

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

August 14, 2018

7:00 PM

Mayor David Genshaw called the Regular Meeting at 7:00 p.m. to order with the following present: Councilman Dan Henderson, Councilwoman Leanne Phillips-Lowe, Councilman H. William Mulvaney, III, Councilman Orlando Holland, and Councilman James King. City Manager, Charles Anderson, Director of Economic Development and Community Relations, Trisha Newcomer, Director of Finance, June Merritt, Director of Public Works, Berely Mears, Chief of Police, Rob Kracyla and Fire Chief, Jack Wilson were also present.

Mayor Genshaw offered the opening prayer and led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none.

Mayor Genshaw called for a motion to approve the minutes of the regular meeting on July 24, 2018. Councilman Holland made a motion to approve the minutes from the July 24, 2018 Council Meeting. Councilman Mulvaney seconded the motion; the motion so passed with all present voting in favor.

**CORRESPONDENCE**

There were none.

**NEW BUSINESS**

Mayor Genshaw presented New Business Item #1, Mr. David Perrington, Superintendent of Seaford School District to provide an update of district activities.

Mr. Perrington came forward and explained that summer vacation is almost over; an exciting time for students and even more so for parents. He noted however, that the High School did recently hold a graduation ceremony for 9 individuals who did not satisfy the requirements prior to the end of the school year. Those 9 students completed the requirements over the summer and were able to receive their diplomas. He added that The Summer Graduation Program started several years ago and has been very successful.

Mr. Perrington went on to say that new teachers in the district will be arriving at the schools on August 15<sup>th</sup> however, there have been teachers working all summer at the food and nutrition summer program. The returning teachers in the district worked on Tuesdays and Thursdays at the food sites and provided instruction all summer long for the kids receiving the meals. This program, originally the vision of Bill Mingle and Patty Cunningham, has allowed the district to serve around 25,000 meals over the summer.

The new teachers will arrive on the 15<sup>th</sup> for three days of mentoring and in-service and then all of the teachers will start back on the 20<sup>th</sup>. First day for students this year is August 27<sup>th</sup>. Mr. Perrington reminded that the Seaford School District does a staggered opening. That means Pre-

K, kindergarten, third grade, sixth grade and ninth grade will all report to school on the 27<sup>th</sup>. The school district does this because these are transitional grades and in most cases Pre-K and Kindergarten is the first-time children have any association with a school setting.

Mr. Perrington went on to note some of the Seaford School Districts academic accomplishments this last year. He explained that the school's academics are measured by a test called Smarter Balanced. This program is assessed in grades 3-8 and each year the schools are measured and ranked by their results. Several years ago, Seaford was ranked 15<sup>th</sup> out of 15 school districts. However, this year Seaford was ranked 7<sup>th</sup> in math and 8<sup>th</sup> in ELA (English and Language Arts). This shows tremendous progress and the teachers, leadership and Director of Instruction, Dr. Miklus' team deserve the credit for those improvements.

Mr. Perrington added that other upcoming events include an outdoor movie night at West Seaford Elementary. He thanked the City of Seaford for their help with renting the screen and projector for this event. The event is done through the PTO and is open to parents and students. In addition, Blades is holding a "Boohoo to Yahoo" breakfast for parents on the first day of school. This will help parents and students adjust to their first experience at a new school. Mr. Perrington also added that in conjunction with the Sussex County Health Coalition the Seaford School District will continue its Seaford Goes Purple initiative to bring awareness to drug addiction. On September 12<sup>th</sup>, former NBA player Chris Herren will be speaking to both the high schools and middle schools. In addition, eleven of Seaford's high school students have had Botvin LifeSkills Training to develop skills to negotiate their way around drug abuse. These students, with the help of the local 4H and the University of Delaware, will actually be teaching what they learned in a health class to Seaford's middle school students. He noted that with training like this, impacted communities have seen their drug abuse cut in half and Seaford will likely see an expansion of this training in the coming school year.

Mr. Perrington touched on athletics for the upcoming school year. He noted that today was the first day of practice for fall sports and the first home game for football is September 21<sup>st</sup>.

Dr. Corey Miklus, Assistant Superintendent of the Seaford School District came forward and explained that part of his job responsibilities includes curriculum and instruction. He noted that July is when the State releases the test scores from the previous school year and this year he was very confident in the scores and extremely proud of the work done by the students and staff. He added that since 2015 the Seaford School District has increased its proficiency in English/Language Arts from 38% to 54% and Math scores increased from 26% to 46% proficient. Dr. Miklus explained that Seaford had tried to focus on growth and getting the schools to the state average. This year they dissected those scores to get a better idea how each grade and subject ranked compared to the other 15 districts in the state. In 3<sup>rd</sup> grade, Seaford rated 6<sup>th</sup> out of 15 in English Language arts and 1<sup>st</sup> in math. In 4<sup>th</sup> grade English/Language Arts, Seaford ranked 4<sup>th</sup> out of 15 and in Math Seaford ranked 3<sup>rd</sup> out of 15. In 5<sup>th</sup> grade Seaford ranked 5<sup>th</sup> out of 15 in English/Language Arts and in Math Seaford actually ranked 1<sup>st</sup> in the state. He noted that these scores should be credited to the hard work of the staff, students, and parents.

Dr. Miklus explained that part of what helped with this change over the past 4 years was a lot of professional development and assistance from institutions like The University of Virginia and The University of Delaware. These institutions have really committed to helping the Seaford School District and have been a great resource. Dr. Miklus thanked Council for the opportunity to brag on the school's accomplishments and noted that they see a lot of great things on the horizon for the district.

Mayor Genshaw solicited questions from council; there were none.

Mayor Genshaw called Chief Rob Kracyla forward to present Debra Bradford a proclamation for outstanding public service. Chief Kracyla explained that Ms. Bradford assisted in reuniting a young boy, Eddie with his parents after a very scary incident where he was separated from his caregiver. He explained that young Eddie was brought to the Seaford Police Department by Ms. Bradford after he was found wondering down the road on his own. Eddie was able to stay safely at the Police Department until he could be reunited with his parents. Ms. Bradford was unfortunately unable to make it to the presentation.

Mayor Genshaw moved ahead to New Business Item #6, Representatives with the Delaware Department of Transportation to present details of the Market Street and Front Street Pedestrian and Traffic Calming Improvements Concept Design.

Director of Public Works Berley Mears came forward to explain some details in regards to the Traffic Calming Improvements Concept Design and introduce the representatives from the Delaware Department of Transportation. Mr. Mears explained that prior to the Council Meeting, Todd Pryor from DELDOT and Mike Campbell from Whitman Requardt & Associates LLP presented the Proposed Overall Plan for the Market and Front Street Pedestrian and Traffic Calming Improvements. This project is currently in the public hearing stage and then it would move forward into the design stage. This project includes updated sidewalks, crosswalks, signage, stormwater BMPs, etc.

Mayor Genshaw solicited questions from council; Councilman Henderson asked if they could get a better idea of the phasing of the project. Mr. Pryor explained that from a funding aspect the Transportation Alternative Program caps these projects at \$1,000,000.00; Federal Highways provides \$800,000.00 of that total cost. He added that at this point a high-level estimate for the cost of this project would be around \$1.5 million. Mr. Campbell noted that a lot of the phasing that has already been laid out is what makes the most sense from a construction standpoint. The first phase would be focusing on High Street, as the City sees this as a priority area due to its direct connection with the hospital. The second phase would focus on Front and Market Street improvements and the Gateway Park features. For cost savings it was discussed to do all of the designing and surveying at one time and then complete the construction in phases.

Councilman Henderson also asked if they had still planned to incorporate the red paved road on Market Street. Mr. Mears explained that as of right now it is not included in the plans. Based on cost and long-term maintenance it would be a very expensive undertaking. Councilman Henderson noted that he wanted to verify since it would be very costly to undo the plans that are currently in

place. Mayor Genshaw added that he believed it was important that they continue discussing the idea in hopes that a long-lasting product can be found and used to give the downtown area a “park-like” atmosphere when they close off the street for events. He noted that the information they currently had shows a max life of 5 years which would be very expensive to continuously maintain.

Mr. Pryor added that they can continue to look into the possibility of paving the road but it was likely they would not receive a lot of recommendations on the technical side due to the cost and maintenance of that kind of paving.

City Manager Anderson added that based on where they are with the project Council will need to make some decisions to move forward. As Mr. Pryor mentioned, the next step would be the City working together with DELDOT to create the design; therefore, one of the asks to move this project forward would be the approval from Council for twenty percent of the cost of that design. He noted that there were some funds set aside in the budget for this type of project. In addition, since this project includes storm water improvements there may be an opportunity for grant funds.

Councilman Henderson asked if there was any idea of the proportions for the engineering/design cost of the project. Mr. Campbell explained that typically in a project like this twenty percent of the total cost is for the engineering portion. City Manager Anderson added that the city would be responsible for twenty percent of that. Councilman King asked if that meant the city would be responsible for twenty percent of the total 1.5-million-dollar cost. Councilman Henderson replied no, just twenty percent of the total engineering cost.

Mr. Pryor added that an agreement is drafted which will require twenty percent of the cost for engineering in order to start the design portion and then another agreement for twenty percent of the construction cost to begin that process. City Manager Anderson verified with Mr. Pryor that the City may be able to use Community Transportation Funds to help off-set this cost.

Mayor Genshaw stated that if there was no disagreement then the planning process would continue and be revisited at a future date. Mr. Pryor noted that after the presentation it would be about a two-month process to take the project from the concept stage to the design stage.

Mayor Genshaw presented New Business Item #2, Bids – Public Works Street Department Truck, Director of Public Works, Berley Mears presented information on the two bids received for a new Public Works Street Department Truck. The two bids came from Winner Ford and Hertrich Fleet Services, Inc., with Hertrich Fleet Services Inc. being the lowest bidder and additionally offering the most for the trade-in. Mr. Mears noted that the lowest quote did still come in slightly over budget which he believes may have been due to the fact that the budget was done eight months prior to the quotes being received. Mr. Mears did recommend awarding the bid to the lowest bidder, Hertrich Fleet Services, Inc.

City Manager Anderson noted that the quote was \$2,379.00 over budget. However, in the Streets Capital Budget there were additional funds allocated to paving and if council would agree to override the budget those funds could be used for the purchase of the truck. Mr. Mears added that the \$2,379.00 removed from the budget for paving would not be that impactful.

Mayor Genshaw solicited questions from council; there were none.

Mayor Genshaw called for a motion. Councilwoman Phillips-Lowe made a motion to award the bid for a new 2018 half-ton, regular cab pick-up truck to Hertrich Fleet Services Inc., with trade-in allowance, in the amount of \$26,879.00, with funding coming from the FY-19 Streets Capital Budget line item. Councilman Mulvaney seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #3, Katie Hickey, Superintendent of Parks and Recreation to provide an update regarding the installation of animal waste receptacles, bag dispensers, and signage at two locations in the City. Ms. Hickey came forward and explained that several months ago she met with City Manager Anderson to discuss requests made by residents and members of the Parks Department to offer animal waste stations within our City's parks and walking trails; specifically, the Hooper's Landing Walking Trail. Ms. Hickey did some research on the stations and found an online site called Dog Waste Depot that offered two of the dog waste stations for a price of \$399.98 and free shipping. This included the post, signage, a bag dispenser, round waste can with lid, 400 waste bags per station, and 25 trash can liners. All items on this site receive free shipping and the site is now a vendor with the City which allows for easy replenishment. Ms. Hickey explained that the first station is located just outside the track of the Jay's Nest Sports Complex; near softball field #1. The station has been well received in this location and if more residents continue to use it, the hope is to expand on this project and offer more stations in that area. The second station is located next to the golf course, near the driving range. If this station is well received the plan would be to install another station near Nylon Boulevard on the opposite side of the golf course loop. Ms. Hickey noted that the Parks Department has not noticed residents taking advantage of the trash receptacles to dispose of household trash as they have seen in the past; which is positive.

Mayor Genshaw solicited questions from council; Councilman Henderson asked if Ms. Hickey had any plans for the other parks in the City. Ms. Hickey stated that she does not currently have plans for the other parks but that in Kiwanis Park on the opposite side of the highway may be a convenient location for an additional station. City Manager Anderson noted that good follow up from the Parks Department will help track whether the stations are being used and if they are noticing a location where there may be a need for one. Councilman Henderson noted that if a station wasn't getting used it would also be possible to relocate it.

City Manager Anderson added that these stations were not included in the budget for this year; however, there were additional funds from the budget that could be used if it was decided that there was a need for additional stations.

Mayor Genshaw presented New Business Item #4, Present for approval a quote from Priority Dispatch for 911 center dispatcher training, software and licensing required for Emergency Fire Dispatch certification. Police Chief Rob Kracyla came forward and explained that the Seaford 911 Center is currently an accredited police call center which means funding comes from the state and additional funding through Verizon which helps pay for call center training. In order to keep that accreditation, which is needed to avoid insurance liabilities, there are also other requirements including emergency fire dispatch training. This is the one dispatch training that the Seaford Police Department is currently lacking. As a result, the cost for the training courses has been presented to Council with the hope that funding can be approved to complete this training.

City Manager Anderson added that a quote was received from Priority Dispatch that includes training for all of the dispatchers currently on staff and all software and hardware. This includes ProQA software that will allow Ms. Bell to review and grade each dispatcher as they complete their training to ensure the department can secure its accreditation. City Manager Anderson also noted that should there be turnover in the dispatch center, those new employees would need to be trained as well. This would be at a cost of approximately \$800.00 per employee. As the Chief stated there is a reserve account, E911 Funds, that comes through Verizon so there are adequate funds to pay for the training. Since this new requirement was mandated after the budget was created, it is requested that Council have consideration for approval of the quote.

Dispatch Administrator, Anita Bell added that the reason for the urgency is because the Seaford 911 Center is medically dispatch certified and accredited and the State has passed a bill requiring that all 911 centers become police dispatch certified; which means the state would handle the cost of that training. However, that would leave Seaford as the only 911 Center without the additional fire dispatch certification.

Mayor Genshaw solicited questions from council; Councilman Henderson asked from a human resources standpoint if it has been considered to institute a policy that would allow for a return on investment if a new dispatcher receives training but does not stay with the City. He noted that in other cases where a cost for training is involved, there would be a claw back on tuition if they do not serve a certain period of time with the City. City Manager Anderson replied that the City has recently instituted something similar in training for our utility departments; specifically, Linemen. Training can be a large expenditure and if the employee does not stay for at least a two-year period the City would then be able to recoup a portion of that expense from the former employee. In working with Human Resources, it was recommended that if the training is at a cost over \$1000.00 then the employee would be required to sign an Educational Reimbursement Form.

Councilman Henderson asked Chief Wilson how this would affect the Fire Department's training budget. Chief Wilson explained that this new training will allow the 911 center to dispatch the appropriate fire resources immediately. From a budgeting standpoint, there wasn't anything budgeted by the Seaford Fire Department since the City has taken on the burden of that cost. Chief Wilson did note that this accreditation will help the city maintain a low fire insurance rate for its consumers.

Ms. Bell also added that in 2003 the state established a standard procedure so that every 911 center was asking the same questions and gave the same response, which makes the system very unified. This also ensures that dispatchers can go to any 911 center and operate just as they would in their own. With Police and Fire, Seaford will not be accredited, they will only be certified which is a cost saving feature for right now. In addition, the state will take on the entire cost associated with police certification for all 911 centers in the state. In addition, the state will also be asked to take on some of the expense of recertification. The reason for the ask on the fire certification is that all other 911 centers in the state paid for their own fire certification without the help of the state and Ms. Bell did not feel it was right to ask that the state take on that additional expense.

Councilman Holland asked if the training would be handled in house or at a separate location. Ms. Bell explained that right now they are unsure where they will do the police dispatch training but Director Joe Thomas did offer to allow training to take place in the Sussex County Emergency Operations Center in Georgetown. She noted that the training could take place here in Seaford as long as there are adequate WIFI capabilities.

Councilman Mulvaney asked how long it takes for each individual to complete this training. Ms. Bell explained that the training is completed in three days with the exception of her own training as she will be required to be certified to grade the dispatchers.

Councilman King asked City Manager Anderson about the community partners he had previously mentioned that will help fund the training. City Manager Anderson explained that the City receives \$.50 on every landline phone bill through Verizon in the City of Seaford fire district. When that money comes in it is kept in a reserve account and is used on a list of mandated expenditures; hardware, software, and training would fall under that list.

With no other questions, Mayor Genshaw called for a motion. Councilman Henderson made a motion to award the quote to Priority Dispatch for 911 Center Dispatcher Training, Software and license required for Emergency Fire Dispatch Certification as presented, with funding from the E911 Reserve Funds. Councilman Holland Seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #5, Present for approval a quote from Call One for new telephone headsets for the dispatch center. Chief Kracyla explained that the current dispatch center has headsets that require the dispatcher to be tethered to their stations and only allows for about six feet of mobility. The request for new headsets is an effort to keep up to date on the latest technology and to in turn give the dispatchers a better working environment. Ms. Bell added that these current headsets become an issue when a dispatcher is needed at the lobby window or completing other tasks and they must unhook themselves from the headset. At that point they lose radio transmission and phone calls and are unable to assist the other dispatchers. The headsets in the quote are wireless headsets that would allow the dispatchers to move freely throughout the call center and to other communication centers if needed. She explained that the large initial cost is due to the purchase of the bases for these headsets and the replacement batteries. After this initial purchase there will not be a need for the large expense of additional bases.

Mayor Genshaw solicited questions from Council; Councilman Henderson asked if the bases were multi-channel. Ms. Bell explained that the bases run both radio and telephone services and allows the dispatcher to communicate easily with both the caller and the officers. In addition, the headset also allows a dispatcher to answer a call when they are away from their station. Councilman Henderson noted a previous comment that was mentioned in regards to adequate WIFI connectivity. Ms. Bell stated that currently the 911 Call Center does not have WIFI capabilities but it is something they hope to work on in the near future. Chief Kracyla added that the department has offered to host training as a way of networking with other agencies; however, without that WIFI capability it has limited their ability to do so. Ms. Bell added that the WIFI capability will save the department money in the long run as they will not need to pay to send dispatchers out to other locations for training. Councilman Henderson asked how much will be left after using the E911 Funds for this expense. Ms. Bell explained there is approximately \$91,000.00 in the fund and the total for both requests is around \$50,000.00; leaving around \$49,000.00. City Manager Anderson also noted that those E911 funds are continuously replenishing themselves and that they help the city offset expenditures that would otherwise use tax payer budget dollars.

Councilman Phillips-Lowe noted that having worked and trained in another capacity where one was “tethered” to their desk, having this type of freedom with the wireless headsets will make the job easier but will also have a positive psychological effect on the dispatchers as well.

With no other questions or comments from Council, Mayor Genshaw called for a motion. Councilman Henderson made a motion to award the quote from Call One for new telephone headsets for the Dispatch Center as presented with funding provided by the E911 Reserve Funds. Councilman Phillips-Lowe seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #7, Mayor Genshaw to appoint an Annexation Committee to review the annexation request of the property located at 1380 Middleford Road, Sussex County Tax Map Numbers 331-5.00-84.00 and 331-5.00-84.05.

With no questions or comments from Council, Mayor Genshaw called for a motion. Councilman King made a motion to approve the appointment by Mayor Genshaw of Councilwoman Phillips-Lowe, Councilman William H. Mulvaney, III and Councilman Dan Henderson to serve on the Annexation Committee to review the annexation request of the property located at 1380 Middleford Road. Councilman Holland seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #8, Present a letter of request from The Sussex County health Coalition to make a donation to the “Seaford Goes Purple” campaign.

City Manager Anderson explained that the Sussex County Health Coalition sent a letter requesting the City of Seaford sponsor the Seaford Goes Purple campaign at the Platinum Level of \$10,000.00. He noted that upon review, the City did not budget for this \$10,000.00 request. However, in the Executive Special Projects Assistance and Financing Budget there is an undesignated line item with approximately \$1,200.00 available. It is the recommendation from Management that Council would consider, from those funds, a \$1,000.00 donation.

Chief Kracyla added that in addition to that donation, the Seaford Police Department is working on a grant process to help cover 55-75% of the cost of a Seaford Goes Purple police vehicle. This would allow the city to purchase a new police vehicle for possibly 25% of the cost and would be another way to show support for the campaign.

Mayor Genshaw solicited questions from Council; Councilman Henderson asked if its known how long the campaign will go on and if there will be an opportunity for future planning and possibly pay at a high level later in the process. Director of Economic Development and Community Relations, Trisha Newcomer explained that the Seaford Goes Purple campaign does have a long-term plan as it is a continuously growing awareness program. She added that there has been support from other state partners and DEMEC and that there should be other opportunities down the road where the city could help with funding. She noted that the big ask was already proposed with the funding for speaker Chris Herren and the marketing costs for the campaign.

With no other questions, Mayor Genshaw called for a motion. Councilwoman Phillips-Lowe made a motion to donate \$1,000.00 to the Sussex County Health Coalition for the Seaford Goes Purple Campaign, with funding from the Executive Special Projects Assistance and Financing Budget under the FY19 undesignated line item. Councilman Henderson seconded the motion; motion so passed with all voting in favor.

#### OLD BUSINESS:

There was none.

#### REMINDER OF MEETINGS & SETTING NEW MEETINGS

- Seaford Downtown Focus Day, Wednesday September 12, City Hall (time to be announced).
- Downtown Seaford Association picnic, Blades Marina, August 20, 6:30 p.m.
- Western Sussex Chamber Ribbon Cutting & Open House, August 23, 5:30 p.m., Chamber Office, 26673 Sussex Highway.
- Seaford Volunteer Fire Department 37th, annual softball tournament (benefiting Delaware burn camp) August 17, 18 & 19; Seaford Sports Complex.

#### COMMITTEE REPORTS

Councilman Henderson Reported on Police, Fire and EMS.

Seaford Volunteer Fire Department, Inc.

During a meeting with Chief Wilson and City Manager Charles Anderson we discussed some initiatives that the Chief felt we needed to become aware.

1. Grant in Aid from the State of Delaware has been restored to at least its FY 2017 numbers with an additional amount to make the department whole from the FY 2018 cut.
2. Staffing continues to be an issue; however, a new recruit has joined in recent weeks.
3. Although there was no physical damage as a result of the collision caused by a trash truck, the Tower Ladder Truck is still out of service. It is awaiting an electronics upgrade for the hydraulics system from the manufacturer.
4. The diversion policies of several local hospitals are affecting the ability of ambulance crews to complete a call cycle.

### Monthly EMS Report - July 2018

Total Number of EMS Runs- 279

Total Number of "Alpha" Calls- 92

Total Number of "Bravo" Calls- 23

Total Number of "Charlie" Calls- 82

Total Number of "Delta" Calls- 65

Total Number of "Echo" Calls- 4

Total Number of "Omega" Calls- 4

Total Number of Non-EMS Calls- 9

(Alpha calls are the least severe with a non-emergency response. Echo calls are the most severe. Omega Calls are a service call.)

Additional information from the month:

No reported injuries.

All EMS personnel and EMS vehicles are currently in service.

### SVFD in the Community:

SVFD assisted with fireworks display in Rehoboth Beach, July 1<sup>st</sup> and fireworks in Lewes on July 4<sup>th</sup>.

Trinity Transport's Touch-A-Truck, July 7<sup>th</sup>.

Riverfest, July 14<sup>th</sup>.

### Upcoming events in the Community in August:

Delaware Burn Camp Softball Tournament, August 17-19<sup>th</sup>.

Sharptown Carnival Stand-by, August 23<sup>rd</sup>.

Meadowbridge Community Day, August 24<sup>th</sup>.

### Monthly Fire Report - July 2018

Total number of alarms- 75

Number of alarms within the City- 40

Number of alarms outside the City- 25

Number of assist/stand-by at other fire companies- 9 / 1

**Police Activity during period of July 23, 2018, through August 12, 2018:**

**Criminal**

CID conducted an interview with the 5-year-old home invasion victim (previously reported to you – had gun held to her head) and New Castle County Police Department K-9 Nikko. The child revealed more information regarding the incident that she had been willing to do in the past.

On July 30, 2018, Seaford officers responded to East Seaford to assist Delaware State Police in searching for a suspect involved in a vehicle pursuit with them. Pfc. Jones observed the suspect jogging across North Street while holding his child's hand. Upon seeing Pfc. Jones, the suspect, Steven Verley, abandoned his child and fled. A perimeter was formed, however, Verley was not located. Warrants were obtained and his child was turned over to his grandmother.

On July 31, 2018, Patrolman Wyatt stopped a vehicle for traffic violations. The subject provided a false name and was found to have a suspended license. The subject was also found to have a large amount of penicillin pills (660) as well as assorted medications. The bag was removed, entered into evidence, and the Office of Narcotics and Dangerous Drugs was contacted.

On August 3, 2018, a subject was seen applying graffiti to several surfaces inside and outside the hospital. When contacted by officers, the subject resisted and struck two officers and hospital security. He then attempted to flee and was taken into custody. This subject had three active capiases and was arraigned via videophone.

On August 4, 2018, Pfc. Short and Pfc. Jones were performing interdiction work on Sussex Highway when Pfc. Jones stopped a vehicle for an observed traffic violation. Investigation revealed that the driver was DUI alcohol. In addition, the defendant was also found to be in possession of 12 grams of marijuana as well as \$2,793.00 in suspected drug proceeds. The subject was arrested and the cash and the subject's cell phone (which is suspected of containing drug dealing information) was seized.

Later in the day Cpl. Linville was dispatched to Virginia Crest apartments reference a disorderly/trespassing complaint. The defendant was arrested for DUI and other criminal charges and released to his mother. Later the same defendant returned to the apartments in his car. The defendant was removed and transported to Seaford Police Department at which time he blew a .230 on the intoxilyzer. Pfc. Jones arrested the defendant for his 2<sup>nd</sup> DUI of the day and was committed to Sussex Correctional Institution.

Later in the evening, Pfc. Short was dispatched to a hit and run accident which occurred in the vicinity of City Hall. Pfc. Short was able to locate the suspect vehicle and get the vehicle stopped. The female defendant was found to be DUI and taken into custody. After blowing .159 on the intoxilyzer, the defendant was arrested for DUI and related hit and run charges. She was committed to Sussex Correctional Institution.

On August 7, 2018, Probation and Parole conducted a home visit of Shaquil Turnage on Collins Avenue. Mr. Turnage was found to be in possession of 41.6 grams of marijuana, 8 capsules and 65 baggies of heroin, a loaded semi-automatic handgun and \$665 which is suspected of being proceeds from the sales of illegal drugs. Probation and Parole contacted Seaford PD to take custody of Mr. Turnage and the recovered items.

On August 7, 2018, the Seaford Criminal Investigations Division conducted a month-long investigation into the sales of illegal drugs at a residence on North Front Street, culminating in a search warrant with individuals inside and outside the house. A search of the residence revealed 55 bags of heroin, 1.5 grams of crack cocaine, drug paraphernalia and a revolver. Investigation into the sales of illegal drugs at this residence is continuing. Four individuals were arrested at the scene and more arrests are expected. Seaford Police Department was assisted by the Delaware State Police SORT Team, Delaware State Police PACE Unit, the U.S. Department of Homeland Security Investigations and the Bureau of Alcohol, Tobacco and Firearms, and Delaware Department of Corrections Probation and Parole.

On August 12, 2018, units responded to Walmart in reference to a strong-arm robbery that occurred. Ptlm. Palm interviewed employees and learned that the suspect waited behind a cashier and when the cashier opened her register, reached around and grabbed \$320.00. The suspect then fled the parking lot in a black Chevrolet Cavalier, displaying a fictitious Delaware tag. Photos were shared on the Department's Facebook page, and several tips were received identifying the suspect. Warrants have been obtained on George A. Bailey.



### Admin

Chief, Karen and Donna attended FOIA training at City Hall along with other City employees.

On July 24, 2018, Governor Carney visited Seaford Police Department to discuss the expansion of broadband coverage for Sussex County.

On July 26, 2018, Chief Kracyla and Chief Anthony from Blades PD met with local pastors.

Councilman Henderson came by the office on July 26, 2018, to discuss potential issues with a planned citizen march later in August.

The News Journal interviewed Chief about heroin, cultural and economic issues in Seaford; Chief took the journalists on a tour of Seaford.

Cpl. Mills attended a community baby shower for 27 expectant mothers sponsored by La Red Health Center. He is the Department's certified child car seat safety officer.

Lieutenants began new shift work from 2 p.m. -10 p.m. and will rotate every 3 weeks.

On July 31, 2018, Chief attended the Gardner Gibson Plant Inspection.

Chief met with Team Lyfe basketball coaches about a charity basketball game against the Seaford Police Department. The date set for the game is September 22 at The Cross Christian Academy.

On August 1, 2018, Chief attended training at Delaware State Police Academy regarding Critical Incident Stress Management.

Seaford has agreed to take over the Justice Assistance Grant for law enforcement for 2018, and we are currently working on same, with a due date of August 22, 2018. This is a multi-agency grant, including Milford Police Department and their funding needs in the grant.

Ptlm. Palm located a subject who had been involved in a bicycle crash to insure he was not injured and Cpl. Laurion assisted with the same subject obtaining medical attention.

On August 2, 2018, Chief met with two Seaford School Board members, Jeffrey Benson and Kim Hopkins, in reference to a possible SRO position at Seaford High School.

Chief met with Sara Besche and Jim Martin regarding ideas for painting and lettering the roll call room and t-shirts for the upcoming basketball game with Team Lyfe.

Cpl. Laurion conducted a Ride-a-Long with an aspiring police officer.

Chief conducted a Sgts. Meeting on August 3, 2018.

Chief met with Pastor Ross and will return on August 31, 2018, to hold a brief community prayer service at 0830 hours.

On August 6, 2018, Chief met with Coach Parks from The Cross Christian Academy. We are planning on playing a basketball game with the players from this school in October.

On August 7, 2018, Chief met with Charles Anderson, Trisha Newcomer, Gary Andrews and Anita Bell regarding the IT Infrastructure upgrades needed at the Police Department.

We are continuing our efforts to recruit an officer for the next Delaware State Police Academy.

On August 11, 2018, our officers worked at the AFRAM festival, enjoying the food and festivities.



### Traffic

On July 28, 2018, one Seaford Police officer worked Office of Highway Safety DUI Patrol for 6 hours. 13 arrests were made, 2 wanted persons were apprehended, and 1 arrested for resisting arrest.

Councilman Phillips-Lowe reported on Public Work and Wastewater

#### Public Works:

Work included: Continued curb painting, worked on some alleys, ran new water service on Shipley, responded to multiply lift station pump clogs, installed generator bypass switch at Seaford Village lift station, prepared bid for Virginia Ave. sewer extension (submitted to DeIDOT) and draft lease agreement for water tower cell phone towers. In addition, a bid was prepared for the Tull Drive extension project.

Other work included work on Rt. 13 water and sewer extension project preparation and AFRAM and bike parade barricades

The paver has completed all patching and the department is currently waiting on a part to repair sweeper (out of service)

Attended multiple meetings, and performed all routine tasks; swept, L & L, read meters, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc.... One man down due to surgery.

#### WWTF & COMPOST

Plant performance is good. They are currently out of compost to sell and still receiving regular Proximity waste. Leachate treatment going well

Councilman Holland reported on Administration

Representatives from the department attended various meetings including the Nature Conservancy regarding easement revisions for the Oyster, Belle Ayre developer regarding potential changes to the development, Proximity Malt regarding changes in disposal fee request and the Police Department regarding IT upgrades planned over the next two budget cycles.

Other work included preparation of the Council Agenda, attended the public works truck bid opening and the Opening Ceremonies of the AFRAM event.

Information Technology Report:

- New PC Setups
- Working on Multiple IT Projects at PD
- Working on Desk Cleanups at PD Com Center
- Routine calls for service

Administration Report for Council:

- Prepare for FOP Negotiation meeting.
- Working with staff - AMI Project Meter Swap
- Preparing for Annual Audit.
- Working on JAG grant for Police Dept.

All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman King Reported on Code and Parks and Recreation.

Building Official Mike Bailey reports that the Code Department is doing routine inspections for on-going projects, violation inspections and performing plan reviews for new permits. The Code Department has issued 157 permits and 111 Rental Licenses received as of August 10, 2018.

Large Project Statuses:

Royal Farms - Work on Market Street to begin on August 13, and continue for two weeks. Front Street work will continue for a few more weeks.

Ross Station Event Center - Had their ground-breaking event, and work has started.

Stargate Diner - Plans for exterior remodel have been submitted.

Parks & Recreation:

Superintendent of Parks and Recreation Katie Hickey reports that the Parks Dept. has completed routine jobs including prepping the soccer and softball fields, weekly trash pick-up and grass cutting. Youth flag football sign ups capped at 150 kids and a new goal post for the soccer field was purchased. Preparation is underway for Adult Flag & Slow Pitch sign-ups.

Special Events - Thanks to Parks & Recreation and the Code Department employees for their hard work in preparation for the Bike Parade and 1st Saturday event!

Also Thank-You for your involvement in help making AFRAM a huge success. Horseshoe pit was a success! Superintendent of Parks and Recreation, Katie Hickey noted that the horseshoe pits were

not a permanent structure for the event but Giovanni, the Boy Scout member who is constructing the pits has until April of 2019 to complete the project.

With no further comments, Mayor Genshaw called for a motion to hold an executive session for the purpose of discussing negotiations. Councilman Henderson made a motion at 8:22 p.m. to go into executive session. Councilwoman Phillips-Lowe seconded the motion; the motion so passed with all present voting in favor.

Mayor Genshaw reopened the regular Council Meeting at 8:59 p.m.

Councilwoman Leanne Phillips-Lowe made a motion to close the regular Council Meeting. Councilman Henderson seconded the motion; motion so passed with all present voting in favor. The meeting was adjourned at 9:00 p.m.

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Charles D. Anderson, City Manager

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