

**MINUTES OF THE MEETING OF THE
CITY OF SEAFORD MAYOR AND COUNCIL**

January 26, 2021

7:00 P.M.

Mayor David Genshaw called the Regular Meeting to order at 7:00 p.m. with the following present: Councilman Jose Santos, Councilman Dan Henderson, Councilman Orlando Holland, Councilman Matt MacCoy, and Councilman James King. City Manager, Charles Anderson, was also present.

Councilman Holland offered the opening prayer; Mayor Genshaw then led those present in the Pledge of Allegiance.

Mayor Genshaw solicited any changes to the agenda; there were none.

Mayor Genshaw called for a motion to approve the minutes of the Regular Meeting on January 12th, 2021. Councilman Henderson made a motion to approve the minutes of the Regular Meeting on January 12th, 2021. Councilman Santos seconded the motion. The motion so passed with all voting in favor.

Correspondence

There was none.

New Business

Mayor Genshaw presented New Business Item #1: Mayor Genshaw to appoint an Annexation Committee to investigate the possibility of annexation of SCTMP# 331-5.15-6.00 & 331-5.15-6.01; Ross Street (Jamestown Center).

City Manager Anderson explained the location of the vacant property, and explained its uniqueness in that it is an enclave; or completely surrounded by annexed property but not within Seaford city limits. He added that the owners have request annexation and the first step in that process would be to appoint an Annexation Committee.

Mayor Genshaw solicited any questions from Council. Councilman Henderson asked for clarification on the address listed for one of the applicants. He noted he does not believe 10093 Rifle Range Road is a Seaford address. City Manager Anderson stated he believed it may be an error, and would ask the petitioner to resubmit with the appropriate information. With no other questions, Mayor Genshaw called for a motion. Councilman King made a motion to approve the appointment of the Annexation Committee consisting of Vice Mayor Dan Henderson, Councilman Orlando Holland and Councilman Jose Santos to investigate the possibility of annexation of SCTMP# 331-5.15-6.00 & 331-5.15-6.01; Ross Street (Jamestown Center), as presented. Councilman MacCoy seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman King voted yes;
Councilman MacCoy voted yes;
Councilman Holland voted yes;

Councilman Henderson voted yes;
Councilman Santos voted yes.

The motion so passed.

Mayor Genshaw presented New Business Item # 2: Present for approval an agreement for management services for the Hoopers Landing Golf Course, for a period of five years, commencing on July 1st, 2021.

City Manager Anderson introduced the staff present from Adkins Management and Hooper's Landing Golf Course: Mr. Chris Adkins, Butch Holtzclaw, Greg Thomas and Golf Pro, Mike Connor.

Mr. Adkins came forward and presented information on the status of Hoopers Landing Golf Course in regards to maintenance and management since the last agreement renewal. He noted the strong relationship the City of Seaford and Adkins Management have built over the past 10 years, and the hope is to continue that relationship by extending the current contract to manage the Hoopers Landing Golf Course for an additional 5 years.

He went on to explained the steps taken to bring the course back up to acceptable standards when Adkins Management initially took the contract with the City and how they continue to work to improve the course with grounds upgrades, professional development, and the promotion of the golf course. As a result of those improvements, rounds of golf played at the facility have increased from 16,838 in 2018 to a projected 23,500 rounds by the end of 2021. He added that the pandemic has, in a way, helped the course by increasing the appreciation for the sport and encouraging not only new, younger players, but also increased the frequency of rounds played by the course's regular players. Improvements to the course and facilities, new programs available to players, and increased advertising have all contributed to the growth, and translated into increased revenues from \$579,031.00 in 2018 to an estimated \$800,000.00 projected for 2021. Based on the profit-sharing agreement in place this would translate to an estimated \$135,000.00 back to the City of Seaford at the end of 2021.

Mr. Adkins noted various improvements made to the facilities, including the expansion of the lounge area to accommodate up to 100 guests. This improvement would allow the course to more comfortably host tournaments, and charity events. He also noted golf carts are a great way to generate revenue for a course, so the continued additions to the fleet have helped drive up revenues as well. Additionally, the pro shop has added an indoor golf simulation feature to keep golfers engaged, even during the winter months.

Mr. Adkins went over upcoming projects for the course, including sprigging of the front 9 holes with Bermuda grass which can enhance the look and feel of the course. Also, an upgrade to an automated irrigation system that would be more efficient concerning water usage and require less maintenance.

Golf Pro Mike Connor came forward and explained the PGA Junior League Program provided by Hoopers Landing Golf Course. He explained the league has been in place for four year and is

currently a 13U program, with the hopes of expanding to a 17U in the future. This type of league allows members to play against other youth and experience other courses. This league has also helped promote the sport of golf among youth in the community and encourage play into junior high, high school and beyond.

Mr. Adkins continued by covering the charity programs and leagues who support and promote the Hopper's Landing Golf Course, as well as testimony from local golfers on the importance of the course to the community. He closed by saying his team hopes to work with the City of Seaford to make Hooper's Landing one of the premier courses in the area.

Mayor Genshaw thanked Adkins Management for bringing the course back to life and noted how encouraging it is to see the parking lot filled, and people enjoying themselves, especially during these trying times.

Mayor Genshaw solicited any questions from Council.

Councilman MacCoy commended Mr. Adkins and his team on their progress with the course and the exceptional service he has received as a patron there. He asked Mr. Adkins if there has been any contact made regarding interest in new events or tournaments at the course since the expansion of the lounge area has been completed. Mr. Adkins noted that many organizers are hesitant at this point to schedule events due to the restrictions from the pandemic. Councilman MacCoy asked if Adkins Management projects the rounds of golf played will continue to increase as it has for the past several years; Mr. Adkins stated yes and noted the increased interest in golfing from new and seasoned players. He noted 35,000 to 40,000 rounds a year is about the maximum amount for an average course, just to ensure a steady pace of play for patrons.

Councilman MacCoy commended Adkins Management and the staff of Hooper's Landing for continuing the youth league, he noted its importance to the community and youth in the area.

Councilman King asked Mr. Adkins if there has been any discussion regarding a lower rate for City of Seaford Residents. Mr. Adkins stated that would be a determination made by City Council, as the golf course belongs to the City. He noted meetings are held quarterly, and that would be the time to discuss a possible rate change for city residents.

Councilman King asked to confirm there was no monthly fee paid to Adkins Management to maintain the course. Mr. Adkins referred to the agreement presented to Council showing the monthly management fee of \$12,642.00 per month.

Councilman King verified the financial responsibilities of the City of Seaford laid out in the contract presented, and asked Mr. Adkins, how much of the possible \$550,000.00 in income, before the profit share went into effect, would go to Adkins Management. Mr. Adkins stated none. He went on to explain the introduction of the profit-sharing aspect was meant to be an incentive as well as a challenge to Adkins Management to work to improve the financial standing and condition of the course.

Councilman King noted if the break-even point is \$550,000.00 then there isn't much return on investment. Mr. Adkins stated the actual break-even point at this time is likely closer to \$775,000.00 based on the current costs to running the course.

Councilman King noted the course does add a lot of value to the community. Mr. Adkins agreed, and added a golf course can be a large draw for a community.

Councilman Henderson asked how many rounds a day can be run through the course. Golf Pro Mike Connor stated the number of rounds is dependent on the amount of light available. In the winter months the course can accommodate around 120 golfers, during the summer season that number could increase to between 230 to 280. Councilman Henderson asked if the addition of the new golf carts to the fleet would decrease the wait time for players and increase capacity of rounds to be played. Mr. Connor stated yes.

Councilman Henderson asked for clarification on the process of sprigging, Mr. Adkins explained the process of sprigging is used to replace the existing grass with an easier to maintain and more visually appealing Bermuda grass. Councilman Henderson asked how long that process would last. Mr. Adkins estimated about 20-25 years. Councilman Henderson explained his initial concern for the extended contract length but pointed out the number of capital investments being made in the course, and that Adkins Management would likely want to see the return on those investments. He also noted the investment in the irrigation system would also help the City of Seaford save on utility costs.

Councilman Henderson finished by noting the cost to maintain all the City's parks and recreation areas is currently set at \$600,000.00 per year, with the area of those parks being less than the size of the 200-acre golf course which currently cost \$300,000.00. He added the golf course is an important part of the community, and the City of Seaford is indebted to Adkins Management for their stewardship of the land to bring it back from where it was.

Councilman Santos asked if Mr. Adkins believed the budgeted amount for advertising was enough to suit the needs of the course. Mr. Adkins explained you can never have too much money for advertising. Mr. Adkins explained he is currently working on applying for a grant through the Small Business Administration for additional advertising funds. These could be used to invest in things like billboards to help promote the golf course.

Councilman Henderson asked City Manager Anderson if Adkins Management, in the past 11 years, been found to be in default or deficit in any of their performance regarding the contract. City Manager Anderson replied no.

Councilman King asked what percentage of City of Seaford residents utilize the golf course currently. Golf Pro Mike Connor stated approximately 60-65% of the membership is from residents with a Seaford address. Everyday golfers would be more difficult to track, as the course does not collect all their information. He did note a large majority of residents who were members of the former Seaford Golf and Country Club came back to utilize the course once it transitioned to Hooper's Landing.

Councilman Holland noted the costs the City would incur to maintain to property if Adkins Management did not maintain it in its current form and the possible eye sore it could become to City Residents. Councilman Henderson added to Councilman Holland's point in that the area of the course is almost double the acreage of all of the parks in the City, and for the City to maintain the property it would likely cost just as much as what is being invested now for the Golf Course.

Councilman Santos explained he did not feel he had enough information to make a decision and would like more time to assess the issues after being presented additional information. Mayor Genshaw explained he would then need to make a motion to table.

Councilman Santos made a motion to table the New Business Item #2, Councilman King seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman King voted yes;
Councilman MacCoy voted no;
Councilman Holland voted no;
Councilman Henderson voted no;
Councilman Santos voted yes.

The motion to table did not pass.

Mayor Genshaw then solicited any additional motions. Councilman Henderson made a motion to approve the agreement for management services for the Hoopers Landing Golf Course, for a period of five years, commencing on July 1st, 2021, as presented. Councilman Holland seconded the motion.

Councilman Santos asked if the motion is accepted, would Council have the ability to come back and discuss rates. City Manager Anderson reiterated Mr. Adkins information regarding quarterly meetings with Adkins Management and the City of Seaford, and noted rates are discussed and set at the end of each year. He also explained rates are not dictated in the agreement in question.

With no other questions or comments, Mayor Genshaw then asked for a roll call vote:

Councilman King voted no;
Councilman MacCoy voted yes;
Councilman Holland voted yes;
Councilman Henderson voted yes;
Councilman Santos voted no.

The motion so passed.

OLD BUSINESS:

Mayor Genshaw presented Old Business Item #1: Present for a second reading, Ordinance #2021-01 to amend Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware relating to “Board of Elections”, in the manner following, to wit: Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware by adding Section 2.6.1.

City Manager Anderson read the ordinance into record and noted the City Clerk presented the first reading and there were no questions at that time. He explained should Council approve the ordinance it would be advertised by staff and effective 30 days after that advertisement.

Mayor Genshaw solicited any questions from Council; there were none. He then called for a motion. Councilman Santos made a motion to approve Ordinance #2021-01 to amend Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware relating to “Board of Elections”, in the manner following, to wit: Chapter 2, Article 6, of the Municipal Code of Seaford, Delaware by adding Section 2.6.1, as presented. Councilman King seconded the motion.

Mayor Genshaw then asked for a roll call vote:

Councilman Holland voted yes;
Councilman MacCoy voted yes;
Councilman King voted yes;
Councilman Henderson voted yes;
Councilman Santos voted yes.

The motion so passed.

REMINDER OF MEETINGS & SETTING NEW MEETINGS:

CITY OF SEAFORD

Municipal Election – April 17, 2021

The City of Seaford Municipal Election will be held on Saturday, April 17, 2021 in the City Council Chambers, City Hall, 414 High Street, between the hours of 7:00 a.m. E.S.T. and 3:00 p.m. E.S.T.

Two (2) Council Members will be elected for a (3) year term.

All candidates must have filed by 5:00 p.m., E.S.T., February 26, 2021. Registration can be completed at City Hall, 414 High Street, Seaford, DE. Registration hours are Monday through Friday, 8 a.m. until 5:00 p.m. or by appointment if you cannot register during these normal business hours. Any candidate who withdraws his/her name must do so in writing. Any

candidate who withdraws his/her name after 5:00 p.m., E.S.T., February 26, 2021 will still appear on the official ballot for election.

Anyone eighteen (18) years of age or older who is a bona fide resident and US Citizen to be eligible to vote **must have been registered at the Seaford City Hall by 5:00 p.m., E.S.T., March 26, 2021.** A nonresident property owner to be eligible to vote must be owner of record for a period of six (6) months immediately preceding the date of the Annual Municipal Election (October 17, 2020) and shall have one vote **provided he or she is registered on the “Books of Registered Voters” maintained at the City Hall. Registration hours are Monday through Friday, 8 a.m. until 5 p.m. or by appointment if you cannot register during these normal business hours.**

The City of Seaford has independent registration procedures for the Annual Municipal Election. To vote, you must meet the eligibility requirements and be registered on the “Books of Registered Voters” maintained at City Hall.

A person shall be required to register only one time. You are urged to check your registration if you did not vote in the last municipal election. If you have moved out of the City after your original registration, you will need to check your registry to assure you are an eligible voter.

All voters will need to show proof of residency which may be a State of Delaware driver's license, a State of Delaware identification card, a federal or state tax return with address, a City of Seaford utility bill or real estate property tax bill, or other acceptable proof of residency or ownership.

CANDIDATES FILED AS OF JANUARY 12, 2020:

- Jeffrey Benson has filed for City Council
- Orlando Holland has filed for reelection to City Council

COMMITTEE REPORTS

Councilman Santos reported on Administration.

MEETINGS:

- Made several inspections of progress at the OHP project.
- Made the final inspection of the GMB second floor office space and turned the space over to the lessee for occupancy.
- Attended a meeting with Chesapeake Utilities regarding gas service to the Western Sussex Business Campus.
- Met with Property owners on Conwell Street about parking concerns.

OTHER WORK:

- Prepared the City Council agenda.
- Participated in the bi-weekly call with the Governor.
- Attended the DEMEC Board meeting.
- Attended the Construction Coordination meeting with staff.

Information Technology Report:

- Working on completing Budgeted camera projects
 - Completed Phase 1 of City Hall security camera swaps.
 - Ordering additional camera
- Installing and swapping booster on lines at police department
- Swapping computers at police department with budgeted replacements
- Configuring Wireless access points for WW and Rec
- Fixed issue with domain controllers so they now communicate properly.
- Working with Telewire/Verizon on phone line issues at police department and utility building
- Installed Video conference system at utility building.

Administration Report for Council –

- Continue contract negotiation with the police department Teamsters Local 326
 - Current contract expired 06/30/2020.
 - Working on pay proposal.
 - Working on FY 2022 Budget preparations
- Attend DEMEC board meeting.
- Managing multiple HR concerns – COVID, WC, etc.
- All other business is routine – financial management, payroll & benefits, purchasing, billing, customer service, etc.

Councilman Henderson reported on Police & Fire.

Seaford Volunteer Fire Department, Inc.

Chief John Wilson reports:

SVFD Fire Chief John Wilson's report:

Alarms to Date (01/25/2021) (0900)
Fire Calls: 47 to date (01/25/21) • 1.8 calls per day
EMS Calls; 288 to date (01/25/21) • 11.5 calls per day
TOTAL CALLS: 335 for 2021 • 13.4 calls per day

Significant Calls:

- No significant calls to report

Apparatus

- All unit are in service

EMS

- A87 had some damages repaired after sliding into a ditch on February 19, 2021, unit is back in service.

Training

- Wednesday January 20th at Station 87. CPR renewal and Engine Company Operations, 27 members present
- Next Training: Wednesday, February 27, 2021 at 1900, Forcible Entry Training

Other News

Department elections for 2021, officers are as follows:

- All position are filled and sworn in for 2021.
- Chief John Wilson
- Deputy Chief Matt Read
- 1st Assistant Chief Tom LeCates
- 2nd Assistant Chief Ben O'Bier
- Chief Engineer Adam Ryan
- President Patrick Gaskin
- Vice President Derek Adams
- Secretary Ken Tull
- Treasurer Jim Mitchell
- 1st responder COVID 19 vaccination 2nd shot have been put on hold from Public Health, apparently there was a error in receiving 2nd vaccinations at scheduled time. More information to come soon.
- Received a siren complaint and was replied to the sender via email. I have cc'd City Manger Anderson and Vice Mayor Henderson of such.

Seaford Police Department
State of Delaware Accredited Agency
Delaware Police Accreditation Commission

Police Activity during period of **Monday January 01, 2021 – January 24, 2021:**

INCIDENTS	2021 YTD	2020	2019	2018
All crimes	321	5,803	6,619	4918
Drug Crimes	16	199	249	390
Overdose	3	26	25	23
All Traffic (E-Tickets)	355/66	7,770/ (1,448)	7,819 (1,782)	6387 (3,617)

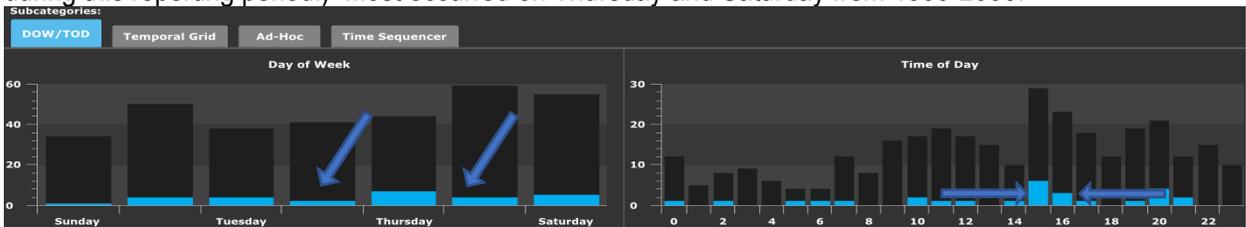
All DUI	4	44	42	52
All Crashes	34	533	584	533
False Alarms	27	426	494	333

Criminal

- All complaints: **321** (defendants: **23** adult & **1** Juvenile)
 - Felony: **17**
 - Misdemeanor: **50**
 - Violations: **5**
 - Civil: **1**
 - Other: **248**
- 89% Clearance Rate (overall)
- Friday and Saturday from 0700-2200 hours (overall crime)
- The below chart shows data for overall crime during this reporting period:



Additional Crime Data below: There were a total of **27 complaints** consisting of Assault, Aggravated Assault, Rape, Robbery, Theft, Vehicle Theft and weapon(s): (9 Felony & 18 Misdemeanors with 6 adults and 1 juvenile arrested); Excludes Shoplifting: (48% clearance rate during this reporting period.) Most occurred on Thursday and Saturday from 1500-2000.



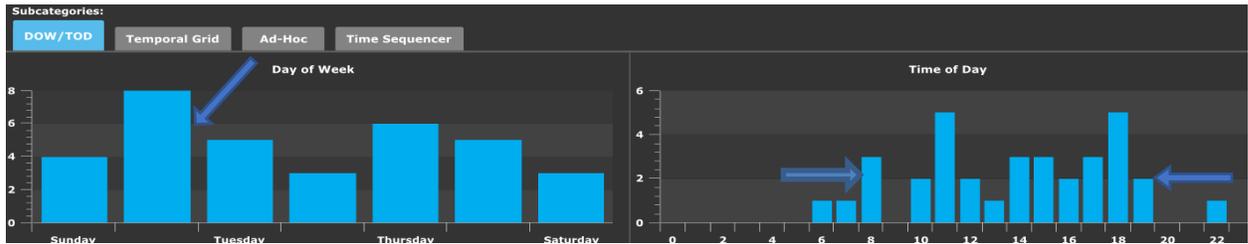
Drug Complaints:

- Drug Crimes: **16**
 - Adult Arrest: **13**
 - Juvenile Arrest: **0**
 - Pending Active: **0**
 - Prosecution declined: **3**
 - Unfounded: **0**
- Search Warrants(s): **Six (6)** (apartment, two vehicles and three for DNA. In addition, a **Consent to search was obtained for DNA.**)
- Overdose: **3**

Traffic

- Citations: **355** traffic contacts resulting in **66** citations and **22** warnings

- DUI: **4** (1 accident-related DUI's)
- Crashes: **34**
 - Injury: **2**
 - Non-Injury: **32**
 - **Additional Information: Driver Inattention primary cause of accident)**
 - Hit & Run: **6**
 - Alcohol/drug related crash: **0**
 - Wednesday from 0800-1900 Hours (See Crash chart below)



Significant Events:

01/09/21, SPD officer(s) were dispatched to Tidal Health for a Disorderly Conduct / Terroristic Threatening complaint. Investigation revealed the defendant, Bonason Barthelus, became disorderly while being treated in the ER and made statements about retrieving a “Glock” handgun from his bookbag and ‘terrorizing staff members.’ Defendant was arrested and committed to SCI in default of a secured bond. #71-21-189.

01/18/21, SPD assisted DSP by attempting to stop a stolen vehicle being operated on Stein Hwy w/o Market St. The vehicle failed to remain stopped and fled into Maryland. SPD discontinued pursuit; however, subjects were later apprehended by MSP after the vehicle crashed in Maryland. Through the investigation, MSP also recovered a handgun. #71-20-406.

01/20/21, SPD Detectives concluded a several month-long drug investigation at the 200 block of Front Street. SPD, with the assistance of the Dover PD special response team, executed a search warrant at the residence and seized the following items: crack cocaine, synthetic marijuana, scales, cash and three loaded handguns. Defendants Alfred Drayton, Edward Bell and Latara Drayton were each arrested for Possession of a Firearm by a Person Prohibited and drug related charges. All defendants were processed, arraigned and released on an unsecured bond. #71-21-466.

01/21/21, SPD officer(s) were dispatched to N. Hall St. for a reported theft of a motor cycle, identified as a 2007 Suzuki GSX, blue and white in color, no registration plate and valued at \$3,500.00. further investigation revealed that suspect Rodney Leonard responded to a ‘for sale add’, test drove the motor cycle and never returned. Warrants are on file at SPD. Case Pending Active. #71-21-502.

01/24/21, SPD officer(s) were dispatched to a strong-arm robbery that occurred on Kimbrough Ct, Chandler Heights. Investigation revealed the victim was holding his wallet when two unknown juveniles snatched the wallet, containing \$15.00 in USC, and fled on foot. No further information was available and the victim desired no prosecution. #71-21-563.

01/25/21, SPD officer(s) were dispatched to the Days Inn (23450 Sussex Hwy) for a reported strong-arm robbery. Investigation revealed that an unknown female knocked on the victim's hotel room door and stated 'James, open the door.' The victim opened the door and observed two females and a male. The subjects entered the room and the male suspect began punching him. The male suspect then allegedly stole the victim's wallet from his pants pockets. The suspects all fled the room and the hotel staff were unable to operate the surveillance system at that time. The investigation was TOT SPD CIU and is pending active. #71-21-586.

Training:

01/21/2021, SPD Administration attended a Webinar on the 'LEFTA systems suite' (Law Enforcement software that automates Use of Force, Internal Affairs, Field Training, vehicle pursuits and other related categories.)

Admin:

Attended Director, Staff, Liaison and Unified Command meetings as scheduled - Chief

01/12/21 - Attended Delaware Police Chiefs ZOOM meeting - Chief

01/12/21 – Attended Council on Police (C.O.P.T.) Training ZOOM meeting - Chief

Event:

SPD continues to support volunteerism by assisting the Nanticoke Senior Center with meal deliveries to our homebound community members on Mondays, Wednesdays and Fridays.

1/22/21, Child safety seat installed

Councilman Holland reported on Code, Parks and Recreation.

Accomplished week of 1/11

Parks – Completed installing new park signage at all parks
Parks – Replaced damaged split rail fence at Hooper's
Parks – Removed & trimmed trees on Nylon Blvd. & Delaware Ave.
Parks. – Continued painting picnic tables
Parks&Rec. – Reviewed & updated COVID regulations in order to have Spring Sports
Parks&Rec. – Completed and submitted 2020 evaluation
Parks&Rec. – Completed updating park descriptions for Comprehensive Plan
Parks&Rec. – Spoke with Boe Harris about details in regards to Youth & Adult Beginner Pickeball Clinics

Accomplished week of 1/18

Parks – Trimmed trees along Pennsylvania Ave & cleared brush at Williams Pond Park
Parks – Replaced damaged split rail fence at Soroptimist & at the Jay's Nest
Parks – Worked on re-painting "Williams Pond Park" sign to reinstall before this coming ball season
Parks. – Supervised 2 of 4 boys completing community service for the Parks Dept.
Parks&Rec. – Submitted Spring sports COVID plan to the state
Parks&Rec. – Reached out to past volunteers for upcoming Spring Sports
Parks&Rec. – Researched equipment needed for Spring Sports & possible Easter Egg Hunt
Parks&Rec. – Worked on Parks & Recreation Coordinator evaluations

Councilman MacCoy reported on Electric.

Since the last report

Crew

- Dug in the last section of primary conduit in Mearfield 1 phase 2B.
- Nick Smart took week 5 of his 8-week lineman training.
- Hung a test AMI relay at Dolby Lift Station.
- Took down Blades' Christmas Lights.
- Changed out rubber sleeves, primary gloves and secondary gloves.
- Did the monthly substation checks.
- Pulled in primary and secondary wire in Mearfield 1 phase 2B and set transformers.
- Dropped the fiber optic storage loops on Sussex Hwy so they could do the splicing on the new fiber.
- Worked at the Cavan Construction building pulling in primary wire, set the transformer and wired the meter.

Director

- Had a director's meeting.
- Worked on FY 22 budget.
- Worked on the employee annual evaluations.
- Had my council liaison meeting.
- Had the monthly construction coordination meeting.
- Worked on the annual employee evaluations.
- Had the annual ANSI testing and semi-annual di-electric testing done on all of the trucks.
- Worked with Tracy to get the bids out for the fencing in the Industrial Park.

- Worked with Tracy to get the bids out for LED lights on High St, City Hall parking lot, Gateway Park, and Market Street Hill.
- Had a meeting with Sussex Conservation District in the Industrial Park.

Upcoming Weeks

- Continue working in Mearfield 1 phase 2B so they can continue building.
- Cut down the tree in front of the Nanticoke Senior Center. Jan 30
- Start working in Belle Ayre multifamily for their construction.
- Pull the wire and set the transformer at the AUI building.
- Continue changing the lights on Sussex Highway to LED.
- Finish trimming trees in Williams Pond Park.
- Work with the school on the lights in front of Central Elementary school.

Councilman King reported on Public Works & WWTF

Past two weeks:

Public Works:

- Market Street was striped and the paving contract complete.
- Leaf machine is done for the year.
- No Parking signs on King St. have been ordered.
- Rebuilt Seaford Village lift station pump.
- Replaced registers on water meters to get working.
- Re-bid Seaford Fire department roof bid.
- Replaced cleanout caps throughout that were identified during smoke testing.
- Performed property cleanups for code.
- We are now three people out on medical leave. I have a fourth out that was just quarantined for 10 days and due back February 3rd.
- Held multiple meetings in person, zoom, and by conference call
- Performed all routine tasks; swept, L & L, big piles, read meters, re-reads, disconnects, hung pink tags, collected State water samples, supplied barricades for various events, etc....

WWTF & COMPOST

- Everything still pretty smooth with the additional County flow.
- New blower install is completed.
- Plant performance remains good
- We HAVE compost to sell by appointment
- Leachate treatment going well but less
- Septage is up.
- No major equipment maintenance needed.

Upcoming two weeks:

Public Works

- Pull and rebuild Manor House lift station pump
- Pull and rebuild Retirement Living lift station pump
- Limbs, limbs, limbs
- Repair cleanouts on smoke testing list.
- Replace fire hydrants (ongoing.)
- Continue all routine tasks.

WWTF & COMPOST

- Keep the plant up and running with no violations
- Perform maintenance as needed
- Screen for compost

Mayor Genshaw called for a motion to adjourn the Regular Council. Councilman MacCoy made a motion to adjourn the Regular Council Meeting. Councilman King seconded the motion; motion so passed with all voting in favor. The Regular Meeting was closed at 8:34 p.m.

Charles D. Anderson, City Manager

/ASH