

## Bid Notice

***Sealed bids*** will be received by the City Manager of the City of Seaford, 414 High Street, Seaford, DE 19973, until 2:30 p.m., prevailing time on Wednesday, October 21, 2020 for **“Sussex Highway Fiber Extension”** All bids will be opened in the City Hall Council Chambers and read aloud at this time. The City Manager and staff will then evaluate them for compliance.

**The bids may be presented to the Mayor and Council at their regular meeting on October 27, 2020 at 7:00 p.m.,** in the City Hall Council Chambers, 414 High Street. They may be awarded at this time. The Mayor and Council reserve the right to reject any and all bids.

Bids must be submitted in a sealed envelope, addressed ATTN: Charles Anderson, City Manager, City of Seaford, P.O. Box 1100, Seaford, DE 19973. The outside of the envelope must be marked **“Attn: City Manager, “Sussex Highway Fiber Extension,”** and the bidder’s name shall be shown thereon. All proposals must be made on the bid form provided in the specifications. All proposals must conform to the bid documents. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the owner.

A bid bond must accompany each bid. The bid bond shall be equal to five (5) percent of the total project bid. The successful bidder must present the City Manager with a performance bond in an amount equal to the proposed schedule of work agreed to by the contract. A pre-bid meeting will be held on Tuesday, October 13, 2020 at 1:30 p.m. at City Hall Council Chambers, 414 High Street, Seaford, DE, 19973.

The successful bidder shall also secure and maintain, at its own expense, during the contract term, the types and limits of insurance outlined in the contract documents.

A project drawing will be available at the City of Seaford, 414 High Street, Seaford, Delaware 19973. This drawing will be made part of these CONTRACT DOCUMENTS and is a construction plan titled **“Sussex Highway Fiber Extension” (herein “the Plan”)**. Copies may be obtained by calling Tracy Torbert, City Clerk, at (302) 629-9173.

No bids may be withdrawn after the scheduled time from the receipt of bids for a period of thirty days. The City of Seaford reserves the right to reject any and all bids and to waive any or all informalities in any bid or bids.

**City of Seaford**  
Charles Anderson  
City Manager

## INFORMATION FOR BIDDERS

**BIDS** will be received by the City of Seaford (herein called the "Owner") at the office of the **City Manager, City Hall, 414 High Street, Seaford, Delaware until 2:30 p.m., prevailing time, on Wednesday, October 21, 2020** and then at said location publicly opened and read aloud.

**BIDDERS** are advised the intent is to contract with one firm for the complete installation of the fiber optic facility described in these specifications and all other requirements of the Plan herein referenced.

Each BID must be submitted in a **sealed envelope**, addressed to the City Manager, City of Seaford, City Hall, P.O. Box 1100, Seaford, DE 19973. Each sealed envelope containing a bid must be **plainly marked on the outside as "Attn: City Manager – Sussex Highway Fiber Extension" and the envelope should bear on the outside the name of the BIDDER and their address.** If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER. Any BID received after that time and date specified shall not be considered.

The Contractor awarded the bid will commence the work required by the CONTRACT DOCUMENTS after the NOTICE TO PROCEED and will **complete the work in forty-five (45) calendar days** unless the period for execution is extended in writing by the City Manager. No work will take place on Sundays.

All BIDS must be made on the required BID proposal form. All blank spaces for BID prices must be filled in, in ink, or type written, and the BID form must be fully completed and executed when submitted. One copy of the BID form is required. BIDS and/or alternate bids submitted by FAX or e-mail will not be accepted.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of the BIDS or authorized postponement thereof. No BIDDER may withdraw a BID within thirty (30) days after the actual date of the opening thereof.

BIDDERS must satisfy themselves of the accuracy of the required work in the BID documents by a review of the CONTRACT DOCUMENTS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the location, use of property or conditions outlined in the CONTRACT DOCUMENTS.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve them from fulfilling any of the conditions of the contract.

**Information for Bidders**

The OWNER may make such investigation as they deem necessary to determine the ability of the BIDDER to provide the necessary materials and/or labor and equipment to carry out the work and the BIDDER shall furnish to the OWNER all such information for this purpose

as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigations of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement. A conditional or qualified BID will not be accepted.

Award may be made to the lowest, responsible BIDDER. The Mayor and Council reserve the right to reject any and all bids. **The bids may be presented to the Mayor and Council at their regular Meeting on October 27, 2020, at 7:00 p.m., in City Hall Council Chambers, 414 High Street, Seaford, DE.**

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the WORK shall apply to the contract throughout.

The successful bidder shall comply with all of the requirements of the Delaware Department of Transportation throughout the work. Attached hereto and made part of these documents is DOT Utility Permit ID SC-0003-20SF. The contractor shall comply with all requirements of the DOT within the prices bid.

Each BIDDER is responsible for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure of the BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation respective to their BID.

# Detailed Specifications

Sealed bids are being accepted to install the hardware and hang the 96-count fiber optic cable from 22880 Sussex Highway (behind the Lowes complex) to Sussex Highway pole 30-310/603, North on Sussex Highway to pole 37-310/1956, bore 2" conduit under Sussex Highway from pole 37-310/1956 to pole 37-310/1954. Then proceed from pole 37-310/1954 North near Old Furnace Road to pole 55-310/2029. Then from pole 37-310/1954 South crossing Tharp Road and proceeding to pole 24-210/665 near Stargate Diner.

The entire run we will have 11 Storage loops as directed by the owner. All storage loops will be 100' of cable minimum.

All materials will be supplied by the City of Seaford.

All splicing will be done by the City and is not to be included in this bid.

## **Section 1**

Start at pole 30-310/609 and leave enough wire to be pulled through the conduit and into the vault for splicing. Install the 96-count fiber optic wire in place of the 12-count fiber optic wire to pole and lash the 12-count fiber wire to the 96-count wire. The 12-count fiber optic wire must remain in service until the splicing is completed. The 96-count wire will continue to pole and run north to pole 37-310/1956 and then continue underground to pole 37-310/1954 and a storage loop will be placed there for splicing process.

## **Section 2**

Start at pole 37-310/1954 with a storage loop and go North to pole 55-310/2029 near Old Furnace Road.

## **Section 3**

Start at pole 37-310/1954 with a storage loop and go South to pole 24-310/665 near 23415 Sussex Highway (Stargate Diner).

The successful bidder must present the City Manager with a bid bond equal to 5% of the total bid. A performance bond will also be required equal to the agreed scope of work.

The successful bidder must also provide an insurance certificate prior to the commencement of work. Comprehensive Liability, Bodily Injury and Property Damage, and Workmen's Compensation will be required in the amounts listed herein. The contractor shall secure and maintain at his own expense, during the contract term a commercial general liability insurance which insures against claims for bodily injury, property damage, personal injury and advertising injury arising out of or in connection with, any operations or work under this contract whether such operations are by the contractor, its

employees, or subcontractors or their employees. The policy shall provide minimum limits of liability as follows:

- \$1,000,000.00 combined single limit – each occurrence
- \$2,000,000.00 combined single limit – general aggregate
- \$2,000,000.00 combined single limit – products/completed operations aggregate
- \$1,000,000.00 Business auto liability – combined single limit
- \$500,000.00 Workers compensation – each accident, each employee
- \$3,000,000.00 Umbrella excess liability insurance.

All insurance shall name the owner; it's appointed and elected officials, officers, servants, agents and employees as insured. The commercial general liability policy shall afford coverage for the explosion, collapse and underground hazards, contractual liability and liability arising from independent contractors. Products and completed operations insurance shall be maintained for two years after completion of the project.

# BID PROPOSAL FOR SUSSEX HIGHWAY FIBER EXTENSION

To: City Manager  
City Hall  
414 High St.  
Seaford, DE 19973

Gentlemen,

Proposal of \_\_\_\_\_ (hereinafter called "Bidder"), organized and existing under the laws of the State of Delaware doing business as \_\_\_\_\_ (insert "a corporation" "partnership", or "an individual" as applicable) to the City of Seaford, Delaware (hereinafter called "Owner.")

In compliance with your Advertisement for Bids, BIDDER hereby proposes to supply all materials and labor necessary for the **Sussex Highway Fiber Extension** project in strict accordance with the CONTRACT DOCUMENTS, within sixty-five (65) calendar days, and at the prices stated below unless the period for contract execution is extended in writing by the City Manager. No work will take place on Sundays.

By submission of this BID, each BIDDER certified, and in the case of a joint BID each party thereto certified as to his own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

**TOTAL BASE BID \$** \_\_\_\_\_

NOTE: Bids shall include all sales taxes and all other applicable taxes and fees.

\_\_\_\_\_  
Officer of Company (please print or type)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Cell Phone Number