

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

March 9th, 2021

7:00 P.M.

Mayor David Genshaw called the Regular Meeting to order at 7:00 p.m. with the following present: Councilman Jose Santos, Councilman Dan Henderson, Councilman Matt MacCoy, Councilman Orlando Holland, and Councilman James King. City Manager, Charles Anderson, City Clerk, Tracy Torbert, Director of Economic Development and Community Relations, Trisha Newcomer, Director of Electric, Bill Bennett, and Police Chief Marshall Craft were also present.

Councilman King offered the opening prayer; Mayor Genshaw then led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none. He then called for a motion to approve the minutes of the Regular Meeting on February 23rd, 2021. Councilman King made a motion to approve the minutes of the Regular Meeting on February 23rd, 2021. Councilman Henderson seconded the motion. The motion so passed with all voting in favor.

Correspondence

There was none.

New Business

Mayor Genshaw presented New Business Item #1: Ms. Sara Lee Thomas with the Downtown Seaford Association to request approval and monetary assistance to purchase banners to be placed in the Downtown along High Street.

Ms. Sara Lee Thomas with the DSA (Downtown Seaford Association) came forward and presented the proposed pole banner designs. These banners would be displayed on High Street, from Front Street to the railroad bridge. The total cost for the banners would be \$2,214.00. Ms. Thomas noted a \$1,000.00 donation from DSA member Jane Webb has been received, and the association is requesting assistance from the City of Seaford for the remaining \$1,214.

City Manager Anderson added City Staff has met with the DSA and it was agreed these banners would be installed and displayed, except between Memorial Day to Veterans Day, when the City would display the Hometown Heroes banners. He also noted the City does have the \$1,214.00 available in the Economic Development Marketing budget.

Mayor Genshaw solicited any questions from Council. Councilman King asked for confirmation that the City is responsible for installation, removal, and storage of these banners; City Manager Anderson confirmed.

Councilman Henderson asked what the history is behind the funding of previous flags. Ms. Thomas explained various local clubs have used the flags as part of a community project in the past; however, there have been several years when the DSA has been responsible for fully funding the project.

Councilman Henderson stated he was in favor of the project proposed by the DSA but reminded Council that Mr. Carson Hastings had presented the Seaford Hometown Heroes project in the prior Council Meeting. This project would supply 36 banners to be displayed, at no cost to the City.

Councilman King expressed his gratitude to the DSA for their efforts with the annual Christmas, and Halloween parades.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman MacCoy made a motion to approve the request from Ms. Sara Lee Thomas with the Downtown Seaford Association to provide \$1,214.00 in funding assistance from the Economic Development Marketing budget, to purchase banners to be placed in the Downtown along High Street, as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Henderson voted yes;
Councilman Santos voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item # 2: Present for approval a request from the owner of The Residences at Riverplace, the Shops at River Walk, and the Galleria at River Walk LLC to delay the April 30, 2021 agreement to demolish three buildings in the downtown area by sixty days until June 30th, 2021.

Director of Economic Development and Community Relations, Trisha Newcomer came forward and explained the request submitted by the developer for The Residences at Riverplace to extend the demolition timeframe for selected properties in the downtown to coincide with the development of Residences at Riverplace Building 3. She reminded Council that the City had agreed to grant selected fee relief for the development of Building 3 in October of 2020, in the amount of 169,699.00. This agreement was in consideration of the cost associated with the demolition of 3 downtown buildings. This project was slated to be completed by April 30th of 2021, per the prior agreement between the City of Seaford, and Mr. David Perlmutter, who represents the Residences at Riverplace.

Mr. David Perlmutter came forward and explained the request for the 60-day extension was needed to coordinate the demolition project with the construction of Building 3. He further explained without this extension, they would be required to initiate two separate projects to ensure the demolition was completed by April 30th, 2021, a costly expense for the developer.

Mayor Genshaw solicited any questions from Council. Councilman Henderson expressed his discomfort with the requested extension, as it would mean Councilmembers and City Staff would be forced to explain to eager residents that the timeline for a highly anticipated project would again be extended. He added he would be willing to agree to the request if he knew unequivocally there would be no other extensions.

Mr. David Perlmutter assured, unequivocally, that there would be no more extensions.

Councilman King asked what the repercussions would be for the developer, should they be unable to meet the June 30th deadline for demolition. City Manager Anderson explained that since the buildings in question are condemned, the City could look to fund the cost for the demolition project using city funds, and in turn place a lien on the property if the bill for demolition went unpaid by the developer. Additionally, the City can choose to halt services such as inspections and issuance of permits for the developer. Mrs. Newcomer added if the demolition did not occur by June 30th, the developer would be responsible for repayment of fees initially waived in the October 28th agreement.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman Holland made a motion to approve the request from the owner of The Residences at Riverplace, the Shops at River Walk, and the Galleria at River Walk LLC to delay the April 30, 2021 agreement to demolish three buildings in the downtown area by sixty days until June 30th, 2021, as presented. Councilman King seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes;
Councilman Santos voted yes;
Councilman Henderson voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #3: Present for approval a recommendation from the Economic Development Committee for a potential fee reduction request from David Perlmutter (SCTM# 431-5.00-318, 431-5.00-323.00) known as Residences at Riverplace, LLC

Director of Economic Development and Community Relations, Trisha Newcomer noted on March 5th, 2021 the Economic Development Committee met to review the request by Mr. David Perlmutter, regarding SCTM# 431-5.00-318, 431-5.00-323.00, known as Residence at Riverplace, LLC. The current sewer line runs diagonally through the property, and in discussions the City Engineer, it has been recommended the line be moved to the roadway, and the pipe size be increased to 18" to ensure the slope needed for self-cleaning velocity. The contractor received two proposals for the relocation project; one from Corrado Construction for \$784,100.00, and one from Teal Construction for \$360,040.00. The bid from Corrado Construction came in much higher as it

included costs for repaving and traffic control. After much discussion, the committee determined the repaving of the roadway, and relocation of a major sewer line would both be to the betterment of the City of Seaford. For those reasons, the committee is recommending the City assist in this project by assuming the costs and responsibilities for repaving S. North Street and a fee reduction on future projects owned by the developer, Mr. David Perlmutter. This amount is not to exceed \$175,000.00, inclusive of the cost of paving, with the stipulated condition that the reduction in the fee waiver would expire within three years from the date of Council approval.

Mayor Genshaw asked if City Manager Anderson could explain the importance of this particular sewer line for the City of Seaford. City Manager Anderson explained this line is part of the City's interceptor sewer, or a main sewer line that picks up all of the flows from Tidal Health Nanticoke and much of the development along the Route 13 corridor. Around a half million gallons of sewer runs through this line, making it a critical part of the City's Wastewater conveyance system.

Mayor Genshaw solicited any questions from Council. Councilman King asked Mrs. Newcomer if she had an estimated dollar amount for the fee reductions and abatements that the City of Seaford has already afforded to the developer. Mrs. Newcomer stated she was unsure but could certainly get that information together for Council.

Councilman MacCoy asked City Manager Anderson if the current sewer line would eventually need to be replaced; City Manager Anderson confirmed and noted this line was installed in the mid-1950s, with a typical lifespan of around 75 years. Had this not been part of the current development plan, the City would have been responsible for the total cost to replace this line in the near future.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman Santos made a motion to approve the recommendation from the Economic Development Committee for a potential fee reduction request from David Perlmutter (SCTM# 431-5.00-318, 431-5.00-323.00) known as Residence at Riverplace, LLC, in the amount of \$175,000.00, inclusive of the cost of paving, with the stipulated condition the reduction in the fee waiver would expire within three years from the date of Council approval. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #4: Tracy Torbert, City Clerk, to present for approval proposed dates for extended office hours for absentee voting for the 2021 Municipal

election.

City Clerk, Tracy Torbert came forward and explained Staff is proposing to provide extended office hours on two days to allow people the opportunity to vote by absentee ballot in the upcoming April 17, 2021 election. The proposed dates are as follows:

- Saturday, April 10, 2021, from 10:00 a.m. until 1 :00 p.m.
- Wednesday, April 14, 2021, from 5:00 p.m. until 7:00 p.m.

Ms. Torbert noted that as in years past, the City will work with eligible voters to get their votes through other outlets if they are not able to make it in to City Hall during normal business hours, or either of the proposed extended hours dates.

Mayor Genshaw asked Ms. Torbert how the City would advertise these proposed dates. She explained Staff is working on putting a timeframe together to get voter registration and extended office hour information out to voters and all information will be passed along to candidates as well.

Councilman MacCoy asked who would be present during these extended office hours. Ms. Torbert explained City Staff, and a Board of Elections member are required to be present to oversee the absentee process.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman Holland made a motion to approve the proposed dates for extended office hours for absentee voting for the 2021 Municipal election, as presented. Councilman Santos seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #5: Mayor Genshaw to appoint an Election Officer to replace Scott Pickinpaugh for the Municipal Election to be held on April 17, 2021.

Mayor Genshaw explained Mr. Pickinpaugh has decided to run for City Council and a new Election Officer would need to be appointed to take his place. Marion Lamb has been put forward as a replacement.

Mayor Genshaw solicited any questions from Council. Councilman King asked what the criteria is for committee appointments within the City. Mayor Genshaw explained it is simply citizens who

have a desire to serve the community and decide to put their names forth. Ms. Torbert added that a candidate is required to be a City of Seaford resident to serve on the Board of Elections.

Councilman MacCoy added Mr. Lamb does have experience with leadership roles within the City, as he serves as the President of his homeowner's association.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman MacCoy made a motion to approve the appointment of Marion "Buddy" Lamb as Election Officer to replace Scott Pickinpaugh for the Municipal Election to be held on April 17, 2021. Councilman Holland Seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #6: Mayor Genshaw to present for approval appointments to the Police Chief's Advisory Board.

Mayor Genshaw noted the members of this board had been selected by himself and the Chief of Police, he then solicited any questions from Council. Councilman MacCoy asked for clarification on the responsibilities of the Police Chief Advisory Board. Mayor Genshaw deferred to Councilman Henderson, as he has been appointed Chairman of the Committee. Councilman Henderson explained he is working to help get the committee off the ground and establish procedural rules. Police Chief, Marshall Craft, added the board would be in place to bring forward concerns within the community to the Chief of Police so they can be addressed. Chief Craft added the best way to reach the community is to have members of the community serve on a board such as this so they can provide some alternative solutions and suggestions. Officers tend to focus on life-saving, police intelligence issues, whereas a board such as this, could represent all demographics and bring awareness to the broader issues within communities.

Mayor Genshaw solicited any questions from Council. Councilman Santos asked if any of the members of the Advisory Board were able to speak Haitian Creole or Spanish. Mayor Genshaw stated Chief Craft has been looking to recruit members who are bilingual and able to represent those members of the community.

Mayor Genshaw solicited any additional questions from Council; there were none. He then called for a motion. Councilman MacCoy made a motion to approve the appointments to the Police Chief's Advisory Board, as presented. Councilman Santos seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #7: Present for a first reading an ordinance to amend Chapter 8 Morals and Conduct, of the Municipal Code of Seaford, Delaware relating to "Sexual Offenders".

City Manager Anderson explained the proposed ordinance defines a "Sexual Offender" as, "Any person who is registered as a Risk Assessment Tier III or Risk Assessment Tier II sex offender pursuant to Title 11, Chapter 41, Subchapter III, of the Code of Delaware. He went on to explain the ordinance would make it unlawful for a sexual offender to reside within 2,500 feet of any school, park, or childcare facility located within the City of Seaford. The ordinance covers how those boundaries are established and what the penalties are for any violations. It was noted the ordinance would not apply to any sex offenders who have already established residency prior to the date of the ordinance being adopted.

City Manager Anderson went over the map drawn to show the existing school, parks, and childcare facilities within city limits and the boundaries for which a sexual offender would need to abide by when seeking residency. A concerned resident brought the issue to Mayor Genshaw, and the City of Seaford was able to use the ordinance put in place by a sister-community to create the basis for its own. The ordinance has been reviewed by the City's solicitor and this would be the first reading in its adoption process.

Mayor Genshaw solicited any questions from Council. Councilman King stated he believed there are currently two halfway homes located within city limits and asked if those facilities would be exempt from the ordinance. City Manager Anderson confirmed and noted these are existing residences and would be exempt from the ordinance, should it be adopted. However, if a sex offender who resides in one of these existing facilities should relocate within city limits, they would be required to abide by the regulations outlined in the ordinance. Or conversely, if the facility that houses a sex offender should choose to relocate, the facility would then be required to comply as well.

Councilman King then asked how these facilities are affected by the City of Seaford ordinance that restricts the number of unrelated people able to reside in a single residence. City Manager Anderson explained these three-quarter homes are under the protection of Federal Government legislation and the Americans with Disability Act, therefore the City of Seaford's zoning caveats cannot be applied to these homes. These types of facilities are able to have up to 10 unrelated residents. Councilman King asked if the City of Seaford has any right to enforce rental inspections

for these facilities; City Manager Anderson stated his interpretation of the legislation is that any rules in place at the local level cannot be enforced if the home meets the qualifications for what is termed an "Oxford House" or three-quarter home.

Councilman Henderson added the enforcement of local ordinances could be dependent upon whether or not the institution owns the property or if they are renting it. If the property is rented, the owner could be subject to things like rental license fees.

Councilman MacCoy asked City Manager Anderson if the exceptions listed in the ordinance follow the sexual offender or the facility that houses a sexual offender. City Manager Anderson stated if the sexual offender living in a property that fell under an exception decided to move to another location within city limits, they would then be subject to the restrictions listed in the ordinance.

Councilman Henderson asked City Manager Anderson if there were any unprotected areas within City limits. City Manager Anderson explained the area outlined for this ordinance should be contiguous, with the exception of a small area in the northeast corner of Governors Grant, which is not captured. He noted it looks to be just a single lot in that development.

Mayor Genshaw stated he would contact Sussex County to ensure their ordinance is in line with the City to ensure all areas within city limits would be protected.

Councilman King asked how residents should go about asking questions or voicing concerns regarding transitional housing coming to the City of Seaford and how they might look to change regulations currently in place. City Manager Anderson explained there are states who already have requirements for these facilities in place, and local legislatures would need to be contacted to work to enact something similar. However, many of these facilities are federally regulated, which would require contact with federal legislatures. He also noted, the small number of facilities currently housed within city limits have been very receptive to concerns brought to them by City Staff.

Councilman Henderson noted for clarification, there is a difference between a halfway home and a three-quarter home. and when speaking with constituents it's best to make that distinction. Councilman King asked for clarification on that distinction. Councilman Henderson explained a halfway home may be under direct medical, or department of corrections care, depending on the type of residents it houses. These facilities are designed as transitional living for those released from a state-run institution. However, a three-quarter home is generally an association of people in recovery, who are gainfully employed and contribute to the household.

City Manager Anderson added that if the ordinance were to be adopted, any Tier II or Tier III sex offender who lived in a halfway or three-quarter house that currently exists within city limits would be grandfathered in unless they decided to relocate within city limits.

Councilman King asked if those facilities could allow new residents to move in. City Manager Anderson explained they could allow new residents to move in, as long as they are not Tier II or Tier III sexual offenders.

Mayor Genshaw presented New Business Item #8: Bids – SVFD Roof and Drainage Renovation

City Manager Anderson explained this is the second time this project has been put out for bid and one bid was received from Quality Exteriors in the amount of \$79,192.10, which included costs for concrete modifications and sidewalks. That amount was in excess of the budgeted \$49,500.00 for this project. In an effort to proceed with the project Director of Public Works, Berley Mears contacted Quality Exteriors in an effort to value engineer the project so that the modifications to the roof and roof drains could be completed. The cost for this portion of the project is \$44,187.00, which is under the \$49,500.00 the City previously budgeted. Mr. Mears is recommending the City value engineer the project to proceed with all of the proposed work minus the concrete sidewalk work for the amount of \$44,187.

Mayor Genshaw solicited any questions from Council; there were none.

Mayor Genshaw then called for a motion. Councilman King made a motion to award the Seaford Volunteer Fire Department Roof and Drainage Renovation project to Quality Exteriors in the amount of \$44,187.00. as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #9: Bids – Lighting Improvements.

Director of Electric, Bill Bennett came forward and stated four bids had been received for the Street Light project to replace street lights on High Street, the City Hall parking lot, Gateway Park, and Riverwalk solicitation. The City has a commitment from Representative Danny Short in the amount of \$50,000, and Senator Bryant Richardson in the amount of \$32,000.00 for this project. The remaining \$13,551.00 would be taken from the green energy fund. This project would replace 65 fixtures with LED lights, saving the City in electric usage and using no money out of our operating budget. The Director of Electric is recommending the bid be awarded to the low bidder, Rumsey Electric Company, in the amount of \$95,551.00.

Mayor Genshaw solicited any questions from Council. Councilman Henderson asked when the project would begin if the bid were to go through. Mr. Bennett stated it could take eight to ten weeks for delivery of the lights and installation would begin immediately.

With no other questions, Mayor Genshaw then called for a motion. Councilman MacCoy made a motion to award the Lighting Improvements bid to Rumsey Electric Company in the amount of \$95,551.00, as presented. Councilman King seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item #10: Bids – Police Department Paving

City Manager Anderson explained one of the final items for the Police Department renovations is the repaving and striping of the parking lot. Director of Public Works, Berley Mears received five bids for this project, with David A. Bramble as the low bidder at \$68,170.65. However, David A. Bramble has requested to withdraw their bid as it did not include the thermoplastic striping specified for this project. With that, the Director of Public Works is recommending the bid for the Police Department paving be awarded to ECM Corporation, for the total of \$69,782.45. ECM Corporation is the second-lowest bidder and they have met all of the bidding requirements. City Manager Anderson noted this project came in under budget and has also received a commitment from Representative Danny Short to be covered by CTF funds.

Mayor Genshaw then called for a motion. Councilman King made a motion to award the Police Department Paving bid to ECM Corporation in the amount of \$69,782.45, as presented. Councilman Holland seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Santos voted yes;
Councilman Henderson voted yes;
Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes.

The motion so passed.

OLD BUSINESS:

There was none.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

- Annexation Committee meeting February 10, 2021; 7:00 p.m. Council Chambers, City Hall 414 High Street

CITY OF SEAFORD
Municipal Election – April 17, 2021

The City of Seaford Municipal Election will be held on Saturday, April 17, 2021, in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

Two (2) Council Members will be elected for a (3) year term.

All candidates must have filed by 5:00 p.m., E.S.T., February 26, 2021. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 8 a.m. until 5:00 p.m. or by appointment if you cannot register during these normal business hours. Any candidate who withdraws his/her name must do so in writing. Any candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 26, 2021 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident and US Citizen to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 26, 2021.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 17, 2020) and shall have one vote **provided he or she is registered on the "Books of Registered Voters" maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

The City of Seaford has independent registration procedures for the Annual Municipal Election. **To vote, you must meet the eligibility requirements and be registered on the "Books of Registered Voters" maintained at City Hall.**

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

CANDIDATES FILED AS OF FEBRUARY 1, 2021:

- Mr. Jeff Benson has filed for City Council.
- Councilman Orlando Holland has filed for re-election.

- Councilman James King has filed for re-election.
- Mr. Scott Pickinpaugh has filed for City Council

COMMITTEE REPORTS

Councilman Santos reported on Administration

Meetings

Attended an MS4 coalition meeting.
Attended a DEMEC Executive Session.
Met with the Developer of Residences at Riverplace to discuss incentives.

Other Work

Participated in the Call Center Technician interviews
Participated in the Accounting Coordinator interviews
Participated in the PW interviews
Toured the City Hall Building with prospective cleaning vendors.
Took tour of Mearfield model home.
Participated in the Economic Development Committee meeting.
Worked on Staff evaluations.

Information Technology Report

Reconfigured WSUS Server (Update Server for Servers and Computers) This allows us to manage and distribute updates through a management console
Reworked Network Drives to be more Secure and Easier to maintain
Working on Cleaning up Networking and Racks at Utility Building Network Room
Working on GIS (Graphical Information System) config and setup
Working with Electric Department to install Canary software – Allows users to read and manage data collected from SCADA system. It allows retention into perpetuity; SCADA only retains historical day for appx 30 days.
Working with Police Department on Axon (In-Car/Body Worn Camera Vendor)

Administration Report for Council

Working on FY 2022 Budget
Continue contract negotiation with the police department Teamsters Local 326
Current contract expired 06/30/2020.
Meeting scheduled for March 23, 2021
Attend DEMA Sub-Grant Phone Conference
All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman Henderson reported on Police, Fire and EMS

Seaford Volunteer Fire Department, Inc.

President Patrick Gaskin reports:

There is no report for this period.

Chief John Wilson reports:

Alarms to Date (03/08/2021) (1000)

Fire Calls: 121 to date (03/08/21)

- 74 calls for February 2021
- 2.6 calls a day in February 2021
- 12 calls for March 2021 so far
- 1.5 calls a day so far in March 2021
- 1.8 calls per day for year 2021 total

EMS Calls: 696 to date (02/22/21)

- 278 calls for February 2021
- 9.9 calls for February 2021
- 58 calls for March 2021 so far
- 7.2 calls so far for March 2021
- 10.3 calls per day for year 2021 total

TOTAL CALLS: 817 for 2021

- 12.1 calls per day for year 2021

Significant Calls

- 2/24/21; 1825 hours; (in City) 809 Norman Eskridge Highway, Laundromat fire contained to read dyer units.

Apparatus

- Engine 872 is out of service for annual DOT check
- Engine 875 annual DOT check was complete 3/4/21
- All other apparatus DOT Checks are scheduled in upcoming weeks
- New tires (replaced all 6) on Tower 87 due to age and NFPA compliance.

EMS

- Change of Billing Companies to DMMS of Wilmington, Delaware to help with better increase of ambulance billing
- New Ambulance B87 update; Chassis has arrived on March 4th and hoping for delivery on July 1, 2021
- Sussex County Council has public hearing coming up Wednesday 3/9/21 on Tax Transfer Money that has allocated \$250,000.00 for the purchase of a new ambulance.
- EMS Standby on March 6, 2021 at Seaford High School with DEMA for Covid vaccination Site.
- EMS Standby on March 19 & 20, 2021 at Middleford Speedway
- SVFD will be bringing up to vote on the capital expenditure for new ballistic vest for EMS crews and Fire Police at next Department Meeting.

Training

- Last Training: Wednesday, March 3, 2021 at 1900, Survival Skills Training. Delaware State Fire School Instructors lead the class in the techniques of Firefighter Mayday training. (20) members attended
- Next Training: Wednesday, March 17, 2021 at Station 87; ESI Rescue Equipment will be doing training on New Battery Operated Holmatro Rescue Tools.

Other News

- State of Delaware Division of Communication is starting the process to replace all 800 MHz radio that do not comply with the current requirements for phase 2. SVFD currently has 10 radio for the initial batch of money to the fire service. Div Com will be into inventory to see what else needs to be replaced within the next few weeks.

Police Activity during period of **Monday February 22, 2021 – March 07, 2021** as reported by **Chief Marshall Craft, Jr.:**

INCIDENTS	2022	2021 YTD	2020	2019	2018
All crimes		943	5,803	6,619	4918
Drug Crimes		41	199	249	390
Overdose		5	26	25	23
All Traffic (E-Tickets)		1138/ (324)	7,770/ (1,448)	7,819 (1,782)	6387 (3,617)
All DUI		10	44	42	52
All Crashes		91	533	584	533
False Alarms		79	426	494	333

Criminal

All complaints: **212** (defendants: **11** adult & **5** Juvenile)

Felony: **10**

Misdemeanor: **33**

Violations: **7**

Civil: **4**

Other: **158**

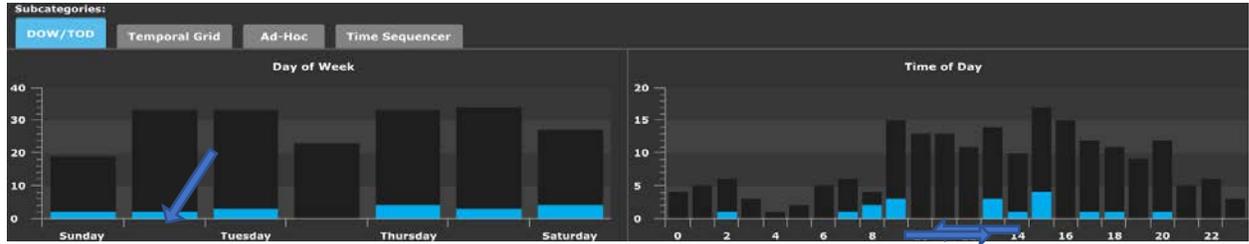
87% Clearance Rate (overall)

Friday from 0900-2000 hours (overall crime. Mon, Tue and Wed were high calls for service as well.)

The below chart shows data for overall crime during this reporting period:



Additional Crime Data below: There were a total of **18 complaints** consisting of Assault, Burglary, Forgery, Rape and Weapon(s): (**6 Felony, 11 Misdemeanors and 1 Violation**); Excludes Shoplifting: (33% clearance rate (6 cases cleared, 6 PA and 6 PI.) Most occurred on Wednesday between 0800-1500.



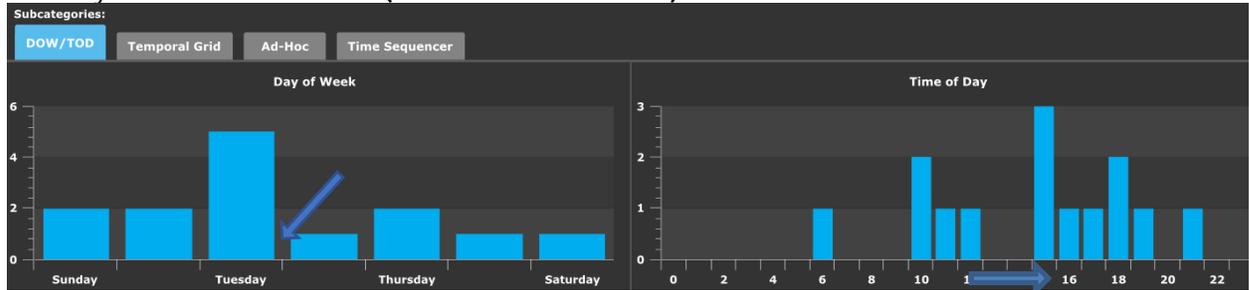
Drug Complaints:

- Drug Crimes: 6
- Adult Arrest: 2
- Juvenile Arrest: 0
- Pending Active: 0
- Prosecution declined: 4
- Unfounded: 0
- Search Warrants(s): 0
- Overdose: 1

Traffic

- Contacts/Citations: 245 traffic contacts resulting in 97 citations and 24 warnings
- DUI: 1 (1 accident-related DUI's)
- Crashes: 14
- Injury: 2
- Non-Injury: 12
- Additional Information: Driver Inattention primary cause of accident)**
- Hit & Run: 5
- Alcohol/drug related crash: 1
- Pedestrian: 1

Tuesday from 1000-1900 Hours (See Crash chart below)



Significant Events:

02/22/21, V-London Construction, reported the theft of a Bulldozer from the area of Granary Ln and Pond View (in Mearfield.) Investigation revealed the Bulldozer had been dropped off on a vacant lot 02/19/21 in preparation for work to begin on 02/22/21, but was missing upon the crew's arrival.

SPD Detectives have obtained 72 hours of video and the investigation is pending active. #71-21-1301.

02/23/21, Victim reported the theft of a Ruger 9mm semi-automatic pistol from his Ford Explorer. Investigation revealed the victim resides at Woodland Mills Apartments. He discovered his firearm was missing from the center console of his Ford Explorer while at Holly Brook Apartments in Laurel. As a result, the victim does not know where the location of the theft actually occurred. The last saw his firearm on 02/20/21. Case pending active and TOT SPD CID. #71-21-1329.

02/27/21, SPD responded to Park Avenue (Industrial Park) for a report of shots fired. (violation is currently for discharging a firearm within 15 yds of a public road/right of way controlled by DNREC). SPD contacted the RP who reported (2) black males running in the area of the Seaford wastewater plant dressed in all black and carrying what appeared to be a rifle. Video from the wastewater plant was reviewed, description was verified, and officers reported observing two subjects matching said description at Meadowbridge Apartments while responding to the scene. The investigation has been TOT SPD CID for follow-up.

03/06/21, SPD responded to Pine St. for a reported Burglary. Investigation revealed the victim discovered damage to his bathroom window. Upon inspection, the victim also discovered his bankcard, two watches and several dollars in cash were missing. Further investigation revealed the unknown suspect used the victims bank card to purchase five cartons of cigarettes. Case pending active and TOT SPD CID. #71-21-1630.

Note. SPD CID assisted DSP with the apprehension and arrest of two juvenile runaways that had committed several crimes including two burglaries in city limits. These cases are pending active and should be cleared by arrest by SPD CID.

Admin:

Attended Director, Staff, Liaison and council meetings as scheduled - Chief

03/02/21 - Seaford PD applicant Interviews for uniform patrol - Chief, D.C. and City Manager

03/02/21 - Completed CJC mandatory report (Victims' Bill of Rights) - Chief

03/04/21 - Seaford PD applicant interview for call taker - Chief, D.C. and City Manager

03/04/21 - Benchmark Analytics 'kick off' meeting - Chief and D.C.

Events:

SPD continues to support volunteerism by assisting the Nanticoke Senior Center with meal deliveries to our homebound community members on Mondays, Wednesdays and Fridays
Century 21 is featuring SPD trading card program (community outreach) as their mission of the month

02/22-03/05 - Completed background Investigations on three uniform patrol applicants - SPD CID

02/27/21 - SPD escorted SHS Basketball Team to City limits for the Conference Championship - SRO

3/06/21 - SPD provided security at the Seaford H/S during DPH vaccinations from 0830-1500

Training:

02/23/21 - Attended Clandestine Meth Lab training - D.C. Rapa and Det. Chambers

02/24/21 - Guardian Alliance Technologies training - D.C. Rapa and Det. Sgt. Mills

2021 Additional Initiatives:

Police Chiefs Advisory Board - On the agenda for 03/09/21 (Quality of Life Issues/concerns)

Councilman MacCoy reported on the electric Department

Since the last report

Crew

Energized the service for the Verizon antennas on the Dulaney St water tower.

Blake worked on setting up the canary software graphs & dashboard.

Trimmed trees on Virginia Ave.

Trimmed trees on Cedar Ave.

Worked in Belle Ayre multi-family digging in secondary conduit.

Trimmed trees on Bradford St and Porter St.

Trimmed trees in Westview.

Took truck 11 to the body shop to get it repaired.

Started working on the light pole and security camera mount for the softball field.

Greg Brooke completed week 7 of 8 at lineman school.

Worked around the building getting ready for the addition to start, making new racks for pole storage and making room to move the pad mount transformers.

Worked on the street lights on Nylon Blvd. extended.

Director

Had a director's meeting.

Worked on FY 22 budget and CIP.

Had a staff meeting.

Worked with Tracy to get a bid package out for an electrician for the Martin Farms project.

Attended the virtual DelDOT utility summit.

Had an AMI conference call.

Had a meeting on site at East Park Business Center.

Finished the estimate for all of the work needed at 1700 Dulany St.

Had the progress meeting for the Oyster House project.

Opened the bids for the street lights on High ST, gateway park and Riverwalk, reviewed them and made the bid recommendation.

Worked on the estimate and escrow letter for the new buildings in the Herring Run Professional Park.

Upcoming Weeks

Start cutting down trees in the Industrial Park for the new buffer fence.

Continue working in Mearfield 1 phase 2B so they can continue building

Continue working in Belle Ayre multifamily.

Start working in the Herring Run Professional Park.

Pull the wire and set the transformer at the AUI building.

Continue changing the lights on Sussex Highway to LED.

Finish trimming trees in Williams Pond Park.

Work with the school on the lights in front of Central Elementary school

Councilman Holland reported on Code and Parks and Recreation

Code Department Report

Issuing permits (120 Issued in 2021)
Rental Licenses (1,283 Issued, 1,667 Total Units)
Rental inspections being scheduled.
Invoices mailed for remaining rental licenses.
Doing routine inspections for on-going projects
Doing violation inspections throughout City
Performing plan reviews for new permits

Large Project Status

Wawa – Sitework to start in March.
Melanie's Ridge –Plans submitted for first 2 buildings
Mearfield 2 –Second duplex complete.
East Park Business Center – First building close to complete.
Montessori School – Getting ready to submit building plans for phase 2

Accomplished week of 2/22

Parks Department

Worked on scraping/sanding Riverview pavilion to refurbish before Spring/Summer season
Trapped and released the squirrel that caused minor damages inside the pool building
Prepped the trailer with new deck sealer for upcoming Spring/Summer grass cutting season
Scheduled pesticide applicator's license for Bobby & Michaelina practiced driving to complete her
CDL Class B license

Recreation Department

Contacted a list of parents who never cashed/deposited Soccer refund checks from Spring 2020

Parks & Recreation

Met with Sussex Tree Care about tree trimmings in Williams Pond Park
Worked on advertisement for annual Easter Egg Hunt (to be released on March 1)
Submitted FY22 Budget

Accomplished week of 3/1

Parks Department

Prepped softball fields for first tournament of the season
Replaced the battery and air filter in the John Deere Bunker
Picked up and trimmed limbs at Ross Mansion, sports complex, and retention pond (and cut saplings at the solar farm)

Recreation Department

Posted Youth Soccer & Easter Egg Hunt flyers in local businesses

Parks & Recreation

Had a phone meeting with the VP of the First State Pickleball Club to discuss details about hosting a late-spring youth pickleball clinic

Created 1-page COVID-19 regulations to place in parks & facilities (received approval from the Delaware Public Health for the softball fields for tournaments)

Advertised for the Parks & Rec annual Easter Egg Hunt (March 27th)

Submitted the Urban & Community Forestry Grant to the State for funding for healthy tree pruning in Williams Pond Park

Councilman King reported on Public Works and WWTF

Past two weeks

Public Works:

- Replaced water service on Shipley
- Working on alley maintenance
- Pulled pump at Manor House lift and rebuilding
- Multiple property clean ups
- Trying to maintain services the best we can
- Repaired/replaced some water meters
- We have hired a new employee, start day is March 15. I have one out on medical.
- Held multiple meetings in person, zoom, and by conference call
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc...

WWTF & Compost

- Everything still pretty smooth with the additional County flow.
- Plant performance remains good
- We HAVE compost to sell by appointment, dry weather has been a blessing to the Compost operator.
- Leachate treatment going well
- Septage is up.
- No major equipment maintenance needed.
- Replaced upper belt on belt filter press.

Upcoming two weeks:

Public Works

- New water service on Phillips
- New service on State St.
- Working on alley maintenance
- Install new services to lots on E. Poplar
- Pull and rebuild Retirement Living lift station pump
- Repair cleanouts on smoke testing list.
- Replace fire hydrants (ongoing.)

- Budget, CIP, projects
- Continue all routine tasks.

WWTF & Compost

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Screen for compost
- Working out details for replacement scum grinder and VFDs for press feed pumps.
- Blend tank cleaning scheduled for 3/30/21ights.

Mayor Genshaw called for a motion to adjourn the Regular Council Meeting and enter into an executive session for the purpose of discussing negotiations. Councilman MacCoy made a motion to adjourn the Regular Council Meeting. Councilman Henderson seconded the motion; motion so passed with all voting in favor. The Regular Meeting was closed at 8:21 p.m.

Mayor Genshaw reopened the Regular Council Meeting at 9:04 p.m. He then called for a motion to adjourn the Regular Council Meeting. Councilman Henderson made a motion to adjourn the Regular Council Meeting. Councilman MacCoy seconded the motion; motion so passed with all voting in favor. The Regular Meeting was closed at 9:10 p.m.

Charles D. Anderson, City Manager

/ASH