

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

April 27, 2010

7:00 p.m.

Mayor Edward H. Butler, Jr., called the Regular Meeting to order with the following present: Councilman J. Rhea Shannon, Councilwoman Leanne Phillips-Lowe, Councilwoman Pat A. Jones, Councilwoman Grace S. Peterson, and Councilman William G. Bennett. Dolores Slatcher, City Manager, Charles D. Anderson, Assistant City Manager, Rick Garner, Director of Power, and June Merritt, Director of Finance, were also present.

Council woman Jones offered the opening prayer and Mayor Butler lead those present in the Pledge of Allegiance.

Mayor Butler solicited changes to the agenda. There were none.

Mayor Butler called for a motion to accept the Minutes of the April 13th Regular City Council Meeting. Councilman Shannon made a motion to accept the Minutes of the April 13, 2010 regular Council Meeting as written. Councilwoman Peters seconded the motion. The motion so passed, with all voting in favor.

Judge William Mulvaney administered the Oath of Office to Councilwoman Leanne Phillips-Lowe. Judge William Mulvaney then administered the Oath of Office for Mayor Edward H. Butler, Jr.

Mayor Butler asked if there was any correspondence. City Manager Slatcher stated there was none.

City Manager Slatcher presented New Business #1. She stated regrettably Kris Smith from Integra would not be able to present the employee health insurance renewal information due to illness, but he was able to forward the information for her to present. She stated the recommendations are as follows:

- Health Plan Modifications are to increase the Stop Loss Carrier Specific Deductible from \$40K to \$50 K, based on analysis from INTEGRA. This would grant an estimated savings of \$15,000.
- Increase the annual benefit on the Dental/Vision Plan from \$500 per individual, \$1,500 per family (\$20 Co-pay then 100%) to \$800 per individual, \$2,400 per family (1st \$100 – Plan pays 100%, next \$500- Plan pays 80% individual pays 20%, remaining – Plan pays 50% and individual pays 50%). The estimated savings is \$5000.
- Adding a hearing aid benefit that would pay a 50% benefit up to \$750 per hearing aid to an annual maximum benefit of \$1,500, once every three years.
- Encourage Urgent Care services vs. Emergency room services by increasing co-pay from \$50 to \$100 per visit. This would bring an estimated savings of \$12,000.

- Increase the deductible on prescription drugs from \$7 to \$10. This would bring an estimated savings of \$4,325.
- Increase employee contribution by 10%, listed below. The estimated savings would be \$9,577.

	Current Weekly	Revised Weekly	Increase
Single	\$ 5.14	\$ 5.56	\$0.51
EE/Child	\$28.37	\$31.25	\$2.88
EE/Spouse	\$45.86	\$50.45	\$4.59
EE/Family	\$45.86	\$50.45	\$4.59

Mayor Butler asked if there were any questions. With no further questions he requested a motion. Leanne Phillips-Lowe made the motion to approve the renewal of the employee health insurance with United Healthcare and to authorize the plan modifications as presented. Councilman Bennett seconded the motion and the motion so carried with all present voting in favor.

City Manager Slatcher presented New Business #2, bids for Clean Up Week. She stated there were 4 bids that came in for Clean Up Week and they are as follows:

<u>Bidder</u>	<u>Price/Pull</u>	<u>Base Bid</u>
• Peninsula Oil	\$ 79.00 per/pull	\$18,610.00
• Kelley Transport	\$ 89.00 per/pull	\$19,010.00
• Allied Waste	\$125.00 per/pull	\$20,450.00
• Waste Management	\$155.00 per/pull	\$21,650.00

City Manager Slatcher stated it was the Director of Public Works Berley Mears' recommendation to award the bid to the lowest bidder Peninsula Oil of \$79 per/pull for a total base amount of \$18,610.

Councilwoman Jones asked if this was Peninsula Oil's first time bidding. She was informed it was not their first time, but it is the first time they have been low bidder.

Mayor Butler asked if there were any further questions, without any he solicited a motion. Councilwoman Peterson made a motion to award the clean up week bid for trash removal to Peninsula Oil Company at \$79.00 per dumpster pull. Councilwoman Jones seconded the motion. The motion so carried with all present voting in favor.

City Manager Slatcher presented new business #3, bids for Seaford Shoreline Stabilization. She informed the group there were 7 bids submitted for this project. The bids are as follow:

• Droney Marine Construction, Inc.	\$187,750.00
• Edward J. Kaye Construction, Inc.	\$178,269.00

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- George & Lynch \$137,512.00
- JJID, Inc. \$159,600.00
- Meadville Land Service, Inc. \$103,680.00
- Tri-State Dredging, Inc. \$196,000.00
- Clean-Cut Interlocking Pavers \$113,000.00

City Manager Slatcher stated George, Miles, and Buhr reviewed the bids to verify the low bidder, Meadville Land Service, Inc. of Meadville, PA. She said after thoroughly reviewing their bid and doing reference checks, GMB is recommending Meadville Land Service Inc., be awarded the contract.

Mayor Butler asked if there were any questions, without any he solicited a motion. Councilman Bennett motioned to award the Shoreline Stabilization bid to the low bidder Meadville Land Services Inc. in the amount of \$103,608 and to authorize the use of the balance of the loan along with sewer reserve funds and approval is contingent on receiving final approval from DNREC. Councilwoman Peterson seconded the motion and it was so carried with all present voting in favor.

City Manager Slatcher presented New Business #4, bids for the Induction Street Lights. There were 7 bids with bids for 8 different luminaries, (results attached). She stated the Director of Power Rick Garner reviewed the bids and determined that although the low bid was from Tanko Street Lighting Services, Mr. Garner was recommending the second lowest bidder, Crystal Lighting Corp. because they would be the better overall value for the City.

Councilman Shannon asked if this was the same lighting he saw in Dover. City Manager Slatcher stated yes this is the induction lighting not the LED lighting. The City has chosen to go with induction lighting because of the overall change out cost as well as tried and true technology vs. new technology. LED technology is too new to know how it will hold up in the long run.

Councilwoman Peterson asked if there would be a problem awarding the bid to the second lowest bidder. City Manager Slatcher stated when you do a cost analysis over time it proves that the second lowest bid is the lower cost to the City and price is not always the only factor weighed.

Mayor Butler asked if there were any questions, without any he solicited a motion. Councilman Bennett motioned to award the Induction Street Light bid to Crystal Lighting Corp. to purchase fixtures with photocell and \$289 per unit using the 2010 energy grant to fund approximately 150 units. Councilman Shannon seconded the motion and it so carried with all present voting in favor.

City Manager Slatcher presented New Business #5 a request from the Downtown Seaford Association, Inc., to establish a rain date of December 5, 2010, at 7:00 p.m.

for the Seaford Christmas Parade as well as expand their event by obtaining permission to have vendors set up in the area of several closed off streets and use electrical service on the poles. They would also like to have permission to set up a stage in the Mt. Olivet parking lot so entertainment could be provided.

Councilwoman Jones asked how Mt. Olivet felt about this request. City Manager Slatcher stated the Downtown Seaford Association would have to obtain Mt. Olivet's permission as well.

Mayor Butler asked if there were any further questions, without any he solicited a motion. Councilman Shannon made a motion to approve a 2010 Christmas Parade rain date of December 5th at 7 p.m. and allow them to have food vendors and a stage for entertainment. Councilwoman Peterson seconded the motion and it so carried with all present voting in favor.

City Manager Slatcher presented new business #6, the request for non-budgeted funds for new poles and wire to install new induction street lights in Westview from Sussex Avenue to Oak Street. The City Manager stated during the blizzards there was an ark that took out the street lighting in the Westview area. Parts to fix the problem have been on order; however, the City recently found out the parts are outdated and no longer available. Temporary lighting has been established, but now we need to make a permanent fix. The suggestion is to use 64 of the 150 energy efficient induction light fixtures being purchased with the EECBG funds and do the upgrades to install the lighting fixtures. The estimated cost for materials to replace the infrastructure is approximately \$20,500.00 which would come from the Electric Reserve fund.

Councilwoman Peterson asked how much time would be involved in replacing the lights. Mr. Garner stated he hoped to have the project complete in 60 days.

Mayor Butler asked if there were any questions, without any he solicited a motion. Councilman Bennett made a motion to authorize non-budgeted expenditure in the amount of \$20,500 from the electric reserve for the installation of new poles and wires along with induction street light fixture with photocell being purchased with the energy grant. Councilwoman Phillips-Lowe seconded the motion and it so carried with all present voting in favor.

City Manager Slatcher presented Old Business #1, results of the Municipal Election held on April 17, 2010. She stated Leanne Phillips-Lowe received 131 votes and Doug Lambert received 53 votes.

REMINDER OF MEETINGS & SETTING OF NEW MEETINGS:

- Nanticoke River Yacht Club, Opening Day Ceremonies, May 1st, 10 a.m.
- Sussex County Assoc. of Towns, Bridgeville VFD, may 5th @ 6 p.m.

- National Day of Prayer, City Hall, May 6th from 12:20 p.m. – 12:40 p.m.
- Sussex County Council Prayer Breakfast, Delmarva Christian high School, 7:00 a.m., May 11th.
- Governor's Prayer Breakfast, May 6th, @ 6:30 a.m., Dover.

COMMITTEE REPORTS:

- ♦ Councilman Bennett reported the Electric Department has been working on the temporary lighting in the Westview area, tree trimming, and routine maintenance. The Fire Department is running smoothly.
- ♦ Councilman Shannon reported the Police Department is busy and everything is under control.
- ♦ Councilwoman Phillips-Lowe reported Administration has been working on the FY11 Budget and reviewing the Employee Handbook for any changes that may need to be made. They will be interviewing for the Customer Service Representative on Friday and Tracy Torbert, Executive Secretary will return from maternity on Monday.
- ♦ Councilwoman Jones had nothing to report.
- ♦ Councilwoman Peterson reported the Westview project was coming along well. Berley Mears, Director of Public Works is working on repairing/replacing damaged signs. Trisha Newcomer, ED/IT Manager is working on National Day of Prayer and Mayors Right Choice Awards. Code Department has started writing violation letters for high grass. Lastly, she informed the group that the Street Sweeper is back in service.

There being no other business, Mayor Butler called for a motion to adjourn. Councilwoman Phillips-Lowe made a motion to adjourn. Councilwoman Jones seconded the motion. The motion so passed with all present voting in favor.

Mayor Butler adjourned the Regular meeting at 7:45 p.m.

By: _____
Dolores J. Slatcher, City Manager

/kla