

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

October 11, 2016

7:00 PM

Mayor David Genshaw called the Regular Meeting to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilman Orlando Holland, Councilman William Mulvaney and Councilman Dan Henderson. City Manager Dolores Slatcher, Assistant City Manager Charles Anderson, and Superintendent of Electric, Bill Bennett, were also present.

Councilman Holland offered the opening prayer and Mayor Genshaw led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; City Manager Slatcher stated there was none.

Mayor Genshaw called for a motion to approve the minutes of the Regular Council Meeting of September 27, 2016. Councilman Henderson made a motion to approve the minutes from the September 27, 2016 Council Meeting. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

CORRESPONDENCE

City Manager Slatcher presented information received from Mr. Todd Lawson, County Administrator letter advising of Sussex County administration of the Community Development Block Grant (CDBG) and seeking solicitations for projects. The Sussex County Community Development Office will assist local governments in Sussex County in preparation of the (CDBG) applications in an effort to bring as much of those funds to Sussex County as possible. The only financial responsibility for the town is to pay for advertising the public hearing.

In order to be considered, Infrastructure projects must be in a predominately low to moderate-income area. A survey must be completed to prove area household incomes. They also require a complete set of engineering plans, cost estimates, documentation of existing matching funds and a letter stating that the requested project will be completed within one year.

If accepted by Council; Sussex County would apply for the CDBG funding on the City's behalf, and if funded, Sussex County would administrate the projects. All administrative costs would be paid for by grant and County funds. The County is required to schedule public hearings in each city or town that is applying for the funding during November or December to be able to meet the application deadline. If the City is interested in participating with the County in a CDBG application, they will need to notify Brad D. Whaley, at the Sussex County Community Development and Housing Division at 855-7777 by October 7, 2016.

Mayor Genshaw solicited any questions or comments from Council; there were none.

Mayor Genshaw stated that the City will move forward as planned.

NEW BUSINESS

Mayor Genshaw presented New Business #1, Request from Two Farms, Inc. to extend for one year the Contract Purchase under an Agreement with Seaford Development Associates, LLC. City Manager Slatcher stated that Two Farms Inc. is requesting this extension and exercising their right, under Paragraph 14 of the Contract of Sale to extend closing for a period of one year, with the outside closing date now being December 31, 2017. This request needs to be accepted and acknowledged by Council, and this will allow them time to present the plans for construction to be approved by the City before Two Farms, Inc. finalizes the purchase for Tax Map and Parcel 4-31-5.00-297.00.

Mayor Genshaw solicited any questions or comments from Council; there were none.

Mayor Genshaw called for a motion. Councilman Holland made a motion to grant Two Farms, Inc. the extension for one year for the Contract Purchase under an Agreement with Seaford Development Associates, LLC for TMP 4-31-5.00-297.00 adjacent to Front Street. Councilman Mulvaney seconded the motion; motion so passed, with all present voting in favor.

Mayor Genshaw presented New Business #2, report from an internal staff Committee selected to review the request from the Governor's Grant Home Owners Association for the placement of speed limit and "Children at Play" signs. Assistant City Manager Charles Anderson came forward to present the information. Berley Mears, Director of Public Works, Lieutenant Flood, and Mr. Anderson were on the committee to review this request from the HOA of Governor's Grant that was submitted on September 16th, 2016. The Committee went to Governor's Grant and found that currently, there are only two 25 MPH speed limit signs, and one "Children at Play" sign. All three of these signs are currently placed at the entry way of Governor's Grant, William Ross Lane, when coming off of Atlanta Road, to notify of the speed limit change. However, there are no other signs placed in Governor's Grant.

The Committee recommends that two more 25 MPH speed limit signs be placed on Plantation Drive; one on each end, and a "Children at Play" sign midway on Plantation Drive. Another speed limit sign is recommended to be placed on the west end of Chesapeake Drive, and all signs would be placed on existing poles. The signs would be installed by the developer. Mr. Anderson spoke with the HOA about this recommendation, and they were fine with what the Committee recommended and thought that residents would agree as well.

Mayor Genshaw solicited any questions or comments from Council.

Mayor Genshaw asked who decides on signs placed during development.

Assistant City Manager Anderson stated, that the developers work with DeIDOT for sign placements, but signs can be requested through the City or even the Fire Marshall.

Councilman Holland asked if this recommendation occurred from a complaint of speeding.

Assistant City Manager Anderson stated, yes. There had been complaints given to the City from residents, and also complaints made to the HOA of Governor's Grant.

Councilman Henderson asked if this request was initiated by Rayna Butler, the Community Manager since the request sent in was made by her.

Assistant City Manager Anderson explained that he had spoken with Rayna about the issue of signage being placed in Governor's Grant and she said that the HOA have held two meetings in regards to this issue. Mr. Anderson also stated that the City has had a couple of complaints in regards to the speeding in this area.

With no further questions or comments; Mayor Genshaw called for a motion.

Councilwoman Phillips-Lowe made a motion to approve two 25 MPH speed limit signs and one "Children at Play" to be placed on Plantation Drive and one 25 MPH speed limit sign on Chesapeake Drive. To notify the Developer to install the speed limit and stop signs in the final phase of Governor's Grant prior to acceptance by the City. The placement of these signs are to be per this Internal Staff Committee recommendation dated October 5, 2016. Councilman Mulvaney seconded the motion. Motion so passed with all present voting in favor.

Mayor Genshaw presented New Business #3, The Annexation Committee report for the annexing of TMP 3-31-5.00 101.00; lands on the Northwest corner of Middleford Road and Sussex Highway (Route 13). City Manager Slatcher stated that the Committee appointed by Mayor Genshaw on September 27th, 2016, was to investigate the possibility of annexing certain lands into the City of Seaford limits. The request was made by the Petitioner, Cerwin Holdings, Inc. for the owners of the property Bierman Family, LLC. Property located at 1602 Sussex Highway Seaford, Delaware 19973, with Tax Map and Parcel being 3-31-5.00-101.00.

City Manager Slatcher explained that the submitted paperwork dated September 20th, 2016, states that the property petitioner's reason for requesting annexation is to obtain City Utilities. The property identified for annexation is located at the intersection of Sussex Highway and Middleford Road and contains a commercial building and other ancillary facilities. There is no municipal storm water system in close proximity to these lands. Any storm water management system to serve these lands will have to be designed by the developer and approved by the Sussex Conservation District Office. The proposed areas of annexation for TMP # 3-31-5.00-101.00, is currently zoned C-1 by Sussex County Zoning. Requested City of Seaford Zoning would be C-2; Highway Commercial District. The City of Seaford Council may have to zone the land through the City's Municipal Code following annexation, pending legal advice.

Currently the parcel receives electrical service from Delmarva Power. Upon annexation the City will amend its service territory agreement with Delmarva Power through the Public Service Commission to include the annexed lands. Any development after the amendment of that agreement would be serviced by the City of Seaford. Current City policy is to plan for effective growth by working out phasing plans with developers that accommodate development in the most

cost effective manner possible. All electrical design will be completed at the cost of the developer in accordance with City rules and regulations. The City of Seaford currently has a regional sewage lift station near the subject property and is the only municipal sewer system that is publicly owned in the area. Once annexed these lands would be eligible to be tied into the municipal sewer system. The extension of sewer mains and the construction of lift stations (if required) are considered a part of the project development cost and the owner should give careful review and consideration for sewer connections.

The City has an existing water main near the subject property. The 10" water mains are located in the Middleford Road and Sussex Highway right of way adjacent to the site. The City water supply is sufficient to support development, however the necessary distribution system extension to the new development would have to be provided by the developer. The owner will need to provide the City the necessary easements prior to acceptance of streets, water mains, sewer mains, and electric installations. These should include a survey sealed by a licensed Delaware surveyor with a written legal description of lands being given. The easement document must stipulate that no permanent structure can be built within the easement area.

The lands will be taxed based on the City assessment following the annexation. The assessment would be based on the value of the land and improvements as per City zoning. The current designated land use by the Sussex County Tax Assessment office is TMP # 331-5.00-101.00-Commercial. No real estate property taxes can be determined until City assessment occurs. The City's real estate property tax rate is \$0.31 per \$100.00 of 100% assessment based on 2008 market values. There is an exemption for non-profit entities. A final review and approval must be granted by the Tax Assessor of the City of Seaford. The Annexation Plan designates the subject property in the Town Center District. The Land Use Plan identifies the area that the subject property is located in as commercial. The requested zonings of C-2 per City Zoning regulations would be consistent with the objectives of the plan.

The advantages and disadvantages of annexing the land for both the City and subject property are listed in the report. The committee members unanimously agree to proceed with the proposed annexation process for this property. It is recommended that all adjoining property owners receive written notices of the proposed annexation so they may attend the public hearing or submit written comments to be included in the public hearing record. The annexation will expand the territory of the City, and will benefit from an increased tax base. Following a successful majority vote of Council to move forward with the annexation process, a Public Hearing will be held to fully explain what area is being proposed to be annexed in the City of Seaford. This request may be submitted to Planning and Zoning for review and comments.

The annexation committee reviews solely the annexation of lands into the territorial limits of the City of Seaford. They do not review projects for any endorsement as part of the annexation process. Any projects that may be presented for the land once they are annexed into the City of Seaford will follow the normal process for development, including Planning and Zoning and City Council Public Hearings to allow the public the opportunity to comment on the project proposal.

Mayor Genshaw solicited any questions or comments from Council.

Councilman Henderson asked to clarify, supposing the application for annexation survives, how would it be taxed.

City Manager Slatcher stated that it will depend. The tax assessor will be brought in to assess what is there and tax it on what is existing. There will be land value, and if he hasn't torn the building down there will be value of that as well. Once the old building is torn down, that value will go away and a new value will be placed on the new building.

With no further questions or comments; Mayor Genshaw called for a motion.

Councilwoman Phillips-Lowe made a motion to accept the Annexation Committee Report dated October 7, 2016 as presented with the recommendation to proceed with Annexation process for TMP # 331-5.00-101.00, 1602 Sussex Highway of lands owned by Bierman Family, LLC with petitioner being Cerwin Holdings, Inc. Councilman Holland seconded the motion; motion so passed, with all present voting in favor.

Mayor Genshaw presented New Business #4, Agreement for the Establishment of a Coalition for Cooperation on Storm Water Management and Municipal Separate Storm Sewer Systems (MS4) Compliance. Assistant City Manager Charles Anderson came forward to present the Agreement. Mr. Anderson explained that the Agreement would be between the Town of Blades, Town of Delmar, Town of Laurel, and the City of Seaford. Associate members of the coalition shall be open county, municipal and other parties, and currently include, Town of Bridgeville, Sussex County, and DeIDOT. Certain municipalities have been notified they will be subject to Municipal Separate Storm Sewer System (MS4) Phase II Rule once a general permit is issued by DNREC.

The Sussex County MS4 Coalition will identify and analyze options for sharing resources to meet the Phase II Federal Stormwater Rule that is anticipated to be required of the parties in this agreement. It will protect and/or improve the water quality of local waterways in accordance with State and local water quality planning goals and policies, and comply with the requirements of the MS4 program established under federal and state law for matters related to the management of Stormwater.

The term of the agreement will be from November 1, 2016 through October 31, 2019. Each municipality will designate an official representative to serve on the Sussex County MS4 Coalition. The Sussex Conservation District will be responsible to provide staffing services to the Sussex County MS4 Coalition, to prepare meeting notices, agendas, and minutes. The cost of the services in this agreement will be to each member based on population and square miles of the member's municipality as contained in the most recent decennial census data. The percentage of population and square miles for each full member community shall then be averaged to determine the full member's allocation. The data for population, square miles, and total allocations can be found in the report for each member.

Mayor Genshaw solicited any questions or comments from Council.

Councilman Henderson asked what achievement is expected to come from this agreement.

Assistant City Manager Anderson stated that this Coalition will bring expertise in understanding the MS4.

City Manager Slatcher also stated that by having the Coalition it will hopefully achieve efficiency for all municipalities that are members for the MS4 Compliance.

Councilman Henderson asked if each town would be required to have their own permit.

Assistant City Manager Anderson stated, it could be one permit for the Coalition as a whole and each town annexed from that, but at this time he is unsure.

With no further questions or comments; Mayor Genshaw called for a motion.

Councilman Henderson made a motion to approve the Agreement for the Establishment of a Coalition and Cooperation on Stormwater Management and Municipal Separate Storm Sewer Systems (MS4) Compliance joining with the Town of Blades, Town of Delmar, Town of Laurel, and the term of the Agreement to be from November 1, 2016 through October 31, 2019. Councilwoman Phillips-Lowe seconded the motion; motion so passes with all present voting in favor.

Mayor Genshaw presented New Business #5, Request to waive bidding for Supervisory Control and Data Acquisition (SCADA) hardware in the FY 17 Budget for Electric and Public Works to be purchased from OEI the present vendor. Superintendent of Electric, Bill Bennett, came forward to present information for the request. Mr. Bennett stated that the Electric and Public Works department uses the SCADA to remotely monitor and control critical infrastructure including, Electric Distribution and Transmission Systems, Generating Stations, and Public Works Water and Sewer Systems.

Seaford Electric Dept. has used SCADA since 1991 for electric distribution and transmission system operations and, in the past, Power Plant operations. Currently RTU's (Remote Terminal Units) are deployed to monitor and control the substations and 1 gang-operated air break switch. Beginning in 1992, Public Works added RTU's to monitor water pumping stations, water towers, and sanitary sewer lift stations.

By upgrading the SCADA it is beneficial to both customers and the operators. The customers will have an improved system reliability and response time will be improved in the case of an outage. For the departments using the SCADA, it will improve the real time monitoring of systems, efficiency, increased situational awareness, and allow the employees to operate breaker from a safe distance. It also stores historical data, which is used for planning and federal reporting requirements (EIA).

The proposed SCADA upgrade includes the replacement of two Master Station Servers in the amount of \$73,385. These are located at the Utility Building and City Hall, and are connected by fiber optic. The existing servers operate in redundant "failover" mode, and were installed in 2005

and are nearly 12 years old. Typically, a server life is 7 – 10 years and the manufacturer is discontinuing support of existing servers. The existing servers will not support latest software versions. The new servers will have latest software installed. One proposed upgrade is an e-Alarm Module, which sends emails or text messages of critical alarms after hours, however this will not be purchased at this time due to budget over-run, but could be purchased in the future if the departments feel it is necessary. The departments did find that the Historical SQL Server would be a necessary upgrade for the SCADA. This provides long term storage and access of historical data for planning and reporting purposes (include \$750 for backup data storage drive). The current system provides less than one year of storage due to disk space limitations. This upgrade cost \$9,242.00. The other upgrades will include an Operator Training Simulator, in the amount of \$15,029.00 This allows scripted, scenario-based training for SCADA operators using a copy of Seaford's actual SCADA system. This cost was not originally budgeted but is important to train electric and public works personnel, and new hires. The per diem expense is estimated to be \$9,000. This pays for five days of labor at a cost of \$1,800 per day, for a technician to be onsite for installation and commissioning of new servers and software, plus training for staff.

The total cost for the proposed SCADA upgrades is a total of \$106,656.00. The budgeted amount was \$91,750.00, with a balance of \$14,906.00 that was non-budgeted. The City will save \$3,810.00 in avoided annual maintenance contract costs, for a total of \$11,430.00 in savings over three years due to a three-year warranty on new servers.

Mayor Genshaw solicited any questions or comments from Council.

Councilman Henderson asked if the current GOABS is scalable to the new one that will be installed.

Mr. Bennett stated that, yes you can add more, it is not limited to one. You can purchase a GOABS (Gang Operated Air Brake Switch) and as long as it has fiber run to that location, you can control it through SCADA.

Councilman Henderson stated that reserve funds would be used for the overage. He asked how the funds would be split between the Public Works and Electric departments, and which reserve funds would be used.

City Manager Slatcher explained that it would not be split. The electric does not have a reserve fund and because it is an improvement to the community and a training module verses an infrastructure, staff is looking at using the Realty Transfer Tax reserve funds.

With no further questions or comments; Mayor Genshaw called for a motion.

Councilwoman Phillips- Lowe made a motion to allow the Electric Department and Public Works Department to proceed with the purchase of the new SCADA hardware required to support the existing software from QEI in the estimated amount of \$106,656.00 and use the reserve funds set aside for the hardware in the amount of \$91,750.00, authorize the balance as a non-budgeted

expense, and acknowledging there may be additional costs that occur on-site during the installation.

Mayor Genshaw presented New Business #6, Delmarva Power electric service buy-out for two customers being the shell building former Tapatia Restaurant- 23437-23441 Sussex Highway and the Salvation Army, 23431 Sussex Highway, behind the shell building. City Manager Slatcher stated that under Delaware law, the City of Seaford has the right to serve these customers inside its approved service territory. The properties are currently served by Delmarva Power as existing customers pre-annexation. Currently the old Plaza Tapatia and DW Styles spaces are under redevelopment. The Partial Transfer Cost with additional costs related to cost of equipment, labor and overheads, include \$4,436.67 for Plaza Tapatia/DW Styles space and \$7,535.59 for the Salvation Army building. If Council desires to move forward, being this is non-budgeted, staff recommends that the funding come from the realty transfer tax and close a portion of the service territory currently not served by the City.

Mayor Genshaw solicited any questions or comments from Council; there were none.

Mayor Genshaw called for a motion. Councilman Henderson made a motion to approve the staff working with Delmarva Power to finalize the buy-out of the electrical service for 23431 Sussex Highway (Salvation Army), 23437 Sussex Highway (Old Plaza Tapatia space) and 23441 Sussex Highway (DW Styles) with payment to be made from the Realty Transfer Tax Reserve. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

OLD BUSINESS

Mayor Genshaw presented Old Business #1, the second reading and adoption of an ordinance to amend Chapter 14, of the Municipal Code of Seaford, Delaware relating to "Water" section 14.2.6 Water wells or water systems. City Manager Slatcher stated that this is the second reading of the ordinance. The Chapter 14, of the Municipal Code of Seaford, Delaware is amended by adding 14.2.6 Water wells or water systems under Article 2- Connection to Municipal Water System.

Mayor Genshaw solicited any questions or comments from Council; there were none.

Mayor Genshaw called for a motion. Councilman Holland made a motion to adopt an ordinance to amend Chapter 14, of the Municipal Code of Seaford, Delaware relating to "Water" Section 14.2.6 Water wells or water systems as presented. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- Pre-planning FY18 Budget workshop on Tuesday, October 18th at 7 p.m. in Council Chambers at City Hall.

- Downtown Seaford Association Halloween Parade on October 26th with line up at Cedar Avenue to SVFD starting at 6:15 p.m. with step off at 7 p.m. If rain activities will be at SVFD at 7 p.m.
- Seaford Trick or Treat for Halloween, Monday, October 31st from 6 p.m. – 8 p.m. Children 12 and under only.
- Rental License Workshop Tuesday, November 1st at 7 p.m. in Council Chambers at City Hall.
- **November 7th- Monday Evening, 7 p.m. Regular Council Meeting instead of on Tuesday, November 8th due to the Election Board's use of Council Chambers for the November General Election.**

LEAF MACHINE WILL BE IN OPERATION STARTING OCTOBER 1ST THROUGH DECEMBER 31ST. In rain events, help us to help you by clearing a catch basin or calling Public Works to have the catch basin cleaned at 302-629-8307.

COMMITTEE REPORTS

Councilwoman Phillips-Lowe reported that since the last Police report, two weeks ago, the drugs confiscated with arrests include, 130.8 grams of marijuana, 670 bags of heroin, 53 oxycodone pills, \$1,117.00 suspected drug money, and a 357 caliber Smith & Wesson revolver. The 911 stats for September include, 877- 911 calls, 574 cell calls, 2968 administrative calls, and 87 VOIP calls. There were 1332 police, 272 EMS, and 52 Fire calls, for the month of September. The Criminal Investigation Division is working on various drug/criminal investigations. The department is preparing for fall Firearms Re-Certification, night qualification and an officer applicant test is currently scheduled for Saturday, November 11th, 2016. On October 7, 2016 they executed a search warrant at a residence on Tulip Place recovered 95 fat bags of heroin (which equal 633 regular bags of heroin), a 357 Magnum revolver with ammunition along with \$252.00 suspected drug money- all of which was in the toilet attempting to be flushed. Dispatcher testing was completed on Saturday, October 8th and the department is beginning preparations for CPR/AED re-certification for November 2016.

Councilwoman Phillips-Lowe stated there was no fire report this week, but did want to mention how well the SVFD did on an episode of Delmarva Life, aired on October 11th, about the proper use of a fire extinguisher.

Councilman Mulvaney reported that in the Public Works Department, cleaning continues inside the catch basins with the sweeper, however due to the recent storms and heavy rains, many of the catch basins have been flushed clean. The silver lining has meant less sweeper cleaning while storm and flooding issues became necessary. Hydrant flushing continues with approximately 1/3 completed. Repairs to a sink hole on East Ivy Drive near the Arbutus pumping station was caused by a failure of the corrugated metal pipe from the Industrial Park rusted through requiring future replacement after bidding. Utility permit submission and meeting with DELDOT on the Route 13 water main project is ongoing.

Equipment maintenance and routine tasks are reported as normal with large limbs and high piles due to storm cleanup.

In WWTF & Compost plant performance is reported as good with no major maintenance issues. During the past weekend (8th & 9th) nearly 5 inches of rain caused a significant increase in storm water volume requiring Sunday employee time at the plant. A Compliance schedule involving a copper limit for WWTF was submitted. Priority upcoming work includes replacement of a manhole frame and installation of a locking cover on Water Street, continuing hydrant flushing and catch basin cleaning, screening for compost and monitoring leaf buildup for use of the leaf machine.

City Manager Slatcher reported for Councilwoman Peterson, The Parks and Recreation department completed the cutting of the Stein Highway Bridge. All fields for football, Men's softball, and soccer were prepared. Park's did the set up for the Cancer Walk that ended in Gateway Park for the ceremony and work orders were completed for uncontrolled grass violations on private property. Both Katie and Bobby attended an all-day Sports Field Management Class in Dover to enhance their knowledge and skills for maintenance of all the sports fields and parks. Soccer Championships are being held Sunday, October 16th at the Sports Complex around 9 a.m. and sign-ups are underway for the Youth basketball & wrestling.

The Code department attended numerous meetings, made a presentation at the Public Hearing – September 27th and participated in a DelDOT webinar "Web Application Support for Land Use Planning and Management". The department also completed building & site plan reviews and continues working on Standard Design Specification drawings; revisions to the zoning ordinance; and building permit reviews. They also reported that Plaza Tapatia is now 95% complete; Meadowbridge Apartments are at 25%; and Smith's Café Restaurant fitout is 25% complete.

Councilman Henderson reported that the key meeting among the several meetings Electrical Engineer Rick Garner attended was a Solar Array Project progress meeting. Rick continues to investigate the problems with capacitor bank controllers. He also worked on revisions to a draft of Net Metering regulations and proposed SCADA upgrades. Rick is currently in training on engineering software.

Superintendent of Electric, Bill Bennett reports that work continues at Meadowbridge Apartments. Mr. Bennett replied to requests for information from AMP about the smart metering project and coordinated with the contractors on the City solar project. A switch cabinet in Ross Business Park was temporarily replaced with a spare but a new cabinet needs to be ordered for permanent replacement. The Department worked on trimming some trees around town.

Councilman Holland reported that the Teen Challenge Sidewalk replacement is now 50% complete. Multiple meetings were attended including: SCADA Upgrade, Prospective client meeting with DEDO, realtors for BASF property, Cancer Walk and Ceremony at Gateway

Park, Board of Adjustment, Conference call with DEMEC and prospective solar operator, SCAT Steering Committee, Annexation Committee, the solar project progress meeting and attended the 50th Anniversary mixer at Don-Lee Margin.

Administration also reviewed bids for transformers and switchgear for sending out. As well as met with auditors to review progress, work on Opengov platform, and all other business is reported as routine- financial management, payroll & benefits, purchasing, billing, customer service, etc.

In Information Technology, reviews and updates were made to some security policy settings, reviewed auditors recommendations for IT, and worked with various departments for IT needs.

With no further comments Mayor Genshaw called for a motion to adjourn the Regular Meeting of Mayor and Council. Councilman Holland made a motion to adjourn the Regular Meeting of Mayor and Council. Councilwoman Phillips-Lowe seconded the motion. Motion so passed with all present voting in favor. The Regular Council Meeting was closed at 8:12 p.m.

Dolores J. Slatcher, City Manager

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