

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

May 22, 2018

7:00 PM

The Mayor and City Council along with City Manager Anderson and Chief Kracyla toured the Police Department building starting at 6:00 p.m.

Mayor David Genshaw called the Regular Meeting at 7:00 p.m. to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilman James King, Councilman Orlando Holland, Councilman H. William Mulvaney, III and Councilman Dan Henderson. Charles Anderson, City Manager, Mike Bailey, Building Official, Trisha Newcomer, ED/IT Manager, Chief Kracyla, Chief of Police, Katie Hickey, Supt. of Parks and Recreation and Berley Mears, Director of Public Works were also present.

Councilman Henderson offered the opening prayer and Mayor Genshaw led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none.

Mayor Genshaw called for a motion to approve the minutes of the regular meeting of May 8, 2018. Councilman Mulvaney made a motion to approve the minutes from the May 8, 2018 Council Meeting. Councilman Holland seconded the motion; the motion so passed with all present voting in favor.

Mayor Genshaw called for a motion to approve the minutes from the Budget Workshop held on May 1, 2018. Councilman Holland made a motion to approve the minutes from the May 1, 2018 Budget Workshop. Councilman Henderson seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw then presented the Mayor's Right Choice Award to Hannah Henderson.

CORRESPONDENCE

There was none.

PUBLIC HEARING

Mayor Genshaw closed the Regular Meeting at 7:05 p.m. and opened the Public Hearing.

Mayor Genshaw asked Mr. Mike Bailey, Building Official to come forward and present the information.

Mr. Bailey presented Public Hearing Item #1, St. John's United Methodist Church, TMP # 431-4.00-84.00, are seeking a subdivision to separate the Church Parsonage from the rest of the Church campus.

Mr. Bailey stated that the zoning is R2 Medium Density Residential and the lot size is 15,614 square feet. The new lot meets all of the zoning requirements for a new lot in R-2 zoning which has a minimum lot size of 4,500 square feet. Mr. Bailey added that they no longer use the parsonage and are looking to rent that out; therefore, they would like to separate the other land off of the property that will remain tax exempt.

Mayor Genshaw solicited questions from Council. Councilman King asked what the current zoning of the property is. Mr. Bailey stated that it is currently zoned R-2.

Mayor Genshaw solicited questions from the public. Mr. Frank Cannon of 411 Nylon Blvd asked why is it already zoned R-2 rather than R-1? Mr. Bailey stated that it is due to the lot size difference and it is more dense; he added that most of the west side of the City is zoned R-1.

Mayor Genshaw closed the Public Hearing at 7:07 p.m.

Building Official Bailey presented the Findings of Facts:

Findings of Facts:

- Project: St. Johns U.M.C. Lot Subdivision
- Owners: St. Johns United Methodist Church
- Property is located at 239 N Conwell St
- Tax Map & Parcel 431-4.00-84.00
- Zoning: R-2 Medium Density Residential
- New Lot Size 15,614 sq. ft.
- New lot meets all zoning requirements for a new lot in the R-2 zoning district. (Minimum lot size 4,500 sq. ft.)

Planning and Zoning made a favorable recommendation to Council.

Mayor Genshaw then solicited a motion. Councilwoman Phillips-Lowe made a motion to approve the subdivision of St. John's United Methodist Church parsonage, TMP # 431-4.00-84.00, from the rest of the Church campus as presented. Councilman King seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman Henderson voted yes based on the findings of facts;
Councilwoman Phillips-Lowe voted yes based on the findings of facts;
Councilman King voted yes based on the findings of facts;
Councilman Mulvaney voted yes based on the findings of facts;
Councilman Holland voted yes based on the findings of facts.

The motion so passed with all present voting in favor.

NEW BUSINESS

Mayor Genshaw presented New Business Item #1, Mr. Fred Pearson from PTA/DELVAL to present the tax appeal recommendation. Mr. Pearson stated that there was one appeal heard during the tax appeals at the April 10, 2018 Council Meeting. The appeal was from Mr. Donald Ruley for the property located at 810 Lantana Drive. During the appeal, Mr. Ruley stated that the dwelling needs a new heating unit and roof. He also commented on how it is wet under the house which has caused some damage. He also provided an appraisal dated May 14, 2011.

Mr. Pearson explained that the City of Seaford did their last reassessment in 2008. The appraisal that Mr. Ruley provided was done by Stephen Huston in 2011 which does not mention any condition of the roof, furnace, or any moisture. Also, the appraisal does not list any comparable property sales.

Therefore, Mr. Pearson is recommending no change in the value for the property located at 810 Lantana Drive. He added that the property still has the same roof as it did in 2008 and the appraisal was done in May 2011; not in 2008 when the reassessment was completed.

Mayor Genshaw called for any questions or comments from Council. Councilman King asked about the appraisal that was provided and what were the values given. Mr. Pearson stated that the City of Seaford did a reassessment in 2008 which was when the market was at a peak time. He added that during the period of 2008 through 2011, the market changed. The appraisal that was provided by Mr. Ruley does not reflect the period of 2008 when the reassessment was completed. He added that the appraisal value given for the property was \$137,000 for the year 2011 and the City of Seaford assessed value is \$208,000 which was completed in 2008.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman Henderson made a motion to accept the recommendation of Mr. Fred Pearson from PTA/DELVAL related to the tax appeal for 810 Lantana Drive, owned by Mr. Ruley, no change in value for the subject tax assessment. Councilman Holland seconded the motion. Motion so passed with Councilman Mulvaney, Councilman Henderson, Councilman Holland and Councilwoman Phillips-Lowe voting in favor and Councilman King voting opposed.

Mayor Genshaw presented New Business Item #2, Bids – HVAC Maintenance. City Manager Anderson stated that there were three bids received with National HVAC Services, our current vendor being the low bidder. We have worked with them in past and have had success with them.

Mayor Genshaw called for any questions or comments from Council; there were none.

Mayor Genshaw then called for a motion. Councilwoman Phillips-Lowe made a motion to award the HVAC Maintenance bids to the low bidder, National HVAC Services in the amount of \$10,573 with funding provided by the various departments receiving service; funding to be in the FY19 Building and Grounds Maintenance line item budget accounts. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #3, Mr. Charles Kistler, Executive Director of Help Incentive Delaware, to present a Memorandum of Understanding for the "Lights-On Seaford Strong" Campaign to increase residential security and public safety in targeted areas of the City of Seaford. Mr. Kistler came forward to present the information about the program and how the City of Seaford can participate.

Mr. Kistler stated that they recently completed this program in the City of Dover with success. He added that the program includes one light bulb on the front porch which comes on every night and goes off each morning and a motion sensor light on the back porch with the words "Surveillance" printed on them.

Mr. Kistler then discussed the scope of work for the project. The first task would be to establish brand awareness for the Lights-On Seaford Strong campaign. Communications protocols would be developed and implemented. Mr. Kistler would work with suppliers to procure and warehouse the lighting measures. Then, an awareness plan of action and outreach would be established within the targeted areas for the project. Once a person agrees to participate in the program, installation scheduling protocols would be completed. Installation would be completed along with basic energy efficiency education. Mr. Kistler stated that there would be data tracking systems and client data obtained during the project. He added that included in the program were client satisfaction surveys, awareness and registration for Smart911 and a final report back to the City of Seaford. Mr. Kistler added that this is not an income based program.

Mr. Kistler then discussed the budget for the project which was estimated at 200 clients. For all of the materials including the lights bulbs, surveillance stickers and door hangers, the estimated cost would be \$15,826.25. City Manager Anderson stated that some of the items that are included in the budget can be paid for through the Green Energy Fund. He reached out to Scott Lynch at DEMEC in reference to our current balance. Mr. Lynch identified the eligible items that can be paid for using Green Energy Funds and the City of Seaford currently has \$15,153.98 in the fund as of May 15, 2018. Therefore, there is a shortfall of \$672.27 to completely cover fundable items as outlined by Mr. Kistler.

Mayor Genshaw asked for any questions or comments from Council. Councilman King asked if there were any numbers that showed how it helped the crime in the identified areas. Mr. Kistler said that the City of Dover did provide some statistics, however, he does not have them tonight. He added that there were two studies completed. Mr. Kistler stated that clients sign a pledge stating that they will keep the lights on and that they will report any criminal activity to the police department. After the lights were installed in the City of Dover, it was found that call numbers went up and the hot spots of crime moved to other areas. City Manager Anderson added that he spoke with Mayor Christian from the City of Dover and he spoke highly of the program and even wrote a letter of reference. Councilman Henderson brought up how there is a potential gap in the numbers due to some items not being accepted by DEMEC for funding. City Manager Anderson stated that he has spoken with Mr. Kistler about revising the scope of the project so that it matches available funds. Councilman Henderson asked if there was an estimated number of homes in the area that was being targeted as he feels that there may be more than 200 homes. Mr. Kistler stated that he plans to drive the area and if there is more than 200 homes then he could go back to the SEU to

expand the program. City Manager Anderson added that this project could also be done in phases if that is what Council desires. Councilman King asked if this was just isolated to one area or if other property owners could participate. Mr. Kistler stated that anyone can get information about the program if they desire, however, they do target certain areas.

With no other questions or comments, Mayor Genshaw called for a motion. Councilman Mulvaney made a motion to authorize the City Manager to execute the Memorandum of Understanding with HELP initiative Inc. for the "Lights On Seaford Strong" campaign as presented with funding provided by the DEMEC Green Energy Reserve funds. Councilman Henderson seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #4, Present for approval a proposal to sell the Central Substation transformers and regulators. City Manager Anderson stated that a request for bids was sent out with no responses received. Therefore, Bill Bennett, Director of Electric reached out to two vendors. There were two proposal received, Transformer Exchange in the amount of \$8,000 for four transformers and three regulators and they will prep and load the transformers.

The second proposal was received from Soloman Corporation who gave two prices, depending on if the transformers are wound with cooper or aluminum. This will not be known until they get them to their shop and open them up. If the windings are copper the prices are \$2,808 for the three regulators and the City would need to load the regulators and \$7,000 for the four transformers and the City has to pull the primary bushings, cap them and hire a crane to load the transformers on the vendor's truck. This would be a total price of \$9,808. If the windings are aluminum, the prices would be \$2,808 for three regulators and the City would have to load the regulators and for the four transformers \$4,600 and the City would have to pull the primary brushing, cap them and hire a crane to load them on the vendor's truck.

City Manager Anderson added that the presence of PCB's were detected after oil testing was completed. Therefore, a waiver was prepared that the sale would be an as-is, where-is condition. The City Solicitor did review and approve the waiver.

Mayor Genshaw asked for any questions or comments from Council; there were none.

Mayor Genshaw then called for a motion. Councilman Mulvaney made a motion to approve the proposal to sell the Central Substation transformers and regulators to Transformer Exchange Inc. for \$8,000 in an "as-is, where-is" condition as presented. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #5, Present for approval a grant agreement between the Division of Watershed Stewardship Department of Natural Resources and Environmental Control and the City of Seaford for the Municipal Separate Storm System (MS4) Program Development Inventory and Mapping. City Manager Anderson stated that the next three items on the agenda are all related. He stated that the City has an opportunity to receive two \$50,000 grants for the MS4 project and the consultant will do an inventory and mapping of all of the storm water system in the City of Seaford. He added that there are some restrictions on the grant

which include completing all of the mapping within one year and we are not able to start the project until the purchase order is received from the State. Salisbury State University students will be doing locating in the field for this project as well.

Mayor Genshaw asked for any questions or comments from Council; there were none.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman Holland made a motion to approve the City Manager to execute the grant agreement between the Division of Watershed Stewardship Department of Natural Resources and Environmental Control and the City of Seaford for the Municipal Separate Storm Sewer System (MS4) Program Development Inventory and Mapping as presented. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #6, Present for approval a Surface Water Matching Planning Grant to the City of Seaford for the Municipal Separate Storm Sewer System (MS4) Program Development Inventory and Mapping.

Mayor Genshaw asked for any questions or comments from Council; there were none.

He then called for a motion. Councilwoman Phillips-Lowe made a motion to approve the City Manager to execute the Surface Water Matching Planning Grant to the City of Seaford for the Municipal Separate Storm Sewer System (MS4) Program Development Inventory and Mapping as presented. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business #7, Present for approval an engineering agreement with George, Miles & Buhr for the MS4 Program Development, Inventory and Mapping.

Mayor Genshaw asked for any questions or comments from Council; there were none.

He then called for a motion. Councilwoman Phillips-Lowe made a motion to approve the engineering agreement with George, Miles & Buhr for the MS4 Program Development, Inventory and Mapping upon receipt of grant authorizations. Councilman King seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item # 8, Bids – Generator Maintenance. Mr. Mears, Director of Public Works stated that there were four bids received. After a review of the bid, it was found that the lowest base bidder had a higher regular hourly rate for service calls than the second lowest base bidder. Therefore, he completed an analysis of how many service calls hours were required over the past two-year contract period. He calculated \$9,033.47 worth of service calls contained approximately 18 hours of regular hourly rates. He added that if this number (18) was used to project this contract period, it would come out to a savings of \$401.86 if the second low bidder were contracted with.

Mayor Genshaw asked for any questions or comments from Council. Councilman Henderson stated that as the generator ages, it is more likely to have more service calls.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman King made a motion to award the Generator Maintenance bids to the second low bidder, Premium Power in the amount of \$4,025.14 with funding provided by the various departments receiving service from the FY19 Buildings and Grounds Maintenance line item budget accounts. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

OLD BUSINESS:

Mayor Genshaw presented Old Business Item #1, Presentation by Katie Hickey, Superintendent of Parks and Recreation, regarding Parks policy related to alcohol in City parks. Ms. Hickey stated that the current Ordinance: Morals and Conduct, Section 8.8 states: Drinking intoxicating liquors is prohibited under certain circumstances. No person shall drink any intoxicating liquors on any street, highway, parking lot, or in any motor vehicle not on private property or upon private property without the express consent of the owner. She added that the current policy listed in the Park Rules & Regulations states the sale, consumption, or possession of intoxicating liquors or beverages and dangerous or narcotic drugs, or gambling of any kind is prohibited in any park.

She is recommending to add the following language to each: Intoxicating liquors or beverages may be sold and consumed at special events or gatherings in public places, upon application to and approval of the City Council.

She also referred to the current ordinance: Morals and Conduct, Section 8.3.3: Application for Permit; Investigation. Application for a Special Event Permit shall be signed by the parties conducting the affair and shall be filed with the City Manager not less than fourteen (14) calendar days in advance of the event.

Ms. Hickey's recommendation is to complete the process of a code change, then the approved special event permit will be effective upon code adaption and advertisement. She would also like to recommend to change this to 45 days due to the volume and detail of information required for the new permit, if approved by Council. City Manager Anderson added that it would be a code change which would require the language go through Council two times and then be advertised prior to becoming effective.

Mayor Genshaw asked for any questions or comments from Council. Councilman King asked about people distributing alcohol during events. Chief Kracyla stated that in order to distribute alcohol you must be licensed. He added that non-profit organizations can apply for a gathering license as well. Councilman Holland asked how long a gathering license was valid for. Chief Kracyla stated that it is issued for a specific event so just for the one-time event.

The information will be put together by staff to make the code change to bring back to Mayor and City Council.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- National Public Works Week is May 21-25. Please thank your public works staff members for their important work.
- Memorial Day Service at Kiwanis Park May 28; 11:00 a.m.
- All City Offices and Utilities will be closed on Monday, May 28th for the Memorial Day holiday. If there is an emergency, please call 629-4550.
- 7:00 a.m. to 4:00 p.m. hours to start May 29, 2018 and run through August 31, 2018 for City Hall, Recreation Department and Utility Divisions.

COMMITTEE REPORTS

Councilwoman Phillips-Lowe reported that in Public Works, they have pulled and rebuilt the pump at Retirement Living lift station which is now back in service. Started to paint curbs in Woodside Manor and painted the curb on Purnell per the Council's approval. Disconnected water service to 411 King Street for demolishing. All hands-on were on deck for clean-up week which did not get completed until 5/21/18. Generator maintenance bid was received and Berley attended multiple meetings. Performed all routine tasks; swept, L & L, read meters, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc. They are still currently one man down and the ad is out.

In WWTF, plant performance is good and compost is currently for sale. The loader loaded trash for clean-up week. There was no wastewater received from Proximity for the past two weeks. It was added that leachate treatment is going well.

Councilman Henderson reported that for the fire department, a meeting was held on 21 May 2018 with City Manager Charles Anderson, Chief Jack Wilson, President Rick Stewart, Mr. J. C. Willin, and myself. Mr. Willin was present to provide background on a planned emergency generator upgrade. The purpose of this meeting served to broadly communicate the goals and challenges the Department faces with an overview of possible steps forward.

This very informative meeting yielded several keys issues that Mayor and Council should be made aware of including the Department is actively recruiting to achieve the full 65 active member list that is chartered in its bylaws. Current active membership hovers in the mid-40's. Efforts are also underway to retain and extend active memberships. The chief and his leadership continue to innovate with efforts to keep scratch rates low for Ambulance and EMS responses. The jurisdictional guideline of a maximum scratch rate of 8% sets the standard with our Department currently at 2%. This rate puts the Seaford Volunteer Fire Department among the top performing departments in the region for response rate despite the challenges resented by manpower shortages. A scratch is an event which the responding. Efforts are also underway to reduce response times for fire alarms at peak periods. Large equipment reserve funds were discussed. Increased costs of equipment currently outpace the amount of funds set aside. The extension of the service life of heavy equipment has forestalled the need to change the amount of set aside, however the department is subject to ISO standards that will require equipment standards be met

within the expected service life of the piece. This may become an item for attention in future budgets. There was a brief discussion on the need for modernization of the ambulance fleet. Repair costs of one piece (C-87) are taking up a disproportionate amount of overall maintenance costs of the fleet. This has prompted the question of the need to replace C-87 to serve as a reserve unit for the 2 first line units. Because of the frequency of 2 simultaneous calls for service it is necessary to have a reserve unit in case of an equipment outage. There are also situations where there are 3 simultaneous runs. It was suggested as a cost saving measure that the reserve unit could be procured with less outfitting and lower specification because of its reserve status. The unit would also become available for low risk transport freeing up first run pieces for emergency duty.

Chief Wilson is pleased to report a recent increase in the frequency and level of communication between the Police Department and 911 Center. He looks forward to increasing cooperation moving forward. One example of increased inter-departmental cooperation is the recent effort to apply placards to vacant buildings throughout the city. The Code, Fire, and Police Departments are working together to implement this program. This initiative will help improve public safety and provide better risk assessment during Police, EMS, and Fire responses. A discussion was held regarding the condition of the emergency generator at the Fire Department's facility. It has failed several times in the recent past, and a reserve fund has been established for its replacement and other upgrades. The discussion centered around current engineering and the possibility of reducing load with energy saving measures thus reducing the need for a large increase in capacity for the replacement unit. Finally, National EMS Week is currently underway through 26 May. Please take time to recognize the efforts of these responders and the invaluable work they do.

In the Police Department, Subsequent to the meeting with Fire Department leadership a meeting with Chief Kracyla, City Manager Charles Anderson, and myself was held. During this first meeting several items of concern were raised. Much of our meeting time concentrated on capital needs at the facility. A tour of the building revealed several areas of concern for the maintenance and repair of the building and grounds as well as potential upgrades to protect the health and safety of visitors and employees alike. During the tour our Chief demonstrated some improvements already undertaken to help improve safety, efficiency, and morale such as an officer's workstation, a reclaimed storage space, and a relocated weapons cleaning station.

Some other topics covered: there was a discussion of several policy initiatives that aim to improve the efficiency and manpower of shifts. Improvement of time data collection and analysis of daily officer activities could potentially yield a more consistent basis for performance evaluation. It could also help the department better analyze statistics for allocation of assets and resources for future enforcement activities. Chief Kracyla shared ideas for reallocation of underutilized assets toward efforts that would not soften or eliminate budgetary impacts to fulfill interim needs. The Chief is currently reviewing the need to update the General Orders Manual which has not had a major revision in almost 17 years. He is also investigating ways to increase participation in Office of Highway Safety funded projects. One of which (Motorcycle Safety) concluded on 20 May. Another

OHS funded project underway now ("Click it or Ticket" seatbelt and child restraint initiative) concludes on 27 May.

The Department's social media presence and effectiveness are increasing. An increased follower base will assist the Department in its communication efforts with the public so please share relevant posts when you are able to assist with the Department's outreach efforts. Several officers attended training courses or events during the period including Senior Corporal Laurion, Patrolman First Class Jones, Corporal Mills, Patrolman James, Sergeant Horn, Sergeant Rapa, and Sergeant Little. Many thanks to Sergeant Miller and Senior Corporal Laurion for their efforts and participation in the Men's High Heel Race at the Live for Chocolate event. Their efforts helped to fund mammograms for underserved patients in our community. Thanks also to Sergeant Miller for his recent efforts of raising \$575.00 on behalf of the Law Enforcement Torch Run for Special Olympics.

Councilman Mulvaney reported that Director Bill Bennett has attended a seminar on value of solar and battery storage, continued meeting on the FY19 budget and had several meetings with the significant payers for the mass deployment of the AMI meters.

Congratulations to Ed Tumberlin who has reached 25 years of service with the City of Seaford on May 11th. The recent deluge of rain resulted in three outages. The May 12th storm outage on School Lane and Linden Avenue affected 8 homes for two hours requiring tree trimming and untangling for the secondary wire. The outage on May 14th was caused by the storm the night before at Russell's Auto store and the Lease Way store which required a transformer change; the two businesses were out for about three hours. The third outage occurred on May 15th in Woodside Manor caused by a tree limb falling across the primaries lasting 2 hours affecting 50 customers.

Crews relocated some fiber from the distribution system upgrades on Porter Street and at Pine and Stein Highway. They cut down some trees on East Ivy Drive and King Street and continued the demolition of the Central Substation.

He added that this week the contractor plans to start tree trimming in Woodside Manor, Woodlawn Avenue, Fleetwood Drive and the Industrial Park that will last 3-4 weeks.

Councilman Holland reported that many meetings were attended including budget workshop #2, DEMEC Board meeting, meeting with a retired employee regarding status of COLA, Senior Center Board meeting to discuss City relationship and snow removal policy and meeting with Jay Dolby and the County Engineer to discuss easement requests for the Unified Sewer District.

The Council Meeting agenda was prepared, draft budget presentation was completed and attended the generator and HVAC maintenance bid openings.

In Information Technology, worked through Microsoft update issue, assisted with Clean-Up week, worked with Council's iPads and routine calls for assistance.

In Administration, work was completed on the FY'19 budget and attended the budget workshop. Attended the FOP negotiation meeting and worked with staff to prepare for AMI project implementation. All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman King reported Building Official Mike Bailey reported that the Code Department is doing routine inspections for on-going projects, violation inspections and performing plan reviews for new permits. The Code Dept. has issued 97 permits as of May 18th, 2018. The City demolition started May 7th. The house on Market Street is completed. The Arch Street project is planned to start next week. Code department employees assisted with clean up week. Large project statuses include:

Eagle Diner - Waiting for final inspections.
Royal Farms - Building walls have started to go up.
Walmart - Online Order addition work has started.
Ross Station Event Center - Plans being reviewed now.

Superintendent of Parks and Recreation Katie Hickey reported that the Parks Dept. has completed routine jobs of prepping the soccer, football and softball fields and weekly trash pick-up, and grass cutting. The Adult Flag Football Championship game was to be played on May 20th but was cancelled due to rain. The Men's softball team has completed their 7th week of games. They currently have 12 teams. Katie has attended several Riverfest meetings. Katie and her team are now in the preparation stages for this event which is scheduled for [July 14th](#). Katie is currently meeting with the Morning Star & Adam's Radio group for this event. Katie is also holding and attending meetings in preparation for the [June 2nd](#) Bike Parade and 1st Saturday. Parks & Recreation associates also assisted with clean up week.

A big thank you to both departments for their involvement in Clean- Up week 2018. Partnering with Public Works to get it done! Helping to improve the appearance of our City!

With no further comments, Mayor Genshaw called for a motion to close the regular Council Meeting to go into an executive session. Councilwoman Phillips-Lowe made a motion to close the regular Council Meeting to go into an executive session. Councilman Henderson seconded the motion; the motion so passed with all present voting in favor. The meeting was adjourned at 8:18 p.m.

Councilman Henderson made a motion to close the executive session and reopen the regular Council Meeting at 10:15 p.m. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

Councilman Mulvaney made a motion to close the regular Council Meeting. Councilman Holland seconded the motion; motion so passed with all present voting in favor. The meeting was adjourned at 10:16 p.m.

Charles D. Anderson, City Manager

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