

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

September 28, 2010

7:00PM

Vice-Mayor J. Rhea Shannon, called the Regular Meeting to order with the following present: Councilwoman Grace S. Peterson, Councilwoman Pat A. Jones, Councilwoman Phillips-Lowe and Councilman William G. Bennett. Charles Anderson, Assistant City Manager was also present.

Councilwoman Peterson offered the opening prayer and Vice-Mayor Shannon led those present in the Pledge of Allegiance.

Vice-Mayor Shannon solicited changes to the agenda. Assistant City Manager Anderson stated there were no changes.

Vice-Mayor Shannon called for a motion to approve the Minutes of the Regular Meeting of September 14, 2010. Councilwoman Jones made the motion to approve the minutes of September 14, 2010. Councilwoman Peterson seconded the motion. The motion so passed with all present voting in favor.

Correspondence

Assistant City Manager Anderson read a letter from Mrs. Connie Halter, co-chair of the 5K/Community Fitness Walk to benefit the Seaford Library and Cultural Center.

Vice-Mayor Shannon then read a Special Proclamation in support of the Seaford Library and Cultural Center 5K/Community Fitness Walk event to be held on October 23rd.

New Business # 1- Assistant City Manager Anderson presented New Business #1, Request for non-budgeted expenditure to install a new phone system into the Parks and Recreation building due to relocation of Parks Superintendent. Mr. Anderson stated that the renovations to the recreation building have been completed and Scott has relocated to the recreation building. The current telephone system at the building is outdated and is not tied into the City-wide telephone system. These improvements would allow for intercom service along with better service for the building. Telewire (the current system vendor) was contacted to provide a cost for the necessary installations and they came back with a discounted price of \$7,672.01. Staff is recommending the work be done even though it is non-budgeted expenditure based on the fact that the Supt. of Parks is not always in the office nor is the Recreation staff. Councilman Bennett asked how long before the work would start? Assistant City Manager Anderson stated that it would be about 2 weeks after issuing the Purchase Order. He added that Scott is currently using his cell phone. Councilwoman Jones made a motion to approve the non-budgeted purchase of a new telephone system for the recreation building in the amount of \$7,672.01 and for the money to come out of the general fund capital reserves. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

New Business # 2 – Assistant City Manager Anderson presented New Business #2, Present for approval change order #6 ARRA Water Main Upgrades for added paving on Elm Drive. Assistant City Manager Anderson stated that Elm Drive was recently paved by the City and when the contractor for the project went to go back and mill the street the pavement began to flake up in areas. The contractor is recommending going back with a wedge and leveling the course on the worst areas to improve the roadway surface. The contractor gave a price in the amount of \$17,422.24 to do the work and the money will be taken out of the project contingency. Councilwoman Peterson made a motion to approve change order number 6 for the ARRA Water Main Upgrades in the amount of \$17,422.24. Councilman Bennett seconded the motion; motion so passed with all present voting in favor.

Old Business #1 – Assistant City Manager Anderson presented Old Business #1, Loyal Order of the Moose Lodge Special Annexation Election to be held on October 18, 2010 from 2 p.m. to 6 p.m. in Council Chambers.

Reminder of Meetings

- Cancer Walk – October 5, 2010 @ 7:30 p.m. with ceremony in Gateway Park.

COMMITTEE REPORTS

Councilwoman Peterson – Code Department is working on numerous violations. Trisha just attended training for the SCADA system last week; she will be working with Melinda Huffman from the hospital this week to decorate the park for the Cancer Walk.

Councilwoman Jones – Movie night in the park last Saturday night was a success and she thanked the sponsor, Wesley United Methodist Church.

Councilwoman Phillips-Lowe – Administration is wrapping up audit work and gathering additional information as requested.

Councilman Shannon – The Seaford Night Out was a success and he thanked everyone for their help and support.

Councilman Bennett – The electric department is working on installing lights in Westview. The fire department had their convention a few weeks ago, the men and women both did well and placed in the parade.

With no further comments, Vice-Mayor Shannon called for a motion to adjourn the Regular Meeting of Mayor and Council. Councilwoman Phillips-Lowe so moved. Councilman Bennett seconded the motion and the motion so carried with all present voting in favor. Vice-Mayor Shannon closed the Regular Meeting at 7:14 p.m.

Charles Anderson, Assistant City Manager

/tnt