

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

March 8, 2011

7:00 PM

Mayor Edward H. Butler, Jr., called the Regular Meeting to order with the following present: Councilwoman Pat A. Jones, Councilwoman Leann Phillips-Lowe, Councilman J. Rhea Shannon and Councilman William G. Bennett. Dolores J. Slatcher, City Manager and Charles Anderson, Assistant City Manager, were also present.

Councilwoman Jones offered the opening prayer and Mayor Butler led those present in the Pledge of Allegiance.

Mayor Butler solicited changes to the agenda. City Manager Slatcher stated that there was one change, the removal of New Business # 4. She explained that the use of the State Municipal Mosquito Control services within the corporate limits of the City of Seaford was approved last year, and does not need to be revisited unless requested by a member of Council. Mayor Butler called for a motion to approve the change to the agenda. Councilwoman Phillips-Lowe made the motion to approve the change to the agenda. Councilman Bennett seconded the motion. The motion so passed with all present voting in favor.

Mayor Butler called for a motion to approve the Minutes of the Regular Meeting of February 22, 2011. Councilman Bennett made the motion to approve the minutes of February 22, 2011. Councilman Shannon seconded the motion. The motion so passed with all present voting in favor.

Mayor Butler asked if there was any correspondence. City Manager Slatcher stated that there was one item, an announcement from Peninsula Home Care that they would be moving into their new site at 501 Health Services Drive, and would be holding an Open House on March 10, 2011 from 5 p.m. to 7 p.m.

New Business # 1 – City Manager Slatcher presented New Business # 1, present for approval to set “Clean Up Week” from May 9<sup>th</sup> to May 13<sup>th</sup>, 2011. She stated that Berley Mears, Director of Public Works proposed this week as it best suits the Public Works department. Mayor Butler called for a motion. Councilwoman Jones made the motion to set “Clean Up Week” from May 9<sup>th</sup> to May 13<sup>th</sup>, 2011. Councilwoman Phillips-Lowe seconded the motion. The motion so passed with all present voting in favor.

New Business # 2 – City Manager Slatcher presented New Business # 2, present for approval the board of election for the Delaware National Guard Special Annexation Election to be held on April 4, 2011. The board of election would consist of Mr. Donald Tull, Mr. Charles Butler and Colonel Christopher J. Prosser. Mr. Tull would be the judge, Mr. Butler would represent the residents of Seaford, and Colonel Prosser would represent the Delaware National Guard. Mayor Butler called for a motion. Councilman Shannon made the motion to approve the board of election for the Delaware National Guard Special Annexation Election to be held on April 4, 2011. Councilman Bennett seconded the motion. The motion so passed with all present voting in favor.

New Business # 3 – City Manager Slatcher presented New Business # 3, present for approval the resolution for the annexation of lands owned by the State of Delaware National Guard Special Annexation Election to be held on April 4, 2011 from 2 p.m. to 6 p.m. She explained that the election must be held between 30 and 60 days from the date of the public hearing. Mayor Butler called for a motion. Councilwoman Phillips-Lowe made the motion to approve the resolution for the annexation of lands owned by the State of Delaware National Guard Special Annexation Election to be held on April 4, 2011 from 2 p.m. to 6 p.m. Councilman Bennett seconded the motion. The motion so passed with all present voting in favor.

New Business # 4 – Removed from agenda.

New Business # 5 – City Manager Slatcher presented New Business # 5, approval of the “Cross Access Easement, Blanket Utility Easement and Maintenance Declaration” for Tax ID # 5-31-10.18-101.06, also known as 216 Tulip Place, Greenside Manor Apartments, between the City of

Seaford and Greenside Manor Associates L.P. She said that the property owner requested to take back the section of Cypress Drive that runs through Greenside Manor and grant the City a Cross Access Easement. The public would enjoy the same privileges they have now, but Greenside Manor Associates would be responsible for any maintenance to the roadway, such as filling potholes or snow removal. She explained that Greenside Manor Associates are requesting the easement so that both sides of the apartment complex will be treated equally. Mayor Butler called for a motion. Councilman Bennett made the motion to approve the "Cross Access Easement, Blanket Utility Easement and Maintenance Declaration" for Tax ID # 5-31-10.18-101.06, also known as 216 Tulip Place, Greenside Manor Apartments, between the City of Seaford and Greenside Manor Associates L.P. Councilwoman Jones seconded the motion. The motion so passed with all present voting in favor.

### **Reminder of Meetings**

- Ribbon Cutting Ceremony, March 16<sup>th</sup> at 4:30 p.m., Betts and Biddle Eye Care, 8500 Herring Run Road

### **Annual Municipal Election Information:**

Election date is Saturday, April 16, 2011 from 10:00 a.m. until 6:00 p.m.  
Candidate filing deadline and Voter Registration deadline is March 25, 2011 by 5:00 p.m.  
All interested candidates must file with the City Manager before the filing deadline.  
Two Council Members' positions are up for election. These positions are currently held by Councilwoman Pat A. Jones and Councilman J. Rhea Shannon.

### **COMMITTEE REPORTS**

Councilman Bennett reported that the Electric Department has been busy with routine maintenance, tree trimming, and budget preparations. He said that they have also been working on the street lights on Sussex Avenue, which are temporarily out of service due to a failed transformer. He reported that the Fire Department had success with their Train Show, for which they sold 156 vendor tables. He said that the Fire Department responded to 50 fire calls and 229 ambulance calls in February.

Councilman Shannon reported that the new dispatcher, Cody Shockley, has started work at the Police Department.

Councilwoman Phillips-Lowe reported that departmental budgets are due March 31<sup>st</sup>.

Councilwoman Jones reported that Scott has been busy working on budget preparations for the Parks and Recreation Departments. She said that winter basketball ends on March 12<sup>th</sup>, but sign-ups are in process for spring leagues. She said that the Recreation Department is also selling tickets for upcoming trips to Baltimore. She reported that Hooper's Landing is now offering yearly membership passes. She added that the Easter Egg Hunt will be held at the Ross Mansion on April 16<sup>th</sup> at 10 a.m.

With no further comments, Mayor Butler called for a motion to adjourn the Regular Meeting of Mayor and Council. Councilwoman Jones so moved. Councilman Shannon seconded the motion and the motion so carried with all present voting in favor. Mayor Butler closed the Regular Meeting at 7:15 p.m.

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Dolores Slatcher, City Manager