

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

June 28, 2011

7:00 p.m.

Mayor Edward H. Butler, Jr., called the Regular Meeting to order with the following present: Councilman J. Rhea Shannon, Councilwoman Leanne Phillips-Lowe, Councilwoman Pat A. Jones, Councilwoman Grace S. Peterson, and Councilman William G. Bennett. Dolores J. Slatcher, City Manager and Charles Anderson, Assistant City Manager, were also present.

Councilwoman Jones offered the opening prayer and Mayor Butler led those present in the Pledge of Allegiance.

Mayor Butler solicited changes to the agenda. City Manager Slatcher stated there was a change; it should read Change Order #11 & #12 on New Business #4 rather than Change Order #10 & #11. Councilwoman Phillips-Lowe made a motion to accept the change to the agenda as presented; Councilman Bennett seconded the motion; motion passed with all present voting in favor.

Mayor Butler called for a motion to approve the Minutes of the Regular Council meeting of June 14, 2011. Councilwoman Peterson made the motion to approve the Minutes of June 14, 2011. Councilman Bennett seconded the motion. Motion so passed with all present voting in favor.

City Manager Slatcher then presented New Business #1, Present draft letter authorizing the City of Seaford to join in partnership with the Office of Healthy Environments to develop increased awareness of health and safety hazards in the home environment. City Manager Slatcher explained that this would allow the City to assist residents with health hazards within the home including lead paint and to offer assistance to get the problem fixed. Councilwoman Phillips-Lowe made a motion to approve partnering with the Office of Healthy Environments to collaborate to provide increased awareness of health and safety hazards in the home environment. Councilman Shannon seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #2, Bids- New Pickup in the Public Works department for award. There was one bid received from Hertrich Fleet in the net amount of \$20,774; after a trade in amount of \$2,000 for the old truck. Councilwoman Peterson made a motion to award the bid for the new pickup truck in the public works department to Hertrich Fleet in the net amount of \$20,774, the only bidder and to be paid from the FY 2012 budget. Councilwoman Jones seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #3, Bids- New Dump truck in the Public Works Department for award. Three bids were received with the low bidder being Barr International in the amount of \$158,700. Councilwoman Peterson made a motion to award the bid for the new International dump truck in the public works department to Barr International in the amount of \$158,700, the low bidder and to be paid from the FY2012 budget. Councilman Bennett seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #4, Present change orders #11 and #12 for additional work through the ARRA funding on the water system for approval. City Manager Slatcher stated that money will be used from local funds as well as some state funds that were left over from other projects that were given to the City. Change Order #11 would include doing a water main renewal of Rosetree Lane which includes a renewal of the street, meter pits and completely mill and pave the street. The total price of this change order would be \$170,926.50. Councilman Bennett made a motion to approve change order #11 for the Rosetree Lane water main renewal, valves, hydrants, curb stops, meter pits, and resurfacing the roadway in the amount of \$170,926.50 to be paid for with ARRA funds and some local funds. Councilman Shannon seconded the motion; motion so passed with all present voting in favor.

Change Order #12 would include doing Tull Drive to address the road surface inconsistencies by applying a wedge and level course to the road surface prior to surface paving and to pave the road. Councilman Shannon made a motion to approve change order #12 for the Tull Drive wedge and level course, Tull Drive trench patch settlement repair, Atlanta Road credit for trench patching, and adding Atlanta Road overlay of portion of trench in the net amount of \$11,128.23 to be paid for with ARRA funds and some local funds. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #5 – Present for approval the real estate property tax rate and fees for the FY2012 budget year for approval. City Manager Slatcher explained that the only change was the water rate which went up \$1.11 per month. The property tax rate remained the same at \$0.29 per \$100 assessed value. Councilman Bennett made a motion to approve the real estate property tax rate at \$0.29 per \$100 of the 2008 Assessed values. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor. Councilwoman Phillips-Lowe made a motion to approve the fees as presented on the fee schedule effective July 1, 2011. Councilman Bennett seconded the motion; motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #6 – Present the FY2012 budget for approval. She showed charts showing the sources of revenue and the expenditures by category and department. She stated that the biggest source of revenue was charges for services which mainly are for electric charges and the biggest expenditure is to purchase power. Councilwoman Phillips-Lowe made a motion to approve the FY2012 budget as presented. Councilman Shannon seconded the motion; motion so passed with all present voting in favor.

**REMINDER OF MEETINGS & SETTING OF NEW MEETINGS:**

- Nanticoke Senior Center mixer, June 30 from 5 p.m. to 7 p.m.
- Riverfest on July 7, 8 and 9. Mark your calendars and please volunteer.

**COMMITTEE REPORTS:**

Councilwoman Peterson reported that all of her departments were preparing for Riverfest.

Councilwoman Jones wished everyone a Happy Independence Day next Monday and reminded everyone that all of the City offices will be closed.

Councilwoman Phillips-Lowe had nothing to report.

Councilman Shannon reported that everything was routine.

Councilman Bennett reported that the Electric Department has been doing routine maintenance. The Fire department has been busy with field and brush fires.

There being no other business, Mayor Butler called for a motion to adjourn. Councilman Shannon made a motion to adjourn. Councilwoman Peterson seconded the motion. Motion so passed with all present voting in favor.

Mayor Butler adjourned the Regular meeting at 7:26 p.m.

By: \_\_\_\_\_  
Dolores J. Slatcher, City Manager

Attachments: Budget charts  
/tnt