

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

May 12, 2020

7:00 P.M.

Mayor David Genshaw stated that in accordance with the Proclamation issued by Governor Carney and Lieutenant Governor Hall-Long issued on March 13, 2020, the City Council meeting will be closed to the public and the meeting will be streamed via live feed.

To view a live meeting visit one of the links below:

- On our website: [www.seafordde.com/meetinglivefeed](http://www.seafordde.com/meetinglivefeed)
- On Facebook: [www.Facebook.com/cityofseaford](http://www.Facebook.com/cityofseaford)
- On YouTube: <https://www.youtube.com/channel/UCmTD6-NSvIMwIMLwLSg3FUCzIA>

Please identify yourself before speaking or asking questions so members of the public are able to hear comments of the members of the public body.

All votes will be by roll call vote.

Mayor David Genshaw called the Regular Meeting to order at 7:00 p.m. with the following present: Councilman Dan Henderson, Councilman Matt MacCoy, Councilman Orlando Holland, Councilman H. William Mulvaney, III and Councilman James King. City Manager, Charles Anderson, Director of Economic Development and Community Relations, Trisha Newcomer, Chief of Police, Marshall Craft and Director of HR and Finance, June Merritt were also present.

Councilman MacCoy offered the opening prayer and Mayor Genshaw led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none. He then called for a motion to approve the Council Meeting minutes from the April 14, 2020 meeting. Councilman Holland made a motion to approve the minutes from the April 14, 2020 Council Meeting. Councilman King seconded the motion; Councilman Mulvaney abstained due to his absence from the meeting. The motion so passed with Councilman Holland, Councilman King, Councilman MacCoy. Councilman Henderson voting in favor and Councilman Mulvaney abstaining.

Mayor Genshaw stated that tonight formal real estate tax appeals will be held from the 7:00 p.m. until 8:00 p.m. City Clerk Tracy Torbert stated that Mr. Fred Pearson, tax assessor from PTA/DeIVAL has been called into the meeting to hear the tax appeals. She added that a recommendation for the tax appeals that are being heard tonight will be presented at the June 9, 2020 City Council meeting. Mr. Salem Bourreza, property owner of 803 Griffin Street was called forward. Mr. Bourreza stated that he purchased the property in May of 2019 and the reason of his appeal is due to the price that he paid for the property was less than the assessed value. He provided the settlement sheet information from when he purchased the property as well as the deed. The information was passed around to review by the City Council. Mr. Pearson stated that he has access to MLS and he will review the property. Mr. Bourreza stated that when he purchased the property it was in need of repairs, however, he only paid \$55,000.00 for the

property. Councilman King asked what type of improvements have been done to the property since Mr. Bourreza purchased the property? Mr. Bourreza stated that he has done some painting, replace flooring, fence which was broken; it is estimated to be about \$5,000.00. Councilman MacCoy asked if it was mandatory to make those repairs to the house? Mr. Bourreza stated that it was necessary due to the condition of the house. Mr. Bourreza asked if the assessment was changed, would be retroactive. Ms. Torbert stated that it would not be retroactive, if the assessment is changed, then that change is made going forward and included in the tax bills that will be going out in July.

Mr. David Wheatley then came forward regarding his property located on Sussex Highway. Mr. Wheatley asked about the improvement value on his tax bill? He added that there are no improvements on the property, it is vacant land, however, it does show an improvement value of \$40,000.00. Mr. Wheatley stated that there are no improvements on the property so he was wondering what the value was for? Mr. Pearson stated that he will look into the question and get back with him.

Ms. Torbert stated that a phone call was received today from Tamika Jones in reference to 724 Thompson Street. Due to the current situation, it was allowed to submit their appeal in writing if they desired. Ms. Jones was unable to make the meeting tonight but does plan to submit her appeal in writing this week.

At this time, there was no one else signed in for tax appeals, however, the Council will consider additional appeals until 8:00 p.m.

### **Correspondence:**

City Manager Anderson stated that there was none.

### **New Business**

Mayor Genshaw presented New Business Item #1: Presentation by Bill Bennett, Director of Power: The City of Seaford electric department received a 2019 first-place award for safety. The American Public Power Association (APPA) awards an annual safety award; determined by how many hours worked by a utility in a calendar year. In 2019 the Seaford Electric Department worked 20,199.25 hours providing reliable power to the customers of the City of Seaford Electric system.

Mayor Genshaw presented New Business Item #2: Presentation by Bill Bennett, Director of Power: The APPA also awards a Reliable Public Power Provider (RP3) award every three years that evaluates system reliability, training, staffing levels, system upgrades and planning for future load and upgrades. In 2019 the City of Seaford Electric Department was once again awarded Gold status. This was achieved by the dedicated employees that we have, planning for the future and the Councils support to make the upgrades necessary to provide reliable electric service to the customers of the City of Seaford.

Mayor Genshaw presented New Business Item #3: Present for approval the Memorandum of Agreement Between the Seaford School District Board of Education and the Seaford Police Department. Chief Craft stated that the first year has been completed with the Seaford School District. Seaford police Department has provided the School Resource Officer. The new contract will run from July 1, 2020 through June 30, 2021 with a recommendation to provide one trained and experienced School Resource Officer. Chief Craft stated that there has only been a minor change to the agreement which states that in the event of a state of emergency, the officer will be assigned back to the department and help the school as needed. Over the summer, the officer will be assigned to CID and will go back to the school as needed.

Mayor Genshaw asked for any questions or comments from Council. Councilman Henderson asked if the Chief could sign the agreement or is it a duty of the City Manager? Mr. Anderson stated that if City Council gives staff the authority to execute the agreement, either the City Manager or Chief of Police can sign the document.

Councilman Henderson made a motion to approve the Memorandum of Agreement between the Seaford School District Board of Education and the Seaford Police Department as presented and allow Chief Marshall Craft to execute the document. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;  
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #4: Present for approval the Seaford Police Department School Resource (SRO) Contract; School Year 2020-2021.

Mayor Genshaw asked for any questions or comments from Council; there were none.

He then called for a motion. Councilman Henderson made a motion to approve the Seaford Police Department School Resource Officer (SRO) contract for the school year 2020-2021 as presented. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Holland voted yes;

Councilman Mulvaney voted yes;  
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #5: Bids – Clean Up Week. City Manager Anderson stated that there was one bid received from Waste Industries in the amount of \$175.00 per pull with a total base bid of \$23,250.00. The Director of Public Works is recommending the bid be awarded to Waste Industries, we have worked with them in the past with good results.

Mayor Genshaw solicited any questions from Council. Councilman MacCoy asked if it was felt that was a good price given? City Manager Anderson stated that was the same price as last year.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman MacCoy made a motion to award the bid for Cleanup Week 2020 services to Waste Industries, the low bidder, in the estimated amount of \$23,250.00 as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;  
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #6: Present for approval a listing agreement extension for the Ross Business Park lands with SVN Miller Commercial Real Estate, set to expire on April 30, 2020, until April 30, 2021.

City Manager Anderson stated that a letter was received from SVN requesting an extension of the listing agreement for the Ross Business Park. This would extend the agreement until April 20, 2021 and it is exclusive to the Ross Business Park. City Manager Anderson added that this past year, there was one land sale of Lot 7.

Mayor Genshaw asked if this included the 110 undeveloped acres? City Manager Anderson stated that, yes, it is.

Mayor Genshaw asked for any questions or comments from Council. Councilman Henderson asked if there is a listing agreement for the Industrial Park? City Manager Anderson stated that there is not due to all of the land being sold. Councilman Henderson asked what the risk was of not having an agreement? City Manager Anderson stated that there is not a risk. If there is an interest to purchase land, the Economic Development Director would take that to the Economic

Development Committee and then to City Council for approval which has been done in the past. Councilman Henderson stated that there is bond bill money that is going to allow physical improvements be made to this particular property. There is also going to possibly be some infrastructure laid. SVN will reap the benefits from the infrastructure and bond bill money that could be placed for this land. His suggestion would be to delay a new agreement so that the property is more attractive and competitive for other real estate agencies.

Councilman King asked where SVN is located? City Manager Anderson stated that they are located out of Salisbury, MD and they also have an office here in Seaford. He added that we have worked with them on several commercial properties.

With no further questions or comments, Mayor Genshaw then called for a motion. Councilman Henderson made a motion to table this item for future deliberation until more is known about the bond bill and any infrastructure construction that is going to take place on the property. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;  
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #7: Present for approval the Request for Quotations (RFQ) that the Director of Finance, June Merritt received for the financing options for the Spruce Street water tower repairs and repainting project. There were three responses received from the solicitation that was sent out. She added that this was an item that was included in the FY20 budget at a budgeted amount of \$550,000.00. The bid came in significantly less, therefore, only \$340,000.00 is needed to be borrowed. Based on the information submitted, she is recommending to secure a fixed rate loan with Community Bank Delaware for a 5-year term at fixed rate of 1.95%.

Mayor Genshaw asked for any questions or comments from Council. Councilman King asked what the benefit was of borrowing the money vs. transferring the money out of reserves. Mrs. Merritt stated that this is a long-term project that is done only about every 20 years. She added that money could be taken out of reserves rather than borrowing the money if that is what Council desires. Councilman King asked what the calculations would be on the interest payments. Mrs. Merritt stated that she did not have that with her today, but she could get that information together and provide it. Councilman Henderson stated that the information provided shows that the monthly payment would be \$5,667.00. He added that in this environment, reserves are needed. City Manager Anderson stated that this was part of the budget that was presented and approved

by City Council for as part of the FY20 budget process. Staff is bringing this information back as it was adopted by the City Council and the direction given.

Councilman Henderson asked how this compares to budgeted amount? Mrs. Merritt stated that it was estimated that the project would cost \$550,000.00; since \$100,000.00 was contributed to the project; it was planned to borrow \$450,000.00. At that time, the rates were unknown, however, a 5% rate was estimated.

Mayor Genshaw then called for a motion. Councilman MacCoy made a motion to award the quotation from Community Bank Delaware for the financing of the Spruce Street water tower repairs and repainting project as presented. Councilman Henderson seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;  
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business #8: Present for approval the Requests for Quotations (RFQ) that the Director of Finance, June Merritt received for the financing options for the Police Department renovations project. The bid for this project came in at \$665,000, however there is contract and construction administration fees to be added. Mrs. Merritt stated that this project has a recommended budget of \$690,000, however, if the project comes in less, the money will not be borrowed. It is recommended to secure a fixed rate loan with Community Bank Delaware for a 10-year term at a fixed rate of 2.69%.

Mayor Genshaw asked for any questions or comments from Council. Councilman Henderson asked if this was a construction loan that will be drafted from? Mrs. Merritt stated that it is a construction loan that will be pulled from as needed.

Mayor Genshaw then called for a motion. Councilman MacCoy made a motion to award the quotation from Community Bank Delaware for the financing of the Police Department renovations project as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;

Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #9: Present for approval information related to the collection of the Hotel/Motel Tax by the City of Seaford and present options to modify the tax collection during the Delaware State of Emergency declaration. Mayor Genshaw stated that other communities have waived their hotel/motel tax due to the current State of Emergency. City Manager Anderson stated that the tax has been collected for the months of January, February and March. During this time, the total amount collected was \$24,758.20. City Manager Anderson stated that it should not be considered to refund the tax because these are collected from individuals. However, the revenues are expected to decrease due to the State of Emergency currently in place. The tax could be rescinded for a period of time, staff has looked at doing this during the summer months. In conversations with representatives from Dover and Georgetown, they have given some consideration to their hotel owners regarding this tax.

Mayor Genshaw asked for any questions or comments from Council. Councilman MacCoy asked if this tax has ever been rescinded for any other reasons? City Manager Anderson stated that he does not know of any. Councilman King asked if this was loss revenue for the hotel/motel owner? City Manager Anderson stated that it is not; it will impact the person staying at that hotel/motel. Councilman Henderson stated that April and May are not a part of this? City Manager Anderson stated that was correct. Councilman Henderson stated that June, July and August are likely to be no occupancy. City Manager Anderson stated that staff believes that to be correct. He added that staff will need to get a notice out to the hotel/motel owners to advise them to not collect the tax.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman King made a motion to suspend the collection of the hotel/motel tax by the City of Seaford from June 1, 2020 until August 31, 2020 as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a Roll Call Vote:

Councilman MacCoy voted yes;  
Councilman Henderson voted yes;  
Councilman Mulvaney voted yes;  
Councilman Holland voted yes;  
Councilman King voted yes.

The motion so passed.

**OLD BUSINESS:**

There was none.

**REMINDER OF MEETINGS & SETTING NEW MEETINGS:**

- Budget Workshop meeting, City Hall; May 19, 2020, 6:00 p.m. until 8:00 p.m.
- City Offices will be closed in observance of the Memorial Day Holiday on May 25, 2020
- Summer Hours (7:00 a.m. until 4:00 p.m.) will be on Tuesday, May 26, 2020 for City Office and Utility personnel.

**CITY OF SEAFORD**

**Municipal Election Date Has Been Revised – New Date:**

**May 16, 2020**

The City of Seaford Municipal Election will be held on Saturday, April 18, 2020 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

One (1) Mayor will be elected for a (2) year term

Two (2) Council Members will be elected for a (3) year term.

**All candidates must have filed by 5:00 p.m., E.S.T., February 28, 2020. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 8 a.m. until 5:00 p.m. or by appointment if you cannot register during these normal business hours.** Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 28, 2020 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident and US Citizen to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., April 24, 2020 (Date Revised)**. A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 18, 2019) and shall have one vote **provided he or she is registered on the “Books of Registered Voters” maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

**The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the “Books of Registered Voters” maintained at City Hall.**

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

#### CANDIDATES FILED:

Mayor David Genshaw has filed for re-election as Mayor

Councilman James King has filed for the position of Mayor

Councilman Dan Henderson has filed for re-election to Council

Mr. Alan Cranston has filed for the position of Council

Mr. Jose Santos has filed for the position of Council

#### COMMITTEE REPORTS

Councilman MacCoy reported on Public Works & WWTF.

#### Past two weeks:

##### Public Works:

- Installed new water service on State St.
- Installed new water service on Clarence St.
- Disconnected water services for demolitions.
- Picking up L & L as we have manpower to do so. We are backed up.
- Repaired damaged force main on Federal.
- Pulled pump at Mears lift station for repair.
- Completing essential duties and non-essential duties as we have manpower to complete.
- Operating half-staff due to COVID-19
- Held multiply meetings in person, zoom, and by conference call.
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

##### WWTF & COMPOST

- Plant performance is good
- We HAVE compost to sell by appointment
- Leachate treatment going well but less
- Septage is down
- No major equipment maintenance needed

Upcoming two weeks:

Public Works

- Keeping caught up on L & L
- Replace fire hydrants (ongoing)
- Continue all routine tasks

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Screen for compost

Councilman Henderson reported on Fire, Police and EMS.

Seaford Volunteer Fire Department, Inc.

Report from President Matt Read:  
No Report for this period.

Notes from SVFD Fire Chief John Wilson's report:

Alarms YTD (as of 5/11/20 1500 hours):  
FIRE: 246  
EMS: 1161

Significant Alarms:  
None to Report

Apparatus Out of Service:  
Command 87, Out of Service, Due to motor vehicle crash resulting from police action on 5/7/2020.

EMS:  
Interview for (4) perspective people on Saturday, May 16, 2020 at Station 87  
to fill vacant career shifts o EMS has responded to 32 positive COVID 19 cases to date.

Training / Meeting /Business

- Training is still suspended until lift of SOE of large gatherings
- Department Meeting via ZOOM format on 5/13/2020 @ 1930 hours.
- Applied for State Combined grant through AFG Federal funding for COVID 19 Funding.
- Applied for Payroll Protection Grant for career services
- Purchasing a new fire service washer/extractor and dryer for firefighting gear to have continues washing for containments from COVID 19 and Cancer as per NFPA recommendations.

Monthly Fire Report – As reported by 2<sup>nd</sup> Assistant Chief Tom Lecates  
 April 2020

Total number of alarms- 53

Number of alarms within the City- 22

Number of alarms outside the City- 25

Number of assist/stand-bys at other fire companies- 4 / 2

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
2400-0100	1			1			
0100-0200							
0200-0300							
0300-0400							
0400-0500						1	
0500-0600							
0600-0700							
0700-0800						2	
0800-0900	1				1		1
0900-1000					1		
1000-1100		1				1	
1100-1200						1	
1200-1300				1	1	2	
1300-1400						3	
1400-1500	2	1	1				1
1500-1600					2	1	
1600-1700	1						1
1700-1800	1	1			1	1	1
1800-1900							
1900-2000					1	1	1

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2000-2100	6	1			1
2100-2200		1	1	1	1
2200-2300	1				
2300-2400			1		1

Types and number of Alarms

AFA	7	Odor Invest.	
MVC	6	Powerlines	4
EMS Asst.	13	Public Service	1
Appliance Fire	1	Rescue	
Brush/Field Fire	2	Service Call	
Child Locked in Veh.		Smoke Invest.	1
CO Detector		Stand-By	2
Chimney Fire		Structure Fire	1
False Alarm		Trash Fire	2
Fire Police Asst.		Vehicle Fire	2
Fuel Spill		WashDown	2
Gas Leak	4	Woods Fire	1
Improper Dispatch			
Landing Zone Req.			
Manure Fire			
Assist other Fire Dept/Co	4	Duty Crew Calls	2
Structure	3	Friday Duty Crew Calls	2
MVC		EMS Asst.	2
Water Rescue		Fire Police Asst.	
Brush/Field Fire		Child Locked in Vehicle	
Powerlines		Public Service	
Vehicle Fire		Smoke Invest.	
EMS Asst.		Powerlines	
Fire Police Asst.		Trash Fire	

Rescue		Assist other FD/FC
Gas Leak		AFA
Woods	1	CO Detector
		Gas Leak

Training:  
 No training due to COVID-19.

Notable Alarms for the Month:  
 April 5- Assisted Laurel with a structure fire at 29035 Discount Land Road.  
 April 6- Assisted Laurel with a structure fire at 1012 S. Central Avenue.  
 April 7- Structure fire at 307 N. Arch Street.  
 April 11- Assisted Bridgeville with a larger woods fire at 16336 Sand Hill Road.

Monthly EMS Report – As reported by 2<sup>nd</sup> Assistant Chief Tom Lecates  
 April 2020

Total Number of EMS Runs- 233 (121 in City limits)  
 Total Number of “Alpha” Calls - 54  
 Total Number of “Bravo” Calls- 58  
 Total Number of “Charlie” Calls- 59  
 Total Number of “Delta” Calls- 54  
 Total Number of “Echo” Calls- 6  
 Total Number of “Omega” Calls- 2

(Alpha calls are the least severe with a non-emergency response. Echo calls are the most severe. Omega Calls are a service call.)

Additional information from the month:  
 COVID-19 has kept us busy.  
 No reported injuries.

SVFD in the Community:  
 April 10<sup>th</sup>: Showed support with other west side fire departments to the staff at NMH.  
 April 24<sup>th</sup>: Tanker 87 led school parade of teachers to wave to students.

Police Activity during period of Monday April 13, 2020 - Sunday April 26, 2020 as reported by Chief Marshall Craft:

**Criminal**

INCIDENTS	2020 YTD	2019	2018
All crimes	1761	6,619	4918
Drug Crimes	73	249	390
Overdose	11	25	23
All Traffic Contacts (E-Tickets)	2136/ (359)	7,819 (1,782)	6387 (3,617)
All DUI	7	42	52
All Crashes	151	584	533
False Alarms	140	494	333

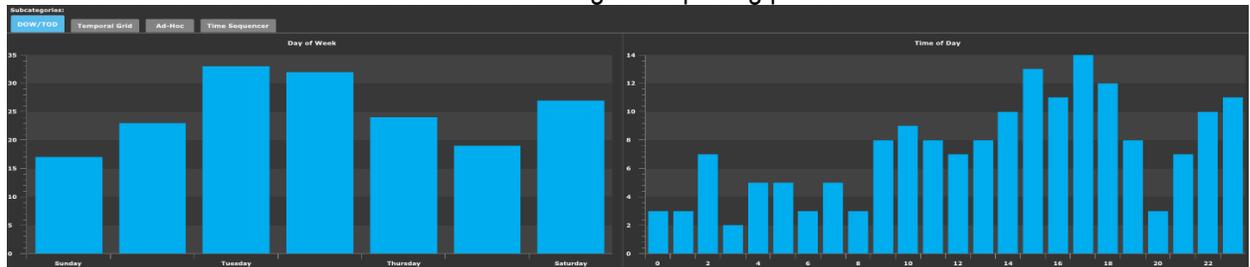
All complaints: 175 (defendants: 10 adult & 2 Juvenile)

- Felony: 6
- Misdemeanor: 37
- Violations: 7
- Civil: 1
- Other: 124

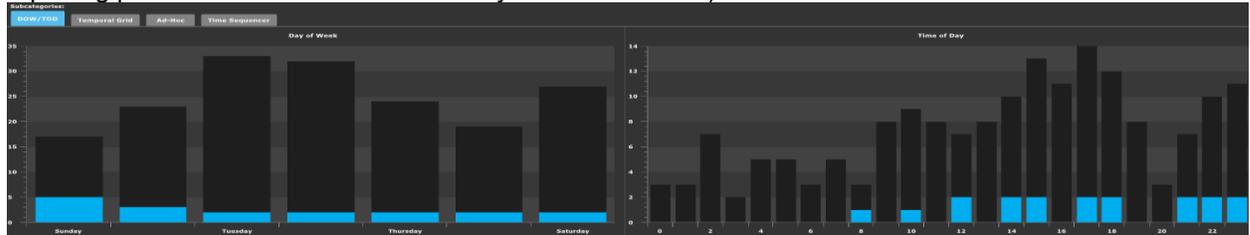
90% Clearance Rate (overall)

Tuesday and Wednesday from 0900-2300 hours (overall crime)

The below chart shows data for overall crime during this reporting period:



Additional Crime Data below: There were a total of 18 complaints consisting of Aggravated Assault, Assault, Theft complaints, Kidnapping Excludes Shoplifting: (66% clearance rate during this reporting period. Most occurred on Sunday from 1200-2300.)

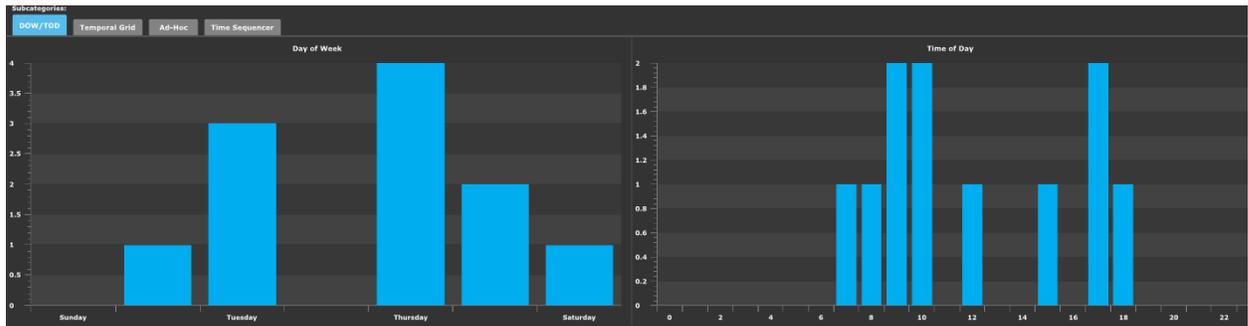


Drug Complaints:

Drug Crimes: 2  
Adult Arrest: 1  
Juvenile Arrest: 0  
Prosecution Declined: 1  
Search Warrant(s): 2 (DNA Sample from weapon related to #71-20-2961 and DNA sample related to a Rape case #71-20-1095)  
Overdose: 1

### Traffic

Citations: 234 traffic contacts resulting in 23 citations  
1 Careless, Inattentive or Reckless: (1 distracted driver charge accident related)  
DUI: 0 (0 accident related DUI's)  
Crashes: 11  
Injury: 1  
Non-Injury: 10  
Hit & Run: 1  
DUI related crash: 0  
Pedestrian: 1  
Thursday from 0700-1800 Hours (See Crash chart below)



### Significant Events:

04/13/20, Detectives made contact with a sex offender to re-register with his address. Subject complied. #71-20-2791

04/17/20, officers responded to Meadow Bridge for a domestic related robbery. Investigation revealed D-Thomas Reeder and S-Tynisha James engaged in a verbal argument that escalated to a 'mutually combatant' physical domestic between both parties. Tynisha allegedly cut Thomas's shirt with a box cutter and he allegedly pushed and strangled her afterword's before taking her cell phone and money. Thomas was arrested and later released by the court. Warrants are on file for Tynisha. #71-20-2900.

04/18/20, officers responded to NMH for a reported large crowd due to a stabbing incident that had occurred in Laurel. Officers stood by without incident. #71-20-2904.

04/19/20, officers responded to NMH to assist with a reported suicidal subject. Officers were able to defuse the incident. #71-20-2927.

04/20/20, officers responded to Rosetree Lane for a report of shots fired. Investigation revealed the victim heard a shot and saw a hole through her bedroom wall. Further investigation revealed that D-Thomas Peifer was intoxicated and accidentally discharged a weapon on Magnolia drive. Peifer was arrested and charged with Reckless Endangering 1<sup>st</sup>. / PDWDCF. #71-20-2961. 04/24/20, Officers received information from the management of Stoneybrooke Apartments regarding theft from vehicles that they believe have occurred with no reports being made to our department.

Admin:

SPD administration maintained regular contact with City Hall

Note.

Chief of Police attended the following regularly scheduled conference calls regarding COVID-19: City of Seaford Unified Command with City Officials, SVFD, and SPD every Monday and Thursday beginning March 24<sup>th</sup>.

DEMA (A.J. Shaw) every Thursday at 1230 beginning March 19<sup>th</sup>.

Training:

Posted the most recent Declaration of the Governors State of Emergency, modification #13 for officers in the roll call book.

Obtained guidance from the DOJ regarding the new modification listed above.

Event:

The following is an ongoing activity related to COVID-19 preparation:

New directives related to PPE gear, disinfecting personnel, equipment, vehicles and building. New directive on Health Screening on all employees and/or anyone requiring access to the building.

Modified work schedules for all SPD personnel. Directives on proper charges and reports related to alleged violations of the Governors state of Emergency, as well as, a Unified Command structure consisting of the City administration, SVFD, SPD, SSD and the NMH.

SPD supports autism awareness all year, and our officers will continue to wear our ball caps with the SPD autism patch to show our continued support.

SPD continues to support Nanticoke Senior Center and our community by providing assistance every Monday, Wednesday and Friday to deliver pre-packaged meals to our home bound residents.

Detective Chambers participated in our departments campaign to provide a public service announcement on a weekly basis by appearing in a brief video to discuss best practices to prevent theft from vehicles.

Police Activity during period of Monday April 27, 2020 - Sunday May 10, 2020 as reported by Chief Marshall Craft:

Criminal

INCIDENTS	2020 YTD	2019	2018
All crimes	1989	6,619	4918
Drug Crimes	82	249	390
Overdose	12	25	23
All Traffic Contacts (E-Tickets)	2428/ (488)	7,819 (1,782)	6387 (3,617)
All DUI	8	42	52

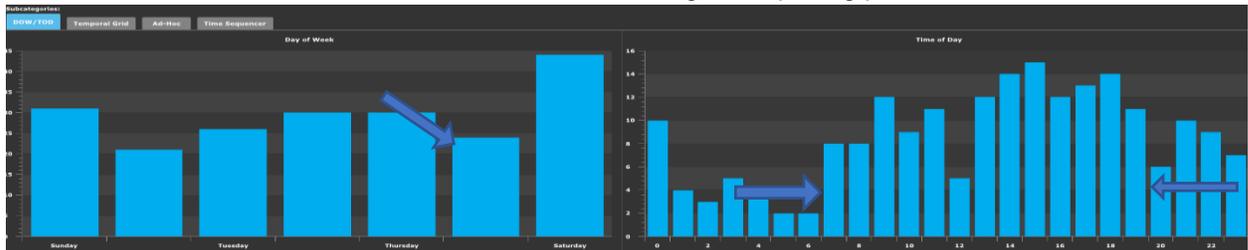
All Crashes	172	584	533
False Alarms	160	494	333

All complaints: 206 (defendants: 10 adult & 1 Juvenile)

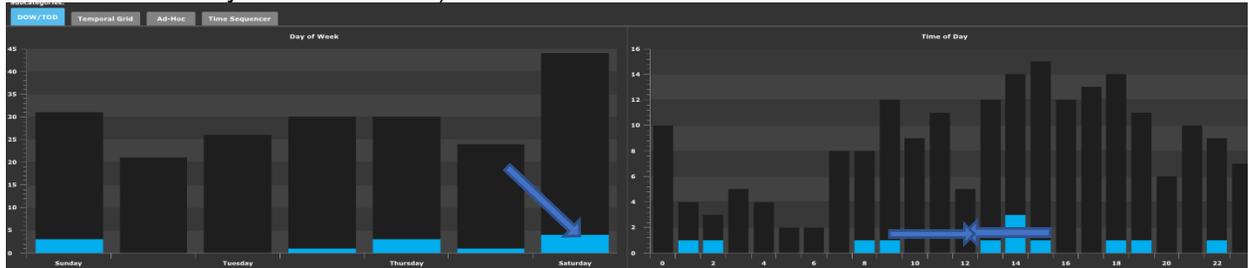
- Felony: 6
- Misdemeanor: 33
- Violations: 4
- Civil: 0
- Other: 163

91.2% Clearance Rate (overall)

- Saturday from 0700-2400 hours (overall crime)
- The below chart shows data for overall crime during this reporting period:



Additional Crime Data below: There were a total of 12 complaints consisting of Assault, Burglary and Theft complaints, Excludes Shoplifting: (50% clearance rate during this reporting period. Most occurred on Sunday from 1300-1500.)



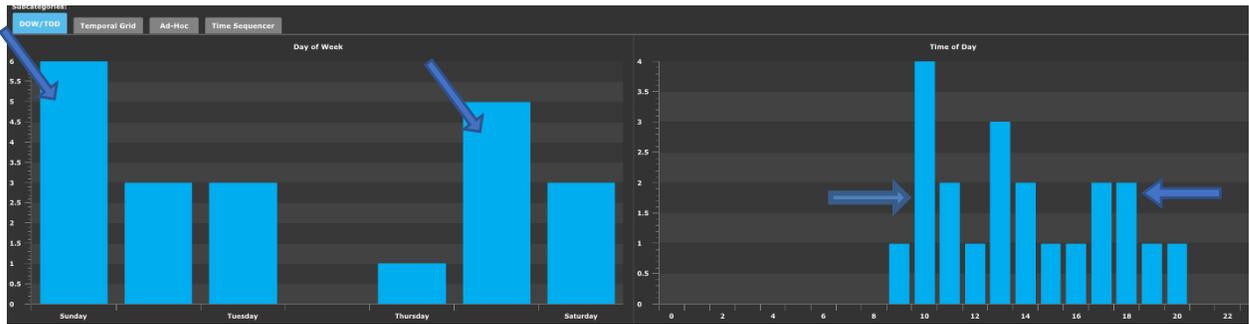
Drug Complaints:

- Drug Crimes: 9
  - Adult Arrest: 9
  - Juvenile Arrest: 0
- Prosecution Declined: 0
- Search Warrants(s): 3 (One vehicle and two DNA Samples, D-Reed and D-Andrews, related to weapon charges, #71-20-3188).
- Overdose: 1

Traffic

- Citations: 281 traffic contacts resulting in 3 citations
  - 1 Inattentive: (1 distracted driver charge accident related)

- DUI: 1 (0 accident related DUI's)
- Crashes: 21
  - Injury: 0
  - Non-Injury: 21
    - Hit & Run: 7
    - DUI related crash: 0
    - Pedestrian: 1
  - Sunday and Friday from 0700-2000 Hours (See Crash chart below)



Significant Events:

05/01/20, SPD officers responded to Meadow bridge for a parking violation. Investigation revealed that a Buick La Sabre was parked in a fire lane and, upon contact, officers detected a strong smell of marijuana emitting from the vehicle. D-Deshawn Reed was placed in custody without incident. D-Myles Andrews fled from the vehicle on foot, but was apprehended a short time later. Further investigation revealed Andrews possessed 26 bags of heroin, several grams of marijuana and he was a suspect in a recent armed robbery that had occurred in Delmar, MD. A search warrant was executed on the vehicle resulting in the recovery of a .25 cal. Pistol, rifle and pistol ammunition and items belonging to the robbery victim. Reed was released on bond and Andrews was committed to SCI on charges related to weapons, drugs and fugitive warrants. #71-20-3188.

05/04/20, SPD responded to a residence on Dulaney Street for a reported burglary in progress. Investigation revealed the incident was a physical domestic between boyfriend and girlfriend. D-Jey Ramos was found to be intoxicated and refused to comply with officers' commands, which resulted in Ramos resisting arrest and ultimately being arrested for domestic related assault, endangering the welfare of a child and criminal mischief. He was later committed to SCI in default of a secured bond. #71-20-3288.

05/07/20, SPD were patrolling in the area of Pine Street when they heard a crash. Investigation revealed that D-Brayan Hammond was operating a vehicle while intoxicated and crashed into a parked vehicle. He then attempted to flee the scene and crashed into several other vehicles before crashing into a residence on Pine Street. Officers apprehended Hammond without further incident. He was arrested for DUI, numerous traffic violations and later released on an unsecured bond. #71-20-3390.

05/09/20, Death Investigation conducted on N. Front Street. Case is pending a Medical Examiner autopsy report. #71-20-3421.

#### Admin

- SPD administration maintained regular contact with City Hall
- Note.
  - Chief of Police attended the following regularly scheduled conference calls regarding COVID-19:
    - City of Seaford Unified Command with City Officials, SVFD, and SPD every Monday and Thursday beginning March 24<sup>th</sup>.
    - DEMA (A.J. Shaw) every Thursday at 1230 beginning March 19<sup>th</sup>.

#### Training

- Continue to follow Attorney Generals guidance related to Governors Declaration of State of Emergency.

#### Event:

- SRO Justice participated in a parade to support a child whose father recently passed.
- Det. Chambers conducted a Public Safety Announcement regarding Scams.
- SPD worked traffic details to assist NMH with COVID-19 testing sites
  - Tue May 5<sup>th</sup> and Thu May 7<sup>th</sup>

Councilman Mulvaney reported on the Electric Department.

#### Since the last report

#### Crew

Had an outage on circuit 280 from the storm, had about 700 customers off for about 30 minutes.

Helped Public Works picking up big piles.

Did monthly substation checks.

Took down a tree at 216 Hickory Lane.

Set the pole and framed it up for the electric service at Dolby Lift station.

Set 2 poles in front of the Car Wash on Bridgeville Hwy for the entrance improvements for Melanie's Ridge.

Had an outage at the Shipley State service Center, 4/27/20. Bad cut out and they were out of power about 1 hour.

Framed up the poles in front of the Car Wash on Bridgeville Hwy for the Melanie's Ridge entrance.

Dug in the primary conduit at the Dolby Lift station.

Cut down a tree at 718 W Ivy Drive.

2 employees helped with traffic control for the NMH covid-19 test site at Fred Douglas School on each day.

Repaired the net at the driving range walking bridge.

Started working on the 3 new street lights for the Venture Drive extension, set the anchor foundations and dug in the conduit across the roadway.  
Fixed the street lights on High Street.

### Director

Worked from home for a week.  
AMI bi-weekly conference call  
Had COVID 19 Unified Command conference calls.  
Responded with the crew for the outage on circuit 280, tree limb from the storm.  
Had a meeting with the city engineer about Melanie's Ridge design.  
Had a meeting on site with the electrician for the Dolby lift station.  
Staked out the pole location for Dolby Lift station and called in the Miss Utility.  
Checked out a leaning pole at 733 Magnolia Drive and notified Verizon, they are the owner of that pole.  
Had a construction coordination meeting.  
Had a zoom meeting for the rescheduling of lineman training with VMDAEC  
Went to Smyrna to get alley arm braces until ours come in.  
Had a meeting about the new North entrance to Ross Business Park.  
Had a meeting with the City, FD, PD, Public Works and Electric about NMH with the Corona Virus testing at Fred Douglas school.  
Returned the alley arm braces to Smyrna, ours came in.  
Transmitted a demand meter program to Ryan Thompson at AMP.

### Upcoming Weeks.

Work on the New Dolby Lift Station.  
Continue changing the lights on Sussex Highway to LED.  
Finish trimming trees in Williams Pond Park.  
Work with the school on the lights in front of Central Elementary school.  
Install 3 new lights on the Venture Drive extension.  
Start working in Mearfield 2 installing primary wire and transformers.

Councilman Holland reported on Administration:

### **MEETINGS:**

- ✓ Participated in several calls with the Mayor and the Governor – COVID-19 related
- ✓ Participated in several unified command calls with SPD and SVFD.
- ✓ Attended the Board of Election meeting.

### **OTHER WORK:**

- ✓ Prepared the City Council agenda.
- ✓ Worked on the FY21 budget and presentation.

- ✓ Attended the Pre-bid meeting for the renovations of 400 High Street (GMB Office) project.

**Information Technology Report:**

- PD Video Camera Overhaul, Cell Communication Addition, and Access control system
- PD Command Truck renovation
- Live streaming meetings
- Troubleshooting remote user connections to network
- Fixing issue with Video Camera VM

**Administration Report for Council –**

- Work on FY'21 Budget.
- Attend multiple conference calls for unified command.
- Obtain loan quotes from various lenders for the Spruce Water Tower Project and the Police Dept. Building Renovation Project.
- Prepare and mail Utility bills for April consumption.
- Assist with absentee ballot voting for municipal election.
- Assist various areas of the Administration Dept. due to minimum staffing levels.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman King reported on Code and Parks and Recreation.

Code Department Report:

Building Official Mike Bailey reports that the Code Department is doing routine inspections for on-going projects, violation inspections throughout the city and performing plan reviews for new permits.

The Code Dept. has issued 126 permits and 559 Rental Licenses as of 5/11/2020. (Rental license renewals were sent out for 2020. There are 14 outstanding rental invoices from 2019. (1,608 individual Units currently in the City of Seaford) (596 Homes & 1,012 Apartments).

Large Project Statuses:

- Wawa – Water and sewer install going well.
- Our Lady of Lourdes Church – Almost completed.
- Herring Ridge – All work is completed.
- Melanies Ridge – Curbing and roadwork started.
- Mearfield – First duplex almost finished.

Parks & Recreation Department Report:

Superintendent of Parks and Recreation Katie Hickey reports that the Parks Department completed routine jobs including mulching, spraying, grass cutting, trash pick-up and work orders. Katie has also reported that her departments have been doing a lot of work around COVID -19 prevention.

- Working on Gateway Fountain – found problems once it was running – temporarily shut off.
- Working on the irrigation systems at the Sports Complex.
- Completed mower repair/maintenance on several pieces of equipment.
- Created and placed signs about proper social distancing in all parks.
- Picked up fallen tree limbs from wind damage on Virginia Ave & Market St. Extended.
- Boarded off the front of the Jay's Nest due to people still entering the playground.
- Worked on re-installing irrigation to High Street bridge flower baskets.
- Posted 4 different exercises for anyone walking around Hooper's landing.

Mayor Genshaw called for a motion to close the Regular Council Meeting and formal property tax appeals. Councilman MacCoy made a motion to close the Regular Meeting and formal property tax appeals. Councilman Mulvaney seconded the motion; motion so passed with all voting in favor. The Regular Meeting was closed at 8:00 p.m.

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Charles D. Anderson, City Manager

/tnt