

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

October 23, 2012

7:00 p.m.

Mayor William G. Bennett called the Regular Meeting to order with the following present: Councilman J. Rhea Shannon, Councilwoman Pat A. Jones, Councilwoman Grace S. Peterson, Councilwoman Leanne Phillips-Lowe and Councilman David Genshaw. Dolores Slatcher, City Manager and Charles Anderson, Assistant City Manager, were also present.

Councilwoman Jones offered the opening prayer. Mayor Bennett led those present in the Pledge of Allegiance.

Mayor Bennett solicited changes to the agenda. City Manager Slatcher stated there were none.

Mayor Bennett called for a motion to approve the Minutes of the Regular Council meeting of October 9, 2012. Councilwoman Jones made the motion to approve the Minutes of the October 9, 2012 Regular Council meeting. Councilman Shannon seconded the motion. Motion so passed, with all present voting in favor.

Mayor Bennett then asked for any correspondence. City Manager Slatcher stated there was none. Mayor Bennett had two letters from resident Dan Cannon of Nylon Boulevard. One was in reference to electronic payments and the other was in reference to pickup of tree limbs and leaves throughout the city. Mayor Bennett stated he wrote a response to each letter and attempted to deliver them personally, but Mr. Cannon was not home. The letters were mailed out.

City Manager Slatcher presented New Business #1, the bids for Landscape Maintenance. The service runs from March thru the end of October annually on those dates. She stated we received five bids for the bid opening. There was one bid that was received after the bid opening and was not considered. She stated there were new bio retention areas added and the Police Department was deleted. She also stated we award this bid on the first year and then we have the two year option to renew after the first year's performance. The recommendation is to award the bid to the low bidder, Omega Outdoors, in the amounts of: \$25,488 for 2013, \$27,525 for 2014 and \$30,280 for 2015.

Mayor Bennett asked for questions from Council.

Councilwoman Jones asked if Omega Outdoors was a local company. City Manager Slatcher stated yes, Chad Allen is the owner. His references were checked and we received positive feedback. Councilwoman Jones also asked who had the contract before and did they bid this time. City Manager Slatcher stated Passwaters Landscaping was the previous contractor and he did not submit a bid.

Mayor Bennett called for a motion. Councilman Genshaw made a motion to award the Landscape Maintenance Bid to the low bidder Omega Outdoors for 2013 in the amount of \$25,488. Contingent on satisfactory performance after the first year then automatically award the bid for 2014 in the amount of \$27,525 and 2015 in the amount of \$30,280. Councilman Shannon seconded the motion. Motion so passed, with all present voting in favor.

City Manager Slatcher presented New Business #2, a request to authorize a two-year extension for final plans approved for Mearfield II subdivision to expire on March 24, 2013. She stated Mr. Littleton reviewed this and did recommend the extension.

Mayor Bennett called for a motion. Councilwoman Jones made a motion to approve the Mearfield-Section II final subdivision plans approved to expire on March 24, 2013. Councilwoman Phillips-Lowe seconded the motion, motion so passed with all present voting in favor.

**REMINDER OF MEETINGS & SETTING OF NEW MEETINGS:**

- Downtown Seaford 2012 Halloween Parade, October 24<sup>th</sup> with step off at 7 p.m. (Line-up at 6:15 p.m.)
- Nanticoke Tribute Dinner, Heritage Shores, October 25<sup>th</sup> @ 6 p.m.
- Today and Tomorrow Conference, Del Tech, October 31<sup>st</sup> @ 7 a.m.
- Trick or Treat for Halloween, children up to and including 12 years old, 6 p.m. until 8 p.m., October 31<sup>st</sup>
- State of Delaware Workman's Comp meeting, October 30<sup>th</sup> @ the Cheer Center

**COMMITTEE REPORTS:**

Councilwoman Peterson reported that the electric department replaced 20 of the 27 lightening arrestors and is trimming trees. There was a power outage on October 21<sup>st</sup> due to a traffic accident in front of Shore Brite on Norman Eskridge Highway. The electric department also completed interviews and made a job offer to one of the candidates. Signs of growth continue as small businesses are adding to existing load or adding a new load. She also added there will be a Block Watch cleanup on October 27<sup>th</sup> at 9:00 a.m.

Councilwoman Jones reported June was working with the auditors to finish up. The utility bills went out October 11<sup>th</sup>. The public works department will be reading water meters October 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup>. The electric department will be reading electric meters October 29<sup>th</sup> and 30<sup>th</sup>. Flu shots will be given on October 25<sup>th</sup> at 8:15 a.m. All other business is routine.

Councilwoman Phillips-Lowe reported that the Code department has seen a decrease in violation letters. The Building Official is working on updating the Municipal Code. They have issued four building permits. Planning and Zoning will have a meeting on November 1<sup>st</sup> at 7:00 p.m. In Public Works the Dulaney Street water pump is still down, but the other pumps are providing adequate coverage. There was a water main break in Washington Avenue that was repaired. They are working on annual wastewater inspections at BASF and Orient Chemical. The ED/IT department they are continuing to work with DEDO to find space for businesses. There will be a tour of the Power Plant for the Seaford Enhancement Team. The Police department is getting new servers.

Councilman Shannon reported the Police Department is doing fine and he plans to attend the Fire Department meeting tomorrow.

Councilman Genshaw reported that the Parks department is still catching up. The Recreation department is changing seasons. They have sent out emails for wrestling, Junior Jordan and the other programs. He also reported that we are working with and supporting other groups in the area, so we are all working together and getting people involved.

There being no other business, Mayor Bennett called for a motion to adjourn. Councilwoman Peterson made a motion to adjourn. Councilman Genshaw seconded the motion. Motion so passed with all present voting in favor.

Mayor Bennett adjourned the Regular meeting at 7:18 p.m.

By: \_\_\_\_\_  
Dolores J. Slatcher, City Manager

/tlh