

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

November 12, 2019

7:00 P.M.

Mayor Genshaw called the meeting to order at 7:00 p.m. with the following present: Councilman Matt MacCoy, Councilman H. William Mulvaney, Councilman Dan Henderson, Councilman James King and Councilman Orlando Holland. City Manager, Charles Anderson, Director of Economic Development and Community Relations, Trisha Newcomer, Director of Electric, Bill Bennett, Chief of Police, Marshall Craft and Director of Public Works, Berley Mears were also present.

Councilman Mulvaney offered the opening prayer and Mayor Genshaw then led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda. City Manager Anderson stated there were none.

Mayor Genshaw called for a motion to approve the minutes of the Regular Meeting on October 22, 2019. Councilman Henderson stated that he will be abstaining due to his absence from the meeting. Councilman MacCoy made a motion to approve the minutes from the October 22, 2019 Council Meeting. Councilman Holland seconded the motion; motion so passed with Councilman King, Councilman Holland, Councilman MacCoy and Councilman Mulvaney voting in favor. Councilman Henderson abstained.

Correspondence

There was none.

New Business

Mayor Genshaw presented New Business Item #3, Trisha Newcomer, Director of Economic Development and Community Relations came forward to present recommendations from the Economic Development Committee regarding Rental to Home Ownership Incentives for 34 Read Street and 8 North Arch Street Extended. Mrs. Newcomer stated that the Economic Development Committee met on November 8th in regard to two applications for the Rental to Home Ownership Incentive.

The first application discussed was application #2019-0006 for the property located at 34 Read Street. This property was used as a rental property for 3 years and nine months and is now homeowner occupied. The sellers are Ten Nine Ten, LLC (Justin & Amber Woodland) who qualify for an upfront incentive in the amount of \$3,265.70, which is five times the annual property tax amount of \$653.14. The buyer, Trey Jackson qualifies for the five-year tax abatement program, phasing it in at 20% annually after year one. The tax billing will be as follows:

Year 1 - \$0
Year 2 - \$130.63
Year 3 - \$261.26
Year 4 - \$391.88

Year 5 - \$522.51

Year 6 - \$653.14 (full amount)

The new homeowner will be required to occupy the home within one year and enter into an agreement with the City of Seaford before taxes are abated. Both the Seller and Buyer must be in financial good standing with the City of Seaford at the time of the incentive issuance.

The second application discussed was application # 2019-0007 for the property located at 8 N Arch Street Extended. This property was a rental property for 20+ years and is now homeowner occupied. The sellers Griffith & Hardesty Partnership, LLC (Michael Griffith & Charles Hardesty) qualify for an upfront incentive in the amount of \$4,256.80 which is five times the annual property tax amount of \$851.36. The buyer did not submit for this incentive at this time and will have up to 6 months from Council's approvals to do so. Both the Seller and Buyer must be in financial good standing with the City of Seaford at the time of incentive issuance.

After a discussion regarding both of the applications, the Economic Development Committee's recommendation is to approve Application 2019-0006 (34 Read Street) and Application 2019-0007 (8 N Arch Street Extended) for the Rental to Home Ownership Incentive based upon the parameters outlined in Chapter 16 – Exemptions from Taxation; Article 4 – Rental to Home Ownership Incentive of the Municipal Code of Seaford, Delaware.

Mayor Genshaw asked for any questions or comments from the Council; there were none. He then called for a motion. Councilman Henderson made a motion to approve the recommendations from the Economic Development Committee regarding Rental to Home Ownership Incentives for 34 Read Street and 8 North Arch Street Extended as presented. Councilman MacCoy seconded the motion; motion so passed with all present voting in favor.

Public Hearing

Mayor Genshaw closed the Regular City Council meeting at 7:05 p.m. and opened the Public Hearing.

Mr. Brad Whaley, Sussex County Director of Community Development and Housing, to present information for the development of an application to the State of Delaware Community Block Grant (CBDG) program to include the City of Seaford.

Mr. Whaley came forward to present information regarding the development of an application to the State of Delaware Community Development Block Grant program for the City of Seaford for the upcoming year. Mr. Whaley explained that their office applies for the Community Block Grant programs in cities and towns in Sussex County. This Community Block Grant originates with HUD and the Delaware State Housing Authority. One of the requirements of the Community Development Block Grant Program is that a Public Hearing be held to take any questions or comments in regards to the application or funding process. Mr. Whaley explained that this funding is primarily used for housing repairs. These funds assist low to moderate income residents with housing repairs to keep the housing stock stable. Basic housing repairs include but are not limited

to: new furnaces, upgraded electric, insulation and solutions to handicap access issues. In addition, the funds have also been used for infrastructure projects including: sidewalk repair, sewer and water hookups and demolition. In conjunction with the rehab efforts.

As set by the Department of Housing & Urban Development, you must be at the low to moderate income level or 80% of the area median income to qualify for funding. For instance, in Sussex County a single person household must earn under \$40,400 to qualify. This amount increased approximately \$5,000 for every additional household member. A two-person household would have to earn under \$46,200 and a four-person household would have to earn under \$57,700 to qualify.

Mr. Whaley went on to explain that the City has received over \$350,000 in funding over the last five years and helped 33 households. In the last 10 years, the City has received \$634,000 in funding through the program. In the current year, there is \$70,000 in funding for the City of Seaford through the program. There are currently five houses that have a contract in place and there are 16 houses on the waiting list.

There are also emergency funds that are available for any emergency repairs or needs that may arise.

Mayor Genshaw asked for any questions or comments from Council. Councilman Henderson asked if there is a waiting list for the emergency funds? Mr. Whaley stated that there is not one; the requests are completed first come, first serve based on funding. Councilman Henderson stated that earlier Mr. Whaley mentioned that the program can be used for infrastructure repairs and water/sewer services; he asked what other services the funds can be used for? Mr. Whaley stated that they have also provided assistance for water and sewer hook ups and sidewalk improvements.

Councilman King asked if the funding was isolated to one area? Mr. Whaley stated that it can be spread throughout the City; it is not based on one particular area.

He then called for any questions or comments from the public; there were none.

Mayor Genshaw closed the Public Hearing at 7:10 p.m. and reopened the regular Council meeting.

New Business

Mayor Genshaw presented New Business Item #1: Present information from Sussex County to allow the County to apply on behalf of the City of Seaford for Community Development Block Grant (CBDG) funds through the State of DE Housing Authority and authorizing Mayor Genshaw to sign all related documents.

Mayor Genshaw solicited any questions from Council; there were none.

Mayor Genshaw then called for a motion. Councilman MacCoy made a motion to approve Sussex County to apply on behalf of the City of Seaford for Community Development Block Grant (CBDG)

fund through the State of DE Housing Authority and authorize Mayor Genshaw to sign all related documents as presented. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #2: Present for approval a letter of request from The Residence at River Place LLC, to extend the Phase 3 Preliminary Plan approval set to expire on November 26, 2019, for an additional two years until November 26, 2021. City Manager Anderson stated that they would also need to get extensions for their other agency approvals.

Mayor Genshaw solicited any questions from Council. Councilman King asked if the project was currently in Phase 2? City Manager Anderson stated that it was. Councilman King asked what work was included in Phase 3 for the project? City Manager Anderson stated that it includes a 72-unit residential building adjacent to South North Street.

City Manager Anderson stated that if this approval sunsets, then, the developer would need to start the approval process all over again.

Councilman King asked if there was a scope of work or anything pertaining to the demolition of some of his other properties? City Manager Anderson stated that in the past, stipulations have not been included in plan approvals. For their current phase, there is a stipulation included for the fishing pier to be relocated in their building permit. In the past, we have worked with the developer to get things done as needed. For instance, the demolition of the old Thomas R Young building on High Street that was demolished.

Councilman King asked if there was any wording included in this for maintenance. It was pointed out that this request is for an extension of a parcel that is currently a vacant lot with no structures. City Manager Anderson added that the property owner has been maintaining this property by cutting the grass, etc.

Mayor Genshaw then called for a motion. Councilman Holland made a motion to approve the request from The Residences at River Place LLC, to extend the Phase 3 Preliminary Plan approval for an additional two years until November 26, 2021 as presented. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #4, Present for approval a request from Director of Electric, Bill Bennett, to support the Light up Navajo project as a partner with the Delaware Municipal Electric Corporation (DEMEC) and allow two department employees to travel to the Mid-West to assist with providing local residents with electrification.

Mr. Bennett stated that he has two employees that are interested in traveling with DEMEC to help with the "Light Up Navajo" project for a week. DEMEC will cover their flights, hotels and meals. The City of Seaford would be responsible for the payroll and possibly shipping of tools out and back which has been estimated at \$125.00. This would be their 40-hour work week with some overtime. They would travel out on a Saturday and work Sunday through Friday and then fly home the next

Saturday. The travel months for this project are April through June. The employees that are interested in participated are Greg Brooke and Nick Smart.

Mr. Bennett then showed a short video describing the project and showing the area where they would visit to complete the work. He added that there were crews that went last year from the City of Milford and the Town of Smyrna. They are planning to send people again this year as well.

Councilman MacCoy thanked Bill for pursuing this project to provide electricity to those that are in need. He also thanked Greg Brooke and Nick Smart for stepping up to travel and participate in the project.

Mayor Genshaw asked for any further questions or comments from Council; there were none. He then called for a motion. Councilman Mulvaney made a motion to approve the request from the Director of Electric, Bill Bennett, to support the Light Up Navajo project as a partner with the Delaware Municipal Corporation (DEMEC) and allow two department employees to travel to the Mid-West to assist with providing local residents with electrification as presented. Councilman King seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #5, Present for approval a Utility Service Agreement with Sussex County to provide Municipal water and sewer services to the future Medic 110/EMS 200 Paramedic Station to be located at 22410 Sussex Highway. Mr. Mears, Director of Public Works came forward to present the information. This property is currently not annexed into the City of Seaford. In this agreement, it states that Sussex County will provide \$200,000 towards the water and sewer main project. He added that the City also has a bond bill appropriation in the amount of \$500,000 to contribute towards the project.

When Sussex County decides to hook up to the service, they will be required to pay all of the fees that are associated. The agreement also states that once the property becomes contiguous to and eligible for annexation to the City of Seaford, the County will do so.

Mayor Genshaw asked for any questions or comments from Council; there were none. He then called for a motion. Councilman MacCoy made a motion to approve the Utility Service Agreement with Sussex County to provide Municipal water and sewer services to the future Medic 110/EMS 200 Paramedic Station to be located at 22410 Sussex Highway as presented. Councilman Henderson seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #6, Mr. Berley Mears, Director of Public Works to present a recommendation regarding parking restrictions on Crossgate Drive. Councilman Henderson received a request on October 21, 2019 from a board member, Paula Wells at Crossgate Village. The request was to establish no parking in front of the five mailboxes in Crossgate Village.

On November 4, 2019, Mr. Mears met on-site with Sgt. Sterner to review and discuss the request from Ms. Wells.

After a review of the location, Mr. Mears is recommending the following for City Council's consideration:

- Install yellow painted curbs in front of all five mailbox locations. The PW department would then pain the curb fifteen feet in both directions from the centerline of the mailbox. This is what is required for fire hydrants. There is no official requirement from the post office.
- In some areas there is not fifteen feet of curb on one side of the mailbox where it meets the driveway entrances. Mr. Mears is proposing to stop the yellow paint on the curb wherever the curb ends near the driveway.
- Sgt. Sterner advised just painting the curbs yellow is enforceable and that no signage would be necessary.

Mayor Genshaw asked for any questions or comments from Council; there were none. He then called for a motion. Councilman MacCoy made a motion to approve the recommendation from Mr. Berley Mears, Director of Public Works, to implement the outlined parking restrictions on Crossgate Drive as presented. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #7, Mr. Berley Mears, Director of Public Works, to present an update regarding the emergency repairs to the interceptor sewer between Delaware Avenue and Porter Street by the Nanticoke River. Mr. Mears stated that this was part of the work with contract #2 for the Sussex County sewer project.

As part of the project, our sewer interceptor was videoed and jet cleaned. During this process, it was found that there was a pipe that was filled half way full of stone. The pipe was located at a manhole near the Rail Road station and near the grain tanks on Delaware Avenue and Porter Street. The original estimate for this work to be completed was \$27,000, however, we have not received the final bill yet. Sussex County has agreed to pay a third of the cost for the repair.

Mr. Mears then showed pictures of the pipe prior and after the work was completed. The work has been completed and GMB has confirmed that the pipe is cleaned and cleared.

Mayor Genshaw asked for any questions or comments from the Council; there were none.

Mayor Genshaw presented New Business Item #8, Mayor Genshaw to present a recommendation to establish a "Friends of the Dog Park" Committee to investigate possibly of location a dog park within the City. Mayor Genshaw stated that typically when a Mayor's committee appointment is done, a sit-down conversation is held to discuss the need. He added that opportunity did not happen prior to Councilman King leaving to go out of town for a week. Councilman King has had a meeting prior to this and it is on the agenda tonight for Council's questions and discussion.

Councilman MacCoy stated that his questions revolve around if we want to go with a committee approach to start with or have a public forum. He feels that it is still in the fact finding stage of the process. There was a field trip conducted to Milford to see their dog park and a conversation was done with their Director of Parks. He still has questions related to the liability, staffing and where it

would be located. He would like to see a public workshop be held to identify the interest of bringing a dog park to Seaford. Councilman MacCoy expressed concerns that if a committee approach was done first, that it would tie up people and some of our assets without identifying how much interest there is for the dog park.

Councilman King stated that this would be a secondary committee to the Parks and Recreation committee that is already in place and has been appointed by Mayor Genshaw. He added that a lot of this committee work would revolve around measuring the amount of public interest of having a dog park. They would evaluate every potential outcome of bringing a dog park to Seaford which could mean not having one at all. The reasoning behind the secondary committee is to do the work of collecting the information. He added that the Town of Millsboro is currently in the process of bringing a dog park to their Town. They did a survey to get feedback from their residences; they had a small return of about 400 residences and decided to move forward with the park. He feels that we need more feedback than 400 residences which may require door-to-door visits to people. There is a large scope of work that needs to be completed to get all of the information together.

Councilman MacCoy stated that instead of asking people to go door-to-door; in the past, the City has used a public workshop to get feedback from the public. He added that inviting Brad from the City of Milford to come present information on their park if he was available would be a good idea. Councilman MacCoy stated that would be a way to get a feel of the interest in the park and be able to separate those that are City residents and those that are not. Councilman King stated that he did agree with that; however, the secondary committee would be a group of volunteers that would help do the scope of work.

Councilman Henderson stated that he feels that the name of the subcommittee, "Friends of the Dog Park" is biased towards wanting a dog park. This name weighs on the side that you are in favor of and want a dog park. He feels that the name should be more neutral and less biased. He added that he feels that a Public Workshop or hearing needs to be held. The City had a trap, neuter and release program for cats. There was a Public Workshop that was held and the room was filled. The SPCA got involved and provided resources at no charge to the City. He would like to have a Public Workshop to have Councilman King, MacCoy and Brad from the City of Milford to education the City Council ahead of time.

Councilman King stated that the reasoning behind the scope of work for the committee is to do the leg work and look at every potential outcome for the dog park. Then towards the end, bring the people together to educate them on the options. Councilman Henderson stated that he is familiar with the process of the committee. However, he still believes that the name of the committee is biased. Councilman King stated that he does not see a problem with changing the name of the subcommittee. He added that the City of Lewes has a dog park that is run by a group of individuals similar to how the City pool is run. Councilman King stated that when he was running for City Council, a lot of people expressed interest in having a dog park here in Seaford. As an elected official, that is why he is moving this forward for those that he serves. Councilman Henderson stated that he is not voicing his opinion that we shouldn't have it. He is not in favor of the name and he would like the public to be involved up front.

Councilman Holland asked if any cost has been looked into prior to wasting the committee members time going door to door? Councilman King stated that there is a possibility of the City having to pay nothing for it.

Councilman Mulvaney stated that he did his due diligence two years ago for the County looking at options for the old Woodland Golf Course. A plan was developed with an architect that included a dog park, handicap fishing piers, etc. The dog park was professionally engineered to separate dogs by aggressive, non-aggressive and size. He added that the park also proposed equipment be included. The budget was approved for \$279,000 to do the work for that park. When it was taken to Sussex County Council for approval, it was denied due to several reasons included policing, insurance liability with biting, etc. He added that he does not want a committee.

Councilman MacCoy asked if the secondary committee would be tasked to look at cost, hours, staffing and insurance? Then they would bring that information back to present what their findings are? Councilman King stated that the secondary committee would just be an extension to the committee that is already in place. There is a Parks and Recreation committee that is already in place and appointed by the Mayor. This secondary committee would look at every potential outcome for the park and do the scope of work. Councilman MacCoy stated that he is not opposed to having a dog park, however, he feels like a Public Meeting should be held to get a feel of the public interest rather than going door to door.

Councilman Henderson stated that he feels the idea of the committee is premature. The committee needs to do more homework and do a Public Workshop to get a feel of the interest. Then, based on the feedback get these people appointed to do the work. Councilman Mulvaney suggested to get representatives from the City of Lewes and City of Milford to come to provide information.

Councilman MacCoy stated that if he went door to door now to speak to residents about a dog park, he is unable to provide all of the facts. There are questions that could be asked that he is not able to answer. He would like to see all of the facts presented so that the pros and cons can be looked into.

Councilman King again stated that the residents in our community have interest in a dog park and that is why he is bringing this forward.

Mayor Genshaw called for a motion. Councilman MacCoy stated that he would like to see this idea pursued in a Public Workshop forum with presenting the facts and figures. Mayor Genshaw stated that he believes we do not need a motion to do that; that is more of a recommendation. Councilman King stated that he is asking for the resources for the people to help. Mayor Genshaw stated that Councilman King can form this group of individuals without the recommendation of him. Councilman King stated that City Manager Anderson stated that it has to be approved. City Manager Anderson stated that if the committee plans to spend any of the tax payer's money, it needs to be a public body. He assumed that they are going to look at all of the facts and one of the things is a construction cost estimate. Typically, the City hires an engineer to do that type of work; looking at the list of people recommended for the committee, he is not sure any of those people could do that work. If it gets to the point that an engineer is involved or a proposal is written, money

will need to be spent to provide an estimate. If we have to buy land for the park, appraisals will need to be done. Councilman King stated that there is no cost at this point for the City. At this time, he is going to look at the interest.

Councilman King asked during the appointed Parks and Recreation committee meeting if this secondary committee would be able to participate? Mayor Genshaw stated that Councilman Henderson did the cat spay and neuter Public Workshop with no appointment by the Mayor. Mayor Genshaw stated that if Councilman King is just reaching out to get feedback on the interest of the park, then no committee needs to be appointed. Councilman Henderson added that there is no law that states that people with like minds cannot get together. Councilman King stated that this was brought forward tonight due to FOIA concerns. City Manager Anderson added that the people listed can show up to a Parks and Recreation Committee meeting. However, if this committee starts making recommendation to the City Council and starts spending money or recommending spending of money; that recommendation needs to be done by FOIA laws. Councilman King said that he will move forward with these people.

OLD BUSINESS:

There was none.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

- Nanticoke Memorial Hospital Tribute Dinner, November 21, 6:00 p.m. at Heritage Shores.
- Parks & Recreation Department's New York City Bus Trip, November 23rd – leaving from Parks & Rec at 6:30 a.m.
- City of Seaford offices will be closed on November 28th and 29th in observance of the Thanksgiving holiday.
- Caroling in Gateway Park, December 2nd at 6:45 p.m.; Rain Date December 6th at 6:45 p.m.
- Seaford Christmas Parade, December 7, line up at 6:00 p.m. Nylon Blvd, Step-off at 7:00 p.m.; rain date is December 8th, same times.

The Leaf Machine is currently in operation until December 31st. In rain events help us to help you by clearing a catch basin or calling Public Works to have a catch basin cleaned at 302-629-8307 or after hours at 302-629-4550.

COMMITTEE REPORTS

Councilman MacCoy reported on Public Works.

Public Works:

- Fire hydrant flushing and top repainting continuing
- Market Street milling and paving starting today.

- Leaf machine has made one full pass through town.
- Spruce tower repainting started on 9/16/19, blasting inside of tank complete and primed. Exterior blasting and priming underway.
- Cleaned up a couple more properties for Code
- Main sewer interceptor was cleaned and videoed. 100' section was found half full of stone. This was cleaned last week.
- Verizon installations on Lowes tower is on going
- Venture Drive extension project has begun.
- Replaced two meters with AMI meters at St. Johns.
- Applied for DelDOT utility permits for Pine Substation pond pump and Rt. 13 water main project.
- Attended multiply meetings Spruce tower progress, Lowes Verizon, DNREC needs assessment, Kent Peterson, AMI,
- Sean O'Brien obtained his flagger certificate.
- One man down due to injury
- Performed all routine tasks; swept, L & L, big piles, read meters, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

WWTF & COMPOST

- Plant performance is good
- We have little compost to sell
- Leachate treatment going well
- Most prep work completed for additional blower installations with.
- No major equipment maintenance needed

Upcoming two weeks:

Public Works

- Work on replacing remaining meters
- Keep leaf machine out
- Monitor remaining projects; Spruce tower, Riverview Park, Venture Dr. Ext., Market St. sewer, Verizon
- Hydrant flushing
- Replace fire hydrants (ongoing)
- Continue all routine tasks

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Screen for compost

Councilman Henderson reported on Police, Fire, & EMS.

Seaford Volunteer Fire Department, Inc.

Report from President Rick Stewart:
No report for this period.

Notes from Fire Chief John Wilson' Report (October 21 to November 11)
Alarms to date as of 11/11/19 at 1400 hours

- Fire 626
- EMS 3193

Significant Alarms

- 10/27/19 Serious Vehicle Crash, Out of City, Bridgeville Highway (1) fatality
- 11/8/19 Serious Vehicle Crash, Out of City, Atlanta Road (1) Serious Injury
- 10/10/19 House Fire, Out of City, Old Carriage Road, Fir in crawl space, smoke alarm save.

Apparatus

- All apparatus are currently in service
- Tower 87 was involved in a minor crash at Pine Street and King Street while making a turn, causing damage to rear driver's side. Wayside will (be) correcting damage in near future.

New Engine 87-5

- In 6th week of production
- Project completion date changed to 12/11/ with committee going for final inspection 12/12 to 12/14 in Wisconsin

Fire Prevention

- All Fire Prevention poster and Essay's 1st place winners have been sent to Sussex County for Judging. Attached is the District Winners.
- 11/19; 1000 hours; Central Elementary, Pre -K, Fire Prevention talk, Engine and Ambulance Display.
- Completed: Touch A Truck at West Seaford with Police on 11/1, Little Sprouts on Shipley St on 11/29 and Trunk or Treat at Ross Mansion on 11/26

Community Event

- 11/11/19 Veterans Day Ceremony at Kiwanis Park with tower 87 Flag and Ambulance Standby.

911 Transition

- Everything is going smooth; all phone lines, CAD Computers, and 800 radio templates are complete.

Training

- 11/6 – Structural firefighting Evolution at DSFS Georgetown with Station 71
- 11/20 – Walk Thru – Allen’s facility on Wesley Church Road

County Chiefs, Fire Police, and EMS Associations

- Meeting at Fire Station 87 Hall on 11/21/19 at 1900 hours

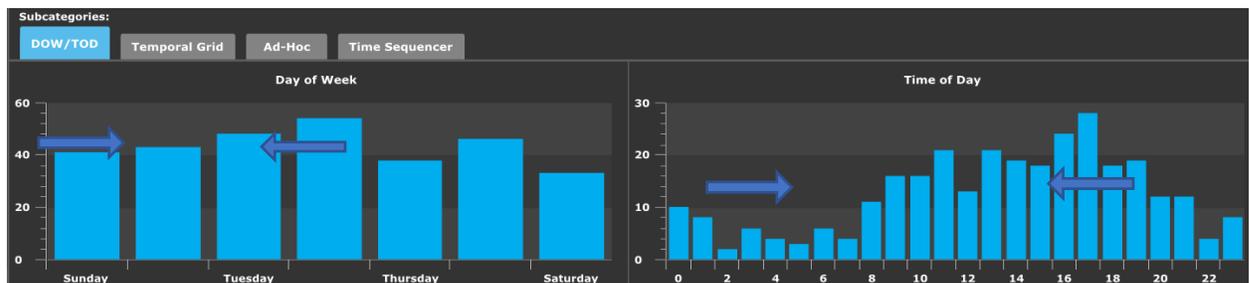
Seaford Police Department

Monday October 21 through Sunday November 10, 2019 as reported by Chief Marshall D. Craft, Jr.:

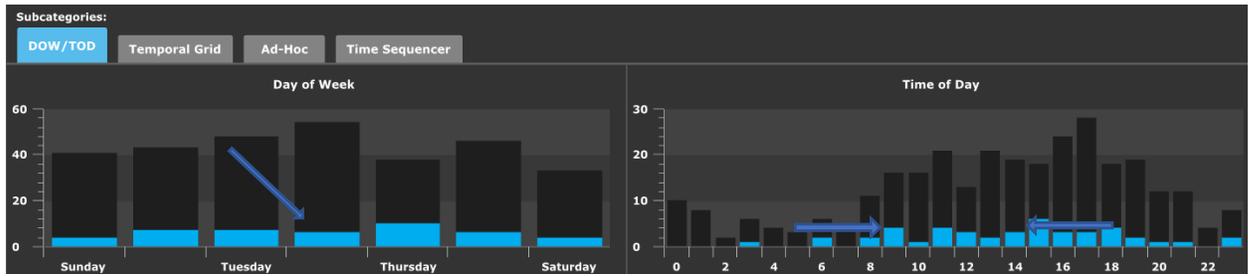
INCIDENTS	TOTAL YTD
All crimes	5915
All Traffic (E-Tickets)	7048
All DUI	38
All Crashes	492
False Alarms	441

Criminal

- All complaints: 303
 - Felony: 16
 - Misdemeanor: 80
 - Violations: 11
 - Other: 196
- 84% Clearance Rate (overall)
- Tue & Wed from 0900-1900 hours (overall crime)
- The below chart shows data for overall crime during this reporting period:



additional Data below: There were a total of 43 complaints consisting of Rape, Burglary, Aggravated Assault, Assault and Theft complaints excluding shoplifting: (60% clearance rate during this reporting period. Most occurred on Thursday from 0900-1800.)

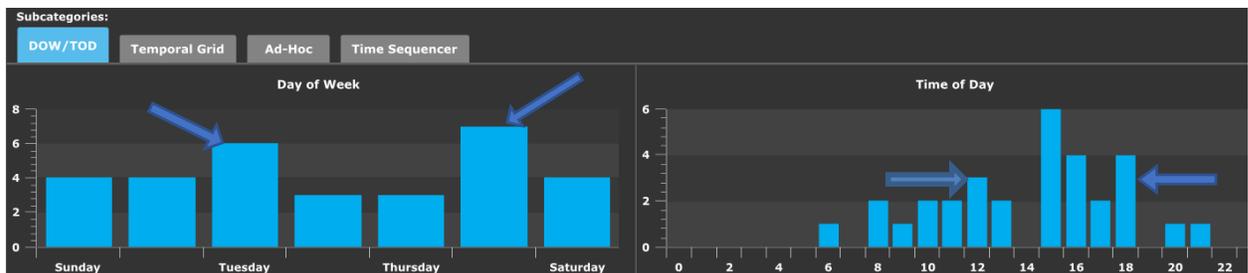


Drug Complaints:

- Drug Crimes: 11
 - 10 Adult Arrest
- Search Warrants(s): 0
- Overdose: 1 (SW High Street)

Traffic

- Citations: 373
- Reckless, Careless or Inattentive: 4 (3 were accident related)
- DUI: 0
- Crashes: 31
 - Injury: 2
 - Non-Injury: 29
 - Hit & Run: 2
 - DUI related crash: 0
 - Departmental accident: 1 (minor - backing up hit signage)
 - Tuesday and Friday from 1200-1800 Hours (See Crash chart below)



Significant Events:

SPD Detectives investigated a vehicle burglary located on N. Shipley Street where suspects obtained a credit card from the vehicle. Credit card statements revealed suspect utilized the credit card at Wal-Mart. Surveillance footage of the incident was obtained, suspects were identified resulting one arrest (Jerome Smith Jr) and warrants on file for Traci Price. (71019-10742).

SPD officers responded to Magnolia Dr. for an altercation between teenagers. Upon arrival, a Pit-bull ran from the residence and bit an officer. The pit-bull then ran toward the officer a second time resulting in two rounds being discharged into the ground missing the dog. Animal control responded to quarantine the animal. Officer treated at NMH and released with an antibiotic.

SPD Criminal Investigations Division concluded an investigation into theft of tools from vehicles in the Lowes parking lot located at 22880 Sussex Highway in Seaford. The reported thefts have taken place over the course of the past two weeks. On November 6, 2019 Detectives were conducting parking lot surveillance and observed Kristofer Watson, 38 YOA from Milton Delaware, actively removing tools from a contractor's truck, which resulted in an in-progress apprehension and the clearance of multiple thefts from vehicles. Further investigation led to the recovery of a significant number of stolen tools from a pawn shop related to this investigation and detectives are working with Victims for the return of their property.

SPD investigating the alleged Theft of a Motor Vehicle described as a 1998 Honda CRV, gray in color, displaying DE TAG #PC45222. Investigation revealed the vehicle was parked on Popular Street when a rollback was observed removing the vehicle from the scene. Case is P/A.

Admin

- 10/21- Director's Meeting- Chief
- 10/22- State Accreditation Meeting at SPD - Chief, D. Chief, Lt. and Staff Sgt.
- 10/22- Council Meeting - Chief
- 10/23- Unified Seaford @ SPD - Staff
- 10/23- Staff meeting City Hall - Chief
- 10/23- Seaford School District Admin Meeting (Dr. Bell)- Chief
- 10/24- Segal Waters meeting - Chief
- 10/24- Senator Pettyjohn - Chief & D. Chief at SPD
- 10/25- Meeting at SPD with City & EOC (phone lines) - Chief
- 10/28- NMH Security meeting at SPD ref. planning for Table Top exercise - Chief & CI Sgt.
- 10/29- Meeting State Administrator New World (CAD)/ Intrado-911 center transition - Chief
- 11/06- Building walkthrough (GMB engineer) ref. department renovations- D. Chief

Training

- 10/23- M/Cpl. Mills, SSgt. Sterner and Donna Massey completed the OHS National Child Passenger Safety Technician course
- Rifle Course / Fall Firearms recertification continued through this reporting period
- 10/25-10/30- International Association of Chiefs of Police (IACP) Conference - D. Chief

Event:

- 10/26- Trunk or Treat festival at Ross Manson - SPD Patrol
- 10/30- Halloween Parade - Chief, SPD Patrol
- 10/30- SRO handed out bicycle helmets at the Seaford Middle School to promote bicycle safety.
- 11/01- 'No Shave November' to raise funds for childhood cancer (Bella Brave)- SPD
- 11/01- West Seaford Elementary (Touch a Truck) - SRO, Staff Sgt, Chief & D. Chief
- 11/06- Attended Coffee with Danny at Every Fiber - Chief

- 11/06- Attended SCAT meeting with City Officials at Bridgeville Fire Department- Chief
- 11/07- Coffee with a COP at Every Fiber - SPD members

Update:

- 10/22- Council voted to transfer Seaford 911 center services to EOC/SUSCOM
- 10/30- Seaford 911 Center transferred Police, Fire & EMS Services to EOC/SUSCOM to dissolve the center and created a Communications Support Technician call center
- 11/07- Seaford Police Department officially began State Accreditation Process
- 11/09- Senior Corporal Testing

Councilman Mulvaney was absent but submitted his report for the Electric Department.

Since the last report

Crew

Did the night time street light check, Oct 21.

Hung 4 new Christmas Lights on Penn Ave.

Hooked up the new building at Residence at RiverPlace.

Replaced the bad terminators at NMH and switched them back to normal feed.

Replaced bad street light heads that we found in the night time check.

Started working in Herring Ridge, buried the conduit and pulled in the primary wire for the first buildings.

Started working in Gateway Park getting electric to the new Christmas display.

Checked the bulbs in the Christmas Lights.

Collected data on poles and pole mounted transformers for the GIS system.

Removed the transformer and primary wire that feed the irrigation system where Mearfield 2 is being built.

Change over the service at the Montessori School from DP&L to City of Seaford.

Put up flags for Veterans Day.

Director

Had my council liaison meeting.

Had the directors meeting.

Had a staff meeting.

Went to DEMEC for training on electric vehicles.

Had a meeting with GMB.

Worked with June and Ed on inventory numbers for the audit.

Went to the fire house to see about putting a timer on their siren control because Sussex EOC will not deviate their procedure for setting of sirens.

Blake and I wired the timer in the fire house for the siren.

Signed the donation letters for the new Christmas Lights.

Had a meeting about development of a lot in Ross Business Park.

Talked with DP&L to coordinate the transfer of service from the Wheaton's property.

Worked on cost projections for running fiber north on Sussex Hwy to the new lift station.

On site with the crew at the Montessori School.
Had a conference call with Chris Simms & Dave Downes about the Library Solar.

Upcoming Weeks.

Continue changing the lights on Sussex Highway to LED and take down the banners
Continue remarking poles from the distribution circuit changes.
Continue collecting the data for the GIS system.
Install the new batteries in Ross Substation control house.
Put up the Christmas Lights.
Help put up the Christmas Tree in Gateway Park.

Councilman Holland reported on Administration.

MEETINGS:

- ✓ Met with the Compensation Consultant during the site visit.
- ✓ Attended Danny Short's coffee meeting.
- ✓ Walked lot seven in the RBP with Kent Peterson prior to closing.
- ✓ Attended the ED meeting.

OTHER WORK:

- ✓ Prepared the City Council agenda.
- ✓ Attended the Electric Department Truck bid opening.
- ✓ Attended the SCAT diner and steering committee meeting.

Information Technology Report:

- Configure security camera VM for transfer and software license moves
- Upgraded Virus Server to Apex One
- Reworked and Cleaned up fiber connections.
- Working on Redundancy and organization
- Software updates at PD and Installing printers
- Working on Front Counter Desk and reworking stations

Administration Report for Council –

- ✓ Continue Audit work.
- ✓ Attend AMI Project update call.
- ✓ All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman King reported on Code and Parks and Recreation:

Code Department Report:

Building Official Mike Bailey reports that the Code Department is doing routine inspections for on-going projects, violation inspections throughout the city and performing plan reviews for new permits.

The Code Dept. has issued 246 permits and 558 Rental Licenses as of November 12th 2019. (Invoices have been mailed out for the rentals that did not apply for the license. There are 32 outstanding rental invoices.)

Large Project Statuses:

- Riverplace Phase 2 – Work starting on the fishing pier.
- Wawa – Demolition started on the Tea Tyme Property.
- Our Lady of Lourdes Church – Framing progressing.
- Herring Ridge – Water and sewer being installed on site.

Parks & Recreation Departments Report:

Superintendent of Parks and Recreation Katie Hickey reports that the Parks Department has completed routine jobs including mulching, spraying, grass cutting, trash pick-up and work orders.

- Worked on planting trees at the Jay's Nest through the State tree grant.
- Prep for the Halloween Parade – 10/30.
- Prep for Youth Flag, Men's Slow Pitch Tournament & Tackle Football games.
- Held championships for both Youth Flag & Men's Slow Pitch Softball (A Bracket).
- Currently have 34 kids signed up for Youth Co-ed Basketball program.
- Registered 27 people for the NYC bus trip on 11/23.
- Coordinating coaches for the basketball leagues (6-8, 9-10, 11-13)
- Working on the programs for the upcoming Caroling in the Park event.
- Planted and staked trees with the help of SHS & SMS Ag Students to complete State Grant.

Katie also attended various meetings and workshops.

Mayor Genshaw thanked all of those that attended the Veteran's Day ceremony yesterday.

Mayor Genshaw called for a motion to close the regular Council Meeting. Councilman Mulvaney made a motion to close the regular Council Meeting. Councilman Henderson seconded the motion; motion so passed with all voting in favor. The regular Council Meeting closed at 8:26 p.m.

Charles D. Anderson, City Manager