

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

September 14, 2010

7:00 p.m.

Mayor Edward H. Butler, Jr., called the Regular Meeting to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilwoman Pat A. Jones, Councilwoman Grace S. Peterson, and Councilman William G. Bennett. Dolores J. Slatcher, City Manager, Charles D. Anderson, Assistant City Manager and Rick Garner, Director of Power, were also present.

Councilwoman Jones offered the opening prayer and Mayor Butler led those present in the Pledge of Allegiance.

Mayor Butler solicited changes to the agenda. City Manager Slatcher stated there were none.

Mayor Butler called for a motion to approve the Minutes of the Regular Council meeting of August 24, 2010. Councilwoman Jones made the motion to approve the Minutes of August 24, 2010. Councilman Bennett seconded the motion. Motion so passed with all present voting in favor.

Mayor Butler asked if there was any correspondence. City Manager Slatcher stated there was none.

Mayor Butler wanted to enter in the minutes the proclamation declaring September 27th "Family Day".

Mayor Butler closed the Regular Meeting at 7:05 p.m. and opened the Public Hearing.

City Manager Slatcher presented the request from the Loyal Order of the Moose Lodge for annexation of lands. The lands are approximately 2.362 +/- acres and are located at 22759 Bridgeville Highway. She stated their reason for annexation is to obtain City utilities, in particular water. City Manager Slatcher stated there is no City storm water drainage in the area and they would be required to work with Soil Conservation District on the drainage issues that come about because of the project. There is an existing 10" water main near the subject property and the water supply is sufficient to support the development.

Mayor Butler called for any questions. Councilwoman Peterson asked how the building is appraised. City Manager Slatcher stated presently the County uses 1974 values, but if annexed the City assessor will assess it for value to be put on our taxes.

City Manager Slatcher stated there were no objections to the annexation from Sussex County or the State Office of Planning.

There being no further questions Mayor Butler closed the Public Hearing and reopened the Regular Meeting at 7:10 p.m.

City Manager Slatcher presented New Business #1, bids for paving the St. John's parking lot. The City has an agreement from the early 1970's on using this parking lot for public use. She stated several Legislators funded this project in the amount of \$65,000 through their Community Trust Fund. The bids came in under estimate, so the plan is to expand the scope of work on site to use funding. The low bidder for the project was Jerry's Paving, Inc. in the amount of \$46,939.75. The recommendation is to award the bid to the low bidder in an amount not to exceed \$64,800. Jerry's Paving, Inc. was advised and he confirmed he would use bid pricing.

Mayor Butler called for a motion. Councilwoman Peterson made a motion to award the bid for the repaving and stripping of St. Johns parking lot for which the City has a long term agreement to use for public parking to Jerry's Paving, Inc. in an amount not

to exceed \$64,800. Councilman Bennett seconded the motion. Motion so passed, with all voting in favor.

City Manager Slatcher presented New Business #2, Mayor Butler's appointment of the Special Annexation Election Board being Donald Tull, Presiding Officer, Charles Butler, City resident and property owner, and William Trice, area property owner.

Mayor Butler called for a motion. Councilman Bennett made a motion to approve the appointments. Councilwoman Peterson seconded the motion, with all present voting in favor.

City Manager Slatcher presented a resolution for holding the Special Election to annex the Loyal Order of the Moose Lodge on Bridgeville Highway. The recommendation is to hold the election on October 18, 2010 in Council Chambers from 2 p.m.-6 p.m.

Mayor Butler called for a motion. Councilman Bennett made a motion to approve the resolution calling for a Special Election to annex the Loyal Order of the Moose lands on Bridgeville Highway setting an election for Monday, October 18, 2010 at City Hall between the hours of 2 p.m. and 6 p.m. Councilwoman Peterson seconded the motion. Motion so passed, with all voting in favor.

City Manager Slatcher presented New Business #3, recommendations for change to the use of the Green Energy fund. The electric committee met on September 1st to review the Green Energy fund and how we would use those funds. The recommendation is that we allow the funds to be used for a community project, which would mean the City would do one using the Green Energy funds. The project would have a benefit to all of the community not just one area. She stated one project discussed was a solar project out at the Utility Building as a ground mount that would be visible for the public to see. It was decided that a ground mounted solar project would be the best for the public to see and would be easier maintenance for the City.

Mayor Butler called for a motion. Councilman Bennett made a motion to approve the recommendations for the Green Energy Program and a Community Solar Project as outlined in the September 7, 2010 memorandum submitted by Rick Garner, Director of Power, a copy of which is attached to these minutes. Councilwoman Peterson seconded the motion, with all present voting in favor.

City Manager Slatcher presented New Business #4, the utility dedication agreement between the City of Seaford and Hooper Seaford LLC. This is for the utilities that the owner puts in then dedicates them back to the City for long term maintenance and replacement.

Mayor Butler called for a motion. Councilwoman Peterson made a motion to approve the Utility Dedication Agreement with Hooper Seaford, LLC as presented. Councilwoman Phillips-Lowe seconded the motion, with all present voting in favor.

REMINDER OF MEETINGS & SETTING OF NEW MEETINGS:

- DLLG meeting on September 19th @ Sheraton in Dover @ 3 p.m.
- Seaford Police Night Out on September 23rd @ 5 p.m.
- Movie in the Park sponsored by the Wesley United Methodist Church @ Kiwanis Park on September 25th @ Dusk

COMMITTEE REPORTS:

♦ Councilman Bennett reported that the Electric department is performing routine maintenance. He reported that members of the Fire department will be attending the

Delaware State Fire Convention this week. Doug Butler will be sworn in as the President of the Delaware State's Chief Association and Ken Tull will be sworn in as President of the Delaware Fire Police Association.

♦ Councilwoman Phillips-Lowe reported that audit has begun and the work should be done by the end of the week.

♦ Councilwoman Jones had nothing to report.

♦ Councilwoman Peterson reported that the ED/IT is working on Movie Night in the Park. Public Works is doing routine maintenance and paving has started in Westview. Waste Water is doing routine maintenance. She also has been contacted by Mrs. Santos in reference to a donation for the Seaford Community Concert Association.

City Manager Slatcher stated she would be on vacation September 24th-October 4th. Assistant City Manager Anderson will be in charge. Mayor Butler stated he would also be on vacation during this time.

City Manager Slatcher also wanted to let everyone know that Lisa Gillespie's father passed away.

There being no other business, Mayor Butler called for a motion to adjourn. Councilwoman Jones made a motion to adjourn. Councilwoman Peterson seconded the motion. Motion so passed with all present voting in favor.

Mayor Butler adjourned the Regular meeting at 7:29 p.m.

By: _____
Dolores J. Slatcher, City Manager

/tlh

Attached: Electric Committee Recommendations Memo