

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

September 12, 2017

7:00 PM

Mayor David Genshaw called the Regular Meeting to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilwoman Grace Peterson, Councilman Orlando Holland, Councilman H. William Mulvaney, III and Councilman Dan Henderson. City Manager, Dolores Slatcher, Assistant City Manager, Charles Anderson and Berley Mears, Director of Public Works, were also present.

Councilman Mulvaney offered the opening prayer and Mayor Genshaw led those present in the Pledge of Allegiance.

Mayor Genshaw reminded Council that there would be an Executive Session to discuss litigation.

Mayor Genshaw solicited any changes to the agenda. City Manager Slatcher stated there were none.

Mayor Genshaw called for a motion to approve the minutes of the regular Council Meeting on August 22, 2017.

NEW BUSINESS

Mayor Genshaw presented New Business #1, Present Bid for new Public Works truck. Director of Public Works, Berley Mears, came forward to present the information. Mr. Mears stated that the department received a bid from Hertrich Fleet Sales Inc. for the purchase of a new 2018 One Ton 4x4 Dump Truck and Snow Plow. The department budgeted \$55,000.00 for a new 2017 One Ton 4x4, gas, Dump Truck and Snow Plow combo. The new truck will replace a 2007 Dump Truck. However, the new truck will be gas and not diesel and a 2018, with the purchase price being \$46,296.00. They will receive \$6,000.00 for the trade of the 2007 truck, making the total of the new truck \$40,296.00. The new truck will not be in until February 2018.

Mayor Genshaw solicited any questions or comments from Council.

Councilman Henderson asked if the gas model of the truck will hold up, to what the department will be using it for.

Mr. Mears stated yes. The truck will be used for leaf and limb pick-up, with the largest job being to plow snow.

Mr. Henderson asked if the new truck came with a snow blade.

Mr. Mears stated yes. The new truck will come with a new snow blade, however they are not able to retain the snow blade from the current truck, since the trade-in amount included the truck with the blade.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman Mulvaney made a motion to award the bid for a 2018 One Ton 4x4 Dump Truck and Snow Plow to Hertrich Fleet Sales, Inc. in the net amount of \$40,296 and trading in a 2007 Ford F350 One Ton 4x4 Dump Truck and Snow Plow. Funded in the FY18 Street Capital Budget in the amount of \$55,000.00. Councilwoman Phillips-Lowe seconded the motion; motion so passed with all present voting in favor.

Mayor Genshaw presented New Business #2, funding request for the Transportation Alternatives Program. Mr. Mears came forward to present the information for the funding request for the Transportation Alternatives Program. The projects capped at \$1,000,000 with DelDOT paying 80% and City paying 20%. The City submitted the application on February 2, 2017 and met with the program coordinator in late February to get approval of application. The Concept planning will take approx. 6-9 months and a preliminary cost estimate will be provided as part of the concept planning process. The City will then have to commit to move forward with a match around \$30,000 for final design and the final design would be 14-18 months from today with shovels in the ground around 20-22 months from today.

The improvements will provide a safe means of transportation for pedestrians, including ADA upgrades/installations, around the Gateway of downtown and installation of sidewalks at Gateway Park, east side of Front Street, and the roundabout will add connectivity from and around the newly revitalized area along the Nanticoke River across a busy intersection to a City park, downtown commerce, and a proposed new commercial development. Painted crosswalks will help delineate crossing points and the proposed painting of Market Street, as well as, the added parking spaces with curbing "bump-outs" would act as traffic calming techniques for this busy area. The proposed flower beds could be installed to include BMPs for water pollution prevention alternatives. The area of the proposed work is also located in the Downtown Development District (DDD). Mr. Mears showed Council a picture of the proposed concept.

Mayor Genshaw solicited any questions or comments from Council.

Councilman Henderson asked if this resolves the commitment to the Conceptual Vision Plan that was previously put in.

Mr. Mears stated that yes, it is part of it.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman Mulvaney made a motion to approve \$30,000.00 matching funding for the Transportation Alternatives Program to design and provide engineering services to add pedestrian crossings and a safe zone on the south end of Gateway Park originally recommended in the Conceptual Visioning Plan. Councilman Holland seconded the motion; motion so passed with all present voting in favor.

OLD BUSINESS

Mayor Genshaw presented Old Business #1, second reading an Ordinance of the City of Seaford. City Manager Slatcher stated that this is the second reading for an Ordinance of the City of Seaford to create a rental to home ownership incentive in Chapter 16 Exemption from Taxation, Article 4 Rental to Home Ownership Incentive.

Mayor Genshaw solicited any questions or comments from Council. There were none.

Mayor Genshaw called for a motion. Councilwoman Peterson made a motion to adopt the Ordinance of the City of Seaford to create a rental to home ownership incentive in the Municipal Code Chapter 16 Exemption from Taxation, Article 4 Rental to Home Ownership Incentive as presented. Councilman Henderson seconded the motion; motion so passed with all present voting in favor.

REMINDER OF MEETINGS & SETTING NEW MEETINGS

- DEMEC, 23rd Annual Dinner Meeting, Dover Downs, September 20th at 5:30 p.m.
- Seaford Police Department Community Night Out; Seaford Police Department, Virginia Avenue, September 21st from 5 p.m. until 8 p.m.
- Shift Destiny, September 23rd, Nylon Capital Shopping Center, 3 p.m.

COMMITTEE REPORTS

Councilwoman Phillips-Lowe reported that the Seaford Volunteer Fire Department reported that they had two monthly trainings with one being for ladders on August 2nd and the second for dry hydrants on August 16th, and four community events were conducted during the month of June including the annual firefighter's softball tournament to benefit the Delaware Burn Camp.

Total number of alarms- 63

Number of alarms within the City-26

Number of alarms outside the City-30

In the Seaford Police Department, Pfc. Thompson and Ptl. Wyatt attended Covert Surveillance at the DSP Academy on August 21, 2017. A-Squad recovered 25.8 grams of marijuana, one (1) gram of cocaine, along with \$2,730.00 US currency seized. The Criminal Investigation Division recovered four (4) bags of heroin along with two (2) grams of marijuana and are working on other investigations. On August 22, 2017 Pfc. Thompson attended a Fitness in Law Enforcement class at the Delaware State Police Academy. On August 28, 2017 Recruit Palm and Recruit Ruark began employment with the City of Seaford; they began training at the DSP Academy on September 10, 2017. SPD is preparing for Seaford Community Night Out event to be held on Thursday, September 21, 2017 from 5:00 p.m. until 8:00 p.m. On August 24 and 25, 17 officers conducted a

Safety Seat Check point in the Church of God parking lot in reference to violations of Safety Seat. 62 vehicles were contacted, with 21 violations noted. Child safety brochures were distributed; safety incentives (toy footballs) were also distributed. Total time conducted for both days, 2 hrs. 35 mins.

911 Stats for August 2017 include:

911 Calls: 791
Cell Calls: 564
Admin Calls: 2,600
VOIP Calls: 140

Calls for Service August 2017 include:

Police: 1,331
Fire: 68
EMS: 297

On September 6, 2017 at approximately 11:00 p.m., A-Squad officers stopped a vehicle for a traffic violation and noticed an overwhelming odor of marijuana coming from the vehicle. A subsequent search revealed 256.8 grams of marijuana contained in multiple bags. Driver was arrested and committed to the Department of Corrections. On September 8, 2017 the Seaford Police Department STAR Team executed a search warrant in the East Seaford area. This was done with the assistance of the Federal partners of the ATF along with FBI. The following were recovered: 65 bags of Heroin along with drug paraphernalia and seized one 2003 Ford Crown Victoria. One subject was arrested. This brings the total bags recovered from this investigation to 82 for CID. On September 8, 2017 S/Cpl. Laurion and Pfc. Short attended the funeral of the Dover police officer who passed away last week. The event was held in the early evening at the Carpenter Center in Newark, DE.

Councilwoman Peterson reported that Building Official Mike Bailey reports the Code Department is doing routine inspections for on-going projects, and violations throughout the City, including grass and performing plan reviews for new permits; 214 permits have been issued to date. The old Cigarette Outlet building is now owned by Power House Gym, who is performing exterior work on the building.

Superintendent of Parks and Recreation Katie Hickey reports that Parks did weekly routine grass cutting, trash pick-up and prepped soccer, softball and football fields. They set up for the Tribute at the Kiwanis Park on 9/11 at 7:30 pm and the last "1st Saturday" had a good turnout considering the weather was inclement. However, this year they did have a better attendance with the 4 pm to 8 pm hours. Recreation is busy with Youth and Men's Flag Football, Adult Soccer League and Men's Softball and the Camden Yards bus trip had 26 people attend and the seating location was perfect. There will be a 24 hour vigil at Kiwanis Park starting the early morning hours on September 15th.

Councilman Mulvaney reported that that Wastewater Treatment plan performance remains good with no major maintenance issues and the Office of Drinking Water performed the Sanitary Survey Inspection, and received a passing grade with no defects.

In Public Works a damaged manhole frame on Venture Drive was repaired and three old fire hydrants were replaced as planned. The department performed property cleanups for the Code department and assisted Chesapeake with all the gas renewals. The bid for the one ton dump truck was received and presented at tonight's meeting. A new hire, Nike Moore, started with the department on September 11th.

Councilman Henderson reported that Director of Power, Bill Bennett, met with the contractor on site at the Pine Street Sub-Station and the distribution portion of the project. Bill also attended training at the DEMEC office in Smyrna and met with AUI, Downes Associates Inc., and other City of Seaford officials regarding the distribution upgrades on Sussex Highway. He submitted DP&L applications for the joint use portion the extension project. Department personnel unloaded more freight at the Pine Street Sub-Station site. They also trimmed trees on Hurley Park Drive in association with distribution system improvements, and also trimmed tress on Harrington Street for preventive purposes. Personnel continue to perform meter location inspections for the AMI project and the department went out to the Substation expansion site to witness the progress of the project. They had an opportunity to ask questions, and get familiarized with the layout of the new facility. Greg Brooke and Miguel Hernandez attended Groundman school in Virginia. There was an outage on Rodney Street where a tree limb fell and broke a cross arm in the back yard of a customer affected about 50 customers for an hour and about 25 customers for 3 hours.

Councilman Holland reported that Administrative and ED staff attended multiple meetings including, ribbon cutting at T.S. Smith in Bridgeville, SCAT Steering Committee and dinner meeting, pre-construction meeting with DP&L for Sussex Highway electrical improvements, and the BOA meeting. They also attended, Senator Bryant Richardson and Representative Tim Duke's Coffee meeting in Laurel, met with Joel Dunn with the Chesapeake Conservancy, and prepared the Council agenda and presentation. Other work included participating in Public Works interviews, See-Click-Fix account configuration meeting, and attended a DEMEC training-Key account customers. Administrative staff has been preparing for audit, and all other business is routine.

In Information Technology, work continued on AMI infrastructure, as well as work with mobile vision, setting up Help Desk through mobile vision, setting up wireless access points at City Hall and routine IT call for service.

With no further comments, Mayor Genshaw called for a motion to adjourn the Regular Meeting of Mayor and Council and to move into an Executive Session to discuss litigation. Councilwoman Peterson made the motion to adjourn the Regular Meeting of Mayor and Council and move into an Executive Session. Councilwoman Phillips-Lowe seconded the motion. Motion so passed with all present voting in favor. The Regular Council Meeting was closed and moved into an executive session at 7:30 p.m.

Mayor Genshaw reopened the Regular Council Meeting at 8:06 p.m. and called for a motion to adjourn the regular council meeting.

Councilman Holland made a motion to adjourn the Regular Meeting of Mayor and Council at 8:06 p.m. Councilwoman Peterson seconded the motion; motion so passed with all present voting in favor.

Dolores J. Slatcher, City Manager

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