

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

April 12, 2011

7:00 p.m.

Mayor Edward H. Butler, Jr., called the Regular Meeting to order with the following present: Councilman J. Rhea Shannon, Councilwoman Leanne Phillips-Lowe, Councilwoman Pat A. Jones, Councilwoman Grace S. Peterson, and Councilman William G. Bennett. Dolores J. Slatcher, City Manager and Charles Anderson, Assistant City Manager, were also present.

Councilwoman Jones offered the opening prayer and Mayor Butler led those present in the Pledge of Allegiance.

Mayor Butler solicited changes to the agenda. City Manager Slatcher stated there were none. She did want to mention that the new bucket truck would be at the next meeting due to the weather.

Mayor Butler called for a motion to approve the Minutes of the Regular Council meeting of March 22, 2011. Councilwoman Peterson made the motion to approve the Minutes of March 22, 2011. Councilwoman Jones seconded the motion. Motion so passed with all present voting in favor.

Mayor Butler asked if there was any correspondence. City Manager Slatcher stated there was none. She did want to recognize one of our local companies. Employees from the Perdue facility in Seaford held a cleanup at Soroptimist Park on April 2nd. They picked up 1,460 pounds of trash. She stated this was a tremendous service to the City and we appreciate their efforts.

City Manager Slatcher then presented New Business #1, bids for the Locust Street Parking Lot Paving. She stated we received four bids and the recommendation is to accept the bid from the low bidder, David A. Bramble, in the amount of \$66,885.00. She stated this project will be paid for with Community Trust Funds. The firm has done several projects for the State of Delaware DOT, most recently, the Stein Highway paving project. She also stated that she is aware of the problems with the manholes on Stein Highway and assumes they will be fixed when David A. Bramble is in town for this project. She also stated she is comfortable with the company and feels they are capable of doing the work.

Mayor Butler called for a motion. Councilman Bennett made a motion to award the Locust Street Parking Lot Paving bid to the low bidder, David A. Bramble, in the amount of \$66,885.00 which is funded with State of Delaware Community Trust Funds given by the local legislators. Councilwoman Peterson seconded the motion, motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #2, bids for paving High Street. She stated the bid was two-part, for High Street and the GMB lot, but the recommendation is based on the total price of the bid. For the High Street portion using State Prevailing Wages because we will be using Municipal Street Aid and for the GMB lot we will be using local funds. We received three bids and the recommendation is to award the bid to the low bidder, Jerry's Paving, in the amount of \$107,929.45.

Mayor Butler called for a motion. Councilwoman Phillips-Lowe made a motion to award the High Street Paving and GMB parking lot bids to Jerry's Paving as the overall low bidder in the amount of \$107,929.45 and as the second part of the project a motion to approve paying for the GMB parking lot with funds from the rental reserve in the amount of \$12,774.70. Councilwoman Peterson seconded the motion, motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #3, bids for the Specialized Maintenance and Mowing Contract. She stated we received three bids and the recommendation is to award the bid to the low bidder, Sussex Conservation District,

in the amount of \$4,600.00. She stated the mowing is done twice a year and includes areas along the right of ways under the power lines and around storm water retention ponds and swales. The City does not have the equipment to mow these areas.

Mayor Butler called for a motion. Councilwoman Jones made a motion to award the Specialized Maintenance and Mowing Contract bid to Sussex Conservation District in the amount of \$4,600.00. Councilman Bennett seconded the motion, motion so passed with all present voting in favor.

City Manager Slatcher asked Mr. Kris Smith of Integra to come to the podium to present New Business #4, the renewal proposal for employee health and life insurance. She stated tonight was a proposal and the decision would be made at the next Council Meeting.

Mr. Kris Smith thanked Mayor and Council for allowing him to present the renewal numbers for the policy. Mayor and Council were given folders with all the information to review. He stated based on the meeting with the benefits committee and a thorough review of the claims experience the past year, we are recommending the City renew with Unimerica, a United Health Care company option 6a. He was happy to report that the costs of last year were approximately -.89% below the projected costs. He wanted to highlight the key points of the policy.

1. Health Reform changes to the benefit plan include: No Benefit Lifetime Maximums; Children under the age of 26 are eligible to be on their parents health plan; No preexisting conditions for children under the age of 19; Waiver of the preventive care co-pay for non-grandfathered plans (the City is not Grandfathered).-See Revised Plan Sheet
2. Instituted OneCall Medical-INTEGRA has contracted with OneCall Medical to provide negotiated discounts for MRI/CAT/PET scans with local providers of service at significantly reduced fees. OneCall Medical will be on the employee's benefit card for the primary care provider to call if their services are needed.
3. INTEGRA has contracted with Caremark CVS to provide specialty pharmacy services-see handout. I Benefit Report of employees & dependents with higher prescription claims that can receive an alternative medication that would save the employee and the plan claims dollars.
4. There are no recommended changes to the benefits at this time other than the mandated benefits under Health Reform other than adding the OneCall program.

City Manager Slatcher presented New Business #5, the engineering contract for Washington St. Flood Control and Storm Water Retrofit Project. The estimate to finish this work is \$46,344. The services will include supplemental field investigations and survey work to prepare storm water retrofit drawings and design. They will develop retrofit designs, calculations, plans, sections, details and specifications. They will then incorporate retrofits into the plans for the flood control project. They will re-compute hydraulic grade lines and make any necessary adjustments to storm drain design. They will assist the City in obtaining applicable permits, assist in advertising and bidding of the project and make a recommendation for award of contract.

Mayor Butler called for a motion. Councilman Bennett made a motion to approve the agreement with George, Miles and Buhr for additional design service to incorporate "green infrastructure" storm water retrofits in the previously designed flood control project referenced as Washington St. Flood Control & Storm Water Retrofit Project along with acquisition of State permits, advertising, bidding and recommendation for award of construction contract in the estimated fee of \$46,344 to be paid as part of the project. Councilwoman Jones seconded the motion, motion so passed with all present voting in favor.

City Manager Slatcher presented New Business #6, Special Election results for the Issuance of \$2,579,004 principal amount General Obligation Bonds for improvements to the City of Seaford's Storm Water and Flood Control Systems specific to the projects referred to as Washington Street and Porter Street. The vote was held March 28, 2011 in Council chambers. There were 64 total votes, 62 votes for and 2 votes against. The results were submitted by the board that consisted of: Donald Tull, Chair, Charles Butler and Rick Peterson.

City Manager Slatcher presented New Business #7, a Resolution approving issuance of up to \$2,579,004 principal amount General Obligation Bond, Series 2011-SRF to the Delaware Department of Natural Resources and Environmental Control, Delaware Water Pollution Control revolving fund, as registered owner, to finance improvements to the City of Seaford's storm water and flood control systems as approved by the electors; setting forth the form and details of the bond; determining that the bond will be sold by private sale and authorizing execution of a financing agreement; pledging the full faith, credit and taxing power of the City for the bond; and authorizing other necessary action.

Mayor Butler called for a motion. Councilman Bennett made a motion to approve the resolution approving the issuance of up to \$2,579,004 principal amount General Obligation Bond, Series 2011-SRF to DNREC and the form of Bond as presented. Councilwoman Phillips-Lowe seconded the motion.

Mayor Butler then called for a Roll Call Vote:

Councilman Bennett voted in favor;
Councilman Shannon voted in favor;
Councilwoman Phillips-Lowe voted in favor;
Councilwoman Jones voted in favor;
Councilwoman Peterson voted in favor.

City Manager Slatcher presented New Business #8, the results of the Special Annexation Election for Tax Map and Parcel 5-31 10.00 208, lands of the State of Delaware National Guard. The special election was held on April 4, 2011. City of Seaford property owners and residents voted 27 votes for, zero against and zero void. Territory property owners voted 1 for, zero against and zero void.

City Manager Slatcher presented New Business #9, a request to expend non-budgeted funds to renovate the Pro Shop to include public restrooms with handicap accessibility. We have talked about this project before, but did not have funds for the project. She stated we are asking Council because of the heightened activity that is going on at Hooper's Landing and the necessity to have public restrooms with indoor plumbing and handicap accessible. Prices were received from REC Contractors in the amount of \$9,982.75 for the construction and Water Works Plumbing for \$9,980 for the fixtures and plumbing. It is recommended for Council to approve use of money from the rental reserve account to pay for this project. She stated they are currently using Port-a-johns.

Mayor Butler called for a motion. Councilwoman Jones made a motion to approve the request to install restrooms with handicap accessibility in the Pro Shop of Hooper's Landing in the amount of \$19,962.75 to be paid for with funds from the rental reserve account. Councilwoman Peterson seconded the motion, with all present voting in favor.

City Manager Slatcher presented New Business #10, present for approval the placing of the Historic Brandywine Valley Delaware Byways signs within the corporate limits of the City of Seaford.

Mayor Butler called for a motion. Councilwoman Peterson made a motion to approve the placing of the Historic Brandywine Valley Delaware Byways signs in the City of

Seaford as presented. Councilman Bennett seconded the motion, with all present voting in favor.

Annual Municipal Election Information:

Election date is Saturday, April 16, 2011 from 10:00 a.m. until 6:00 p.m.
Two Council Member's positions are up for election. There are three candidates:
Pat A. Jones, Douglass A. Lambert and J. Rhea Shannon.

REMINDER OF MEETINGS & SETTING OF NEW MEETINGS:

- City Offices will be closed April 22nd in observation of the Good Friday Holiday.
- The Annual Easter Egg Hunt is Saturday, April 16th @ 10:00 a.m.
- The Community Walk is Saturday, April 16th @ 9:00 a.m.
- Family Fun Day @ the Boys & Girls Club Saturday, April 16th @ 10:00 a.m.

COMMITTEE REPORTS:

Councilwoman Peterson reported that the water main at Arbutus Avenue and West Ivy Drive has been installed and they are working on completing the project. The Seaford Enhancement Team went to Milford to learn how they have revamped their downtown area. The WWTF reported their performance was excellent and the compost dewatering performance was also at its best. Compost sales have been fluctuating due to the weather. She also stated evaluations for all of her departments have been turned in. Trisha completed a Code brochure that outlines some important City Ordinances for City residents.

Councilwoman Jones reported that the rain date for the Easter Egg Hunt is Sunday, April 17th at 2:00 p.m. The ROTC cadets will be helping to hide the eggs. There will be a Wacky Bonnet contest. She also reported there will be an Inner Harbor trip on May 21st. Hooper's Landing is offering tee times and memberships so call for more details.

Councilwoman Phillips-Lowe reported business as usual and budget meetings are being scheduled.

Councilman Shannon reported that Mayor Butler's presentation to the 911 Dispatchers was done very well today.

Councilman Bennett reported that the Electric Department has been doing routine maintenance and had a power outage this afternoon. The Fire department has been busy on the EMS side. The Seaford Enhancement group that went to Milford on Wednesday used the Fire Department vans

There being no other business, Mayor Butler called for a motion to adjourn. Councilwoman Phillips-Lowe made a motion to adjourn. Councilwoman Jones seconded the motion. Motion so passed with all present voting in favor.

Mayor Butler adjourned the Regular meeting at 7:50 p.m.

By: _____
Dolores J. Slatcher, City Manager

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