

**MINUTES OF THE MEETING OF THE  
CITY OF SEAFORD MAYOR AND COUNCIL**

May 8th, 2018

7:00 PM

Mayor David Genshaw called the Regular Meeting at 7:00 p.m. to order with the following present: Councilwoman Leanne Phillips-Lowe, Councilwoman Grace Peterson, Councilman Orlando Holland, Councilman H. William Mulvaney, III and Councilman Dan Henderson. Charles Anderson, City Manager, June Merritt, Director of Finance/HR, Mike Bailey, Building Official, Trisha Newcomer, ED/IT Manager, Bill Bennett, Director of Electric and Berley Mears, Superintendent of Public Works were also present.

Mayor Genshaw offered the opening prayer and led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none.

Mayor Genshaw reminded everyone that Council will go into Executive Session after the Regular Council Meeting to discuss pending litigation and site acquisition.

Mayor Genshaw called for a motion to approve the minutes of the regular meeting on April 24, 2018. Councilman Holland made a motion to approve the minutes from the April 24, 2018 Council Meeting. Councilwoman Peterson seconded the motion; the motion so passed with all present voting in favor.

Judge Jennifer Sammons came forward to give the Oath of Office to David Genshaw for the position of Mayor and to Orlando Holland and James King for the position of Councilman.

Mayor Genshaw held a vote for the Vice-Mayor Position. Council voted to have Councilman Dan Henderson hold the Vice-Mayor Position for 2018-2019.

Mayor Genshaw appointed new Council Liaison positions. Councilman Holland will remain with Administration and IT, Councilman King will take over Parks and Recreation and Code, Councilman Mulvaney will move to the Electric Department, Councilwoman Phillips-Lowe will move to Public Works and Wastewater and Councilman Henderson will take over Police and Fire.

Mayor Genshaw presented the 2017 APPA safety award received by the City of Seaford Electric Department to the Director of Electric, Bill Bennett.

**CORRESPONDENCE**

There was none.

**NEW BUSINESS**

Mayor Genshaw presented New Business Item #1, Sussex County Engineer Hans Medlarz, to present changes to the Wastewater Service Agreement between the City of Seaford and the Sussex County Unified Sewer District for approval.

Mr. Medlarz came forward and explained that the Wastewater Service Agreement was structured for Sussex County and the City of Seaford based on the model from a previous agreement with the City of Seaford and the Town of Blades. He went on to explain that in May of 2016 the Town of Bridgeville signed an Administrative Order of Consent with the US EPA (Environmental Protection Agency) mandating system improvements on tight timelines with a cost estimated at \$15.85 million. In February of 2017 the Bridgeville and Greenwood Council's requested Sussex County investigate an alternate scenario for a Western Sussex County Sewer District connecting to the City of Seaford estimated at a cost of \$12.70 million. In the spring of 2017 the City of Seaford Council agreed, in principle, to the arrangement including a full buy-in for the existing municipal systems as they exist today. This included any remaining legacy obligations (Bridgeville Park Center and Heritage Shores) and was contingent upon the nutrient load allocation transfer under the Chesapeake Total Maximum Daily Load (TMDL) requirements.

Mr. Medlarz added that with the new Western Sussex Regional Sewer System the participants would be able to ensure "rate stability", allow for growth at a rate of 3% per year through 2045 and allow for expansion for some underserved communities in Western Sussex County. He continued by explaining the highlights of the agreement and points on how the County will handle implementation. Highlights of the agreement include some changes and some items that will remain from the existing agreement, including the 20-year term. In addition, there will be defined areas of responsibility, i.e. "handshake points" and the largest deviation from the current agreement is that the cost of the impact fees will be paid at the time of connection and not upfront.

Mr. Medlarz asked for any questions or comments from Council.

Mayor Genshaw asked what the time frame was on the project. Mr. Medlarz stated that November 2020 is the amended timeline approved by the EPA. He added that there are already some plans in place including a Phase 1 plan that is anticipated to begin before the DELDOT Route 13 paving project.

Councilman Henderson asked what the balance of remaining debt was that the County would assume? Mr. Medlarz stated that he was unsure of the exact amount but believed it was under \$20,000.

City Manager Anderson added that he believes that the only remaining item for the City is the Famers Home Administration Loan, which is very small. This will be assumed by the County in an effort to truncate the agreement. He added that this was a legacy agreement that has been around for an estimated 30 years with the Blades Sanitary Sewer District. It has since been updated and modernized but in the preceding agreement the Town of Blades paid for 75% of the impact fees because the City did not maintain the collector system in Blades. In the updated agreement everyone in the Unified Sewer District will pay the same impact fees, which will come directly to the City of Seaford to be used for plant upgrades.

Councilman Henderson asked how many metering points there are in the current plan. Mr. Medlarz replied that there are currently two handshake points but they are not limited to just those two.

Councilman Henderson asked if the annual calibration costs noted in the agreement would be done in-house or by a third party. Mr. Medlarz replied that it would be completed by a third-party company.

With no other questions or comments, Mayor Genshaw called for a motion. Councilwoman Phillips-Lowe made a motion to approve the Wastewater Service Agreement between the City of Seaford and the Unified Sewer District as presented. Councilman Mulvaney seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #2, Mike Bailey, Building Official to present a request to approve a change order to the City Demolition Bid Contract in the amount of \$18,158 to demo all structures located on the city-owned property located at 411 East King Street.

Mr. Bailey came forward and stated that the previously approved contract included the demolition of three structures at a cost of \$55,000. Since the cost was under the total budgeted amount for demolition for the year, Mr. Bailey and City Manager Anderson looked for additional structures that could be added to the contract by change order and completed by the June 30<sup>th</sup> deadline. The city-owned property on 411 East King Street has already had an asbestos survey and it was in the demolition list that the City maintains. Mr. Bailey requested that a change order be provided to the current contract to include this property. The total cost was \$18,158 for all structures.

Mayor Genshaw asked for any questions or comments from Council; there were none.

Mayor Genshaw called for a motion. Councilman Mulvaney made a motion to approve the change order to the 2018 demolition contract with John Macklin and Son, Inc. for \$18,158 for demolition of 411 East King Street, with funding coming from the FY18 Code Property Demolition budget. Councilman Holland seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #3, Berley Mears, Superintendent of Public Works to present a request from Tracy Dorsey of 444 Purnell Street to paint the curbing in the area yellow to designate no parking.

Superintendent of Public Works, Berley Mears came forward and stated that a request was received from resident Tracy Dorsey at 444 Purnell Street to paint both curbs along Purnell Street to avoid parking overflow from nearby Nutter Park. Ms. Dorsey compiled signatures from the residents on Purnell Street requesting the curb painting. In addition, Mr. Mears surveyed the area and noted that at one time both curbs had in fact been painted but he is unsure when the city discontinued the painting. Mr. Mears' only concern was that some residents of the area utilized the street parking, however they have signed the letter for the painting request and would therefore be included. Mr. Mears' recommendation was to paint both curbs yellow as requested.

Mayor Genshaw asked for any questions or comments from Council.

Councilman Henderson asked if he was correct to say that there are 1 ½ parking spaces per house and asked if a homeowner trying to sell their home would then become non-compliant because they cannot offer those spaces.

Mr. Mears stated that all of the homes on the street do have driveways that should be able to accommodate the 1 ½ space requirement and by signing the letter they assume to understand that they relinquish their ability to park on the street.

Councilman Henderson asked if it was in fact 1 ½ parking spaces allotted per household. City Manager Anderson stated he believes it was actually changed to 2 spaces in certain circumstances.

Mayor Genshaw stated that after the painting is completed it would be the Police Department that would handle any concerns regarding parking.

Councilman Holland asked Mr. Mears if he brought the parking issue to the resident's attention. Mr. Mears stated that he did.

Councilman King confirmed with Mr. Mears that there was no push back from any of the residents. Mr. Mears stated that each of the home owners independently signed the letter including the resident who lives at the corner of Collins Avenue and Purnell Street.

With no other questions or comments, Mayor Genshaw called for a motion. Councilman Mulvaney made a motion to approve the recommendation of Public Works Director to repaint the curbs on both sides of Purnell Street and designate the area as "no parking". Councilman Henderson seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #4, Bids- Street Paving

Superintendent of Public Works, Berley Mears stated that there were three bids submitted for paving with Jerry's Paving being the lowest bidder. The work includes two streets; Juniper Street running from Shipley Street to Phillips Street and Conwell Street from High Street to King Street with additional street patching done throughout the City. Mr. Mears recommended selecting Jerry's Paving for the bid award.

Mayor Genshaw asked when the paving would start. Mr. Mears replied that the successful bidder will have until the end of June to complete the work.

With no other questions or comments, Mayor Genshaw called for a motion. Councilman Holland made a motion to approve the 2018 street paving bid to the low bidder, Jerry's Paving Inc. in the amount of \$61,548.00 with funding from the FY18 Street Capital Fund 001-108-43100-700. Councilman King seconded the motion; motion so passed with all voting in favor.

Mayor Genshaw presented New Business Item #5, Bids – Trash Bids.

Superintendent of Public Works, Berley Mears stated that the city received three bids for trash removal with Blue Hen being the low bidder. Blue Hen has assumed Peninsula's trash service so while the name will be different the service will be similar.

Mayor Genshaw asked for any questions or comments from Council; there were none.

With no further questions or comments, Mayor Genshaw called for a motion. Councilman Henderson made a motion to approve the 2018 trash collecting and recycle service contract to the lowest bidder, Blue Hen Disposal in the amount of \$1,358.00 per month with funding coming from the FY18 Buildings and Ground Maintenance accounts for the various departments receiving services. Councilman Holland seconded the motion; the motion so passed with all present voting in favor.

Mayor Genshaw presented New Business Item #6, Tracy Torbert, Executive Secretary to present proposed revisions to the voter registration process.

Ms. Torbert came forward to explain the city's current voter registration process and possible ways to simplify the process and encourage more residents to register. Ms. Torbert covered voting results for previous elections, the results were as follows:

2018 Election: 466 ballots casted (1 Mayor position; 2 Council positions)

2017 Election: 206 ballots casted (2 Council positions)

2016 Election: 315 ballots casted (1 Council position)

2015 Election: 239 ballots casted (2 Council positions)

2014 Election: 290 ballots casted (2 Council positions)

Ms. Torbert stated that there were 1,043 residents registered to vote by the deadline for this year's election and according to the 2010 census the population in the City of Seaford is 6,928 with current estimates at 7,200.

Ms. Torbert stated that she reached out to other local municipalities in order to see how they handle their voter registration process. She explained that in Sussex County, Georgetown is the only municipality that uses the State of Delaware voter registration. The State of Delaware sends Georgetown the list of residents who are registered to vote in Delaware elections and the town then adds those residents to their voter registration database. This was the first year Georgetown used this process, however no elections took place this year as they only had one candidate file. All other municipalities use their own "Book of Registered Voters".

In addition to registration guidelines, Ms. Torbert stated that she also looked at how other municipalities handle the deadlines for registering to vote. Results for neighboring communities and State requirements were as follows:

Town of Harrington (Kent County) – Second to the last Friday in April. The Election is held on the first Tuesday in May.

City of Milford – Must be registered 30 days prior to the scheduled Election.

Town of Blades – 12 days prior to the date of the Election.

State of Delaware – Anytime except after the fourth Saturday before a Primary or General Election

Primary Election – deadline for registration August 11, 2018; Election on September 6, 2018

General Election – deadline for registration October 13, 2018; Election on November 6, 2018

Ms. Torbert explained that she also researched ways that other communities get their residents registered. The Town of Harrington in Kent County uses the state registration system while towns like Blades and Milford require their residents to register directly at their Town Hall. In addition, Milford does offer special registration times above and beyond normal hours during the months of February and March. The State of Delaware offers registration by mail, at certain government offices, and with the use of an online registration system.

Currently the City of Seaford's City Charter states that all notifications of candidacy must be filed with the City Manager on or before the close of business on the last Friday in February in the year of the annual election. In order to be eligible to vote in the Municipal Election, you must be registered in the "Book of Registered Voters", be 18 years of age or older, be a bona fide resident of the city at the day of final voter registration preceding the Annual Election or be a non-resident property owner for six months preceding the date of the Annual Election and be a US citizen. A person may register up until the close of business on the fourth Friday in the month of March.

Ms. Torbert stated that there are ways we can improve our current voter registration system. In addition to our current system, it was suggested that the Voter Registration Form be offered to residents when they come in to start their new utility service. The resident will have the opportunity to become registered and added to the cities "Book of Registered Voters" at that time. The form can also be taken for spouses who do not come to City Hall to start service or for dependents who are 18 years or older and would like to be registered. This form is also available on the City's website.

In addition to the Voter Registration Form, Facebook could be used as a tool to target a younger audience of eligible residents. The city currently uses the local newspaper to advertise the election, this same information can be posted to the city's Facebook page and for a small fee it can be boosted to reach more residents. This gives the city the ability to target certain demographics and

encourage them to register to vote. There was also discussion in regards to creating a video for Facebook using footage from the recent election to help residents better understand the full process or registering and voting procedures. These posts can be promoted more when the deadline to register or the date to vote is approaching.

Ms. Torbert added that there was state legislation introduced last Monday that could allow the current registration process for state elections to include the day of the election. That means that those unregistered voters could come to the polls the day of the election, register and have the ability to vote. While this legislation does not currently include municipal elections, it is not to say that the verbiage will not eventually include them. The state is also looking into how they would facilitate these same day registrations as they do not currently have a system that supports it.

Mayor Genshaw asked for any questions or comments from Council.

Councilman King asked Ms. Torbert if any thought had been given to changing the day of elections. He added that Saturdays tend to be days when lots of events and activities take place that might prevent residents from coming out to vote. Ms. Torbert explained that in previous years the election was held on Saturdays from 10:00 a.m. to 6:00 p.m. and many residents stated that they just forgot to come out to the polls before they started their weekend activities. After a charter change the time frame was changed to 7:00 a.m. to 3:00 p.m. in an effort to capture those voters earlier. Ms. Torbert also mentioned that prior to that the elections were held on a Tuesday from 7:00 a.m. to 7:00 p.m.

City Manager Anderson also added that with the most recent charter change it was included that annexation elections would be held in that same time frame. Council at that time was concerned that the voting process needed to be more consistent so the changes were made in an effort to make the voting process more streamlined.

Councilman King noted that this most recent election showed the highest turn out compared to years past and it may take some out of the box thinking to continue to see growth.

Ms. Torbert asked for clarification if Council would like the staff to start using the Voter Registration Form for residents as they come into City Hall. Mayor Genshaw stated yes, that the process should be started as soon as possible.

Ms. Torbert also mentioned that the City Hall staff is always willing to assist with getting residents registered to vote. She noted that in the last election an event was held at the Manor House for two hours to encourage residents there to register or check to see if they were already registered and she was also able to visit some residents directly at their homes.

Councilman Henderson asked if the changes to the availability of the Voter Registration Form was purely an administrative change or if it would need action by Council. City Manager Anderson explained that there would be no change in the City Charter and that the information was just to make the process more accessible.

Mayor Genshaw presented New Business Item #7, Present for approval proposed changes to Section 27(D) & (J) of the City Charter related to unpaid taxes becoming a first lien against property of the owner for a period of ten years from the date of assessment and a reduction of the required time a homeowner, heir, executors and assigns can redeem the property from the date of sale of the property is approved by a Court of law as provided in Title 9 of the Delaware Code.

Credit Manager, Kathy Anger and Attorney Scott Wilcox of Whiteford, Taylor & Preston came forward to present the information. Mrs. Anger began by explaining that she had been working with Mr. Wilcox on sheriff sales within the city and that they discovered that the City Charter does not follow the same procedures as the State and County. Per the City of Seaford Charter an owner has the ability to come back and purchase their property within 100 days. This process is not advantageous to a buyer who may be looking to flip a property within a short period of time. Mrs. Anger explained that a request is also being made to change the Charter to include the verbiage "*the city shall be and remain a lien for ten years from the date of assessment.*" Mrs. Anger explained that the current process requires her to reestablish a lien every two years or it will become stale; this new process will give that lien a longer shelf life, so to speak. It is also requested that the current verbiage in Section 27-J stating the owner has up to one year from date of sale be amended to "*the period of redemption identified in section 9 Del. C. Section 8729.*" This will change the redemption period to 60 days.

City Manager Anderson then asked Mr. Wilcox to explain the process of a charter change.

Mr. Wilcox explained that he has experience with sheriff sales through his work with New Castle and Kent Counties. He is familiar with the information that is typically filed by a municipality and how to most effectively navigate the process. He added that Mrs. Anger presented him with the City of Seaford Charter and he brought to her attention that while most of the verbiage is in accordance with other jurisdictions the two points previously identified may need to be adjusted. In addition to those changes the verbiage was also adjusted to be more streamlined and state that the process of filing for these liens can be done in "*any court of competent jurisdiction*" Mr. Wilcox noted that based on the City's current Charter after a home is sold by sheriff's sale the new owner must wait up to a year for the sale to be approved. This is done to allow the previous owner time to redeem the property; even after a multitude of notifications are sent to the owner informing them that the home is at risk of being sold in a sheriff's sale. This process is not conducive to sales as a prospective owner may not be interested in waiting an entire year to own the property or be willing to run the risk that the property will be redeemed. To simplify the change to the verbiage Mr. Wilcox suggested simply stating that the redemption period would be based on what is identified in 9 Del. C. Section 8729, which is roughly 60 days. The owner will receive a notice of the judgement filing on the property and a notice that the property will be going to sheriff's sale; after that the current owner has 60 days to pay the money and redeem the property. Mr. Wilcox stated that he believes that is a sufficient amount of time to give the resident.

Mr. Wilcox added that since this process will mean a change in the City of Seaford Charter it will need approval by the general assembly. He stated that he has already been in contact with Representative Danny Short and he is ready to sponsor the bill. If approved, Mr. Wilcox stated he would put it in the states format and hopefully this week Representative Short will introduce it at the

General Assembly on the House side. It will then go to a committee for approval and then through to the full House for a vote then on to the Senate. The ultimate goal would be to have the bill go through the process before the end of the current session which is June 30<sup>th</sup>. He noted that this process will help expedite the ownership transfer and allow the city to begin to collect taxes and avoid additional cost for upkeep of the property.

Mayor Genshaw asked for any questions or comments from Council.

Councilman King asked how the city would position itself as a "first lien" against a property in a case where the owner may still owe another institution. Mr. Wilcox explained that under the state code taxes are given the unique position as first in lien above a mortgage company.

With no further questions or comments, Mayor Genshaw called for a motion. Councilwoman Phillips-Lowe made a motion to approve the proposed changes to Sections 27-D and 27-J of the City Charter. Councilman Holland seconded the motion; motion so passed with all voting in favor.

**OLD BUSINESS:** None.

#### **REMINDER OF MEETINGS & SETTING NEW MEETINGS**

- Clean Up Week is from May 14 - 18 for the City of Seaford residential households only. Go to [www.seafordde.com](http://www.seafordde.com) and click on home then services for the drop-down information on Clean Up week to find out what will and will not be picked up during the week.
- Budget Workshop – May 14th starting at 6:00 p.m.
- National Public Works Week; May 20 – 26
- Seaford High School Graduation; June 1st, 6:00 p.m. at Bob Dowd Stadium.
- Mayor's Right Choice Award taking applications from a high school seniors living in the Seaford School District until 5 p.m., May 4, 2018. Information available at [www.seafordde.com](http://www.seafordde.com)

#### **COMMITTEE REPORTS**

Councilwoman Phillips-Lowe reported that the full report from the Fire Department was submitted with total number of EMS calls for April at 288. The department has filled the open position for a new EMT-B and all of the EMT personnel and vehicles are currently in service with no reported injuries for the month of April. Training that took place in April was for vehicle extrication at Murray Motors and on the 18<sup>th</sup> training was completed on structure firefighting evolutions at the Delaware State Fire School in Georgetown. It was noted that there were several outstanding alarms. One on Line Road, a structure fire on Third Street, an outbuilding fire at Mill Park Drive and the Department assisted with a serious structure fire on Seaford Road. The department also responded to

numerous brush and woods fires in their territories and as assists to other departments. Councilwoman Phillips-Lowe noted that she has learned a lot from the department and appreciates all of the cooperation from officer Lecates who provided all of the information for the reports.

On April 22, 2018, Corporal Russell and Cpl. Bradley gave a tour of the Police Station to a young man named Lukas Alexis, who is aspiring to be a police officer. Cpl. Russell set this up with the young man's mother after he had arrested her for being a wanted person. Cpl. Russell showed him around the station and allowed him to sit in the patrol vehicle and run a time check over the radio, through our Dispatch Center. Also, new Patrolman Palm, still on FTO, handled a stolen vehicle report. Less than an hour later, Ptlm. Palm located the stolen vehicle occupied by four people. A felony vehicle stop was performed and all subjects were arrested without incident. The vehicle was returned to the victim about an hour and a half later; the victim was very pleased with the service and dedication of Ptlm. Palm.

C-Squad handled a stabbing/home invasion at 239 North Arch Street on April 22, 2018. The squad obtained a statement from a Hispanic male with a language barrier, processed the scene for evidence; locating the butcher knife that had been used in the crime. They also secured a recorded interview with the victim and apprehended the suspect. On April 24, 2018, at approximately 0931 hours, a photo was posted on our new Facebook page of a Walmart shoplifting suspect. Within 1 1/2 hours, a citizen responded back. The suspect was identified and confirmed. Also on April 24, 2018, the Germani Life Matters March for Justice was manned by our Department as well as the Delaware State Police Tactical Unit, undercover officers, and the DSP Command Post. A UAV (drone) was provided and piloted by Ocean View Police Department. We had assistance from the Utilities Department, DelDot, all in preparation for any potential incidents that may occur to protect human life.

On Friday, April 27, 2018, a driving violation/vehicle stop yielded 29 bags of heroin and \$765 in suspected drug currency; one of the defendants informed officers of more heroin at his residence in Blades. Chief Anthony was contacted and Blades officers responded after authorization to search the property was granted. When the defendant was being transported back to Seaford PD, he informed Chief Kracyla he could produce another drug dealer. Under supervision, a call was made by the defendant to another individual. Later the same day, with officers conducting surveillance at Popeye's, another 247 bags of heroin and \$740 .00 in drug currency were seized.

Chief Kracyla is working on a grant for a new refrigerator for the Criminal Investigations Division for storage of rape kits. The grant will also fund overtime expenses for investigating rape cases.

On April 24, 2018, Chief Kracyla met with Mrs. Carson at the High School regarding several topics; the most important of which was the possibility of assigning a Seaford Police officer to the High School/Middle School in the role of School Resource Officer. Also on April 24, 2018, Sgt. Horn and Ptlm. James attended a function at Seaford High School entitled, "Chasing the Dragon: The Life of an Opiate Addict." This was a documentary aimed at educating students and young adults about the dangers of addiction. Discussion with community panel followed.

Sergeant Miller is currently soliciting for Special Olympics, a yearly campaign in which law enforcement officers run in their jurisdictions from Rehoboth Beach to New Castle, Delaware, carrying the torch 160 miles. This year's event will take place on June 7-9, 2018.

Councilman Henderson reported that Director Bill Bennett attended the final progress meeting for the Pine Street Substation Expansion Project and all punch list items are complete. He also attended the Mayor and Council's first budget workshop. Crews removed the old 48 pair fiber cable running from City Hall to a splice box at the intersection of North Pine and King Streets. Tree trimming continued and personnel assisted in preparations for the Live for Chocolate event on May 4th. Demolition of Central Substation continues as time permits and bids are coming in for the regulators, transformer, and other equipment at the Central Substation site. There were no outages to report during this period. Councilman Henderson also noted that it was a great experience being a liaison between the City residents and the Electric Department.

Councilman King Reported on Code and Parks and Recreation. Building Official Mike Bailey reports that the Code Department is doing routine inspections for on-going projects, violation inspections and performing plan reviews for new permits. Mr. Bailey also had the opportunity to attend the Leadercast event held at the Crossroad Community Church. The Code Dept. has issued 90 permits as of May 7th, 2018. The city demolition on Market St. project (Blue House) started yesterday May 7th.

#### Large Project Statuses

Eagle Diner - Waiting for final inspections.

Royal Farms - Building walls have started to go up.

Walmart - Online Order addition work has started.

Ross Station Event Center - Plans being reviewed now.

Superintendent of Parks and Recreation Katie Hickey reports that the Parks Dept. has completed routine jobs of prepping the soccer, football and softball fields and weekly trash pick-up.

The Adult Flag Football team games have completed their 6th week. They currently have eight to nine teams and they are playing on Wednesdays.

The Men's softball team has completed their 5th week of games. They currently have 12 teams.

Ms. Hickey has attended several Riverfest meetings and her team is now in the preparation stages for this event which is scheduled for July 14th. Ms. Hickey is currently working on a coloring contest for kindergarten-2 and an essay contest for grades 3- 5 and is also holding meetings in preparation for the June 2nd Bike Parade.

May 4th was the 5th Annual Live for Chocolate Event. A big thank you to Nanticoke Health Services, the Western Sussex Chamber of Commerce and the City of Seaford for putting this event together. Truly a team effort from city employees to make this event a HUGE success.

Some of the highlights from the event included a scavenger hunt, high heel race, a duck dip reception & door prizes, Free snacks and the chocolate fountain.

Proceeds from the event help pay for mammograms for women who cannot afford them. This was a well-attended event. Ms. Hickey could not provide a total count of people that attended this event but stated 650 grab bags were given away.

Councilman Mulvaney reported that in Public Works. With the final patch on porter street, the storm drain project is complete.

The "Storz" hydrant was inventory was completed which revealed that 135 hydrants need total replacement and 57 require adaptors as personal continue to install "Storz" nozzles on hydrants. Other noted tasks were clean-up of 809 Third Street for the code department, repair of several lift station pump issues, cleaned out junk from the Police Department garage, performed large pile pickups, painted the curb yellow at City Hall and began weed spraying on several main streets. Superintendent, Berley Mears received trash and paving bids and he completed the annual consumer confidence report for our water system.

In Wastewater Treatment, compost is now available for sale and once again the plant did not receive any wastewater from proximity malt. Plant performance and leachate treatments are both performing well.

Councilman Holland reported on Administration. Several meetings were attended including the City Council meeting, budget meeting, Unified Sewer District design meeting, Danny Short's coffee and staff attended the Board of Adjustments meeting.

Other work included preparation of the Council agenda, work on draft budget presentation, attended bid openings for maintenance, paving and trash bids and participated in the Construction Coordinators interview for the Electric Department.

In Information Technology the following items were completed.

- Attended budget workshop
- Finished up fiber project and documentation
- Corrected color printing issue on Recreation Xerox printer
- Completed several IT calls for service
- Reviewed new network infrastructure with City Manager Anderson
- Attending Riverfest meeting
- Assisted with Live for Chocolate
- Relocation of Tab Fusion database
- Continuing to work on virtual server configurations
- Set up email and iPad for Councilman King

In Administration work was done on the FY'19 Budget, staff attended a FOP Negotiation meeting. City personnel was recognized for Administrative Professional's Day, the department worked with staff to prepare for AMI Project implementation and all other business is routine.

With no further comments, Mayor Genshaw called for a motion to close the regular Council Meeting and go into executive session. Councilman Henderson made a motion to close the regular Council Meeting. Councilwoman Phillips-Lowe seconded the motion; the motion so passed with all present voting in favor. The Regular Meeting was adjourned at 8:32 p.m.

The Mayor reopened the regular meeting at 9:22 p.m. and called for the motion to close the regular meeting. Councilman Holland made a motion to close the regular meeting. Councilman Mulvaney seconded the motion; motion so passed with all present voting in favor.

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Charles D. Anderson, City Manager

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