

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

May 27, 2014

7:00 PM

Mayor David Genshaw called the Regular Meeting to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilwoman Grace S. Peterson, Councilman Dan H Henderson and Councilman H. William Mulvaney III. Dolores J. Slatcher, City Manager, Gary Morris, Chief of Police and Charles Anderson, Assistant City Manager, were also present.

Councilwoman Peterson offered the opening prayer and led those present in the Pledge of Allegiance.

Mayor Genshaw solicited changes to the agenda. City Manager Slatcher stated that there were none.

Mayor Genshaw called for a motion to approve the minutes of the Regular Council Meeting of May 13, 2014. Councilman Henderson made a motion to approve the minutes of the Regular Council Meeting of May 13, 2014. Councilwoman Peterson seconded the motion and the motion so passed, with all present voting in favor.

Mayor Genshaw shared the Healthy Communities Bronze Award that was received last Tuesday in Dover. He thanked everyone for their work to get this award.

New Business #1, Mr. Charles Lankford came forward to discuss truck traffic on Bradford and Pennsylvania Ave. Mr. Lankford stated that he has lived in the City of Seaford since 1988 and would like to continue to reside in the City. He said that in the past ten years there has been an increasing amount of tractor trailer traffic. He stated that he has noticed increased truck traffic on High Street, S. Bradford Street and Porter Street. He questioned what the laws were for truck routes and who enforces these laws along with the truck traffic. He also asked if there was a time area that they were allowed to truck in town. Mr. Lankford also stated that the tractor trailers are parking on the road which is making it hard for other traffic to get around them or park a vehicle. He stated that he understood that new truckers could make a mistake and come the wrong way that was not the truck route but these seem to be the same trucks over and over again. Chief Morris stated that he would review the information and then give a response to the questions that were asked tonight. He said that he does know that in the past the department has worked proactively against the truck traffic in that area. There has also been letters sent to Venture Milling to remind their truck drivers of the correct truck routes. There is also signage that has been put in place to show the truck route which is from Stein Highway to Shipley Street to Harrington Street. Mr. Lankford also added that he would like to know about the noise ordinance. The trucks often come down his area early in the morning or late at night honking their horns and causing a lot of noise.

Mayor Genshaw presented New Business # 2, he requested Assistant City Manager Charles Anderson to present the request to extend Clementine Court from Chandler Heights I across the street through Chandler Heights II to Nutter Lane. Mr. Anderson stated that Josh Littleton, Building Official has been working with the County to clean up some of the same street names that are throughout the City. The apartments currently at Chandler Heights 2 currently have a Chandler Street address. He stated that this is against the code and county ordinance since they do not front on Chandler Street. It is being recommended to extend Clementine Court across Chandler Street through Chandler Heights II and terminate Nutter Lane. Councilman Mulvaney asked about how many tenants would this affect? Mr. Anderson stated that he was not for sure but he believed it would be about 20-25 tenants effected. Councilwoman Phillips-Lowe made a motion to approve naming the private road which is named Clementine Court from Chandler Heights I across Chandler Street to Chandler Heights II to Nutter Lane and naming it the same. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business # 3, he requested Assistant City Manager Anderson to discuss the condition of the Recreation Building and seek approval to expend non-budgeted funds to make some major repairs. Mr. Anderson stated that the east wall has separated from the floor and is rotting out which is also near the electrical panel. He added that when the floor is brought up if it is bad once the contractor gets inside, we may have to look at another option. Councilman

Mulvaney asked if there was any way that it could be elevated. Mr. Anderson stated that it would be difficult to raise it and the main area is on concrete and it is building that this area may be joisted so it may cause more problems. Councilman Henderson stated that on the quote from REC Contractor it stated that this is an estimate due to unknown. He asked how it will go before the project would stop due to funding. Mr. Anderson stated that it would depend on what is found once the area is opened up. He added that there is no access underneath so it is hard to get a complete estimate on what would need to be done. City Manager Slatcher added that staff did seek quotes from other contractors; however this was the only one that responded. Councilman Henderson asked if this would be completed in time for the FY14 budget. City Manager Slatcher stated that would depend on the scope of the work and the contractor's schedule. Councilwoman Peterson made a motion to approve the non-budgeted expenditure to have R.E.C. Contractors & Builders to make emergency repairs to the Recreation Building at 320 Virginia Ave. Councilwoman Phillips-Lowe seconded the motion. Councilman Mulvaney, Councilwoman Peterson and Councilwoman Phillips-Lowe voted for the motion; Councilman Henderson opposed the motion.

Mayor Genshaw presented New Business # 4, Announce Erica Colegrove's promotion to Accounting Representative.

Mayor Genshaw presented New Business # 5, discuss the decision to fill or not fill the Councilmember vacancy. Mayor Genshaw stated that he asked for responses from all of Council on their decision on the vacant seat. Councilman Mulvaney made a motion to fill the vacant Councilmember position. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor. Councilwoman Phillips-Lowe made a motion to approve the nomination of Orlando Holland to fill the vacant Councilmember position until the next election. Councilman Henderson seconded the motion; motion so passed with all present voting in favor. Mr. Holland agreed to serve and will be sworn in at the June 10<sup>th</sup> meeting.

#### **REMINDER OF MEETINGS & SETTING NEW MEETINGS**

- FY15 Budget Workshop, June 2<sup>nd</sup>, City Hall breakroom 5 p.m. – 8:30 p.m.
- Employee summer hours began today May 27<sup>th</sup> with Office open 7 a.m. until 5 p.m. and all other departments working 7 a.m. until 4 p.m.

#### **COMMITTEE REPORTS**

Mayor Genshaw reported that the Towne and Country Fair along with the Movie in the Park went great. Natalie recently met with representatives from Woodbridge schools in reference to summer activities. There are some upcoming bus trips scheduled including July 7<sup>th</sup> – a trip to the Nationals game, July 31<sup>st</sup> – a trip to Medieval times and August 11<sup>th</sup> – a trip to the Orioles game. The pool opened up this past weekend. Little smashers is scheduled to start on June 23<sup>rd</sup>. The parks department is cutting and working on the irrigation at the hospital.

Councilwoman Phillips-Lowe reported that the police department has finished their firearms qualifications and will be doing their Taser recertification's soon. Members of the department recently attended the Memorial Day services at Kiwanis Park. Promotional testing has been scheduled for June 20<sup>th</sup>. There were ten officers who recently attended a mental health training session. They are planning for upcoming summer events. The two new dispatchers are attending the EMD-Q class this week and will attend DELJIS class next week. She added that she has not yet met with members from the fire department.

Councilman Henderson reported that Trisha has been doing penetration testing and coordination work with the security cameras. She recently attended a Construction Coordination Meeting. She is also doing coordination work with Comcast and Verizon. She is doing planning for Riverfest. She recently attended an economic development meeting, the Towne and Country fair and a Healthy Community meeting. She also assisted with Clean Up Week. The Public Works department completed Clean Up Week last week. They are reading meters and catching up on leaf and limb pick up. They have replaced water services and worked on water leaks throughout the City. There are two paving jobs that are scheduled to start next week. The Pond Retrofit project is scheduled to be completed by June 18<sup>th</sup>. The Spruce Street Water tower will be inspected on June 3<sup>rd</sup>. The Duck In car wash extension has been completed. Bryant Tiff, Operations Coordinator at WWTF

provided a tour on May 23<sup>rd</sup> of the facility to Councilman Henderson. The plant is running well and he thanked them for their professionalism and the tour. DNREC recently completed the CSI test of the plant and everything went well. Josh Littleton, Building Official recently attended a wetlands committee meeting. There are two inspections that still need to be done at the Duck In car wash along with a certificate from the Office of Drinking Water. Mr. Littleton has also been working on the Clementine Court extension with the County.

Councilwoman Peterson reported that Rick Garner, Electrical Engineer reported that he is working on the Route 13 Intersection project. He also recently submitted the SPCC plan and working on engineer software. Bill Bennett, Superintendent of Electric, reported that the department assisted with Clean Up Week. The switch gear cabinet has been set in the Industrial Park. The permanent power connection to the new Dollar General has been completed. There was one outage reported at E Locust Street that affected ten customers due to a bad transformer.

Councilman Mulvaney reported that June is working on FY15 budget. The insurance renewal with Integra will be effective June 1<sup>st</sup>. June is also revising and structuring job descriptions for vacancies. She is processing workers compensations claims and routine financial management. Utility bills were due May 22<sup>nd</sup> and disconnects are scheduled for June 6<sup>th</sup>. He also reported that City Manager Slatcher has attended numerous meetings and helped with Clean Up Week one day.

With no further comments, Mayor Genshaw called for a motion to close the Regular Meeting of Mayor and Council. Councilwoman Peterson made the motion to close the Regular Meeting of Mayor and Council. Councilman Henderson seconded the motion and the motion so passed, with all present voting in favor. Mayor Genshaw closed the Regular Meeting at 7:33 p.m.

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Dolores J. Slatcher, City Manager

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