

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

July 8, 2014

7:00 PM

Mayor David Genshaw called the Regular Meeting to order with the following present: Councilwoman Grace S. Peterson, Councilman Dan H Henderson, Councilman Orlando Holland and Councilman H. William Mulvaney III. Dolores J. Slatcher, City Manager, June Merritt, Director of Finance/HR, Gary Morris, Chief of Police, Bill Bennett, Supt. of Electric and Charles Anderson, Assistant City Manager, were also present. Councilwoman Leanne Phillips-Lowe was on vacation and absent.

Councilwoman Peterson offered the opening prayer and led those present in the Pledge of Allegiance.

Mayor Genshaw solicited changes to the agenda. City Manager Slatcher stated that there were two changes to the agenda. The first is to add C-1 which is a letter from Duck In Car Wash and the other is to delete N.B. #1 for 105 New Street as the owner provided additional information and obtained a reduction in fees based on the revised information provided to Code. He requested that this be withdrawn from the agenda. Councilwoman Peterson made a motion to approve the amended agenda as presented. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw called for a motion to approve the minutes of the Regular Council Meeting of June 24, 2014. Councilwoman Peterson stated that there is a change that needs to be made to the minutes in her committee report. It states in the minutes that the osprey nest were located in Southern States which is incorrect, the nests are located at Parson Mills. Councilman Henderson made a motion to approve the minutes of the Regular Council Meeting of June 24, 2014 with the change. Councilman Mulvaney seconded the motion and the motion so passed, with all present voting in favor.

Mayor Genshaw then asked Judge Deborah J. Keenan to come forward. Judge Keenan administered the Oath of Office for Patrolman Michael W. Short and Patrolman Tyler D. Justice.

Mayor Genshaw asked June Merritt, Director of HR/Finance to come forward. She then introduced the new Customer Service Representatives, Shannon Elliott and Fritz Rodriguez.

Mayor Genshaw asked Bill Bennett, Supt. of Electric to come forward. He then introduced the new Groundman, Joe McCabe.

Mayor Genshaw asked if there was any correspondence. City Manager Slatcher read a letter from Garrett Grier, Owner of Duck In Car Wash. He thanked the City staff for their help while he was building his business in Seaford. The letter stated that they are now open for business and he looks for a successful future with the City of Seaford.

New Business #1, deleted from the agenda per the request of the business owner.

Mayor Genshaw presented New Business # 2, Present Planning and Zoning Commission. Mayor Genshaw stated that the members returning are John Leverage, Mark Grasset, Arsie Burton, Al Temple and Rick Peterson. The new member on the committee will be Drew Libby and the two non-voting members will consist of Josh Littleton, Building Official and Curt Purse, Fire Chief. Councilman Henderson made a motion to approve Mayor Genshaw's recommendations for the Planning and Zoning Commission as presented. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business # 3, Present for discussion and approval a proposal from Carmean Appraisals for the Power Plant property. City Manager Slatcher stated that Carmean Appraisals has given the City a price of \$5,000 to do the appraisal for the Power Plant property. Mr. Carmean said that he can have it completed by mid-August 2014. A new survey for subdividing the property has been prepared with the infrastructure being shown. And in order to redevelop the property to move forward, an appraisal of the property would need to be completed. Councilman Mulvaney made a motion to approve the proposal from Carmean Appraisals for the Power Plant property as presented with payment to be made from the Sale of Lands reserve account. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- Delaware State Police Academy for the graduation ceremony for new police officers, DE State University, 2 p.m., July 11th
- Riverfest on July 11th and 12th in Downtown Seaford, with opening ceremonies on July 11th at 5:00 p.m.
- Employee Party at SCSC on July 30th, 6 pm until 10 pm

COMMITTEE REPORTS

Councilman Holland reported that the tennis clinic started today. Pressure washing is ongoing at City Hall. The movie night at Ross Mansion was a success with about 150 people coming out to watch the Lego Movie. There is another movie night scheduled for July 18th showing The Nut Job. He added that Austin Kraft recently started in the Parks department as a part-time employee.

City Manager Slatcher reported on behalf of Councilwoman Phillips-Lowe. She stated that the Chief and Captain will be attending the graduation ceremony for the Police Academy graduates this Friday and everything else is routine. The fire department did not have anything to report.

Councilman Henderson reported that Trisha Newcomer, ED/IT Manager reported that the security camera installation has been completed. She is continuing planning for Riverfest. In Public Works, curb painting is being completed. They also read meters and have done their inventory. The state sampling test was recently completed. The paving contracts for the City parking area and other

portions including Cedar Ave, Rust Street and Delaware Ave have been completed except for the punch list. The Pond Retrofit contract is in the punch list phase. The WWTF is running well. In the Code department, 34 code related letters were issued and 5 building permits were issued. Josh has also attend pre-construction meetings and Riverfest meetings.

Councilwoman Peterson reported that Rick Garner, Electrical Engineer recently attended a Municipal Smart Grid training in Arizona. He also recently submitted the sub annual energy report. Bill Bennett, Superintendent of Electric reported that the department recently did meter reading and have been trimming trees. They have also done their inventory count and hung flags on High Street and Nylon Blvd. There was one outage due to a car running into a pole that caused circuit 290 to be off for about an hour.

Councilman Mulvaney reported that June Merritt, Director of HR/Finance is preparing for the audit in September. She also finished the year end report and did the rollover to post the new budget. She is also training staff on new jobs within the office. Charles Anderson, Assistant City Manager attended a meeting with members from Crossgate in reference to street work. He also helped with the final inspection of the Pond Retrofit project. Dolores Slatcher, City Manager is attending all of the regular meetings.

Mayor Genshaw thanked all of those that came in over the weekend to help with the electric outage. He also reminded everyone that Riverfest is this weekend and hopes to see everyone out there.

With no further comments, Mayor Genshaw called for a motion to close the Regular Meeting of Mayor and Council. Councilwoman Peterson made the motion to close the Regular Meeting of Mayor and Council. Councilman Henderson seconded the motion and the motion so passed, with all present voting in favor. Mayor Genshaw closed the Regular Meeting at 7:22 p.m.

Dolores J. Slatcher, City Manager

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