “**Industrial Park Buffer Fence**” for the City of Seaford. All applicable destination, freight or other applicable charges shall be included in the bid price provided.

The bid includes installation of approximately 1,000 lineal feet of 8’ high commercial chain link privacy fencing. The framework should be galvanized and chain link to be commercial #9-gauge aluminized fencing fabric.

The fence should include one 10’ wide double gate (each leaf to be 5’ wide) with 3” OD gate posts on each side of the opening. The gate shall include provisions for pad locking the gate secure, plunger bar, catch block and hold open provisions that permit the gate to be opened to the full 10’ in width.

The fence should include PVT privacy slats installed in the chain link and gates – City choice of color – forest green. The fence posts should be set at 8’ on centers instead of standard 10’ centers to account for the anticipated wind load. All posts (ends, lines, and gate posts) are to be SS#40 and top railing to be #SS20. Fencing shall be provided with all necessary top caps, stretcher bars, gate turnbuckles, diagonal bracing and a bottom tension wire.

All installed fencing should have ready mix concrete foundations at each pole (truck poured) Delaware state mix concrete (3,500 PSI non-air entrained) with post tops crowned for water run-off. Each concrete post foundation shall be a minimum of 1’-0” diameter x 2’-8” in depth. Gate posts foundations shall be a minimum of 1’-6” diameter and 3’-0” in depth.

The bid sheet requests a price be included in the bid to be known as Option #1 for a price to add one additional 10’ double gate (each leaf 5’ wide) on 3” OD gate posts and all other appurtenances listed above.

**Potential bidders are advised** that City of Seaford forces will remove an existing row of trees along the same alignment of the proposed fencing. The trees will be removed, and the stumps left in place. The intent will be for the contractor to install the fencing along the property line (approximately 5’ to the west of the tree line). The City will have the property line surveyed and flagged at no charge to the contractor. Contractors are advised that during the installation of the fencing posts and foundations roots and other items may/will be encountered. No additional compensation will be provided to the contractor beyond the prices bid on the bid sheet to address the root removal or disposal.

Each BID must be submitted in a **sealed envelope**, addressed to the City Manager, City of Seaford, City Hall, 414 High Street, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be plainly marked on the outside as **City Manager, “Industrial Park Buffer Fence” and the envelope should bear on the outside the name of the BIDDER and their address.** If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX will not be accepted.

All Bidders shall submit, with the bid documentation, a proposed vehicle specification in sufficient detail to determine that the proposed vehicle meets the requirements listed in the CONTRACT DOCUMENTS. Failure to submit this information may result in bid disqualification.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of the BIDS or authorized postponement

thereof. No BIDDER may withdraw a BID within thirty (30) days after the actual date of the opening thereof.

BIDDERS must satisfy themselves of the accuracy of the requirements in the BID documents by a review of the CONTRACT DOCUMENTS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the location, use of property or conditions outlined in the CONTRACT DOCUMENTS.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve them from fulfilling any of the conditions of the contract.

The OWNER may make such investigation as they deem necessary to determine the ability of the BIDDER to provide the necessary materials and/or labor and equipment to carry out the work and the BIDDER shall furnish to the OWNER all such information for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigations of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement. A conditional or qualified BID may be reason to disqualify your bid.

Award may be made to the lowest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. The bids may be presented to the Mayor and Council at their Regular Meeting on February 23, 2021 at 7:00 p.m., at City Hall, 414 High Street, Seaford, DE.

A conditional or qualified BID may be reason to disqualify any bid.

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the WORK shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

THE MAYOR AND COUNCIL RESERVE THE RIGHT TO REJECT ANY AND ALL BIDS.

-END OF DOCUMENT-

**BID PROPOSAL**  
**CITY OF SEAFORD INDUSTRIAL PARK BUFFER FENCE**

Total Cost \$ \_\_\_\_\_  
(1,000 lineal feet of 8' high commercial chain link privacy fencing and (1) 10' gate)

Total price for Option #1 \$ \_\_\_\_\_  
(Additional 10' gate and appurtenances)

**Estimated Start Date of Work:** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bidder's Name (Please print or type)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Cell Phone #

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature of Officer of Company

\_\_\_\_\_  
Name of Officer (Please print or type)