

Bid Notice

Sealed bids will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:00 p.m., prevailing time on Wednesday, October 21, 2020 for **“Additional Venture Drive Extension Bid”** All bids will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

The bids may be presented to the Mayor and Council at their regular meeting on October 27, 2020 at 7:00 p.m., in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked **“Attn: City Manager, “Additional Venture Drive Extension Bid,”** and the bidder’s name shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

A bid bond must accompany each bid. The bid bond shall be equal to five (5) percent of the total project bid. The successful bidder must present the City Manager with a performance bond in an amount equal to the proposed schedule of work agreed to by the contract.

The successful bidder shall also secure and maintain, at its own expense, during the contract term, the types and limits of insurance outlined in the contract documents.

A project drawing will be available at the City of Seaford, 414 High Street, Seaford, Delaware 19973. This drawing will be made part of these CONTRACT DOCUMENTS and is a construction plan titled **“Additional Venture Drive Extension” dated July 2020 prepared by George, Miles & Buhr (herein “the Plan”)**. Copies may be obtained by calling Tracy Torbert, City Clerk, at (302) 629-9173.

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

City of Seaford

Charles Anderson
City Manager

INFORMATION FOR BIDDERS

BIDS will be received by the City of Seaford (herein called the "Owner") at the office of the **City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:00 p.m., prevailing time, on Wednesday, October 21, 2020** and then at said location publicly opened and read aloud.

BIDDERS are advised the intent is to contract with one firm for the raising of a manhole frame and cover, excavation to sub-grade, installation of GABC, paving and all other requirements of the Plan.

Each BID must be submitted in a **sealed envelope**, addressed to the City Manager, City of Seaford, City Hall, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be **plainly marked on the outside as "Attn: City Manager – Additional Venture Drive Extension Bid" and the envelope should bear on the outside the name of the BIDDER and their address**. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

The Contractor awarded the bid will commence the work required by the CONTRACT DOCUMENTS after the NOTICE TO PROCEED and will **complete the work in sixty-five (65) calendar days** unless the period for execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the sixty-five (65) calendar days or after the agreed upon extension date.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX or e-mail will not be accepted.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of the BIDS or authorized postponement thereof. No BIDDER may withdraw a BID within thirty (30) days after the actual date of the opening thereof.

BIDDERS must satisfy themselves of the accuracy of the required work in the BID documents by a review of the CONTRACT DOCUMENTS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the location, use of property or conditions outlined in the CONTRACT DOCUMENTS.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve them from fulfilling any of the conditions of the contract.

Information for Bidders

The OWNER may make such investigation as they deem necessary to determine the ability of the BIDDER to provide the necessary materials and/or labor and equipment to carry out the work and the BIDDER shall furnish to the OWNER all such information for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigations of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement. A conditional or qualified BID will not be accepted.

Award may be made to the lowest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. **The bids may be presented to the Mayor and Council at their regular Meeting on October 27, 2020, at 7:00 p.m., in City Hall Council Chambers, 414 High Street, Seaford, DE.**

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the WORK shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

Detailed Specifications

Sealed bids are being accepted for the proposed Venture Drive Extension as outlined herein. The intent is to contract with one firm for installation of a GABC road base, paving and all other requirements of the plans. Included with (and made part of) this specification package is the drawing titled **Additional Venture Drive Extension produced by George, Miles & Buhr, LLC (GMB) and dated July 2020**. Prices bid shall include all necessary work by the contractor to assure the project is completed as shown on the project plans.

The project will require the area to be rough graded sufficient enough for the proposed addition of GABC and the asphalt installations so that the final elevations match sheet C1.1 of the Plan.

The subgrade shall be proof rolled and compacted to 95% of ASTM D1557. A nine (9) inch minimum DelDOT Type B graded aggregate base course (GABC) shall be placed. Existing GABC material in roadway footprint may remain in place.

The new road extension shall be hot mixed using hot laid bituminous concrete mix Type B base course (2.5") and Type C surface course (1.5") as shown on sheet C3.1 of the Plan. The successful bidder shall submit a specification of the material and the source of supply to the owner for approval. Bituminous concrete shall be spread by a spreading and finishing machine. Equipment shall be self-propelled type, approved by the Director of Public Works and capable of spreading the mixture true to the line, grade, width and crown specified. This equipment shall also be provided with means for heating the screed members so that it will prevent the accumulation of asphalt material. The prices bid for furnishing hot mix overlay shall include all necessary butt joints, incidental milling, and other work necessary to produce a smooth transition between the new work and all existing locations adjoining the proposed installation.

An application of CRS-1 or RS-1 asphalt cement tack coat shall be applied on all surfaces before placement of the hot-mix concrete on the surface to be paved.

The contractor is to furnish all labor and materials necessary to raise or lower the elevations of one manhole frame and cover as needed. The intent is for the manhole frame and cover to be adjusted by the contractor to the final line and grade (28.60) of the finished street as noted on sheet C1.1 of the Plan. Upon completion of paving operations all manhole covers shall be free of asphalt and functional (removable) after the paving is complete.

All other specifications necessary for the completion of the paving work and not mentioned herein, shall conform to the State of Delaware Standard Specifications for Road and Bridge Construction, latest edition.

The contractor shall produce a smooth transition between the new work and all existing locations adjoining the proposed installations. This shall include the top soiling and seeding

DETAILED SPECIFICATIONS

of grassed areas adjacent to the new paving edges, curbing, and sidewalks to create a smooth transition with a maximum slope of 2:1. The prices bid shall include all work required to bring the final surface course to the line and grade specified on the plans.

There is an existing split rail fence that will need to be relocated as noted on sheet C1.1 of the Plan.

The fire hydrant relocation as noted on sheet C1.1 of the Plan will be completed by others prior to this work being commenced.

The Contractor shall submit a Temporary Traffic Control Plan (TTCP) for approval before this work commences. It is required that all temporary traffic control work and related items shall either be performed entirely by the Contractor's own organization, or totally subcontracted. Signs, barricades, lights, and other necessary incidentals to detour traffic (if approved by the City) or restrict traffic to one lane adjacent to the work area shall be furnished and maintained by the contractor at his/her expense. All traffic control equipment, signs, barricades and plans shall be in accordance with the latest edition of the MUTCD as published by the Delaware Department of Transportation.

The successful bidder must present the City Manager with a bid bond equal to 5% of the total bid. A performance bond will also be required equal to the agreed scope of work.

The successful bidder must also provide an insurance certificate prior to the commencement of work. Comprehensive Liability, Bodily Injury and Property Damage, and Workmen's Compensation will be required in the amounts listed herein. The contractor shall secure and maintain at his own expense, during the contract term a commercial general liability insurance which insures against claims for bodily injury, property damage, personal injury and advertising injury arising out of or in connection with, any operations or work under this contract whether such operations are by the contractor, its employees, or subcontractors or their employees. The policy shall provide minimum limits of liability as follows:

- \$1,000,000.00 combined single limit – each occurrence
- \$2,000,000.00 combined single limit – general aggregate
- \$2,000,000.00 combined single limit – products/completed operations aggregate
- \$1,000,000.00 Business auto liability – combined single limit
- \$500,000.00 Workers compensation – each accident, each employee
- \$3,000,000.00 Umbrella excess liability insurance.

All insurance shall name the owner; it's appointed and elected officials, officers, servants, agents and employees as insured. The commercial general liability policy shall afford coverage for the explosion, collapse and underground hazards, contractual liability and

DETAILED SPECIFICATIONS

liability arising from independent contractors. Products and completed operations insurance shall be maintained for two years after completion of the project.

The contractor shall submit proposed insurance instruments to the Public Works Director prior to execution for approval.

The successful bidder shall notify the City a minimum of 48 hours in advance of any work or paving operation. The intent is to notify the area residents, businesses and other affected entities of the impending operations.

The bid is unit price format and is based on field evaluation and measurements. During work operations, additional (or reduced) limits of each bid item may be directed by the owner based on actual field conditions and available funds. Additional work must be authorized by the owner and will be paid at the unit prices bid.

An award will be considered to the qualified contractor who presents the proposal with the lowest cost that fully meets the specifications. Experience will also be a factor in considering the award of the contract.

BID PROPOSAL FOR ADDITIONAL VENTURE DRIVE EXTENSION

To: City Manager
City Hall
414 High St.
Seaford, DE 19973

Gentlemen,

Proposal of _____ (hereinafter called "Bidder"), organized and existing under the laws of the State of Delaware doing business as _____ (insert "a corporation" "partnership", or "an individual" as applicable) to the City of Seaford, Delaware (hereinafter called "Owner.")

In compliance with your Advertisement for Bids, BIDDER hereby proposes to supply all materials and labor necessary for the **Additional Venture Drive Extension** project in strict accordance with the CONTRACT DOCUMENTS, within sixty-five (65) calendar days, and at the prices stated below unless the period for contract execution is extended in writing by the City Manager. No work will take place on Sundays. The Contractor will be charged **liquidated damages in the amount of \$100 per day** if the WORK extends past the sixty-five (65) calendar days or after the agreed upon extension date.

By submission of this BID, each BIDDER certified, and in the case of a joint BID each party thereto certified as to his own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor

Furnish & install all materials and labor for the prices stated below:

<u>Description</u>	<u>Size</u>	<u>Unit</u>	<u>Est. Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Mobilization, Silt Fence	-	LS	1		
Excavation to Subgrade	-	LS	1		
Furnish & Place Graded Aggregate Base Course, Type B	9"	CY	169		
Furnish & Place Base Course Asphalt Type B Hot Mix	2.5"	SY	676		
Furnish and Place Surface Course Asphalt Type C Hot Mix	1.5"	SY	676		

Raise manhole frame and cover	-	LS	1		
Furnish & Install Topsoil, Fertilizing, and Seeding	-	SY	513		

TOTAL BASE BID \$ _____

NOTE: Bids shall include all sales taxes and all other applicable taxes and fees.

Officer of Company (please print or type)

E-mail Address

Signature

Date

Title

Phone Number

Business Address

Cell Phone Number

