

Bid Notice

Sealed bids will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:30 p.m., prevailing time on Wednesday, May 19, 2021 for **“Museum Parking Lot Paving.”** All bids will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

The bids may be presented to the Mayor and Council at their regular meeting on May 25, 2021 at 7:00 p.m., in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked **“Attn: City Manager, Museum Parking Lot Paving,”** and the bidder’s name shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Faxed or e-mailed bids will not be accepted. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

A bid bond must accompany each bid. The bid bond shall be equal to five percent of the total parking lot improvements bid. The successful bidder must present the City Manager with a performance bond in an amount equal to the proposed schedule of work agreed to by the contract.

The successful bidder shall also secure and maintain, at its own expense, during the contract term, the types and limits of insurance outlined in the contract documents.

Complete specifications and contract documents will be available at the City of Seaford, 414 High Street, Seaford, Delaware 19973. Copies may be obtained by calling Berley Mears, Director of Public Works at (302) 629-8307 or Tracy Torbert, City Clerk, at (302) 629-9173

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty (30) days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

City of Seaford

Charles Anderson
City Manager

INFORMATION FOR BIDDERS

BIDS will be received by the City of Seaford (herein called the “Owner”) at the office of the **City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:30 p.m., prevailing time, on Wednesday, May 19, 2021**, and then at said location publicly opened and read aloud.

BIDDERS are advised that the bid is for all materials, equipment, manpower and services, required for paving and patching the City of Seaford Museum Parking lot. The Seaford Museum is located at 203 High Street, Seaford, DE 19973. The parking lot is on the Pearl Street side of the building.

Each BID must be submitted in a **sealed envelope**, addressed to the City Manager, City of Seaford, City Hall, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be **plainly marked on the outside as “Attn: City Manager – Museum Parking Lot Paving” and the envelope should bear on the outside the name of the BIDDER and their address**. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX or e-mail will not be accepted.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of the BIDS or authorized postponement thereof. No BIDDER may withdraw a BID within thirty (30) days after the actual date of the opening thereof.

BIDDERS must satisfy themselves of the accuracy of the required work in the BID documents by a review of the CONTRACT DOCUMENTS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the location, use of property or conditions outlined in the CONTRACT DOCUMENTS.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve them from fulfilling any of the conditions of the contract.

The OWNER may make such investigation as they deem necessary to determine the ability of the BIDDER to provide the necessary materials and/or labor and equipment to carry out the work and the BIDDER shall furnish to the OWNER all such information for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigations of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement. A conditional or qualified BID will not be accepted.

Information for Bidders

Award may be made to the lowest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. **The bids may be presented to the Mayor and Council at their Regular Meeting on May 25, 2021, at 7:00 p.m., in City Hall Council Chambers, 414 High Street, Seaford, DE.**

The Contractor awarded the bid will commence the work required by the CONTRACT DOCUMENTS after the NOTICE TO PROCEED and will **complete the work in ninety (90) calendar days** from the date of award unless the period for execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the ninety (90) calendar days or after the agreed upon extension date. Every effort will be made by the City to maximize the efficiency of operations with the paving contractor during this period.

The contractor shall submit a written certificate with each progress payment request (if applicable) that states he has paid his labor, vendors, suppliers, and subcontractors in full, less applicable retainage, for the period covered by his previous payment request. The Contractor shall provide the OWNER proof of release of liens prior to the OWNER issuing the final payment for the project.

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the WORK shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

There will be no pre-bid meeting due to the current events. Please send any questions to Berley Mears, Public Works Director, at publicworks@seafordde.com or call 302.629.8307.

Detailed Specifications

Sealed bids are being accepted for the proposed parking lot improvements as outlined herein. The intent is to contract with one firm for paving and striping of the Seaford Museum's parking lot. The parking lot detailed in this bid may receive milling, base repairs, excavation, and striping as part of the intended work.

The prices bid for furnishing hot mix overlay shall include all necessary butt joints, incidental milling, and other work necessary to produce a smooth transition between the new work and all existing locations adjoining the proposed installation. The successful contractor is to perform any required survey work to produce a true line, grade and profile of the areas to be overlaid. The intent is to install the hot mix in a manner that will completely drain and prevent excessive amounts of standing water during and after rain events.

Material to be used is hot mixed, hot laid, bituminous concrete mix Type C (or equivalent). The successful bidder shall submit a specification of the material and the source of supply to the owner for approval with his bid. Bituminous concrete shall be spread by a spreading and finishing machine. Equipment shall be self-propelled type, approved by the Director of Public Works and capable of spreading the mixture true to the line, grade, width and crown specified. This equipment shall also be provided with means for heating the screed members so that it will prevent the accumulation of asphalt material.

An application of CRS-1 or RS-1 asphalt cement tack coat (or equivalent) shall be applied on all surfaces before placement of the hot-mix concrete on the roadway.

All other specifications necessary for the completion of the paving and not mentioned herein, shall conform to the State of Delaware Standard Specifications for Road and Bridge Construction, Section 401, Hot Mix; Hot-Laid Bituminous Concrete Pavement dated July 1985.

Base repairs, if needed, shall consist of excavation of the area directed to a depth of ten (10) inches below pavement sub-grade. The excavation shall then be refilled with eight inches (8) of CR-6 type crusher run and two (2) inches of type C hot mix. An alternative method is to excavate down six (6) inches and fill with three (3) lifts of two (2) inch hot mix for a total of six (6) inches of type C hot mix (or equivalent), installed with the line and grade of the adjacent pavement. The area will then receive the scheduled surface course. **Actual payment will be based on the total square footage of base repairs directed and authorized by the Director of Public Works multiplied by the square foot price listed in the bid form.** Wedging as **directed and authorized by the Director of Public Works** may be an approved alternative to base repairs as appropriate.

DETAILED SPECIFICATIONS

Where milling is directed in the contract it shall be a minimum of six foot in width. The contractor may be directed to taper mill where necessary to create a smooth transition with adjacent pavement, curbs, driveways or other structures or to “heal in” pavement overlays.

The price bid shall include furnishing all labor and materials necessary to restripe the parking lot area after paving to the existing layout. The required striping application shall be with a Hot Applied Alkyd Type Thermoplastic Material intended for parking lot marking. The striping shall include the replacement of all parking stalls and handicapped markings. There will be white and blue line striping required, as well as, thermo handicap symbols to be applied.

The contractor will need to remove all existing concrete parking bumpers before paving and then reset them after paving securing them with rebar through the end holes of the bumper.

The contractor shall provide all necessary labor, materials, equipment, sweeping, grading, tacking, cutting butt joints, and necessary traffic control. The intent of this bid is to provide all necessary work for a complete job. Signs, barricades, lights, and other necessary incidentals to detour traffic shall be furnished and maintained by the contractor at his/her expense.

The contractor is solely responsible to remove all vegetation from parking lot surface and edges prior to top coat paving.

Bidders are hereby notified that the bid is in a unit price format and may be adjusted to match available funds. The bid sheet only contains major items of work; all incidental items necessary shall be included by the bidder in the major bid items listed. The successful bidder is responsible for completing all of the required work within the prices bid on the bid sheet, whether listed or not. Prices bid shall include necessary survey work by the contractor required to produce a true line, grade and profile of the parking lot. The intent is to install the hot mix in a manner that will completely drain and prevent excessive amounts of standing water during and after rain events. The application of the final hot mix surface course will require selective milling and/or butt joint installation at entrances, transitions to other paving elevations, curbs or sidewalks to ensure proper drainage and tie-in. The contractor is hereby notified that he shall include this work in his hot mix overlay price. During work operations, additional (or reduced) limits of each bid item may be directed by the owner based on actual field conditions and available funds.

Additional work must be authorized by the owner (in writing) and will be paid at the unit prices bid

An award will be considered to the qualified contractor who presents the proposal with the lowest cost that fully meets the specifications. Experience will also be a factor in considering the award of the contract.

DETAILED SPECIFICATIONS

The successful bidder shall notify the City a minimum of 48 hours in advance of any work or paving operation. The intent is to notify the traveling public, the Seaford Museum members and the area residents of the impending operations. The newly paved areas of the parking lot shall not be opened to traffic until bituminous mix has set and cooled sufficiently to resist distortion, abrasion, or pickup.

Bidders are hereby notified that this facility is a functioning business and shall remain open during the paving operation. The contractor shall schedule his work in a way that will limit disruption and down time to the business. The contractor is directed to coordinate all on-site operations with the approval of the Director of Public Works.

The successful bidder must present the City Manager with a bid bond equal to 5% of the total bid. A performance bond will also be required equal to the agreed scope of work for paving.

The successful bidder must also provide an insurance certificate prior to the commencement of work. Comprehensive Liability, Bodily Injury and Property Damage, and

Workmen's Compensation will be required in the amounts listed herein. The contractor shall secure and maintain at his own expense, during the contract term a commercial general liability insurance which insures against claims for bodily injury, property damage, personal injury and advertising injury arising out of or in connection with, any operations or work under this contract whether such operations are by the contractor, its employees, or subcontractors or their employees. The policy shall provide minimum limits of liability as follows:

- \$1,000,000.00 combined single limit – each occurrence
- \$2,000,000.00 combined single limit – general aggregate
- \$2,000,000.00 combined single limit – products/completed operations aggregate
- \$1,000,000.00 Business auto liability – combined single limit
- \$500,000.00 Workers compensation – each accident, each employee
- \$3,000,000.00 Umbrella excess liability insurance.

All insurance shall name the owner; it's appointed and elected officials, officers, servants, agents and employees as insured. The commercial general liability policy shall afford coverage for the explosion, collapse and underground hazards, contractual liability and liability arising from independent contractors. Products and completed operations aggregate insurance shall be maintained for two years after completion of the project.

The contractor shall submit proposed insurance instruments to the Public Works Director prior to notice to proceed issued.

BID PROPOSAL FOR The City of Seaford – Seaford Museum Parking Lot Paving

To: City Manager
City Hall
414 High St.
Seaford, DE 19973

Gentlemen,

Proposal of _____ (hereinafter called “Bidder”), organized and existing under the laws of the State of Delaware doing business as _____ (insert “a corporation” “partnership”, or “an individual” as applicable) to the City of Seaford, Delaware (hereinafter called “Owner.”)

In compliance with your Advertisement for Bids, BIDDER hereby proposes to supply all materials and labor necessary for the **City of Seaford – Seaford Museum Parking Lot Paving** project in strict accordance with the CONTRACT DOCUMENTS, within ninety (90) calendar days from May 26, 2021, and at the prices stated below unless the period for contract execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the ninety (90) calendar days or after the agreed upon extension date.

By submission of this BID, each BIDDER certified, and in the case of a joint BID each party thereto certified as to his own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

Furnish & install all materials and labor for the prices stated below:

Seaford Museum Parking Lot Paving

<u>Description</u>	<u>Unit</u>	<u>Est. Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Mobilization	LS	1		
Base Repairs - Rear	SF	64		
Taper Edge Milling	LF	230		

Wedging	Ton	20		
1.5" Type C Hot Mix Overlay	SF	6,266		
4" White Single Strip	LF	365		
4" Yellow Single Strip	LF	240		
4" Blue Single Strip	LF	80		
Furnish and Place Handicap Stencils	LS	2		

TOTAL BID AMOUNT \$ _____

Officer of Company (please print or type)

E-mail Address

Title

Date

Signature

Phone Number

Business Address

Cell Phone Number