

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

September 10, 2013

7:00 PM

Acting-Mayor Genshaw called the Regular Meeting to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilwoman Grace Peterson, Councilman J. Rhea Shannon and Councilwoman Pat A. Jones. Dolores J. Slatcher, City Manager and Charles Anderson, Assistant City Manager were also present.

Councilwoman Peterson offered the opening prayer and Acting-Mayor Genshaw led those present in the Pledge of Allegiance.

Acting-Mayor Genshaw solicited changes to the agenda. City Manager Slatcher stated that there were none.

Acting-Mayor Genshaw called for a motion to approve the Minutes of the Regular Meeting of August 27, 2013. Councilwoman Jones made the motion to approve the minutes of August 27, 2013. Councilwoman Peterson seconded the motion. The motion so passed with all present voting in favor.

Acting-Mayor Genshaw asked if there was any correspondence. City Manager Slatcher said that there was none.

City Manager Slatcher presented New Business # 1, Bids – Transformers. City Manager Slatcher stated that there were four bids received with HD Supply being the low bidder in the amount of \$79,240.87 being a GE product. Councilman Shannon made a motion to award the bid to HD Supply in the amount of \$79,240.87 for the transformer bid. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business # 2, Request for conceptual approval from Seaford Volunteer Fire Department to place a memorial on the west end of Kiwanis Park. City Manager Slatcher stated that she met out to the park with Acting-Mayor Genshaw, Representative Short, J.C. Willin from the Seaford Volunteer Fire Department and Mr. Figgs and Mr. Collins from the Kiwanis Club to discuss the project. They have not put a plan together as of yet for what exactly will be in the park, but would like permission to move forward. Acting-Mayor Genshaw did add that they will not over shadow what is already on display out to the park. Councilman Shannon made a motion to approve the conceptual planning for Seaford Volunteer Fire Department to place a memorial on the west end of Kiwanis Park. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business # 3 – City Manager will be on vacation from September 19th through September 27th and Charles Anderson, Assistant City Manager will be in charge.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- Fidelity Power Systems, ribbon cutting at 2 p.m., with open house from 11 a.m. until 5 p.m. on September 12, 2013
- Dedication ceremony for Ron Dickerson Field at Bob Dowd Stadium – September 12th at 6 p.m.
- Delaware League of Local Governments meeting at 3 p.m. on September 22, 2013 at Sheraton in Dover
- DEMEC annual meeting on September 25th at Dover Downs

COMMITTEE REPORTS

Councilman Shannon reported that the Police Department is participating in the National Impaired Driving Crackdown during the month of September. The department is also continuing to prepare for the Community Night Out, which will be held on September 26th.

He reminded everyone that school is back in session so be on the lookout for children walking when driving.

Councilwoman Pat Jones reported that June has been working on getting information to the auditors and project files for funding for SRF and Community Transportation fund. She is working on getting the date set for flu vaccinations. The bills will be due on September 26th and disconnects will be done on October 8th. The water meters will be read on September 25-27 and electric meters will be read September 30th and October 1st. All other business is as usual.

Acting-Mayor Genshaw reported that youth flag football starts this Saturday and adult flag football starts this Sunday. Field hockey will be getting underway soon and there is a meeting scheduled tonight for co-ed volleyball. The walking club will be resuming soon. He added that the High School will be having a tour day on October 10th and the Chamber will have a mixer that same night from 5-7 p.m.

Councilwoman Phillips-Lowe reported that Trisha has been working on computer issues and doing work for the Seaford Historical Society's gala which is scheduled for September 28th. She has also attended several meetings and preparing for the Cancer Walk. The Code department has sent out 19 code violation letters, written 13 work orders to fix code related problems; they submitted 2 items to the Board of Adjustment on 9/4 and 2 items to Planning and Zoning on 9/5 for approval. A conditional CO has also been issued to the Seaford High School. The Public Works department has been repairing some water leaks throughout the City and continuing working on their fog inspection.

Councilwoman Peterson reported that the Electric Department has been routine. They are working on trimming trees in Sorportimist Park and Arbutus Ave. There was one outage reported on Spruce Street that affected 35 customers for about 40 minutes that was caused by a squirrel.

With no further comments, Acting-Mayor Genshaw called for a motion to close the Regular Meeting of Mayor and Council. Councilman Shannon so moved. Councilwoman Peterson seconded the motion and the motion so carried with all present voting in favor. Acting-Mayor Genshaw closed the meeting at 7:13 p.m.

Dolores J. Slatcher, City Manager

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