

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

July 23, 2013

7:00 PM

Mayor William G. Bennett called the Regular Meeting to order with the following present: Councilwoman Grace S. Peterson, Councilwoman Pat A. Jones, Councilwoman Leanne Phillips-Lowe, Councilman J. Rhea Shannon and Councilman David Genshaw. Dolores J. Slatcher, City Manager and Charles Anderson, Assistant City Manager were also present.

Councilwoman Jones offered the opening prayer and Mayor Bennett led those present in the Pledge of Allegiance.

Mayor Bennett solicited changes to the agenda. City Manager Slatcher stated that there were none.

Mayor Bennett called for a motion to approve the Minutes of the Regular Meeting of July 9, 2013. Councilwoman Phillips-Lowe made the motion to approve the minutes of July 9, 2013. Councilwoman Peterson seconded the motion. The motion so passed with all present voting in favor.

Mayor Bennett then asked Charles Anderson, Assistant City Manager to come forward. Mayor Bennett recognized Mr. Anderson for recently being appointed to the Clean Water Advisory Council by the Governor. He commended Mr. Anderson on his hard work and congratulated him on a job well done.

City Manager Slatcher presented New Business # 1, Bids – Hooper's Landing sidewalk. She stated that there were four bids received with Mitten Construction Company being the low bidder in the amount of \$56,915.00. There were references contacted about the company and they all came back positive. Councilman Genshaw made a motion to award the Hooper's Landing sidewalk bid to Mitten Construction Company in the amount of \$56,915.00. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business # 2, Bids- Hooper's Landing boardwalk. City Manager Slatcher stated that there were two bids received with the low bidder being BRS Consulting Inc., in the amount of \$21,857.00. Councilman Shannon made a motion to award the Hooper's Landing boardwalk bid to BRS Consulting, Inc. in the amount of \$21,857.00. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS**

- Movie Night at the Ross Mansion – Wreck-It Ralph on July 26<sup>th</sup> at dusk

**COMMITTEE REPORTS**

Mayor Bennett commended the Riverfest committee and those that volunteered for the event; it was well done and a lot of compliments were received.

Councilman Shannon reported that the Police Department has done a patrol schedule for the AFRAM festival. They are also doing summer patrol patterns and working on grants.

Councilwoman Jones commended the Riverfest committee on a job well done last weekend. She stated that the AFRAM festival will be held this year at the Sports Complex on August 9<sup>th</sup> and 10<sup>th</sup>. The opening ceremonies will be held on August 10<sup>th</sup> at 11:00 a.m. and there will be no parade this year. June is preparing for audit which is scheduled for September 3-6. She is also working on pension information and everything else is business as usual. She added that the water meters will be read on July 24-26, electric meters will be read July 30-31, the bills are due on August 5<sup>th</sup> and disconnects will be done on August 6<sup>th</sup>.

Councilman Genshaw reported that softball is wrapping up. The parks department is catching up on grass cutting and fall registration has begun for recreation programs.

Councilwoman Phillips-Lowe reported that the Public Works Department has replaced two fire hydrants and are working on filling pot holes. They also assisted with Riverfest last week. They are currently running behind with the leaf and limb pick up due to the amount that is being put out. The WWTF is running well and is routine. The Code department assisted with Riverfest. They have also sent out ten letters for violations, issued five building permits and have done twelve work orders to fix code violations. Trisha recently attended a CAD system update meeting in Dover for two days. The 19<sup>th</sup> year of Riverfest has been completed and she is wrapping things up from that. Councilwoman Phillips-Lowe added that Mayor Bennett won the Mayor's Challenge again this year! She also added that Payton Read was Little Miss Riverfest and Callie Golf was named Junior Miss Riverfest.

Councilwoman Peterson reported that the Electric Department is working on the high school service for their expansion. The Gardner Asphalt project is on hold until the Porter Street stormwater project is completed. The fire alarms were recently tested out to the Utility Building and everything was ok. There have been no outages in the past two weeks.

With no further comments, Mayor Bennett called for a motion to close the Regular Meeting of Mayor and Council. Councilwoman Jones so moved. Councilwoman Peterson seconded the motion and the motion so carried with all present voting in favor. Mayor Bennett closed the meeting at 7:17 p.m.

---

Dolores Slatcher, City Manager

/tnt